

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
AUGUST 4, 2020 REGULAR MONTHLY MEETING AGENDA**

**HELD AT THE ANNVILLE TOWNSHIP PUBLIC WORKS FACILITY GARAGE
675 WEST MAIN STREET, ANNVILLE, PA 17003**

Announced Visitors: Craig Smith, RGS Associates

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Recognition of Visitors and Opportunity for Public Comment
 - A. Mr. Smith: Lebanon Valley College Arnold Fitness Center Locker Room Expansion Land Development Plan
- IV. Approval of Minutes
- V. Reports of Standing Committees
 - A. Public Works
 - B. Public Safety
 - C. Property
 - D. Parks & Recreation
 - E. Finance
 - F. Permits
 - G. Annaville Activities
- VI. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - C. Historic Architectural Review Board (HARB)
 - D. Wage & Salary
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)
 - G. Fire Department
- VII. Old Business
 - A. Automated Red Light Enforcement (ARLE) Grant Pedestrian Improvements
 - B. Community Development Block Grant (CDBG)
 - C. Proposed Ordinance No. 676 – 2020 Omnibus
 - D. Children at Play Signage
- VIII. New Business
 - A. Remote Participation in Meetings by Commissioners
 - B. Proposal for 2020 Audit Services
 - C. Release of the 2020 Budgeted Donations to the Annaville Free Library, the Quittpahilla Watershed Association, and the Lebanon Valley Conservancy
- IX. Correspondence
- X. Pay Bills
- XI. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
August 4, 2020**

The August Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on August 4, 2020 at the Annville Public Works Facility Garage, 675 West Main Street, Annville, PA due to the COVID-19 pandemic emergency with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Andrew Race, Esq., Township Solicitor; Dean Wolfe, West Main Street; Gino Frattaroli, West Queen Street; Matt Twomey, Capital Construction Management; and Craig Smith, RGS Associates.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

Building Permit Process: Mr. Frattaroli was recognized for comment and indicated he wished to construct a garage to the rear of the property where he resides. He then described his frustration regarding clarity in the permitting process. When Mr. Frattaroli indicated the Lebanon County Planning Department wanted information about the property lines, Mr. Yingst indicated the Township did not have such information and Mr. Race suggested he work with an engineer or surveyor to develop plans that meet the zoning regulations and, if necessary, determine the boundaries of his lot. Mr. Race also briefly discussed what the process may look like if a zoning variance was needed. Mr. Frattaroli concluded by noting that Mr. Yingst informed him a permit would be needed for recent sidewalk work done in front of his property and he would be obtaining that shortly. He thanked the Board for its time and left the meeting at 7:10 PM.

Lebanon Valley College (LVC) Arnold Fitness Center Locker Room Expansion Land Development Plan:

Mr. Smith was recognized for comment and provided a brief overview of the LVC Arnold Fitness Center Locker Room Expansion land development plan that had been reviewed by the Planning Commission (PC) at its June meeting and subsequently revised to incorporate a rain garden per the recommendation of the Township Engineer. It was also noted the Township Engineer had issued a review letter on July 23, 2020 regarding the revised plan and he was supportive of the plan's approval contingent upon the satisfactory addressing of all comments in that letter. The Commissioners then discussed the plan with Mr. Smith, who also reviewed the plan's waiver requests in detail. In response to a question from Mr. Hoover, Mr. Smith indicated LVC would be responsible for maintaining the proposed rain garden and that this would be noted in a forthcoming operations and maintenance agreement. Mr. Hoover asked how the proposed management of the first 1-inch of stormwater would work. Mr. Smith indicated this was based on a method that treats, rather than infiltrates, the first inch of rainfall. He noted any rainfall above the first inch would enter the existing system, as is currently the case. He further noted that per the stormwater calculations the work proposed by the plan would not actually increase the impervious surface factor and, as such, the proposed stormwater facilities would be an improvement for the location. Per a follow-up question from Mr. Hoover, Mr. Smith noted the rain garden would decrease the amount of stormwater entering the stormsewer system from the

current conditions. Mr. Perrotto reflected that some of these questions were reviewed at the PC meeting, where a recommendation for approval was made, contingent in part on the Township Engineer's satisfaction that stormwater improvements be incorporated and were suitable. With no further comments or questions noted, the recommendations of the PC were then considered in light of the Township Engineer's July 23, 2020 review letter.

LVC Arnold Fitness Center Locker Room Expansion Land Development Plan Waivers: At the recommendation of the PC and the Township Engineer, **MOTION** by Mr. Lively, second by Mr. Perrotto to grant the following waivers from Chapters 22 and 23 of the Annville Township Code of Ordinances for the LVC Arnold Fitness Center Locker Room Expansion preliminary/final land development plan:

- (1) Section 22-305, allowing for submission of a preliminary/final plan;
- (2) Section 22-402.2.E, allowing for a property survey of the features within the project area where improvements are proposed as opposed to a survey of all existing structures within 25 feet of the property boundaries;
- (3) Sections 22-403.1 and 404.1, allowing for the use of a plan size of 24 by 36 inches, instead of a plan size of 18 by 24 inches, although the plan may need to be recorded on 18 by 24-inch sheets;
- (4) Section 22-403.2.L, allowing for a survey to show features within the project area where improvements are proposed as opposed to showing existing features on or within 200 feet of any part of the property;
- (5) Section 22-404.2.R, allowing for the omission of showing the location of permanent monuments and lot markers and corresponding note due to the small disturbance area and the proposed improvements being set back further from the property lines than existing buildings; and
- (6) Section 23-308, allowing for stormwater design to manage the first 1-inch of runoff due to Karst, instead of the stormwater design demonstrating that the total post developed total runoff volume for all storms equal to or less than the 2-year 24-hour duration precipitation is not increased.

Motion carried unanimously.

LVC Arnold Fitness Center Locker Room Expansion Land Development Plan Approval: At the recommendation of the PC and the Township Engineer, **MOTION** by Mr. Lively, second by Mr. Perrotto to approve the LVC Arnold Fitness Center Locker Room Expansion preliminary/final land development plan contingent upon the satisfactory addressing of the comments in the Township Engineer's July 23, 2020 review letter. Motion carried unanimously.

Mr. Smith and Mr. Twomey thanked the Board and left the meeting at 7:23 PM.

APPROVAL OF MINUTES: **MOTION** by Mr. Lively, second by Mr. Hoover to approve the minutes of the Regular Meeting held July 7, 2020 as presented. Motion carried by a vote of four to zero with President Moore, Mr. Lively, Mr. Embich, and Mr. Hoover voting in favor of the motion and Mr. Perrotto abstaining due to not being present at said meeting.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for July 2020 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

Milling and Overlaying of Township Streets: In accordance with state bidding requirements, the Public Works Superintendent sought bids from four firms for milling and overlaying several Township streets. Two of the firms responded with quotes, with Pennsy Supply submitting a bid of \$32,593.20 and Hoffer Paving submitting the low bid of \$20,800. At the recommendation of the Public Works Superintendent and noting that \$21,000 had been budgeted for this in the 2021 Liquid Fuels budget, **MOTION** by Mr. Perrotto, second by Mr. Hoover to (1) award the contract to Hoffer Paving for milling and overlaying East Cumberland Street from South Poplar Street to South Killinger Street, West Cumberland Street from South Chestnut Street to South King Street, Stuart Street from East Main Street to East Cumberland Street, and West New Street from North Lancaster Street to North Birch Street, at a cost of \$20,800 and (2) authorize the use of Liquid Fuels funds for this project. Motion carried unanimously. Mr. Hoover asked who inspects such work to ensure it is done properly and Mr. Yingst indicated this is done by the Public Works Department.

2021 Wage and Equipment Rate Schedule: Mr. Yingst noted a proposed 2021 Public Works Wage and Equipment Rate Schedule had been provided to the Commissioners for their review and consideration. **MOTION** by Mr. Lively, second by Mr. Perrotto to adopt the 2021 Public Works Wage and Equipment Rate Schedule as presented. Motion carried unanimously and a copy of this rate schedule is attached hereto and made a part of these minutes.

Public Safety: The Police Statistical Report for July 2020 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following items were then addressed:

Hiring of Part-Time Police Officer: It was noted the Civil Service Commission (CSC) met on July 14, 2020, and the minutes from that meeting were acknowledged as having been received by the Board and are attached hereto and made a part of these minutes. Based on the applicants approved as eligible for consideration for appointment as part-time police officers by the CSC and at the recommendation of Chief Dugan, **MOTION** by President Moore, second by Mr. Embich to hire Kirk Aldrich as a part-time Civil Service police officer. Motion carried unanimously.

