

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
November 9, 2016**

A Special Meeting of the Annville Township Board of Commissioners was held starting at 6:00 PM on November 9, 2016 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; James W. Scott, Vice President; Thomas R. Embich, Treasurer; and Joann F. Zimmerman. Also in attendance was Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; and Ron Dowey, Aaron Hanley, Beth McAteer, and Gerald McAteer, Union Hose Fire Company.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

REVIEW OF DRAFT BUDGETS

Mr. Yingst reported the Special Meeting had been advertised according to law and was being held to prepare the 2017 budget and to consider any other business that might come before the Board. He noted that this meeting represented the first reading of the budget in November as required by the First Class Township Code.

Mr. Yingst then presented the following draft budgets for review and comment by the Board of Commissioners: Economic Development Authority (EDA), Liquid Fuels (Motor License), Police Pension Plan, Non-Uniformed Employees' Pension Plan, Sewer Fund, Sewer Capital Fund, General Fund, and Capital Reserve Fund, as well a spreadsheet detailing labor costs. He noted that a few minor changes were made to these draft budgets since the October 12, 2016 Special Meeting and it was noted those changes had been shared with the Board. Mr. Yingst also reported the Township Authority would not have the ability to assess a flat streetlight fee to each property as proposed at the previous month's Special Meeting. He further noted that at their most recent Regular Meetings the EDA recommended adoption of its 2017 budget as presented and the Township Authority recommended adoption of the 2017 budgets as presented for the Sewer Fund and the Sewer Capital Fund. The Board then reviewed and discussed the budget documents with Mr. Yingst as it saw fit.

OTHER BUSINESS

Decorative Crosswalks at Town Square Intersection: At the request of Mr. Scott, Mr. Yingst provided some information on his communications with other municipalities regarding the former's desire that decorative crosswalks be installed at the intersection of U.S. Route 422 and State Route 934 as part of the U.S. Route 422 milling and overlay projected scheduled by the Pennsylvania Department of Transportation for 2017.

Streetlight Replacement: At the request of Mr. Scott, Mr. Yingst provided a brief update on the status of his research on the conversion of the Township's sodium vapor streetlights to LED bulbs.

Fire Department: The four representatives of the Union Hose Fire Company dialogued at length with the Commissioners and Mr. Yingst regarding future expenses and possible alternative funding sources for the Fire Department. They then left the Special Meeting at 7:55 PM.

BUDGET ACTIONS

Adoption of Budget: MOTION by Mr. Scott, second by Ms. Zimmerman to tentatively adopt the 2017 budget as presented and to authorize advertisement of a public notice that the proposed budget is available for public inspection. Motion carried unanimously.

Establish Earned Income Tax, Local Services Tax, and Realty Transfer Tax Rates: MOTION by Mr. Embich, second by President Moore to establish the Earned Income Tax rate at 0.5% for 2017, the Local Services Tax rate at \$52 annually for 2017, and the Realty Transfer Tax rate at 0.5% for 2017 and to authorize advertisement of a public notice indicating same. Motion carried unanimously.

Authorize Tax Levy and Appropriations Ordinance: MOTION by Mr. Scott, second by President Moore to authorize the Township Administrator to prepare and advertise an ordinance establishing the Real Estate Tax rate for the year 2017 at 3.09 mills. Motion carried unanimously.


Authorize Budget Hearing: MOTION by Mr. Embich, second by Mr. Scott to authorize the advertisement of a Budget Hearing for December 5, 2016 at 7:15 PM. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Mr. Scott, second by Ms. Zimmerman to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 8:13 PM.



Nicholas T. Yingst, Secretary



Rex A. Moore, President