

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
OCTOBER 1, 2024, AGENDA
REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Recognition of Visitors and Opportunity for Public Comment
 - 1. Pioneer Management – 152 S. Beaver Street Project.
- V. Approval of Minutes
 - A. September 3, 2024, Regular Meeting
- VI. Reports of Standing Committees
 - A. Public Works
 - B. Public Safety
 - Approval for Fire Police to aid Union Water Works Fire Company on October 13th, for Family Field Day and the Hill United Church of Christ Octoberfest.
 - C. Property
 - D. Parks & Recreation
 - E. Wage and Salary
 - F. Financial Report
 - G. Zoning Officers Report
 - H. Annville Activities
- VII. Reports of Special Committees
 - A. Fire Department
 - B. Life Lion EMS Report
- VIII. Old Business
- IX. New Business
 - 1. Approval for 2025 Minimum Municipal Obligation for Pension.
 - 2. Approval for the 2024 Employee Manual updates.
 - 3. Approval to lease 30 parking spaces to LVC.
- X. Correspondence
 - 1. Letter from Annville-Cleona School District
 - 2. Letter from First Aid and Safety Patrol
- XI. Pay Bills
- XII. Adjournment



5031 Richard Lane, Suite 111, Mechanicsburg, PA 17055 • Phone: (800) 738-8395
E-mail: rettew@rettew.com • Website: rettew.com

We answer to you.

August 9, 2024

Candie Johnson, Township Administrator
Annville Township
36 N. Lancaster Street
Annville, PA 17003

Engineers
Environmental
Consultants
Surveyors
Landscape
Architects
Safety
Consultants

Re: 152 S. Beaver Street
Preliminary/Final Subdivision Plan
Review No. 2
RETTEW Project No. 1267901731

Dear Ms. Johnson:

We have completed our review of the above-referenced plan as prepared by Pioneer Management, LLC. Our review was of the following information:

1. Six plan sheets dated May 13, 2024, revised August 5, 2024
2. Comment response letter dated August 7, 2024
3. Miscellaneous supporting documents.

We have the following comments for your consideration:

MODIFICATION REQUESTS

1. Section 22-305 – Preliminary Plan (*New Request this Submission*)
The applicant has requested a modification of the requirement to provide a Preliminary Plan.
2. Section 22-509.7.A – Right of Way (*New Request this Submission*)
The applicant has requested a modification of the requirement to provide additional dedicated right-of-way along the frontage of Water Street, South Beaver Street, and Marshall Avenue.
3. Section 22-509.7.B.2 – Cartway (*New Request this Submission*)
The applicant has requested a waiver of the requirement to provide additional cartway along the frontage of Water Street, Marshall Avenue, and Beaver Street.
4. Section 22-510 – Curb (*New Request this Submission*)
The applicant has requested a waiver of the requirement to provide curb along the frontage of Water Street, Marshall Avenue, and Beaver Street.
5. Section 22-511 – Sidewalk (*New Request this Submission*)
The applicant has requested a waiver of the requirement to provide sidewalk along the frontage of Water Street, Marshall Avenue, and Beaver Street.

SUBDIVISION AND LAND DEVELOPMENT

1. All certificates need to be completed prior to recording the plan (§ 22-404.2.y).
2. Planning module approval needs to be obtained from PA DEP (§ 22-602).
3. The date, final action, and conditions of approval by the Board of Commissioners on any approved modification requests need to be included on the plan. All abutting roads need to be listed in the modification request.

If you have any questions regarding this matter, please contact me.

Sincerely,



Michael R. Knouse, PE
Project Manager

copy: Les Powell, Annville Township, via email
Josh Boulton, Pioneer Management, LLC (jb@pioneermanagementllc.com)

Z:\Shared\Projects\12679\1267901731_152 S. Beaver Street Tract\MUN\AT_Ltr_CJohnson_SDP Rev2_2024-08-09.docx

RETTEW



**GANNETT
FLEMING**

TRANSYSTEMS

Valley Forge Corporate Center
1010 Adams Avenue
Audubon, PA 19403
P 610.650.8101 | F 610.650.8190

gannettfleming.com

August 27, 2024

Via Email

Mr. Les Powell
Director of Public Works
Township of Annville
675 W. Main Street
Annville, PA 17003

RE: 152 S. Beaver Street Tract
Sewage Facilities Planning
Hydraulic Capacity Determination

Dear Mr. Powell:

The above minor subdivision and land development project is comprised of two single-family semi-detached residential dwellings, equating to 2 Equivalent Dwelling Units (EDUs) or 404 gallons per day (gpd) at 202 gpd/EDU. There is adequate capacity to receive flows from the project and the additional waste load from the project will not create a hydraulic or organic overload or a 5-year projected overload in the Annville Township Collection and Conveyance System or Wastewater Treatment Plant.

If you have any questions or require any additional information, please contact me at (610) 783-3745 or bdorley@gfnet.com.

Very truly yours,

GANNETT FLEMING TRANSYSTEMS

BRENDEN J. DORLEY, P.E.
Senior Project Engineer
Water Practice

Candie Johnson

From: Mike Knouse <mike.knouse@rettew.com>
Sent: Monday, September 9, 2024 7:55 AM
To: Candie Johnson
Cc: Allison Garner
Subject: RE: 153 s beaver

Candie,

We did not prepare a letter including recommendations on the waiver requests. I offer the following for consideration by the Planning Commission:

1. Section 22-305 - Preliminary Plan (New Request this Submission)

The applicant has requested a modification of the requirement to provide a Preliminary Plan.

We recommend approval of the request.

2. Section 22-509.7.A - Right of Way (New Request this Submission)

The applicant has requested a modification of the requirement to provide additional dedicated right-of-way along the frontage of Water Street, South Beaver Street, and Marshal Avenue.

The applicant has indicated the ultimate right-of-way along Water Street. With this depiction, we recommend approval of the request for the remaining streets.

3. Section 22-509.7.B.2 - Cartway (New Request this Submission)

The applicant has requested a waiver of the requirement to provide additional cartway along the frontage of Water Street, Marshall Avenue, and Beaver Street.

The Township should review to see if there is any concerns with the adjoining roads. Due to the small nature of the development, additional road widening would be inconsistent with the surrounding neighborhood. Therefore, we recommend approval of the request.

4. Section 22-510 - Curb (New Request this Submission)

The applicant has requested a waiver of the requirement to provide curb along the frontage of Water Street, Marshall Avenue, and Beaver Street.

See sidewalk discussion below, the recommendation should be consistent.

5. Section 22-511 - Sidewalk (New Request this Submission)

The applicant has requested a waiver of the requirement to provide sidewalk along the frontage of Water Street, Marshall Avenue, and Beaver Street.

We always support installation of sidewalk/curb at the time of development. Several properties along Water Street have curb/sidewalk. Therefore, we recommend that curb/sidewalk be required along Water Street. If the

Township determines the remaining curb/sidewalk should not be installed at this time, the remaining curb/sidewalk should be deferred, with proper deferment note on the plan rather than waived.

Also, Allison Garner will be attending the meeting tonight on my behalf.