Crossing Guard Services Contract: A contract was presented for crossing guard services with All City Management Services, Inc., through June 30, 2021 at a cost of \$29.99 per hour per crossing guard. It was noted this was the same rate charged to the Township in the previous contract. **MOTION** by Mr. Lively, second by President Moore to authorize entering into the agreement with All City Management Services, Inc., for contracted crossing guard services at a cost of \$29.99 per hour per crossing guard through June 30, 2021 as presented and to authorize its execution by the appropriate Township officials. Motion carried unanimously. Per a question from Mr. Perrotto, Mr. Yingst indicated the Township was not charged for crossing guard services for school days that were cancelled due to the COVID-19 pandemic

Property: The following items were addressed:

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR JULY 2020

- (1) **DOWNTOWN LIGHTS** 5 street lights were reported this month.
- (2) **ARLE GRANT** Got all poles finished on North White Oak St.; all foundations have been poured along Route 422 and we will start at Chestnut St. installing poles along Route 422 corridor next.
- (3) **CROSSWALKS** We will start painting crosswalks along side streets in August.
- (4) **BLACK TOPPING** Attached are the quotes to have the following roads resurfaced (approx. 15,505 square feet):
1. E. Cumberland St. from S. Poplar St. to S. Killinger St.
 2. W. Cumberland St. from S. Chestnut St. to S. King St.
 3. Stuart St. from E. Main St. to E. Cumberland St.
 4. W. New St. from N. Lancaster St. to N. Birch St.
- Pennsy - \$32,593.20
Hoffer - \$20,800
Martins - too busy
Hackman Paving - no return call
- (5) **TOWN HALL PARKING LOT** Attached are the quotes to have the Town Hall parking lot resurfaced:
1. Pennsy - \$9,752
 2. Hoffer - \$11,200
- (6) **STREET SWEEPING** Spent 22 hrs. sweeping this month in Annville and 13 hrs. in Cleona.
- (7) **S. WHITE OAK CROSSWALK** I contacted numerous contractors to put the new crosswalk in on S. White Oak St. at elementary school:
- | | |
|---------------------|---------------------------|
| 1. Streamline | Will have price next week |
| 2. Sauder Bros | No Price |
| 3. Copenhaver | No Price |
| 4. Long's | No Price |
| 5. Elco concrete | No Price |
| 6. Martin General | \$13,775 |
| 7. Eagle Excavating | Will have price next week |

Respectfully submitted,
Les Powell

ANNVILLE TOWNSHIP PUBLIC WORKS WAGE AND EQUIPMENT RATE SCHEDULE 2021

<u>ITEM</u>	<u>RATE/HOUR</u>
• <u>Small Pick-Up Truck</u>	<u>\$100 per hour</u>
• <u>1-Ton Truck (salting, leaf disposal, etc.)</u>	<u>\$100 per hour + Material</u>
• <u>5-Ton Truck (salting, leaf disposal, etc.)</u>	<u>\$100 per hour + Material</u>
• <u>Street Sweeping</u>	<u>\$125 per hour</u>
<u>Street Sweeping Debris</u>	<u>Landfill rates per ton</u>
• <u>Roll-Off Truck</u>	<u>\$150 per container + Landfill rates</u>
• <u>Leaf Collection</u>	<u>\$150 per hour</u>
<u>Pot-Hole Repair</u>	<u>\$100 per hour + Material + Labor</u>
<u>Sign Repair and Installation</u>	<u>\$85 per hour + Material + Labor</u>
<u>Paint Sprayer</u>	<u>\$55 per hour + Material + Labor</u>
• <u>Backhoe</u>	<u>\$125 per hour</u>
• <u>Weed Spraying</u>	<u>\$100 per hour + Material</u>
• <u>Camera Truck</u>	<u>\$175 per hour</u>
<u>Sewer Flusher</u>	<u>\$100 per hour + Labor</u>
• <u>Tank Truck</u>	<u>\$125 per hour</u>
<u>Portable Pumps</u>	<u>\$55 per hour</u>
• <u>Skid Steer Loader</u>	<u>\$125 per hour</u>
<u>Chipper</u>	<u>\$75 per hour + Labor</u>
• <u>Lawn Tractor</u>	<u>\$100 per hour</u>
<u>Weed Whacker</u>	<u>\$10 per hour + Labor</u>
<u>Gas Cutting Torch</u>	<u>\$10 per day + Gas used</u>
<u>Laborers</u>	<u>\$60 per hour</u>
<u>Supervisors</u>	<u>\$90 per hour</u>

- Includes one operator

Annville Township Police Department

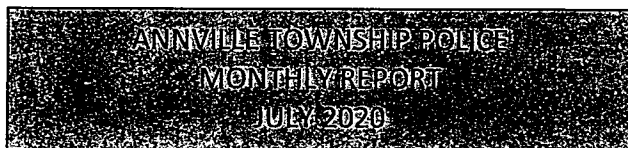
MONTHLY REPORT JULY 2020

Total Calls by Call Type From: 07/01/2020 - 07/30/2020

<u>Call Type</u>	<u>Total Calls</u>
TRAFFIC ENFORCEMENT - CITATION	42
AMBULANCE CALL	32
TRAFFIC ENFORCEMENT - WARNING	26
ASSIST OTHER POLICE	14
PARKING ENFORCEMENT	13
DOMESTIC DISPUTE	10
POLICE INFORMATION	9
BACKGROUND INVESTIGATION	8
CHECK ON WELL BEING	7
SUSPICIOUS ACTIVITY	7
SUSPICIOUS PERSON	7
ALARMS	6
SUSPICIOUS VEHICLE	6
DRIVING COMPLAINT	5
FIREWORKS COMPLAINT	5
MENTAL HEALTH	5
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	5
FRAUD	4
911 HANGUP	3
ACCIDENT, NON-REPORTABLE	3
ACCIDENT, REPORTABLE	3
ASSEMBLY/DEMONSTRATION	3
ASSIST OTHER AGENCY	3
CHILD CUSTODY	3
DOG COMPLAINT	3
DRUG VIOLATION	3
FIRE CALL	3
HARASSMENT	3
JUVENILE COMPLAINT	3
LOST & FOUND	3
ANIMAL COMPLAINT	2
CIVIL MATTER	2
CRIMINAL MISCHIEF	2
DISABLED VEHICLE	2
DOG - MISSING / LOST	2
IDENTITY THEFT	2
LANDLORD/TENANT ISSUE	2
MISCELLANEOUS	2
PARKING COMPLAINT	2
PFA ORDER VIOLATION	2
PFA ORDER	2
PHONE SCAM	2
TRAFFIC COMPLAINT	2
ABANDONED VEHICLE	1

ANIMAL - MISSING	1
ASSAULT, AGGRAVATED	1
BURNING - COMPLAINT	1
CODE ENFORCEMENT	1
CURFEW - ORDINANCE	1
DRUG BOX - PRESCRIPTION	1
DRUG INFORMATION	1
DUMPING COMPLAINT	1
FIGHTING	1
HOUSE CHECK REQUEST	1
INDECENT EXPOSURE	1
LVC GENERAL INFORMATION	1
MEGAN'S LAW NOTIFICATION	1
MISSING PERSON	1
NEIGHBORHOOD DISPUTE	1
NOISE COMPLAINT	1
OPEN DOOR OR WINDOW	1
PEDDLING - ORDINANCE	1
RUNAWAY	1
THEFT - FROM MOTOR VEHICLE	1
THEFT - UNLAWFUL TAKING	1
THEFT- BICYCLE	1
TOBACCO ENFORCEMENT	1
TRAFFIC DEVICE COMPLAINT	1
TRESPASS, CRIMINAL	1
WARRANT	1

Total Calls: 300



• CALLS FOR SERVICE	300
• ORDINANCE VIOLATIONS	
1. DOG	3
2. NOISE	1
3. PARKING	2
4. ANIMAL	2
5. BURNING	1
6. FIREWORKS	5
• CRIMINAL ARRESTS	06
○ ADULT	04
○ JUVENILE	02

ANNVILLE ACCIDENT LOCATIONS

• TOTAL TRAFFIC CITATIONS	42	- 143 West Main Street
• TOTAL TRAFFIC WARNINGS	26	- 200 Block West Main Street
• TOTAL NON-TRAFFIC CITATIONS	01	- 200 Block South White Oak Street
• TOTAL VEHICLE ACCIDENTS	06	- West Main & Concord Streets
○ REPORTABLE	03	
○ NON-REPORTABLE	03	
○ HIT & RUN	00	

SOUTH ANNVILLE LOCATIONS

• PARKING TICKETS ISSUED	13
--------------------------	----

- 800 Block West Main Street
- Louser Road & Peace Lane

**ANNVILLE TOWNSHIP
CIVIL SERVICE COMMISSION**

P.O. Box 178 • Annville, PA • 17003-0178

(717) 867-4476 • FAX (717) 867-0916

July 14, 2020

A meeting of the Civil Service Commission was called to order on July 14, 2020 at 10:00 AM in the Commissioners' Meeting Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA 17003.

In attendance were Civil Service Commission members Chairman Allen Yingst, Vice Chairman Thomas Shott, and Secretary Michael Miller, as well as Chief of Police Bernard Dugan.

The Civil Service Commission reviewed the following items presented:

The minutes of the previous meeting from January 6, 2020 were approved on a motion by Mr. Miller, second by Mr. Shott; motion passed.

The Civil Service Commission went into Executive Session at 10:03 AM and came out of Executive Session at 10:15 AM.

Following the Executive Session, motion by Mr. Shott, second by Mr. Miller to accept four applicants for eligibility to hire: Kirk Aldrich, Joseph Wehrer, Dalton Jones, and Bryce Mowbry; motion passed.

Motion by Mr. Shott, second by Mr. Miller to remove Erik Peiffer, James Bennett, and Michael Lightner because they all withdrew from consideration; motion passed.

Motion by Mr. Shott, second by Mr. Miller to disqualify Travis Harvey and Jeffrey Zebrowski based on the background check; motion passed.

Motion by Mr. Shott, second by Mr. Miller to certify the following list of eligible applicants for consideration for appointment as part-time police officers for Annville Township in the following order:

- 1) Kirk Aldrich
- 2) Joseph Wehrer
- 3) Bryce Mowbry

Motion passed.

There being no further action to be considered by the Civil Service Commission, motion by Mr. Shott, second by Mr. Miller to adjourn the meeting. Motion passed and the meeting was adjourned at 10:22 AM.

