



Application for HARB Review

Annville Township, Lebanon County, Pennsylvania

Instructions for Completing Application:

Please complete all Items. Mark NA if not applicable. If additional space is needed, attach more pages.

Deadline for Completing and Submitting Application:

Applications and information requested for review shall be submitted no later than the close of business ten calendar days prior to the next regularly scheduled meeting. Meetings are scheduled for the second Monday of every month, unless otherwise noted.

Subject Property

Address: _____

Applicant Info Property Owner Other (Tenant, Agent, Architect, etc.)

Name: _____

Contact Person (if legal entity): _____

Address: _____

Phone: _____

Email: _____

Property Owner Info Same as above

Name: _____

Contact Person (if legal entity): _____

Address: _____

Phone: _____

Email: _____

Existing Building Data

Approximate Date of Construction: _____

Type of Construction (Select from the following):

- | | |
|--|---|
| <input type="checkbox"/> Wood Frame w/ Shingle or Siding | <input type="checkbox"/> Log Frame w/ Shingle or Siding |
| <input type="checkbox"/> Wood Frame w/ Masonry Veneer | <input type="checkbox"/> Wood Frame w/ Brick Veneer |
| <input type="checkbox"/> Other (Please Describe) _____ | |

Building Use (Select from the following):

- | | |
|--|--|
| <input type="checkbox"/> Single Family Residential | <input type="checkbox"/> Multi-Family Residential |
| <input type="checkbox"/> Office | <input type="checkbox"/> Commercial/Retail |
| <input type="checkbox"/> Institutional | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Vacant | <input type="checkbox"/> Other (Please Describe) _____ |

Brief History and Description of Existing Property

Proposed Work

Project Architect/Engineer/Contractor

Name: _____
Address: _____
Phone: _____

Estimated Costs

Estimated total cost of project: _____

Required for HARB Review

- | | |
|---|---|
| <input type="checkbox"/> Photographs of Existing Property | <input type="checkbox"/> Product Literature Brochures |
| <input type="checkbox"/> Site and/or Plot Plan Drawings of Proposed Work | <input type="checkbox"/> Color Samples or Material samples |
| <input type="checkbox"/> Plan(s) and Elevation(s) Drawings of Proposed Work | <input type="checkbox"/> Owner is aware/approves of the proposed work in this application |
| <input type="checkbox"/> Attendance at meeting by Applicant | |

I, _____, hereby acknowledge that the documents I have submitted will be reviewed by HARB (Historic Architectural Review Board) and I understand that I, or someone who can answer questions about the application (such as an architect, engineer or contractor), must be in attendance at the meeting date noted below. No changes will be entertained for review at this scheduled meeting. I further acknowledge that I have received the placard and I must post the placard in a prominent position on the affected property in order for HARB review to proceed.

Meeting scheduled for: _____

Applicant Signature: _____ Date: _____

Applicants are reminded that any actions taken by HARB are not final until acted upon by the Annville Township Board of Commissioners.

Township/Staff Use Only

Application Approved: _____ Denied: _____ Date: _____

Comments: _____