Thanks,

Mike Knouse
Project Manager 3
Office: 800-738-8395
Direct: 717-516-7523
Cell: 717-6456572
mike.knouse@rettew.com

RETTEW
A 100% Employee-Owned Company
<http://www.rettew.com/>

-----Original Message-----

From: Candie Johnson <Candie@annvilletwp.com>
Sent: Friday, September 6, 2024 2:25 PM
To: Mike Knouse <mike.knouse@rettew.com>
Subject: 153 s beaver

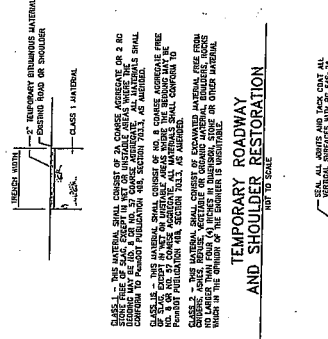
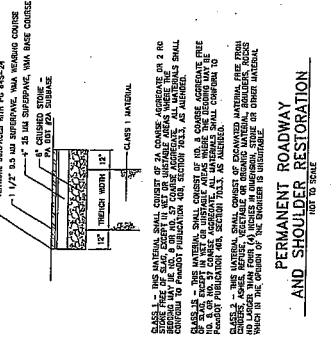
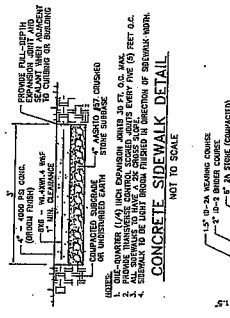
This message originated from outside your organization

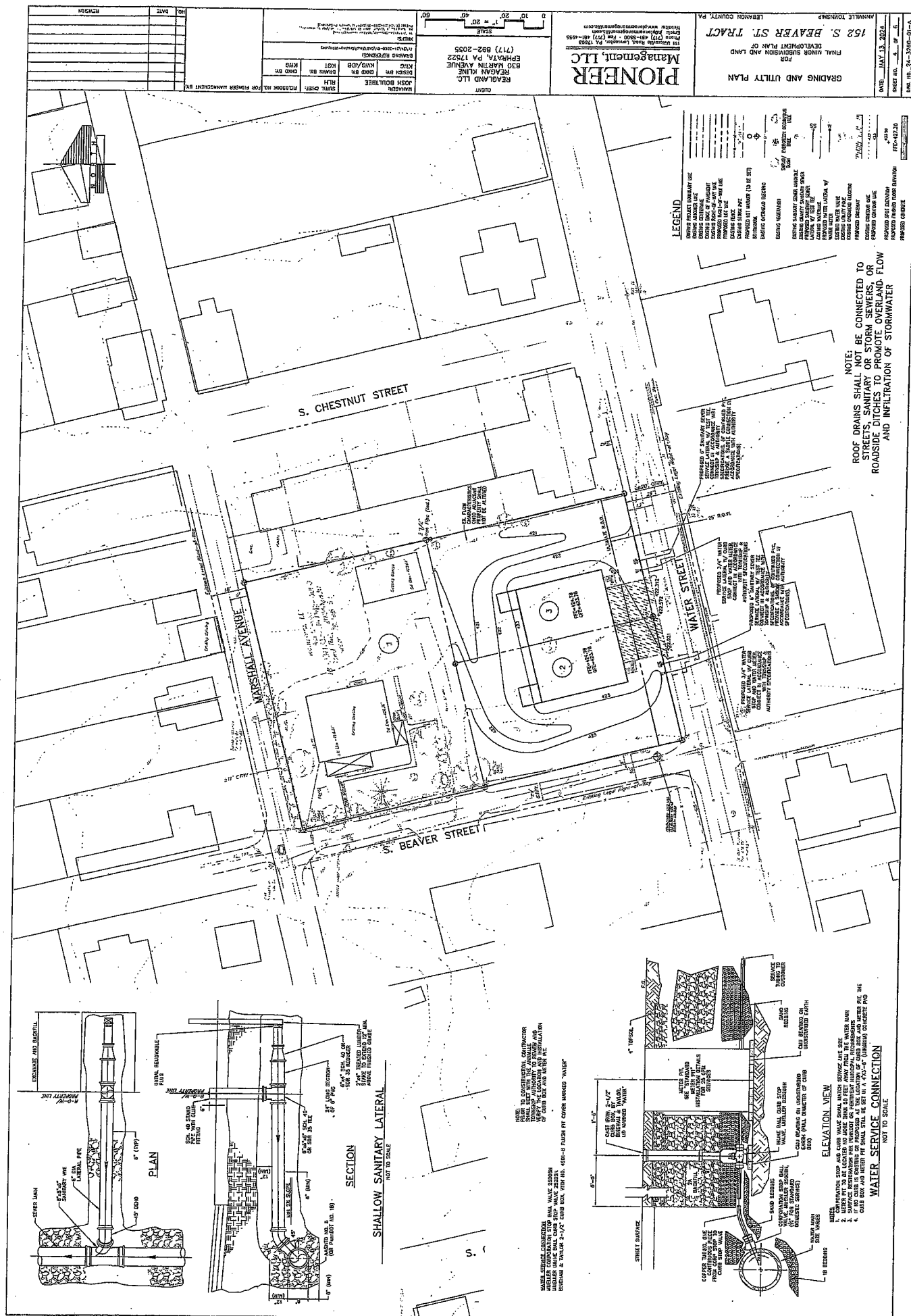
Do you have a letter that says your recommendations for waivers requested Sent from my iPhone

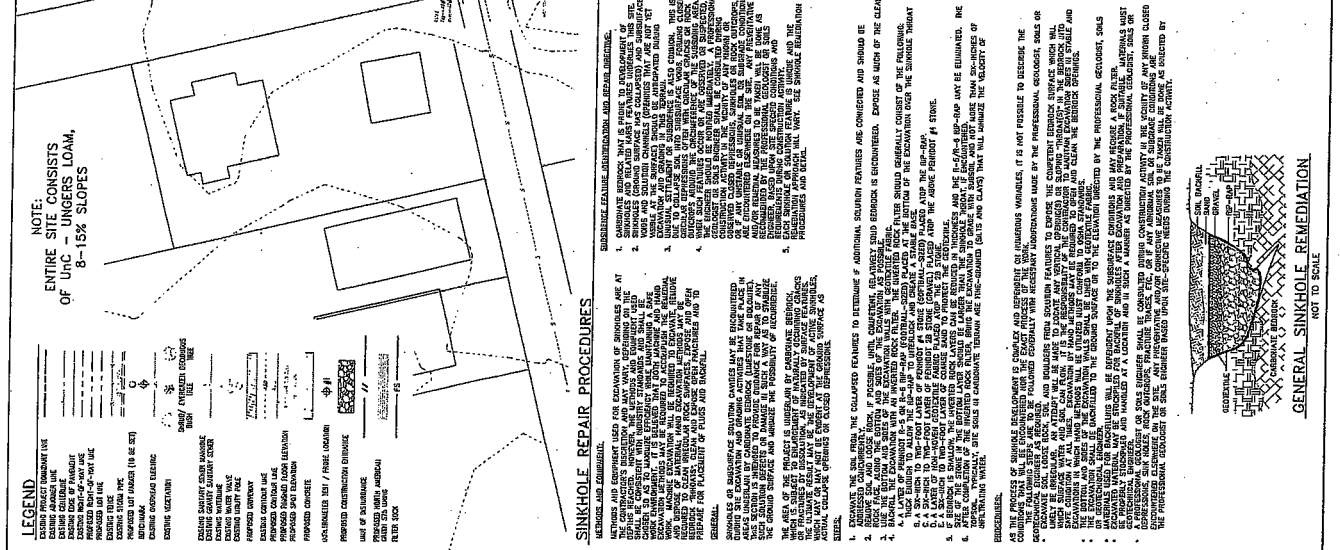
DRIVEWAY PAVING SECTION

NOT TO SCALE

SODIUM

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**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 3, 2024**