Submitted by Michael Miller, Secretary

July 14, 2020

Town Hall Window Replacement Project: It was reported the contractor for the Town Hall window replacement project was now targeting the third week in August for the project's start date.

Resurfacing the Town Hall Parking Lot: The Public Works Superintendent sought bids from two firms for resurfacing the parking lot at Town Hall, with Hoffer Paving submitting a bid of \$11,200 and Pennsy Supply submitting the low bid of \$9,752. Mr. Hoover asked if there was interest in determining if the property owner to the north of the parking lot would be interested in sharing the costs for replacing the deteriorating retaining wall where the blacktopping ends with block. Mr. Perrotto asked if it would be sensible to hold off on the project for another year due to financial concerns stemming from the COVID-19 pandemic. Mr. Yingst noted the Public Works Superintendent thought the work could be delayed for another year if that was the desire of the Board. President Moore noted a delay in doing the work could result in higher costs if the price of oil increased. Per a question from Mr. Embich, Mr. Yingst believed the quote specific to resurfacing the Town Hall parking lot could be separated from the other items on that document for which quotes had been provided. Noting that \$20,000 had been budgeted for this in the 2020 Capital Reserve Fund budget, **MOTION** by Mr. Hoover, second by Mr. Perrotto to (1) award the contract to Pennsy Supply for resurfacing the Town Hall parking lot at an estimated cost of \$9,752 and (2) authorize paying for 50% of the cost for replacing the deteriorating retaining wall to the north of the parking lot with block if the property owner is willing to pay for the other 50% and the replacement of same by the Public Works Department. Motion carried unanimously.

Parks & Recreation: Nothing to report this month.

Finance: Mr. Embich reviewed the Financial Report for July 2020, highlighting the total income and expenses through the seventh month of 2020 and referencing the analysis provided by Mr. Yingst of balance sheet and income statement items that might be impacted by the COVID-19 pandemic. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for July 2020 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Mr. Perrotto reported on a meeting he had with a community member who wished to organize an event, possibly with an arts theme, following the conclusion of the COVID-19 pandemic. President Moore also reported the Annville American Legion was planning for an upcoming outdoor event on its property and would be in touch with Chief Dugan regarding the details.

MOTION by Mr. Embich, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the July Regular Meeting. An Executive Session was requested to be held following the adjournment of the evening's meeting to discuss personnel matters pertaining to grievances filed by the Annville Township Police Officers Association and consulting with

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 898,049.00	\$ 48,380.33	\$ 856,217.11	95.34	41,831.89
01/301/400	R/E TAXES - DELINQUENT	26,000.00	2,680.22	11,515.20	44.29	14,484.80
	Subtotal	924,049.00	51,060.55	867,732.31	93.91	56,316.69
01/310/100	REALTY TRANSFER TAX	59,000.00	4,361.00	26,523.74	44.96	32,476.26
01/310/210	EARNED INCOME TAX - CURREN	407,000.00	21,606.24	221,479.76	54.42	185,520.24
01/310/220	EARNED INCOME TAX - PRIOR YR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	107,000.00	3,082.41	59,339.92	55.46	47,660.08
	Total Taxes	1,497,499.00	80,110.20	1,175,075.73	78.47	322,423.27
<u>Licenses & Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	0.00	0.00	100.00
01/320/700	LICENSE - RESIDENTIAL RENTAL	8,700.00	15.00	3,610.00	41.49	5,090.00
01/320/800	LICENSE - CABLE TV FRANCHISE	38,000.00	(400.00)	18,792.82	49.45	19,207.18
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	50.00	33.33	100.00
01/320/820	LICENSE - STREET ENCROACHME	8,000.00	1,400.00	10,600.00	132.50	(2,600.00)
01/320/900	LICENSE - PLUMBING/EXCAVATO	1,000.00	175.00	700.00	70.00	300.00
	Subtotal	55,975.00	1,190.00	33,752.82	60.30	22,222.18
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	0.00	946.55	47.33	1,053.45
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	1,606.01	7,640.85	38.20	12,359.15
01/330/130	FINES - TWP. ORD. (PARKING)	8,000.00	345.00	1,050.00	13.13	6,950.00
01/330/150	FINES - CO. CLERK OF CRTS/PROB	8,000.00	835.31	4,620.16	57.75	3,379.84
	Subtotal	38,000.00	2,786.32	14,257.56	37.52	23,742.44
<u>Interest & Rent</u>						
01/340/000	INTEREST	10,300.00	288.61	2,095.89	20.35	8,204.11
	Subtotal	10,300.00	288.61	2,095.89	20.35	8,204.11
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRANT	135,227.00	4,767.00	5,617.00	4.15	129,610.00
	Subtotal	135,227.00	4,767.00	5,617.00	4.15	129,610.00
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP. FE	300.00	0.00	345.00	115.00	(45.00)
	Subtotal	300.00	0.00	345.00	115.00	(45.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	27,521.50	180,061.78	45.13	218,938.22
	Subtotal	399,000.00	27,521.50	180,061.78	45.13	218,938.22
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	6,700.00	1,068.20	2,853.83	42.59	3,846.17
01/381/500	DONATIONS	30,300.00	0.00	13,000.00	42.90	17,300.00
01/384/000	CONTRACTED SERVICES INCOME	61,000.00	9,785.00	32,990.00	54.08	28,010.00
01/391/000	REFUND PRIOR YR EXPEND	21,000.00	0.00	10,857.95	51.70	10,142.05

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
		119,000.00	10,853.20	59,701.78	50.17	59,298.22
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,255,301.00	\$ 127,516.83	\$ 1,470,907.56	65.22	784,393.44

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 0.00	\$ 4,687.50	50.00	4,687.50
01/400/120	SALARIES & WAGES - TWP. OFFIC	69,515.00	5,327.34	36,736.54	52.85	32,778.46
01/400/200	MATERIALS & SUPPLIES	5,600.00	162.38	2,565.32	45.81	3,034.68
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	223.85	8.29	2,476.15
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	164.19	3,253.88	57.09	2,446.12
01/400/310	LEGAL/AUDIT SERVICES	51,000.00	1,692.00	18,627.50	36.52	32,372.50
01/400/320	TELEPHONE	3,550.00	272.07	2,033.93	57.29	1,516.07
01/400/340	ADVERTISING & PRINTING	6,500.00	305.04	3,098.87	47.67	3,401.13
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	155,440.00	7,923.02	71,227.39	45.82	84,212.61

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	468.00	20.80	1,782.00

Municipal Building

01/409/120	SALARY - JANITOR	5,200.00	163.22	531.72	10.23	4,668.28
01/409/200	MATERIALS & SUPPLIES	600.00	38.68	282.40	47.07	317.60
01/409/360	FUEL, LIGHT, WATER & SEWER	12,900.00	443.51	5,575.80	43.22	7,324.20
01/409/370	REPAIRS & MAINTENANCE - BLD	2,300.00	441.04	2,363.42	102.76	(63.42)
01/409/740	CAPITAL EXPEND	10,000.00	0.00	1,861.00	18.61	8,139.00
	Subtotal	31,000.00	1,086.45	10,614.34	34.24	20,385.66

Total General Government	188,690.00	9,009.47	82,309.73	43.62	106,380.27
--------------------------	------------	----------	-----------	-------	------------

Public Safety

Police

01/410/130	SALARIES - POLICE	553,679.00	39,799.74	272,375.62	49.19	281,303.38
01/410/140	WAGES - CROSSING GUARD	0.00	0.00	(1,557.60)	0.00	1,557.60
01/410/145	CONTRACTED CROSSING GUARD	10,796.00	0.00	2,924.02	27.08	7,871.98
01/410/200	MATERIALS & SUPPLIES	7,000.00	2,802.19	6,954.28	99.35	45.72
01/410/202	UNIFORM SUPPLIES & REPLACE	7,500.00	1,740.00	4,871.76	64.96	2,628.24
01/410/300	DUES, MEMBERSHIPS, MISC.	9,145.00	1,137.97	8,079.17	88.35	1,065.83
01/410/301	CONFERENCES, MTGS & MILEAG	2,000.00	0.00	236.60	11.83	1,763.40
01/410/310	POLICE LEGAL	6,000.00	1,688.92	9,526.42	158.77	(3,526.42)
01/410/320	TELEPHONE, RADIO & PAGER	8,025.00	1,112.07	4,629.16	57.68	3,395.84
01/410/330	VEHICLE FUEL	7,200.00	412.66	2,070.61	28.76	5,129.39
01/410/331	VEHICLE REPAIR & MAINTENAN	6,300.00	0.00	3,342.72	53.06	2,957.28
01/410/452	IT SUPPORT	17,462.00	1,096.86	8,683.84	49.73	8,778.16
01/410/460	TRAFFIC SIGNALS	600.00	51.39	347.37	57.90	252.63
01/410/740	CAPITAL OUTLAY	13,000.00	0.00	0.00	0.00	13,000.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
Subtotal		648,707.00	49,841.80	322,483.97	49.71	326,223.03
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,246.11	8,722.77	49.84	8,777.23
01/411/500	DONATION - VOLUNTEER FIRE C	78,000.00	0.00	0.00	0.00	78,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	0.00	0.00	22,000.00
Subtotal		117,500.00	1,246.11	8,722.77	7.42	108,777.23
<u>Ambulance</u>						
01/412/000	EMERGENCY MANAGEMENT SER	20,000.00	0.00	0.00	0.00	20,000.00
Subtotal		20,000.00	0.00	0.00	0.00	20,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,200.00	0.00	175.00	14.58	1,025.00
01/414/100	H A R B EXPENSES	1,500.00	0.00	113.95	7.60	1,386.05
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
Subtotal		3,900.00	0.00	288.95	7.41	3,611.05
01/415/000	EMERGENCY MANAGEMENT AGE	3,400.00	3,336.90	3,336.90	98.14	63.10
01/416/000	CODE ENFORCEMENT OFFICER	4,000.00	204.32	948.60	23.72	3,051.40
Total Public Safety		797,507.00	54,629.13	335,781.19	42.10	461,725.81
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	41,000.00	5,070.06	20,189.37	49.24	20,810.63
01/427/450	REFUSE COLLECTION CONTRACT	72,180.00	5,947.50	35,685.00	49.44	36,495.00
01/427/451	RECYCLING COLLECTION CONTR	72,180.00	5,947.50	35,685.00	49.44	36,495.00
01/427/460	REFUSE DISPOSAL EXPENSE	71,000.00	8,575.92	38,176.68	53.77	32,823.32
Total Health & Sanitation		256,360.00	25,540.98	129,736.05	50.61	126,623.95
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWAY	91,822.00	9,918.06	48,111.75	52.40	43,710.25
01/430/200	MATERIALS & SUPPLIES	3,000.00	0.00	596.87	19.90	2,403.13
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	578.49	1,641.04	58.61	1,158.96
01/430/310	ENGINEERING SERVICES	69,000.00	0.00	4,938.16	7.16	64,061.84
01/430/320	TELEPHONE, RADIO & PAGER	900.00	59.60	346.39	38.49	553.61
01/430/330	VEHICLE OPERATING EXP. - FUEL	7,500.00	387.41	1,657.64	22.10	5,842.36
01/430/331	VEHICLE - OPERATING EXPENSE	2,000.00	0.00	142.42	7.12	1,857.58
01/430/740	CAPITAL OUTLAY	6,000.00	0.00	5,050.15	84.17	949.85
01/434/000	STREETLIGHTING	2,000.00	155.00	449.62	22.48	1,550.38
01/437/000	REP. & MAINT. - EQUIPMENT	7,000.00	0.00	0.00	0.00	7,000.00
01/438/000	REP. & MAINT. - STREETS	2,000.00	0.00	0.00	0.00	2,000.00
Total Highway		194,022.00	11,098.56	62,934.04	32.44	131,087.96
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	0.00	660.00	41.25	940.00
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	20,000.00	0.00	0.00	0.00	20,000.00
01/465/000	ECONOMIC DEVELOPMENT	6,000.00	215.61	1,852.92	30.88	4,147.08
01/471/350	LEASE RENTAL-PRINCIPAL	34,000.00	0.00	17,000.00	50.00	17,000.00
01/472/350	LEASE RENTAL-INTEREST	32,561.00	0.00	9,288.14	28.53	23,272.86
01/480/000	EMPL. BENEFITS & PAYROLL TA	500,552.00	27,019.90	194,049.29	38.77	306,502.71

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/486/000	INSURANCE	105,730.00	5,389.50	65,366.30	61.82	40,363.70
01/490/000	TRANSFER TO OTHER FUND	112,279.00	0.00	0.00	0.00	112,279.00
01/491/000	REFUND PRIOR YEAR REVENUES	0.00	520.83	520.83	0.00	(520.83)
	Total Miscellaneous	<u>818,722.00</u>	<u>33,145.84</u>	<u>288,737.48</u>	35.27	<u>529,984.52</u>
	Total Expenditures	\$ <u>2,255,301.00</u>	\$ <u>133,423.98</u>	\$ <u>899,498.49</u>	39.88	<u>1,355,802.51</u>
	Net Income/(<Deficit>)	\$ <u>0.00</u>	\$ <u>(5,907.15)</u>	\$ <u>571,409.07</u>	0.00	<u>(571,409.07)</u>

UNAUDITED

GENERAL FUND
Balance Sheet
July 31, 2020
ASSETS

Current Assets		
CASH - CHECKING/SAVINGS	\$	415,325.73
CASH - RECREATION DEPOSIT		14,605.16
CASH - PLGIT PRIME		698,328.93
DAEWOO & YEAGER FIRE ESCROW		67,188.74
AURAND FIRE ESCROW		23,272.50
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,519.65
ACCOUNTS RECEIVABLE		9,894.45
ALLOWANCE FOR DOUBTFUL ACCTS		(1,000.00)
<hr/>		
Total Current Assets		1,233,335.16
Property and Equipment		
<hr/>		
Total Property and Equipment		0.00
Other Assets		
<hr/>		
Total Other Assets		0.00
<hr/>		
Total Assets	\$	<u>1,233,335.16</u>

LIABILITIES AND CAPITAL

Current Liabilities		
GRANT - DISTRICT ATTY	\$	478.59
DEPOSITS - BRICKS		12.98
RECREATION DEPOSIT HELD		14,605.16
DAEWOO AND YEAGER FIRE ESCROW		67,188.74
AURAND FIRE ESCROW		23,272.50
<hr/>		
Total Current Liabilities		105,557.97
Long-Term Liabilities		
<hr/>		
Total Long-Term Liabilities		0.00
<hr/>		
Total Liabilities		105,557.97
Capital		
FUND BALANCE		556,368.12
Net Income		571,409.07
<hr/>		
Total Capital		1,127,777.19
<hr/>		
Total Liabilities & Capital	\$	<u>1,233,335.16</u>

SEWER FUND
Income Statement
For the Seven Months Ending July 31, 2020
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 7,500.00	\$ 213.32	\$ 3,044.08	40.59	4,455.92
08/360/000	SEWER RENTALS	1,680,000.00	109,229.66	787,257.23	46.86	892,742.77
08/361/000	SEWER RENTALS - EXTERNAL	20,000.00	1,465.78	11,909.54	59.55	8,090.46
08/370/000	TAPPING FEES	0.00	0.00	7,241.20	0.00	(7,241.20)
08/380/000	ADMINISTRATIVE FEES	0.00	0.00	24.00	0.00	(24.00)
08/381/000	MANAGEMENT FEES - EXTERNAL	885.00	73.29	541.90	61.23	343.10
08/382/000	LABORATORY FEES	3,500.00	0.00	1,282.00	36.63	2,218.00
08/383/000	TREATMENT FEES	190,000.00	33,971.59	154,297.76	81.21	35,702.24
08/384/000	CAPACITY RESERVE FEES	22,425.00	0.00	10,492.91	46.79	11,932.09
08/385/000	MAINTENANCE CONTRACT FEES	32,000.00	8,160.00	17,485.00	54.64	14,515.00
08/395/000	REFUND OF PRIOR YEAR EXPENDI	14,000.00	0.00	7,134.30	50.96	6,865.70
Total Revenues		1,970,310.00	153,113.64	1,000,709.92	50.79	969,600.08
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	71,016.00	5,432.88	37,472.15	52.77	33,543.85
08/400/200	MATERIALS & SUPPLIES	7,450.00	364.83	3,797.42	50.97	3,652.58
08/400/300	MISCELLANEOUS	9,900.00	0.00	4,429.00	44.74	5,471.00
08/400/310	LEGAL SERVICES	8,000.00	126.00	1,530.00	19.13	6,470.00
08/400/311	AUDIT SERVICES	5,000.00	0.00	5,000.00	100.00	0.00
Total Administration		101,366.00	5,923.71	52,228.57	51.52	49,137.43
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIONS	238,295.00	16,134.64	118,126.27	49.57	120,168.73
08/429/200	MATERIALS & SUPPLIES	6,000.00	1,154.67	2,270.33	37.84	3,729.67
08/429/210	CHEMICALS - CHLORINE	2,000.00	0.00	0.00	0.00	2,000.00
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	3,662.57	12,827.05	64.14	7,172.95
08/429/221	CHEMICALS	20,000.00	0.00	0.00	0.00	20,000.00
08/429/230	LABORATORY SUPPLIES & EQUIP	15,700.00	1,488.60	5,091.09	32.43	10,608.91
08/429/240	LIME & POLYMER	27,500.00	3,174.00	19,307.08	70.21	8,192.92
08/429/300	MISCELLANEOUS	6,100.00	710.56	3,677.12	60.28	2,422.88
08/429/301	TRAINING, CONFERENCES AND D	2,000.00	67.85	817.85	40.89	1,182.15
08/429/310	ENGINEERING SERVICES	17,500.00	0.00	2,966.23	16.95	14,533.77
08/429/311	LABORATORY TESTING SERVICES	14,000.00	970.00	4,789.00	34.21	9,211.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	376.54	2,658.81	59.08	1,841.19
08/429/330	VEHICLE - FUEL	9,000.00	815.42	2,608.44	28.98	6,391.56
08/429/331	VEHICLE - OPERATING EXPENSE	16,550.00	230.84	7,433.55	44.92	9,116.45
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WAT	116,500.00	6,870.88	61,760.72	53.01	54,739.28
08/429/370	PLANT - REPAIR & MAINTENANCE	75,000.00	7,502.20	41,512.92	55.35	33,487.08
08/429/450	SEWERS - REPAIR & MAINTENAN	15,000.00	0.00	1,067.30	7.12	13,932.70
08/429/750	PLANT-CAPITAL OUTLAY	0.00	0.00	20,079.34	0.00	(20,079.34)
Total Sewage Treatment		606,645.00	43,158.77	306,993.10	50.61	299,651.90
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	626,656.00	49,680.97	360,927.95	57.60	265,728.05
08/472/000	DEBT SERVICE - INTEREST	224,309.00	16,139.80	125,939.54	56.15	98,369.46
Total Debt Service		850,965.00	65,820.77	486,867.49	57.21	364,097.51
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TAX	315,834.00	20,195.77	143,119.64	45.31	172,714.36
08/486/000	INSURANCE	43,006.00	2,278.90	29,369.30	68.29	13,636.70
Total Miscellaneous		358,840.00	22,474.67	172,488.94	48.07	186,351.06
<u>Transfers to Other Funds</u>						
08/490/000	Transfer to Sewer Capital Fund	52,494.00	0.00	0.00	0.00	52,494.00
Total Transfers		52,494.00	0.00	0.00	0.00	52,494.00