MEETING MINUTES – SEPTEMBER 3, 2024, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on September 3, 2024, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Thomas R. Embich, Treasurer; Anthony Perrotto and Nevin Hoover. Also in attendance was Les Powell, Public Works Director, Candie L. Johnson, Administrator, William Stickler, Regional Police Department and Nicole Eisenhart, Barley Snyder. Henri Lively, Vice-President was absent from the meeting.

Also in attendance were Dustin Ferrillo, Dean Wolfe, Cindy Painter, Jess Benninger, Marty Brandt, Dylan Fye, Rowan Perrotto, Jen Boyer and Dustin Sider, Annville-Cleona Fire Department.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Perrotto, seconded by Mr. Hoover to approve the agenda. The motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment.

Marty Brandt from the Annville Free Library introduced the New Director of the Library, Dylan Fye. Mr. Fye reviewed that the library renovations are completed, foot traffic is up from last year, and that the new community room is being used for groups meetings.

APPROVAL OF MINUTES:

August 6, 2024, Regular Meeting: MOTION by Mr. Hoover, second by Mr. Embich to approve the minutes of the Regular Meeting held August 6, 2024. The motion carried.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for August was reviewed.

MOTION by Mr. Moore, second by Mr. Embich to approve the Paving Project Bid to Hoffer Paving for \$20,400. The motion carried unanimously.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 3, 2024**

Public Safety:

MOTION by Mr. Embich, second by Mr. Perrotto, to approve the request for the fire police to assist LVC for four football games on September 14th, October 12th, November 2nd, and November 16th, 2024. The motion carried unanimously.

Property:

- Commissioner Hoover reported that Phase 1 is under construction and that Phase 2 will follow. A grant is being written for Phase 3.

Parks & Recreation:

- Anthony Perrotto thanked the public works department for spraying the tree of heaven.

MOTION by Mr. Hoover, second by Mr. Moore to approve a sign for the park entrance be placed at Willow and Weaber Streets. The motion carried unanimously.

Wage and Salary: Nothing to Report

Finance: The financial reports for the month of July were provided and reviewed.

Zoning Officers Report: The Zoning Officer's report was reviewed.

Annville Activities:

MS4 Updates: Commissioner Embich reviewed the financials for the Consortium.

MOTION by Mr. Perrotto, second by Mr. Hoover to approve the reports of the Standing Committees as presented. The motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Fire Company: Dustin Sider reported LVC Students are back in the Department.

Life Lion Report: Report was reviewed.

MOTION by Mr. Perrotto second by Mr. Embich, to approve the reports of the Special Committees as presented. The motion carried unanimously.

OLD BUSINESS: None to discuss.

NEW BUSINESS:

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 3, 2024**

1. Approval for Deed of Dedication and Easements for Locust Street.

MOTION by Mr. Moore, second by Mr. Hoover to approve the Deed of Dedication and Easements for Locust Street. The motion carried unanimously.

2. Approval for a handicap parking space for 50 N. Chestnut Street.

MOTION by Mr. Moore, second by Mr. Lively to approve the handicap parking space for 50 N. Chestnut Street. The motion carried unanimously.

3. Approval of the 2025 Budget Preparation and Adoption Schedule.

MOTION by Mr. Perrotto, second by Mr. Moore to approve the 2025 Budget Preparation and Adoption Schedule. The motion carried unanimously.

4. Approval for the Stormwater and Management Operations and Maintenance Agreement for Living Water Properties – Storage Units.

MOTION by Mr. Perrotto, second by Mr. Hoover to the Stormwater Management Operations and Maintenance Agreement for Living Water Properties – Storage Units. The motion carried unanimously.

5. Approval to proceed with the Ordinance to disband the Annville Township Police Department.

MOTION by Mr. Moore, second by Mr. Perrotto to proceed with the Ordinance to disband the Annville Township Police Department. The motion carried unanimously.

6. Approval to appoint Andrew J. Race as the Township Zoning Hearing Board Solicitor.

MOTION by Mr. Hoover, second by Mr. Moore to appoint Andrew J. Race as the Township Zoning Hearing Board Solicitor. The motion carried unanimously.

CORRESPONDENCE: Nothing to report this month.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 3, 2024**

PAY BILLS: MOTION by Mr. Embich, second by Mr. Perrotto to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). The motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Embich second by Mr. Perrotto to adjourn the Regular Meeting. The motion carried unanimously, and the meeting was adjourned at 7:28 PM.

Rex Moore, President

Candie L. Johnson, Secretary

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

PENDING PROJECTS FOR SEPTEMBER 2024

- (1) **LIGHTS** We reported 4 lights out they have been very slow to respond
- (2) **VEHICLE MAINT** Equipment maintenance is ongoing.
- (3) **ELM ST** Ramps are complete
- (4) **HIGH ST** Ramps are complete
- (5) **LOCUST STORM DRAIN** Bids went out September 27th they will be opened on Friday November 1st so they can be awarded November 6th. We still must wait for Permit from DEP before we start any work.
- (6) **MS4** We got a response back from EPA on the inspection they did on August 8th there are a couple of items they would like more clarification on, we have until October 15th to respond back to them with a response the engineers and staff are working on that.
- (7) **PAVING** Paving will be done by October 25th.