UNAUDITED

SEWER FUND
Income Statement
For the Seven Months Ending July 31, 2020
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
08/490/000	Total Expenditures	<u>1,970,310.00</u>	<u>137,377.92</u>	<u>1,018,578.10</u>	51.70	<u>951,731.90</u>
	Net Income/(<Deficit>)	\$ <u>0.00</u>	\$ <u>15,735.72</u>	\$ <u>(17,868.18)</u>	0.00	<u>17,868.18</u>

UNAUDITED

SEWER FUND
Balance Sheet
July 31, 2020

ASSETS

Current Assets

CASH - CHECKING /SAVINGS	\$ 469,461.10
CASH - PLGIT PRIME	441,960.61
BLAIRCO / MARTY'S MUSIC ESCROW	12,685.72
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ESCROW- LEBANON CO.	7,700.00
DUE FROM OTHER FUNDS	10.00
ACCOUNTS RECEIVABLE	11,370.92

Total Current Assets		943,313.35
----------------------	--	------------

Property and Equipment

LAND	263,036.60
BUILDINGS	16,214,865.76
BUILDINGS - ACCUM DEPRECIATION	(4,081,837.17)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,672,552.45)
MACHINERY & EQUIPMENT	707,266.39
MACH. & EQUIP. - ACCUM. DEPREC	(594,355.33)
CONSTRUCTION IN PROGRESS	586,426.76

Total Property and Equipment		13,101,689.35
------------------------------	--	---------------

Other Assets

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	10,462.00

Total Assets	\$	14,055,464.70
--------------	----	---------------

LIABILITIES AND RETAINED EARNINGS

Current Liabilities

Total Current Liabilities		0.00
---------------------------	--	------

Long Term Liability

BLAIRCO / MARTY'S MUSIC ESCROW	\$ 12,685.72
NET PENSION LIABILITY	109,020.00
DEFERRED INFLOWS OF RESOURCES	51,986.00

Total Liabilities		173,691.72
-------------------	--	------------

Retained Earnings

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	14,106,617.85
Net Income	(17,868.18)

Total Retained Earnings		13,881,772.98
-------------------------	--	---------------

Total Liabilities & Retained Earnings	\$	14,055,464.70
---------------------------------------	----	---------------

Unaudited

CAPITAL RESERVE FUND -NEW

Balance Sheet

July 31, 2020

ASSETS**Current Assets**

NORTHWEST SAVINGS BANK	\$	<u>591,079.78</u>	
Total Current Assets			591,079.78

Other Assets

Total Other Assets			<u>0.00</u>
--------------------	--	--	-------------

Total Assets	\$	<u>591,079.78</u>	
--------------	----	-------------------	--

LIABILITIES AND FUND BALANCE**Current Liabilities**

Total Current Liabilities			<u>0.00</u>
---------------------------	--	--	-------------

Total Liabilities			<u>0.00</u>
-------------------	--	--	-------------

Fund Balance

FUND BALANCE	\$	575,935.50	
Net Income		<u>15,144.28</u>	
Total Fund Balance			<u>591,079.78</u>
Total Liabilities & Fund Balance	\$	<u>591,079.78</u>	

MOTOR LICENSE FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 3,000.00	\$ 58.86	\$ 861.63	28.72	2,138.37
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	126,000.00	0.00	128,311.48	101.83	(2,311.48)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	0.00	1,440.12	48.00	1,559.88
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>132,000.00</u>	<u>58.86</u>	<u>130,613.23</u>	<u>98.95</u>	<u>1,386.77</u>
EXPENDITURES						
Maintenance						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	3,235.04	40.44	4,764.96
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,000.00	0.00	0.00	0.00	4,000.00
35/434/000	STREET LIGHTING	62,000.00	13,867.39	27,987.04	45.14	34,012.96
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,000.00	1,993.72	4,150.65	59.30	2,849.35
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	161.56	0.73	21,838.44
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	20,000.00	0.00	0.00	0.00	20,000.00
	Total Maintenance	<u>123,000.00</u>	<u>15,861.11</u>	<u>35,534.29</u>	<u>28.89</u>	<u>87,465.71</u>
Construction						
35/439/000	HWY. CONSTRUCTION & REBUILDIN	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	Total Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Expenditures	<u>123,000.00</u>	<u>15,861.11</u>	<u>35,534.29</u>	<u>28.89</u>	<u>87,465.71</u>
	Net Income/Deficit	<u>\$ 9,000.00</u>	<u>\$ (15,802.25)</u>	<u>\$ 95,078.94</u>	<u>1,056.43</u>	<u>(86,078.94)</u>

UNAUDITED

MOTOR LICENSE FUND

Balance Sheet

July 31, 2020

ASSETSCurrent Assets

CASH - PLGIT	\$	101,817.29
CASH - PLGIT PRIME		96,860.96
		<hr/>

Total Current Assets		198,678.25
----------------------	--	------------

Total Assets	\$	<hr/> 198,678.25 <hr/>
--------------	----	------------------------

LIABILITIES AND FUND BALANCECurrent Liabilities

Total Current Liabilities		<hr/> 0.00
---------------------------	--	------------

Total Liabilities		<hr/> 0.00
-------------------	--	------------

Fund Balance

FUND BALANCE	\$	103,599.31
Net Income		95,078.94
		<hr/>

Total Fund Balance		<hr/> 198,678.25
--------------------	--	------------------

Total Liabilities & Fund Balance	\$	<hr/> 198,678.25 <hr/>
----------------------------------	----	------------------------

Unaudited

SEWER CAPITAL FUND
Income Statement
For the Seven Months Ending July 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 11,000.00	\$ 620.83	\$ 6,497.52	59.07	4,502.48
30/391/000	TRANSFERS FROM SEWER FUND	52,494.00	0.00	0.00	0.00	52,494.00
30/395/000	TRANSFER FROM CAP RESERVE FU	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>63,494.00</u>	<u>620.83</u>	<u>6,497.52</u>	10.23	<u>56,996.48</u>
EXPENDITURES						
30/429/700	MISC	7,000.00	0.00	0.00	0.00	7,000.00
30/429/720	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>7,000.00</u>
	Net Income/<Deficit>	<u>\$ 56,494.00</u>	<u>\$ 620.83</u>	<u>\$ 6,497.52</u>	11.50	<u>49,996.48</u>

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
July 31, 2020

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	260,705.41	
INVESTMENTS - EDWARD JONES		536,378.17	
Total Current Assets			797,083.58

Property and Equipment

Total Property and Equipment			0.00
------------------------------	--	--	------

Other Assets

Total Other Assets			0.00
Total Assets	\$	797,083.58	

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00
---------------------------	--	--	------

Long-Term Liabilities

Total Long-Term Liabilities			0.00
Total Liabilities			0.00

Capital

FUND BALANCE	\$	790,586.06	
Net Income		6,497.52	
Total Capital			797,083.58
Total Liabilities & Capital	\$	797,083.58	

MS4 FUND
INCOME STATEMENT
FOR THE SEVEN MONTHS ENDING JULY 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 2,000.00	\$ 52.51	628.71	31.44	1,371.29
40/350/000	MS4 FEES	110,000.00	6,526.30	52,246.38	47.50	57,753.62
40/399/000	TRANSFER FROM OTHER F	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>112,000.00</u>	<u>6,578.81</u>	<u>52,875.09</u>	47.21	<u>59,124.91</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	180.00	36.00	320.00
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. CO	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	12,000.00	0.00	34.00	0.28	11,966.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>112,000.00</u>	<u>0.00</u>	<u>97,017.76</u>	86.62	<u>14,982.24</u>
	NET INCOME	<u>\$ 0.00</u>	<u>\$ 6,578.81</u>	<u>(44,142.67)</u>	0.00	<u>44,142.67</u>

UNAUDITED

MS4 FUND
Balance Sheet
July 31, 2020

ASSETS

Current Assets		
CASH - FULTON	\$	63,907.52
CASH - PLGIT PRIME		135,058.07
		<hr/>
Total Current Assets		198,965.59
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>198,965.59</u>

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	11,855.98
		<hr/>
Total Current Liabilities		11,855.98
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		11,855.98
Capital		
FUND BALANCE		231,252.28
Net Income		(44,142.67)
		<hr/>
Total Capital		187,109.61
		<hr/>
Total Liabilities & Capital	\$	<u>198,965.59</u>