Monthly Inspection sheet for 2024								
Basin #	Location	INSPECTION DATES	INSPECTOR	DATES	WEATHER	FLOW	NO FLOW	RAIN
1	West end of W Queen Street-near Mill	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
2	S King Street	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
3	S King Street-East	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
4	Field South of S Lancaster St	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
5	S White Oak next to Bridge- West Side	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
6	S White Oak next to bridge-East side	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
7	South of Laurel St	JAN,MAY,SEPT	JV	9/10/2024	clear		X	
8	Near Entrance of Quittie Nature Park	FEB,JUNE,OCT						
9	Woodside Court- West side in woods	FEB,JUNE,OCT						
10	Woodside Court- East Side into woods	FEB,JUNE,OCT						
10A	Woodside Court-East side, directly into Quittie	FEB,JUNE,OCT						
11	South of Reed's Security Parking Lot-E Main	FEB,JUNE,OCT						
12	Streicher st South side of 422 in yard	FEB,JUNE,OCT						
13	willow drive ext	FEB,JUNE,OCT						
14	South of Parking lot of former Country Lane Furniture	FEB,JUNE,OCT						
15	West of South First Ave- behind house 215	MARCH,JULY,NOV						
16	West of South First Ave-behind field	MARCH,JULY,NOV						
17	Todd Court- retention pond	MARCH,JULY,NOV						
18	N Mill 100' N of rr wets side	MARCH,JULY,NOV						
19	N Mill 300' n of rr west side	MARCH,JULY,NOV						
20	N weaber st 200 ft N of rr on east side	MARCH,JULY,NOV						
21	N weaber st 200 ft N of rr on west side	APRIL,AUG,DEC						
22	Annvile family retention pond	APRIL,AUG,DEC						
23	LIBERTY RETENSION POND	APRIL,AUG,DEC						
24	W new and N Beaver	APRIL,AUG,DEC						
25	West of Cherry- Slightly Northwest of Apartment Complex parking	APRIL,AUG,DEC						
26	west 422 ns of bridge	APRIL,AUG,DEC						
43	stone lot at ball field	APRIL,AUG,DEC						
44	west 422 ss of bridge concrete channel	APRIL,AUG,DEC						
61	ss 422 and bachman rd	APRIL,AUG,DEC						
62	ss 422 and bachman rd	APRIL,AUG,DEC						
63	ss 422 and bachman rd	APRIL,AUG,DEC						
64	ss 422 and bachman rd	APRIL,AUG,DEC						
168	n ulrich and liberty es of st	APRIL,AUG,DEC						
169	n ulrich and liberty ws of st	APRIL,AUG,DEC						
170	n ulrich and liberty ws of st	APRIL,AUG,DEC						
171	ns of 422 and bachman rd	APRIL,AUG,DEC						
172	ulrich and e sheridan	APRIL,AUG,DEC						
173	ulrich and e sheridan	APRIL,AUG,DEC						
174	n ulrich 50 ft ns of maple on es of st	APRIL,AUG,DEC						

[illegible]



UNION WATER WORKS FIRE COMPANY No. 1
2875 WATER WORKS WAY
ANNVILLE, PENNSYLVANIA 17003



September 3, 2024

Annville-Cleona Fire Company
Fire Police Captain
215 East Main Street
Annville, Pennsylvania 17003

To Whom it may Concern:

The Palmyra Sportsmen's Association located at 410 Sportsman Road, Annville PA 17003 will be hosting an annual Family Field Day on Sunday October 13. The event will run from approximately 10:00 a.m. to 4:00 p.m rain or shine. Fire police has been requested to perform traffic control and to assist in parking cars on the property during the event. It is anticipated there will be a high number of members attending.

This event is advertised outside the area and draws a large volume of traffic. The Union Water Works Fire Company is soliciting your assistance in supporting this event.

Thank you for the professional courtesy extended to our Company. Should you have any questions or concerns, please do not hesitate to contact me at 717.418.9204 or Travis Freireich at 717.343.1860

Yours in Service,

Ray Blouch
Fire Police Captain

RB/rcb

cc: File



UNION WATER WORKS FIRE COMPANY No. 1
2875 WATER WORKS WAY
ANNVILLE, PENNSYLVANIA 17003



September 3, 2024

Annville-Cleona Fire Company
Fire Police Captain
215 East Main Street
Annville, Pennsylvania 17003

To Whom it may Concern:

The Hill United Church of Christ located at 3801 Hill Church Road in North Annville Township will be sponsoring an Oktoberfest the Beginning of October. The planned event will be held on Saturday October 5 and will run from approximately 11:00 a.m. to 4:00 p.m. Church volunteers will be parking cars on the property during the event while fire police have been requested for traffic control. It is anticipated in addition to vehicle traffic there may be foot traffic along Hill Church Road as well.

This event is advertised outside the area and draws a large amount of traffic. The Union Water Works Fire Company is soliciting your assistance in supporting this event.

Thank you for the professional courtesy extended to our Company. Should you have any questions or concerns, please do not hesitate to contact me at 717.418.9204 or Travis Freireich at 717.343.1860

Yours in Service,


Ray Blouch
Fire Police Captain

RB/rcb

cc: File

FUND BALANCES	8/31/2024
TOWNSHIP	
GENERAL FUND -JBT #1830	\$ 436,951.22
GENERAL FUND -PLGIT PRIME #00003042010	\$ 1,750,936.76
LIQUID FUELS - JBT # 9076	\$ 40,225.84
LIQUID FUELS - PLGIT CLASS# 3042049	\$ 135,485.36
LIQUID FUELS - PLGIT PRIME# 3042049	\$ 180,145.67
MS4 - JBT #1855	\$ 91,432.08
MS4- PLGIT PRIME #3042132	\$ 151,467.52
PAYROLL FUND	\$ -
RECREATION FUND	\$ 8,149.06
CAPITAL RESERVE FUNDS - JBT #9092	\$ 11,953.18
CAPITAL RESERVE FUNDS - PRIME #3041258	\$ 894,432.26
WASTE AND RECYCLING FUND	\$ 128,278.33
ARPA FUNDS - JBT 9100	\$ 2,238.44
ARPA FUNDS - PLGIT #3042145	\$ 423.44
ESCROW FUNDS	
MARTY'S MUSIC ESCROW	\$ 13,978.54

SEWER FUNDS AND DEBT
2024

FUND BALANCES	8/31/2024	INVESTED NOT AVAILABLE		
SEWER FUND - JBT- ACCT 1848	\$ 494,292.68			
PLGIT SEWER PRIME - ACCT 3042023	\$ 1,601,622.53			
SEWER CAPITAL CHECKING - JBT 9100	\$ 52.63			
PLGIT SEWER CAPITAL PRIME - ACCT 3042123	\$ 704,122.28			
EDWARD JONES - INVESTMENT INVESTED		\$ 337,128.95		
DEBT		PAYMENTS		
DEBT - FULTON BANK	\$ 525,000.00			
<u>RATE IS 3.80%</u>	PRINCIPAL	\$ 17,000.00	TWICE A YEAR	
	INTEREST	\$ 10,029.31	TWICE A YEAR	
	TOTAL DUE BI-ANNUALLY	\$ 27,029.31	\$ 54,058.62	ANNUALLY
SEWER - PENNVEST	\$ 7,000,000.00	\$65,820.77	MONTHLY	
<u>RATE IS 2.125%</u>	PRINCIPAL	\$ 52,574.88	\$ 630,898.56	ANNUALLY
	INTEREST	\$ 13,245.89	\$ 158,950.68	ANNUALLY
	TOTAL DUE ANNUALLY	\$ 65,820.77	\$ 789,849.24	ANNUALLY

Code & Zoning Officers Report

Month of SEPTEMBER

Zoning Permits Issued

24-49 – Shed– 17 Union Crest Dr
24-50 – Daycare – 618 E. Queen Street
24-51 – Cell Tower Upgrades – 135 Heisey Road
24-52 – Renovations – 36 N. Lancaster Street
24-53 – Roof Solar Panels – 1259 E. Main Street
24-54 – Barbershop – 21 E. Main Street

Property Maintenance Enforcement Notices Sent

51 S. Manheim Street – Junk on Porch - COMPLAINT
317 W. Main Street – Junk on Porch – COMPLAINT
208 W. Sheridan Avenue – Junk in rear yard – NOTHING DONE
145 S. King Street – COMPLIANT
56 N. King Street – Dangerous garage – CITATION ISSUED
502 W. Queen Street – Weeds, broken fence, rubbish, and dangerous shed – CITATIONS ISSUED
344 E. Main Street – Junk and Rubbish – WORKING ON PROPERTY
333 W. Main Street – Junk on Porch, rear yard, and work on exterior. – COMPLAINT ON PORCH CLEANED UP
316 W. Water Street – Rubbish in yard – NEED REINSPECTION
300 Water Street – Rubbish, Vehicles and Junk – NEED REINSPECTION
336 W. Main Street – Junk, Rubbish and Vehicle – COMPLAINT
118 W. Main Street – Weeds, Grass, and Rubbish -COMPLAINT
314 W. Sheridan Avenue – Vehicles and Rubbish – NOTHING
252 W. Queen Street – Grass, Weeds, Vehicles, and dangerous structure. – COMPLAINT
31 N. King Street – Rubbish – TRASH CLEANED UP – COMPLAINT
401 W. Sheridan Avenue – Mattress -COMPLAINT
132 Station Corner Drive – No permit for fence. – COMPLIANT
416 W. Main Street – Rubbish and Appliances. – COMPLAINT
241 W. Queen Street – Camper with tree laying on top of it. - STILL WORKING
231 W. Queen Street – Vehicles and Rubbish- NOTHING
225 W. Lebanon Street – Rubbish and Furniture – COMPLAINT
202 W. Main Street Rubbish and Weeds – RUBBISH STILL THERE
18 East Main Street – Inoperable Vehicle
18 East Main Street – Exterior of Property and Canopy.
50-52 N Lancaster St.- Bushes on Sidewalk – COMPLAINT
427 W. Queen Street – Vehicles -COMPLIANT
427 W. Queen Street – Rubbish and Appliances – COMPLIANT
200 E. Main Street – High Weeds – COMPLIANT

1540 E. Main Street – High Weeds – SOME CLEANED UP
34 W. Sheridan Avenue – Weeds, Grass, and Rubbish
36 W. Sheridan Avenue – Weeds, Grass, and Rubbish
408 W. Queen Street – Trash and Rubbish - COMPLAINT
406 W. Queen Street – Bad Roof and Rubbish- RUBBISH COMPLIANT WORK ON ROOF
124 N Railroad Street – Rubbish – COMPLAINT
147 W. Sheridan – Weeds-COMPLAINT
56 N King Street – Weeds
210 W Sheridan Avenue – Rubbish – COMPLAINT
218 W. Main Street – Rubbish and Sofa - COMPLIANT
208 W. Sheridan Avenue – Garage needs removed or repaired.
208 E. Elm Street – No permit for home sharing.
149 W. Sheridan Ave – Rubbish
103 W. Queen Street – Rubbish
49 S. Lancaster Street- Weeds
238 W. Queen Street – Vehicles
238 W. Queen Street – Rubbish
1010 E. Main Street – Shrubs -Complaint
104 N Railroad Street – Shrubs – Compliant
147 W. Sheridan Ave – Weeds – Complaint
218 W. Main Street – Wood Rubbish
802 E. Main Street – Vehicles
804 E. Main Street – Vehicles
808 E. Main Street -Vehicles
338 W. Main Street – Rubbish and Yard Waste
201 W. Main Street – Rubbish

New Notices Sent

124 S. Lancaster Street – Weeds and Rubbish

Code Enforcement Notices Sent

502 W. Queen Street – Storage of Junk – FILING CITATION – **Hearing in October**
344 E. Main Street – Storage of Junk
300 Water Street – Storage of Junk

Zoning Enforcement Notices Sent

344 E. Main Street – Storage of boats
300 Water Street – Junk car and camper

2024 ZONING PERMITS

<u>PERMIT NUMBER</u>	<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF PERMIT</u>	<u>BUILDING CODE</u>
24-01	1/10/2024	JONATHAN FREET	1503 E QUEEN STREET	SHED	
24-02	1/10/2024	HUNTER CREEK BUILDERS	1335 TODD COURT	SFD	COMM
24-03	2/8/2024	ELIZABETH HARRIS	514 E MAIN STREET	RAMP	
24-04	2/12/2024	UNITED CHURCH OF CHRIST	550 E MAIN STREET	RENOVATION	COMM
24-05	2/22/2024	TOM BEAZLEY	490 E MAPLE STREET	ROOF SOLAR PANELS	VOIDED
24-06	2/22/2024	GREG STECKBECK	619 E MAIN STREET	POLE BARN	COMM
24-07	2/23/2024	JASMINE SOTO	16 W SUMMIT STREET	ROOF SOLAR PANELS	COMM
24-08	3/6/2024	THOMAS STAFF	316 W QUEEN STREET	SHED	
24-09	3/12/2024	DOUGLAS NYCE	440 E MAPLE STREET	ADDITION	COMM
24-10	3/14/2024	MICHELLE BRUMMER	58 UNION CREST DRIVE	ROOF SOLAR PANELS	COMM
24-11	3/22/2024	JOSEPH GREENINGER	327 W CHURCH STREET	ADDITION	COMM
24-12	3/22/2024	MIKE & KATHY REIST	40 N RAILROAD STREET	NEW DECK	COMM
24-13	3/22/2024	TRENTON BRUBAKER	49 SOUTH MILL ST	ADDITION	COMM
24-14	4/1/2024	LVC	209 E MAIN STREET	RENOVATION	COMM
24-14A	4/1/2024	STONE HILL VILLAGE	17 STONE HILL PARK	NEW MOBILE HOME	COMM
24-15	4/1/2024	JOHN YEAGER	1335 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-16	4/2/2024	CORVETTE BAR	202 W MAIN STREET	DOOR	COMM
24-17	4/2/2024	CORVETTE BAR	202 W MAIN STREET	FENCE	
24-18	4/8/2024	CHARLES GONZALEZ	52 S. MANHEIM STREET	DECK	COMM
24-19	4/8/2024	MELISSA SINGER	1329 E WALNUT STREET	ROOF SOLAR PANELS	COMM
24-20	4/8/2024	CHARLES PAGE	38 N KING STREET	FENCE	
24-21	4/10/2024	KERRIE SMEDLEY/PAT BREWER	1504 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-22	4/15/2024	DAVID ROGERS	139 LOCUST STREET	ROOF SOLAR PANELS	COMM
24-23	4/15/2024	ABIGAL VELAZQUEZ	1345 E QUEEN STREET	ROOF SOLAR PANELS	COMM