GENERAL FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
16931	ANN002	ANNVILLE TOWNSHIP PAYROLL F	27,784.37	27,784.37
16932	ATT001	A T & T MOBILITY	428.61	428.61
16933	BOW004	G.F. BOWMAN, INC.	374.00	374.00
16934	CDB001	CAMPBELL DURRANT, P.C.	1,688.92	1,688.92
16935	COM008	COMCAST	107.87	107.87
16936	CRY001	CRYSTAL SPRINGS	38.72	38.72
16937	DOU001	DOURTE ELECTRIC, INC.	315.49	315.49
16938	END001	ENDERS	4,541.50	4,541.50
16939	GFL001	GFL ENVIRONMENTAL	11,895.00 168.25	12,063.25
16940	GRE001	GREATER LEB. REFUSE AUTHORI	14,011.23	14,011.23
16941	JOS001	JOSEPHSON NATURE CARE	67.50	67.50
16942	KRI001	DANIEL B. KRIEG, INC.	1,966.00	1,966.00
16943	LIG001	LIGHT'S WELDING, INC.	129.28	129.28
16944	MET002	MET- ED	375.34 3,951.61 186.93	4,513.88
16945	MEY001	MEYER OIL COMPANY	387.41 412.66	800.07
16946	NAR001	NARROWS GLEN	1.00	1.00
16947	PA005	PA MUNICIPAL HEALTH INSURAN	23,540.69	23,540.69
16948	PAL001	PALMYRA BOROUGH	175.00 1,297.97	1,472.97
16949	PAO001	PA ONE CALL SYSTEM INC	38.50	38.50
16950	PAW001	PENNSYLVANIA AMERICAN WAT	68.17 1,246.11	1,314.28
16951	PEN014	PENNSY SUPPLY, INC.	225.77	225.77
16952	PET001	PETTY CASH - GENERAL FUND	15.09	15.09
16953	PET002	PETTY CASH- POLICE	43.48	

GENERAL FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
				43.48
16954	RAP001	911 RAPID RESPONSE	1,740.00	1,740.00
16955	REI001	REILLY WOLFSON ATTORNEYS A	1,956.88	1,956.88
16956	STA005	STATE WORKERS' INSURANCE FU	848.00	848.00
16957	TEL001	TELESYSTEM	465.13	465.13
16958	WAR002	JAMES M. AND JANE. M WARD	520.83	520.83
16959	WBM001	W.B. MASON CO., INC.	24.77	24.77
16960	WIT002	WITMER PUBLIC SAFETY GROUP	36.00	36.00
16961	YIN001	NICHOLAS T. YINGST	322.58	322.58
16962	ANN002	ANNVILLE TOWNSHIP PAYROLL F	30,820.95	30,820.95
16614V	REE003	MATTHEW REEDY	25.00	25.00
16963	AMA001	AMAZON CAPITAL SERVICES	51.88 539.99	591.87
16964	BOY003	CAL BOYER'S AUTO & MARINE	14.00	14.00
16965	CEN006	CENTRAL PA TECHNOLOGIES	988.99	988.99
16966	CHO001	CHOICE COMMUNICATIONS	130.00	130.00
16967	DEA001	DEARBORN GROUP	160.00	160.00
16968	DOU002	BRAD DOUPLE	50.00 50.00 54.32 50.00	204.32
16969	LEB002	LEBANON COUNTY D.E.S	3,336.90 420.00	3,756.90
16970	LOW001	LOWE'S COMPANIES, INC	87.22 15.16	102.38
16971	MED002	MEDIA ONE PA	75.92 72.24	148.16
16972	MET002	MET- ED	51.39 32.07 64.91 32.55 69.06 34.80 64.24	

GENERAL FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
			64.18	
			65.42	
			148.11	
				626.73
16973	PEN014	PENNSY SUPPLY, INC.	354.85	
				354.85
16974	REE003	MATTHEW REEDY	25.00	
				25.00
16975	WAL003	WALMART COMMERCIAL	31.90	
				31.90
Total			139,377.71	139,377.71

SEWER FUND**Cash Disbursements Journal****For the Period From Jul 1, 2020 to Jul 31, 2020**

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
12866	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	10,908.10	10,908.10
12867	ALS001	ALS GROUP USA, CORP.	113.00 113.00	226.00
12868	AMA001	AMAZON CAPITAL SERVICES	35.22	35.22
12869	AME005	AMERIGREEN INC.	5,211.05	5,211.05
12870	ANN004	ANNVILLE TWP PENNVEST ACCOUNT	65,820.77	65,820.77
12871	ATT001	AT&T MOBILITY	191.83	191.83
12872	BEA001	BEARINGS, BELTS & CHAIN, INC.	31.30	31.30
12873	CIT001	CITY OF LEBANON AUTHORITY	85.05	85.05
12874	DOU001	DOURTE ELECTRIC, INC.	98.95	98.95
12875	END001	ENDERS	2,278.90	2,278.90
12876	MEY001	MEYER OIL COMPANY	205.35 220.26	425.61
12877	PAM001	PA MUNICIPAL HEALTH INSURANCE COOP	19,312.41	19,312.41
12878	PAW001	AMERICAN WATER	78.81	78.81
12879	PAW002	P A W C	318.55	318.55
12880	PEN002	PENNSYLVANIA STATE UNIVERSITY	405.00	405.00
12881	PET002	PETTY CASH - WWTP	26.95	26.95
12882	PRE003	PREMIUM POWER SERVICES LLC	1,407.70	1,407.70
12883	REI003	REILLY WOLFSON ATTORNEYS AT LAW	126.00	126.00
12884	SUS001	SUSQUEHANNA FIRE EQUIP CO	921.75	921.75
12885	TEL002	TELESYSTEM	184.71	184.71
12886	UMB001	UMBERGERS OF FONTANA, INC.	35.94	35.94
12887	VIO001	JOSEPH VIOZZI	81.78	81.78
12888	WBM0001	W.B. MASON CO., INC.	33.98	33.98
12889	WOO001	WOOD MOTORSPORTS	57.11	57.11

SEWER FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
12890	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	11,555.53	11,555.53
12891	ADV002	ADVANCE AUTO PARTS	173.73	173.73
12892	ALS001	ALS GROUP USA, CORP.	113.00 113.00 113.00	339.00
12893	AMA001	AMAZON CAPITAL SERVICES	232.61 13.36 540.00 73.58	13.36 34.91 811.28
12894	COM001	COMMONWEALTH OF PA	100.00	100.00
12895	DEA002	DEARBORN GROUP	65.00	65.00
12896	DOU001	DOURTE ELECTRIC, INC.	93.00	93.00
12897	ENV001	ENVIREP, INC	491.38	491.38
12898	HIR001	HIRERIGHT, LLC	70.56	70.56
12899	KEM001	KEMIRA WATER SOLUTIONS, INC.	3,662.57	3,662.57
12900	LOW001	LOWE'S COMPANIES, INC.	132.88 11.67	144.55
12901	MET001	MET-ED	6,529.62	6,529.62
12902	MEY001	MEYER OIL COMPANY	389.81	389.81
12903	POL001	POLLU-TECH, INC.	3,174.00	3,174.00
12904	POW001	LESLIE J. POWELL	67.85	67.85
12905	THO001	THOMAS SCIENTIFIC	309.12 511.73 62.33 416.08	1,299.26
12906	UGI001	UGI UTILITIES, INC.	22.71	22.71
12907	ANN001	ANNVILLE TOWNSHIP GENERAL FUND	27,401.50	27,401.50
12908	ANN007	ANNVILLE TOWNSHIP MS4 FUND	6,526.30	6,526.30
Total			171,269.39	171,269.39

CAPITAL RESERVE FUND -NEW
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/24/20	1201	31/200/000	Invoice: 247920	1,930.47	
		31/102/000	ENNIS-FLINT, INC.		1,930.47
7/24/20	1202	31/200/000	Invoice: 379370	117.79	
		31/102/000	LEBANON		117.79
			BUILDING SUPPLY		
	Total			2,048.26	2,048.26

MOTOR LICENSE FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/9/20	230	35/200/000	Invoice: APR 2020	4,673.06	
		35/200/000	Invoice: MAY 2020	4,609.41	
		35/200/000	Invoice: JUN 2020	6,578.64	
		35/108/000	ANNVILLE TOWNSHIP GENERAL FUND		15,861.11
	Total			<u>15,861.11</u>	<u>15,861.11</u>

SEWER CAPITAL FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
------	---------	------------	-----------------	------------	-------------

This report contains no data.

MS4 FUND
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
------	---------	------------	-----------------	------------	-------------

This report contains no data.

Permits Report

Month of July 2020

Plumbing Permits issued	<u>3</u>	<u>\$75.00</u>
Plumbing Licenses issued	<u>2</u>	<u>\$50.00</u>
Excavator Licenses issued	<u>2</u>	<u>\$50.00</u>
Total Curb/Sidewalk Permit Fees Collected		<u>\$</u>
Total Street Cut Permit Fees Collected		<u>\$1,000.00</u>
Total Tapping Fees Collected		<u></u>

Tapping Fees

Building Permits

#20-20	Joseph & Monica Pape	Other/Fence
#21-20	Brian J. Biscotti & Melody L. Best-Biscotti	Add to a Structure

Curb/Sidewalk Permits

Street-Cut Permits

#2020-26	205 Elm Street (2 cuts)	UGI	Replace gas service
#2020-27	126 S. Cherry Street	UGI	Install gas service
#2020-28	49 S. Manheim Street	UGI	Replace gas service
#2020-29	138 N. Railroad Street	UGI	Replace gas service

Burn Permit

counsel about potential litigation pertaining to condemned property and active litigation pertaining to Lebanon County Court of Common Pleas Action No. 2020-00078 in the matter of Kristofer H. Gacono and Christine R. Gacono v. Michael R. and Melanie Semrau and Annville Township.

Planning Commission: Mr. Perrotto reported the July and August Planning Commission meetings had been cancelled due to a lack of business.

Historic Architectural Review Board (HARB): Mr. Embich reviewed the HARB Report for July 2020, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

Approval for Rebuilding of Chimney and Replacement of Roof Shingles and Siding at 320 East Main Street and Replacement of Carriage House Slate Roof with Shingles at 144 West Main Street: At the recommendation of HARB, **MOTION** by Mr. Embich, second by Mr. Perrotto to issue Certificates of Appropriateness for (1) the rebuilding of the chimney and replacement of roof shingles and siding as proposed for the property at 320 East Main Street and (2) the replacement of the carriage house slate roof with shingles as proposed for the property at 144 West Main Street. Motion carried unanimously.

Wage & Salary: President Moore asked to discuss a personnel matter in Executive Session.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reviewed the MS4 Report for July 2020, a copy of which is attached hereto and made a part of these minutes.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich reviewed the GLRA Report for July 2020, a copy of which is attached hereto and made a part of these minutes.

Fire Department: Mr. Lively reviewed the July 2020 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC), noting that discussions were resuming about working towards the joinder of the UHC and Cleona Fire Companies. The following item was then addressed:

Release of First Half of 2020 Annual Donation to Fire Department: **MOTION** by Mr. Lively, second by President Moore to release \$36,500, which is half of the Township's 2020 annual donation to the Fire Department, to the UHC. Motion carried unanimously.

MOTION by Mr. Perrotto, second by President Moore to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Automated Red Light Enforcement (ARLE) Grant Pedestrian Improvements: The Public Works Superintendent sought bids from seven firms for labor and materials for the curb ramp work on South White Oak Street by the crosswalk at Annville Elementary School. Two of the firms responded with quotes, with Martin's submitting a bid of \$13,775 and Streamline Concrete Inc. submitting the low bid of \$13,700. **MOTION** by Mr. Lively, second by Mr. Perrotto to award the

T. Embich reports: 07-30-2020 BOC
Thomas Embich
Agenda Items: VI – C, E, F
Date: July 30, 2020 report for August 04, 2020 Meeting

Item VI- C HISTORIC ARCHITECTURAL REVIEW BOARD

1. The July 20 session four members of HARB were present to review two applications: a. 320 E. Main Street, chimney replacement, shingle replacement, roof painting (metal roof), brick painting, siding replacement, etc. Recommended approval of Certificate of Appropriateness.
b. 144 West Main Street, barn/carriage house roof replacement and new shingles, sidewall repair. Recommended approval of Certificate of Appropriateness.
2. Next meeting of HARB is scheduled for August 17, if business is submitted for consideration.
ACTION: Issue Certificates of Appropriateness.

Item VI –E Stormwater management

1. A Zoom meeting was held on July 21 for the Lebanon County Stormwater Consortium. Routine bill paying, minutes approval, general engineering report, followed by public hearing authorization for addenda to the PRP. The next meeting, August 18, is the Annual Meeting, and will likely be held at North Lebanon Board Room.
2. The LCCWA meeting was held as a Zoom meeting on July 28. Much of the proposed education outreach was curtailed or cancelled due to COVID-19. The sessions on “The Lara LeBeau Program” were cancelled when her program was eliminated due to a format change at WLBR. The new banners are now being shopped at a new vendor. Workshops have been cancelled, and grants for outreach are disappearing. The LCCD and Land Studies are coordinating the WIP III. A September draft of the proposal is expected.
The next meeting is October 27, 2020; loci to be announced.
Proposed meetings for 2021 are: 2/23, 5/26, 7/27, 10/26.
A contribution from each MOU signer will be solicited to cover banner and possibly press release costs via LebTown media.

ITEM VI- F GLRA (GREATER LEBANON REFUSE AUTHORITY)

1. All minutes and reports are available at
<http://www.goglra.org/DocumentCenter/Home/View/> . Next meeting: 08/05/20
2. The July 07, 2020 meeting was a phone-in session. Mostly routine business was addressed. The future Solid Waste Management Plan is out for review and follow-up will take place through the Fall; a LebTown article covered neighbor concerns regarding the landfill expansion and potential contamination issues, which were answered or referred for staff response.

contract to Streamline Concrete Inc. for the labor and materials for the curb ramp work on South White Oak Street by the crosswalk at Annville Elementary School to be partially funded by the ARLE grant at a price of \$13,700. Motion carried unanimously.

Community Development Block Grant (CDBG): Mr. Yingst reported the 2020 CDBG application for the milling and overlaying of a portion of Church Street was submitted timely to the Redevelopment Authority of the County of Lebanon (RACL) the prior week. He also reported the RACL informed him the Township's 2019 CDBG application for the replacement and upgrade of 17 curb ramps along that same portion of Church Street had been approved and the Township should receive the cooperation agreement from the RACL later in the month. The Commissioners indicated their support for Mr. Yingst's instructions to the Township Engineer to begin work on the survey, design, and specifications of the curb ramps in accordance with his quote for this work that had been incorporated into the 2020 budget so that bidding could take place in late-winter 2021.

Ordinance No. 676 - 2020 Omnibus: Mr. Yingst presented proposed Ordinance No. 676, repealing Part 7 (Model Airplanes) of Chapter 6, and amending Section 15-402 (Parking Prohibited at All Times in Certain Locations), Section 15-411 (Handicapped Parking), and Appendix H (Streets and Sidewalks), of the Township Code of Ordinances. It was noted the proposed ordinance was properly advertised and could be considered for adoption. **MOTION** by Mr. Hoover, second by Mr. Lively to adopt Ordinance No. 676, the 2020 omnibus ordinance, as presented. Motion carried unanimously and a copy of this ordinance is attached hereto and made a part of these minutes.

Children at Play Signage: The Board revisited the correspondence from John Norton of East High Street requesting warning signage in his neighborhood alerting motorists to children riding bicycles and playing in the street that was discussed at the prior month's meeting. President Moore noted there was such a sign at the intersection of South Manheim and Locust Streets that he no longer believed was serving its original intended purpose. He asked the other Commissioners if they would support moving this sign to the intersection of East High and Elm Streets and they indicated their support for the moving of this sign by the Public Works Department.

NEW BUSINESS:

Remote Participation in Meetings by Commissioners: Noting the Township Authority had a policy that allowed a member to participate by telephone if they were not able to be present at a meeting, Mr. Perrotto asked if the Commissioners were interested in developing a similar policy for remote participation at its Board meetings, in particular noting the practical benefits of doing so amidst the COVID-19 pandemic. Mr. Race suggested that a resolution would be an appropriate way to adopt such a policy if the Board was amenable to this idea. The Commissioners asked that such a resolution be drafted for its consideration at a future meeting.

Proposal for 2020 Audit Services: Mr. Yingst reported a proposal was received from Garcia Garman & Shea, PC for providing audit and financial statement services for 2020. He noted this cost would be shared by the General Fund and the Sewer Fund and was the same total amount as for the 2019 audit and financial statements. **MOTION** by Mr. Embich, second by Mr. Hoover to

ORDINANCE NO. 676

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA, REPEALING PART 7, MODEL AIRPLANES, OF CHAPTER 6, CONDUCT; AMENDING § 15-402 ("PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS") AND § 15-411 ("HANDICAPPED PARKING") OF PART 4, GENERAL PARKING REGULATIONS, OF CHAPTER 15, MOTOR VEHICLES AND TRAFFIC; AND AMENDING APPENDIX H, STREETS AND SIDEWALKS; OF THE CODE OF ORDINANCES OF ANNVILLE TOWNSHIP.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Annville, Lebanon County, Pennsylvania, and it is hereby ordained and enacted as follows:

SECTION 1. The provisions of Part 7, Model Airplanes, of Chapter 6, Conduct, of the Code of Ordinances of Annville Township are repealed.

SECTION 2. The provisions of Chapter 15, Motor Vehicles and Traffic, of the Code of Ordinances of Annville Township, are amended as follows:

- (a) Section 15-402 ("Parking Prohibited at All Times in Certain Locations") is amended to include the following:

<u>Street:</u>	<u>Side:</u>	<u>Between:</u>
North Meyer Street	West	West Sheridan Avenue to Pershing Street

- (b) Section 15-411 ("Handicapped Parking") is amended to include the following:

Street:

Number of Parking Spaces:

West Main Street, south side of the street from a point 93 feet east of South King Street to a point 107 feet west of South Concord Street

One space

South Cherry Street, west side of the street from a point 15 feet south of West Queen Street to a point 172 feet north of Marshall Street

One space

Church Street at
51 North Lancaster Street

One space

SECTION 3. The provisions of Appendix H, Streets and Sidewalks, of the Code of Ordinances of Annville Township, are amended as follows to include the following portions of said lands as dedicated to Annville Township by Narrows Glen, Inc., and as set out in the attached Deed of Dedication marked as Exhibit 1 and incorporated herein by reference thereto, the date of the Deed is June 22, 2020, the Deed was recorded on July 17, 2020, and is recorded in Record Book 2279, page 1410, and includes the following to be accepted by and opened as public streets, more specifically described in Exhibit A and depicted in Exhibit B of Exhibit 1, within Annville Township:

- (a) Ziegler Street;
- (b) Northview Drive;
- (c) Station Corner Drive;
- (d) Parkside Drive;
- (e) Union Crest Drive; and

(f) North Saylor Street.

SECTION 4. All other provisions of Sections 15-402 and 15-411 of Chapter 15, Motor Vehicles and Traffic, and Appendix H, Streets and Sidewalks, of the Code of Ordinances of Annville Township remain in full force and effect.

SECTION 5. SEVERABILITY. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the Annville Township Board of Commissioners that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

SECTION 6. REPEALER. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective

August 4, 2020.

ORDAINED AND ENACTED this 4th day of August, 2020.