2024 ZONING PERMITS

24-24	4/17/2024	ALAN STAUFFER	115 S KING STREET	FENCE	
24-25	4/25/2024	COLETTE HEIST	351 WATER STREET	FENCE	
24-26	4/29/2024	AMANDA MAULFAIR	643 MAPLE STREET	ROOF SOLAR PANELS	COMM
24-27	4/29/2024	JOSEPH GATES	350 W SHERIDAN AVE	FENCE	
24-28	5/1/2024	JASON CHERESINI	145 S KING STREET	SHED	
24-29	5/3/2024	LEB VAL UC HOME	550 E MAIN STREET	FIRE ALARM EQUIPMENT	COMM
24-30	5/16/2024	JASON KRAUS	28 UNION CREST DRIVE	FENCE	
24-31	5/20/2024	REX MOORE	219 E LOCUST STREET	FENCE	
24-32	6/10/2024	BEDI M RAI	132 STATION CORNER	FENCE	
24-33	6/11/2024	TODD HARCHUSKA	208 S CHERRT ST	STORAGE BUILDING	
24-34	6/12/2024	LONG CHOUN	47 A CHESTNUT STREET	SHED	
24-35	6/26/2024	JENNIFER NOLAN	448 E MAPLE STREET	HOMESHARING	
24-36	7/12/2024	JULIAN DERUZ	230 WATER STREET	ROOF SOLAR PANELS	COMM
24-37	7/12/2024	SAMUEL SEIDERS	102 E HIGH STREET	ROOF SOLAR PANELS	COMM
24-38	7/16/2024	JENNIFER NOLAN	440 E MAPLE STREET	FENCE	
24-39	7/18/2024	BKLS LLC	753 E MAPLE STREET	SHED	
24-40	7/30/2024	RYAN BEAVER	442 W MAIN STREET	ROOF SOLAR PANELS	COMM
24-41	8/1/2024	FRANCIS REICH	980 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-42	8/1/2024	ABIGAL SEAMON	413 E MAIN STREET	RENOVATION	COMM
24-43	8/2/2024	VFW	401 W MAIN STREET	SIGN	COMM
24-44	8/13/2024	STUART WALMER	340 W CHURCH STREET	SHED	
24-45	8/13/2024	BEN WENGER	78 W HIGH STREET	ADDITION	COMM
24-46	8/20/2024	LAUREN HERNANDEZ	145 N ULRICH STREET	ROOF SOLAR PANELS	COMM
24-47	8/26/2024	SARAH MUSSELMAN	200 LINCOLN DRIVE	RENOVATION	COMM
24-48	8/28/2024	STEVEN SHUTT	103 S MANHEIM STREET	ROOF SOLAR PANELS	COMM
24-49	9/5/2024	KENT FRITZ	17 UNION CREST DR	SHED	

2024 ZONING PERMITS

24-50	9/10/2024	PEDRO ORTEGA	618 E QUEEN STREET	DAYCARE	
24-51	9/19/2024	JACOBS COMMUNICATIONS	135 HEISEY ROAD	CELL TOWER UPGRADES	
24-52	9/20/2024	ANNVILLE TOWNSHIP	36 N LANCASTER STREET	RENOVATIONS	COMM
24-53	9/23/2024	ANNVILLE-CLEONA -B. KECK	1259 E MAIN STREET	ROOF SOLAR PANELS	COMM
24-54	9/23/2024	ABDIAS AYALA	21 E MAIN STREET	BARBERSHOP	

DATE	NAME	ADDRESS	VIOLATION	DATE INSPECTED AFTER NOV
4/25/2024	HOLLY HELSEL	51 S MANHEIM STREET	JUNK ON FRONT PORCH	6/6/2024 - COMPLIANT
4/25/2024	JOHN WENTLING	317 W MAIN STREET	JUNK ON FRONT PORCH	9/9/24 STUFF ON PORCH AGAIN
4/25/2024	RICHARD/MATTHEY JARRY	208 W SHERIDAN AVE	JUNK IN REAR YARD	
4/25/2024	JASON CHERESINI	145 S KING STREET	JUNK IN YARD	6/6/2024 - COMPLAINT
4/25/2024	MATTHEW GONZALEZ	502 W QUEEN STREET	JUNK IN YARD AND DEMO BUILDINGS	6/6/2024 - NOTHING
4/25/2024	PETER GATES	56 N KING STREET	GARAGE	6/6/2024 - CITATION SENT AND FINE RECEIVED NOT COMPLAIN YET
4/26/2024	NINH KIEU	344 E MAIN STREET	JUNK/VEHICLES, BOATS AND RUBBISH	6/6/2024 - CLEANING UP - STILL A LOT TO DO
4/26/2024	JULIO PENA	333 W MAIN STREET	JUNK & EXTERIOR CONDITIONS	6/6/2024 - FRONT PORCH CLEANED UP - LOOK AT REAR YARD
4/30/2024	TED KELLER	316 W WATER STREET	RUBBISH	8/1/2024 - NOTHING DONE
4/30/2024	ERIC FOX	300 WATER STREET	RUBBISH/VEHICLES AND JUNK ALL OVER	
5/23/2024	ROBERT/AUDREY SHENK	336 W MAIN STREET	JUNK/RUBBISH/VEHICLE	8/1/24 - COMPLAINT
5/23/2024	ST ANTHONY COPTIC ORTHODOX CHURCH	118 W MAIN STREET	WEEDS, GRASS AND RUBBISH	6/6/2024 - COMPLIANT
5/23/2024	LARY/JUDY COOK	314 W. SHERIDAN AVENUE	VEHICLES AND RUBBSIH	8/1/24 - NOTHING DONE
5/23/2024	FIPPERS AND KEEPERS LLC	252 W QUEEN STREET	GRASS/WEEDS AND VEHICLES - DANGEROUS STRUCTURE	7/11/24 - ALL CLEANUP AND BUILDING REPAIRED
5/23/2024	DUSTIN/BREANNE ZIDAK	31 N KING STREET	RUBBISH	6/6/2024 - TARP STILL THERE - TRASH CLEANED UP
5/23/2024	PHILIP HALDEMAN	401 W SHERIDAN AVE	MATTERESS	6/6/2024 - MATTERESS GONE
5/23/2024	BEDA AND DAL RAI	132 STATION CORNER DRIVE	NO PERMIT FOR FENCE	6/6/2024 - PERMIT ISSUED
5/23/2024	ROBERT RAUSCH	416 W MAIN STREET	RUBBISH AND APPLIANCES	6/6/2024 - RUBBISH CLEANED UP
6/12/2024	DAWN BASSELGIA	241 W QUEEN STREET	CAMPER	8/1/24 CAMPER DEBRIS NEEDS CLEANED UP
6/12/2024	GLENN A HEISEY & DOREEN A. HEISEY	231 W QUEEN STREET	VEHICLES AND RUBBSIH	8/1/24 NOTHING DONE
6/12/2024	MARK AND MARYANN GACONA-DAROK	225 W LEBANON STREET	RUBBISH AND FURNITURE	8/1/24 CLEANED UP
6/12/2024	DAEWOOD AND YEAGER LLC - CORVETTE	202 W MAIN STREET	RUBBISH AND WEEDS	7/11/24 - WEEDS REMOVED BUT RUBBISH STILL THERE
6/12/2024	CHRISTOPHER T BEHNEY JR	18 EAST MAIN STREET	INOPERABLE VEHICLE	
6/12/2024	CHRISTOPHER T BEHNEY JR	18 EAST MAIN STREET	EXTERIOR OF PROPERTY AND CANOPY	
6/27/2024	MICHEAL FUNK	50-52 N LANCASTER STREET	BUSHES ON SIDEWALK	7/10/2024 - BUSHES REMOVED
6/27/2024	BRICE CRAWFORD	427 W QUEEN STREET	VEHICLES	7/11/24 ALL CLEANED UP
6/27/2024	BRICE CRAWFORD	427 W QUEEN STREET	RUBBISH, APPLIANCE CONSTRUCTION DEBRIS	7/11/24 ALL CLEANED UP
7/11/2024	ST MARK LUTHERAN CHURCH	200 E MAIN STREET	HIGH WEEDS	8/1/24 ALL CLEANED UP
7/11/2024	MARK DUNKLE	1504 E MAIN STREET	HIGH WEEDS	8/1/24 - SOME CLEANED UP
7/11/2024	MARSHA ROUX	34 W SHERIDAN AVE	WEEDS, GRASS AND RUBBISH	8/1/24 - BAGS STILL IN YARD
7/11/2024	CLARENCE AND KATHERINE SAUL	36 W SHERIDAN	WEEDS, GRASS AND RUBBISH	8/1/24 NOTHING DONE
7/11/2024	JACUELINE SOUDER	408 W QUEEN STREET	TRASH AND RUBBISH	8/1/24 - ALL CLEANED UP
7/11/2024	JOAN CLAWSER	406 W QUEEN STREET	BAD ROOF AND RUBBISH	8/1/24 - CLEANED UP - WORKING ON SOMEONE TO FIX ROOF
7/11/2024	STILLWATER GROUP	124 N RAILROAD STREET	RUBBISH	8/1/24 - CLEANED UP
7/11/2024	JVM REAL ESTATE	147 W SHERIDAN AVE	BAD FENCE	8/19/2024 - CLEANED UP
7/11/2024	ANN GATES	56 N KING STREET	WEEDS, GRASS AND RUBBISH	8/19/2024 NO WEEDS REMOVED, SAID THERE FLOWERS
7/11/2024	NATHAN APPEL	210 W SHERIDAN AVENUE	RUBBISH	8/1/24 CLEANED UP
7/11/2024	HEATHER KREIDER	218 W MAIN STREET	RUBBISH AND SOFA	8/1/24 - CLEANED UP
7/11/2024	RICHARD/MATTHEY JARRY	208 W SHERIDAN AVE	GARAGE NEEDS REPAIRED OR REMOVED	8/1/24 NOTHING DONE
7/19/2024	MATTHEW TORRENTI	208 E ELM STREET	NO PERMIT FOR HOMESHARING	
8/5/2024	HOWARD F. WOOD	149 W SHERIDAN AVE	RUBBISH	9/9/24 COMPLAINT
8/5/2024	SCOTT GRABY	103 W QUEEN STREET	RUBBISH	9/9/24 NOTHING
8/5/2024	JEREMY SMILEK	49 S LANCASTER AVENUE	WEEDS	9/9/24 NOTHING
8/5/2024	RAYMOND GILVERSLLEEVE	238 W QUEEN STREET	VEHICLES	
8/5/2024	RAYMOND GILVERSLLEEVE	238 W QUEEN STREET	RUBBISH	
8/5/2024	ANTHONY BETZ	1010 E MAIN STREET	SHRUBS	8/19/2024 ALL CLEANED UP
8/5/2024	DENNIS TULLI	104 N RAILROAD STREET	SHRUBS	8/19/24 ALL BUSHED CUT

8/5/2024	JVM REAL ESTATE	147 W SHERIDAN AVE	WEEDS	8/19/24 ALL CLEANED UP	
8/19/2024	HEATHER KREIDER	218 W MAIN STREET	WOOD	9/9/24 COMPLAINT	
8/19/2024	ELIAS SCANTZOS	802 E MAIN STREET	VEHICLES	9/9/24 WORKING ON IT	
8/19/2024	WILLIAM SCANTZOS	804 E MAIN STREET	VEHICLES	9/9/24 WORKING ON IT	
8/19/2024	ELIAS SCANTZOS	808 E MAIN STREET	VEHICLES	9/9/24 WORKING ON IT	
8/19/2024	ADRIAN RODRIQUEZ	338 W MAIN STREET	RUBBISH AND YARD WASTE	9/18/2024 COMPLIANT	
8/19/2024	SOMI RIZAL	201 W MAIN STREET	RUBBISH	9/9/24 OKAY	
9/10/2024	TINA FESSLER	124 S. LANCASTER ST	RUBBISH		
9/10/2024	TINA FESSLER	124 S. LANCASTER ST	WEEDS		
9/10/2024	TINA FESSLER	124 S. LANCASTER ST	WEEDS ON SIDEWALKS		



Life Lion

Emergency Medical Services

Monthly Operational Report

Total EMS activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total EMS calls handled by Life Lion in Annville Twp.	49	55	53	53	54	64	57	37					422
Total monthly calls Annville unit handled	154	103	112	103	145	126	95	123					961
Annville Twp. calls handled by Mutual Aid	9	7	5	3	5	5	2	7					43

Life Lion Responses from Annville Station by Municipality

Palmyra	25
Annville	23
Lebanon	15
Derry	12
North Londonderry	12
North Annville	9
Union	8
Cleona	6
East Hanover	6
Jonestown	5
North Cornwall	5
Bethel	4
Swatara	4
South Londonderry	3
Cornwall	2
Lower Swatara	2
Hummelstown	1
Mount Gretna	1
North Lebanon	1
South Annville	1
West Cornwall	1

Median Response Time
5 minutes

Average Time on Task
69 minutes



Annville Township

August 2024

September 20, 2024

SUBJECT: 2025 Minimum Municipal Obligation

For the Annville Township Pension Plan

TO: Annville Township Board of Commissioners
GOVERNING BOARD

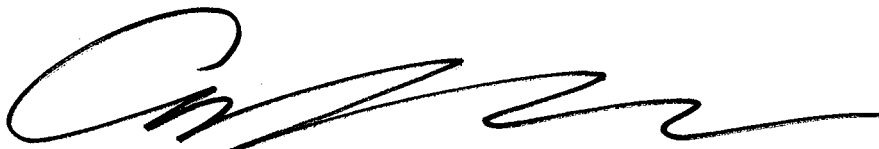
FROM: Candie L. Johnson, Chief Administrative Officer
NAME

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Foster & Foster (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

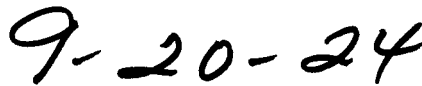
The calculation of the 2025 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2025 Minimum Municipal Obligation certification details this determination.

**ANNVILLE TOWNSHIP
POLICE RETIREMENT PLAN
WORKSHEET FOR 2025 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2024)	\$ 185,900
2. TOTAL NORMAL COST PERCENTAGE	17.10%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 31,789
4. TOTAL AMORTIZATION REQUIREMENT	\$ 24,109
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 10,325
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 66,223
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 66,223



Signature of Chief Administrative Officer



Date Certified to Governing Body

Note: The 2025 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2023.

September 20, 2024

SUBJECT: 2025 Minimum Municipal Obligation

For the Annville Township Non-Uniform Pension Plan

TO: Annville Township Board of Commissioners
GOVERNING BOARD

FROM: Candie L. Johnson, Chief Administrative Officer
NAME

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Foster & Foster (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2025 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2025 Minimum Municipal Obligation certification details this determination.

**ANNVILLE TOWNSHIP
NON-UNIFORMED EMPLOYEES PENSION PLAN
WORKSHEET FOR 2025 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2024)	\$ 681,997
2. TOTAL NORMAL COST PERCENTAGE	9.25%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 63,084
4. TOTAL AMORTIZATION REQUIREMENT	\$ 32,751
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 7,125
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 102,960
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 102,960



Signature of Chief Administrative Officer



Date Certified to Governing Body

Note: The 2025 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2023.

Lebanon Valley College

101 North College Avenue
Annville, Pennsylvania 17003-1400
717-867-6100 | 1-866-LVC-4ADM
www.lvc.edu

Candie L. Johnson
Annville Township
Township Administrator
36 N. Lancaster Street
Annville, PA 17003

September 18, 2024

Lebanon Valley College ("The College") accepts your proposal to enter into a formal agreement to rent 30 spaces in the Municipal parking lot for \$50 per month/ space for nine months.

Our understanding is that this rental is subject to the following terms and conditions:

- Annville township will make available for exclusive use by the College 30 parking spaces ("Lot") in the Municipal Lot mid-August to Mid-May.
- The College will erect appropriate signage indicating that the Lot is for exclusive use by the College mid-August to Mid-May.
- The College may assign up to two parking spots as handicap accessible spaces.
- Annville township will be responsible for upkeep and snow removal.
- The College will compensate Annville township at the rate of one thousand five hundred dollars (\$1,500) per month paid monthly by the first of each month. Partial months will be pro-rated.
- This agreement will renew on an annual basis unless otherwise terminated by either party with at least 90 days' prior notice.
- Annville township and the College agree to hold harmless and indemnify each from any incidences arising from the use of these spaces

If the above terms and conditions accurately reflect your understanding of our agreement, please sign and return this letter to me. Feel free to call if you have questions or concerns.

Sincerely,

James M. Maclaren
President, LVC

Candie Johnson
Annville Township

Candie Johnson

From: MacLaren, James <maclaren@lvc.edu>
Sent: Thursday, September 12, 2024 2:53 PM
To: Candie Johnson
Cc: Mikus, Robert
Subject: Re: LVC and parking rental

No for commuter students who won't park overnight.
James

On Sep 12, 2024, at 11:08 AM, Candie Johnson <Candie@annvilletwp.com> wrote:

Caution: This email originated from outside of Lebanon Valley College. Do not click links or open attachments unless you recognize the sender and know the content is safe

Are you thinking 24-hour parking?
Candie

Candie L. Johnson
Annville Township
Township Administrator
36 N. Lancaster Street
Annville, PA 17003
717-867-4476
candie@annvilletwp.com

From: MacLaren, James <maclaren@lvc.edu>
Sent: Thursday, September 12, 2024 1:46 PM
To: Candie Johnson <Candie@annvilletwp.com>
Cc: Mikus, Robert <mikus@lvc.edu>
Subject: LVC and parking rental

Candie,
I hope all is well with you, I understand that you have had some email exchanges with Bob Mikus about renting parking spaces. We are in principle interested at least for the months students are on campus. We currently lease spaces from the Union Hose, the United Methodist church, and Fulton Bank at lower rates. Would you be willing to look at \$50/space/month for 9 months that would be \$13,500 per year? We charge our students much less right now. Let's chat about finding a mutually agreeable solution.
Best
James

James M. MacLaren, M.A. Ph.D.

President

Annville-Cleona School District

Dr. Krista M. Antonis – Superintendent
Mrs. Stacie J. Hill – Executive Assistant to the Superintendent



*Engage
Inspire
Empower*

September 16, 2024

Annville Township Commissioners
Annville Township Municipal Building
36 North Lancaster Street
Annville, PA 17003

Dear Annville Township Commissioners:

I am writing to commend the outstanding professionalism and compassion demonstrated by Chief Andrew Winters and Sergeant William Stickler from the Western Lebanon Country Regional Police Department with the assistance of Officer John Maldonado, who serves as our School Resource Officer through our partnership with Cleona Borough, in handling a sensitive situation involving one of our middle school students, who resides in Annville Township. This incident occurred after hours on a Friday a couple weeks ago, and their response made a meaningful difference.

The officers were called to assist a family in a complex and emotionally charged situation. From the moment they arrived, they maintained a calm, reassuring presence that helped de-escalate tensions and create a space for productive communication. Their empathy and clear communication with the student, the family, and staff were exemplary and reflected a commitment to the well-being of all involved. Despite the difficult nature of the situation, Chief Winters, Sergeant Stickler, and Officer Maldonado displayed remarkable professionalism, ensuring that the family's needs were addressed with dignity and respect.

In times when law enforcement faces significant challenges, it is essential to recognize moments like these, where their actions positively impact the community. I am grateful for the dedication of the Western Lebanon Country Regional Police Department and our School Resource Officer and am proud to witness such exemplary service to our school district and the broader community.

Please extend my heartfelt thanks to Chief Winters, Sergeant Stickler, and Officer Maldonado for their service. They serve as a model of professionalism and empathy that all in law enforcement should aspire to.

Professionally,

Krista M. Antonis, Ed.D.
Superintendent of Schools

Cc: Cleona Borough Council

September 4, 2024

**Annville Township
36 North Lancaster Street
Annville, PA 17003**



Dear Elected Borough Officials,

In 2019, the township decided to use LifeLion EMS for emergency medical services instead of First Aid and Safety Patrol. We accept that our organization's financial instability at that time, how the situation regarding per capita funding for EMS was approached, and our overall lack of humility all contributed to that decision.

Fast-forward to 2024. We have not only weathered a pandemic, a labor shortage, and hyperinflation but also emerged financially strong. Our organization is on the cusp of its fifth straight year of call volume growth, a promising sign for the future. We have grown our territory, and our net revenue has increased yearly from \$6,109,505 in 2018 to \$8,133,777 in 2023, with a projected net income of \$9,377,193 by the end of 2024. We do this while only receiving a \$5.00 per capita annual contribution from the municipalities we serve (\$325,900 total in 2023.) Our municipal funds are placed in a restricted account for only ambulance or heart monitor purchases, not operational expenses.

Our dedication to service is unwavering, as evidenced by our efforts to strengthen our staffing levels. We have seen a steady increase in our workforce, from 142 employees in 2018 to over 183 in 2024. We have taken proactive measures, including hosting our own internal EMS Academies, modeled after police and fire Academies, to ensure we have the personnel to respond to emergencies effectively.

Our goal is to place an Intermediate Ambulance Unit in or near Jonestown Borough. This unit would be staffed 24/7 100% of the time and never utilized for non-emergency transports. It would not relocate to other stations or staging locations, responding to incidents only when

dispatched by Lebanon County DES. We would provide outstanding coverage to our northern municipalities and approach this relationship humbly and as partners.

We have served you well for decades as your primary EMS provider and want to do so again. When selecting your EMS service, please give us another look. Allow us to compete and show you what we can do.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregg Smith", with a stylized flourish at the end.

Gregg Smith
Executive Director

director@faspems.com

Office: 717-272-1234 option 5

Cell: 717-821-0890