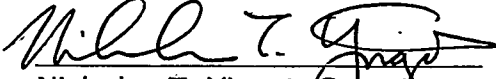
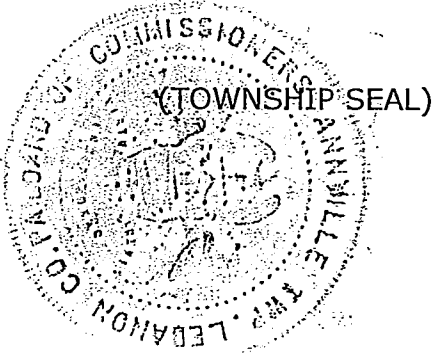
BY ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS

By: _____



Rex A. Moore, President

ATTEST:


Nicholas T. Yingst, Secretary



(1)

Return To:

Corey Lamoureux, Esquire

Reilly Wolfson

1601 Cornwall Road

Lebanon, PA 17042

717-273-3733

Parcel ID # - P/O 18-2315234-366837

DEED OF DEDICATION - STREETS

THIS DEED of DEDICATION is made this 22nd day of June, 2020.

Between NARROWS GLEN, INC., a Pennsylvania corporation, of 1737 West Main Street, Ephrata, Pennsylvania 17522, (the "Grantor"),

And

ANNVILLE TOWNSHIP, a First Class Township organized and operating under the laws of the Commonwealth of Pennsylvania, of 36 North Lancaster Street, Annville, Pennsylvania, 17003, (the "Grantee"),

WITNESSETH, that in consideration of One Dollar (\$1.00), in hand paid, the receipt whereof is hereby acknowledged, and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, the said Grantor does hereby grant and convey to the said Grantee, its successors and assigns,

ALL THOSE CERTAIN tracts of land situate in Annville Township, Lebanon County, Pennsylvania, being more fully bounded and described on Exhibit A and depicted on Exhibit B, both attached hereto and made a part hereof, and on that certain Final Subdivision and Lot Add-On Plan for Liberty Station recorded in Lebanon County Plan Book 76, Page 84 (collectively, the "Premises").

BEING, AS TO PART, PART OF THE SAME PREMISES which Brohnwood, Inc., by its deed dated February 9, 2011 and recorded in the Office of the Recorder of Deeds in and for Lebanon County, Pennsylvania in Record Book 2154, Page 4775, granted and conveyed unto Narrows Glen, Inc., Grantor herein.

AND ALSO BEING, AS TO THE REMAINING PART, THE SAME PREMISES which Annville Church of the Brethren, by its deed dated March 9, 2012 and recorded in the Office of the

Recorder of Deeds in and for Lebanon County, Pennsylvania in Record Book 2167, Page 7631, granted and conveyed unto Narrows Glen, Inc., Grantor herein.

TOGETHER WITH all and the singular the ways, waters, watercourses, rights, liberties, privileges, hereditaments and appurtenances whatsoever thereunto belonging, or in any wise appertaining, including but not limited to any street lights, signs and signals and the reversions and remainders, rents, issues and profits thereof; and also all the estate, right title, interest, use, trust, property, possession, claim and demand whatsoever, in law, equity, or otherwise howsoever, of, into, or out of the same.

TO HAVE AND TO HOLD the said tracts of land herein-described unto said Grantee, to and for the only proper use and benefit of said Grantee, its successors and assigns, as public rights-of-way, and for no other use or purpose whatsoever.

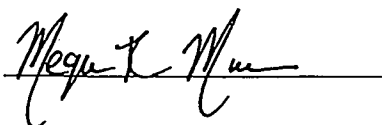
AND, the Grantor, for its successors and assigns, by these presents, covenants, promises, and agrees to and with the Grantee, its successors and assigns, that neither the Grantor nor its successors and assigns shall nor will at any time hereafter ask, demand, seek, claim, recover or receive of or from the Grantee, its successors and assigns, any sum or sums of money, or any other thing whatsoever, other than the consideration herein provided, as and for compensation or damages for or by reason of the opening, paving, improving, maintaining, or using of said Premises for public streets or roads.

AND the said Grantor does hereby covenant and agree to and with the said Grantee that the Grantor and with its successors and assigns, SHALL and WILL SPECIALLY WARRANT and forever DEFEND the herein-described premises, with the hereditaments and appurtenances, unto the said Grantee and its successors and assigns, against the said Grantor and against every other person lawfully claiming or who shall hereafter claim the same or any part thereof.

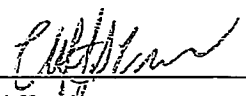
THIS conveyance is for the purpose of dedication to the public use of the rights-of-way of Ziegler Street, Union Crest Drive, North Saylor Street, Parkside Drive, Station Corner Drive and Northview Drive as herein described, pursuant to an Ordinance adopted whereby Annville Township agrees to accept the dedication of the rights of way as described herein.

IN WITNESS WHEREOF, said Grantor has hereunto set its hand and seal the day and year first written above.

WITNESS



NARROWS GLEN, INC.

BY: 
Clifford L. Weaver, President

COMMONWEALTH OF PENNSYLVANIA

)

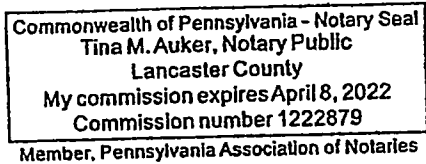
) SS:

COUNTY OF LANCASTER

)

ON THIS, the 22nd day of June, 2020, before me, the undersigned officer, personally appeared CLIFFORD L. WEAVER, who acknowledged himself to be the President of Narrows Glen, Inc., a Pennsylvania corporation, and that he, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.



Tina M. Auken
Notary Public

I HEREBY CERTIFY that the precise address of the Grantees herein is 36 North Lancaster Street, PO Box 178, Annville, Pennsylvania, 17003.

CLIFFORD L. WEAVER

**EXHIBIT A
LIBERTY STATION STREET DEDICATION
LEGAL DESCRIPTIONS**

Prepared by Hershey Surveying, Inc.
July 24, 2018

Tract 1: Zeigler Street Right of Way Dedication Area 1

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Ziegler Street (50' wide), shown on Exhibit "B", "Ziegler Street Right-of-Way Dedication Area", Sheets 1 to 2 of 2, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the north side of Liberty Street and the terminus of Ziegler Street; said point being located N84°29'27"E, 34.02' from a point on the north right-of-way of said Liberty Street; thence extending along the west right-of-way of Zeigler Street the following four courses and distances, 1) N05°30'33"W, 3.00' to a point, 2) N84°29'27"E, 7.00' to a point, 3) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N39°29'11"E, 16.97' to a point, and 4) N05°31'04"W, 205.99' to a point on the north right-of-way and the terminus of said Ziegler Street; thence extending along said north right-of-way, N84°28'56"E, 50.00' to a point; thence leaving said north right-of-way, extending along the terminus of Union Crest Drive and along the east right-of-way of said Ziegler Street, S05°31'04"E, 205.99' to a point; thence continuing along said east right-of-way the following three courses and distances, 1) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S50°31'04"E, 16.97' to a point, 2) N84°28'56"E, 7.00' to a point, and 3) S05°31'04"E, 3.00' to a point on the north side of Liberty Street; thence extending along the north right-of-way of said Liberty Street, S84°29'06"W, 88.00' to the POINT OF BEGINNING.

CONTAINING: 0.258 Acres

Tract 2: Zeigler Street Right of Way Dedication Area 2

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Ziegler Street (50' wide), shown on Exhibit "B", "Ziegler Street Right-of-Way Dedication Area", Sheets 1 to 2 of 2, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the south side of Liberty Street and the north line of a 10' wide pedestrian right-of-way as shown on the aforementioned Exhibit "B"; thence extending N84°29'27"E, 21.63' to a point on the western legal right-of-way line of Ziegler Street; thence extending along the western legal right-of-way line of Ziegler Street, S06°55'47"E, 194.12' to a point on the southern terminus of Ziegler Street and a 10' wide pedestrian right-of-way; thence extending along the southern terminus of Ziegler Street and 10' wide pedestrian right-of-way, S84°12'43"W, 22.24' to a point in line of lands, now or formerly, of Annville Church of the Brethren; thence extending along the lands, now or formerly, of Annville Church of the Brethren the following four courses and distances; 1) 19.09' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N38°38'28"E, 17.14' to a point, 2) N06°55'47"W, 167.22' to a point, 3) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N51°13'10"W, 16.76' to a point, and 4) N05°30'33"W, 3.00' to the POINT OF BEGINNING.

CONTAINING: 0.047 Acres

Tract 3: Northview Drive Right of Way Dedication Area

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Northview Drive (50' wide), shown on Exhibit "B", "Northview Drive Right-of-Way Dedication Area", Sheets 1 to 2 of 2, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the west right-of-way and the south terminus of Northview Drive and on the north right-of-way of Union Crest Drive; thence extending along said west right-of-way of Northview Drive, 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N39°33'00"E, 16.97' to a point; thence by the same, N05°27'00"W, 243.00' to a point on the north right-of-way and the terminus of said Northview Drive; thence extending along said north right-of-way, N84°33'00"E, 50.00' to a point; thence leaving said north right-of-way, extending along the west terminus of Station Corner Drive and along the east right-of-way of said Northview Drive, S05°27'00"E, 243.00' to a point; thence continuing along said east right-of-way, 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S50°27'00"E, 16.97' to a point on

the north right-of-way of Union Crest Drive; thence extending along said north right-of-way, S84°33'00"W, 74.00' to the POINT OF BEGINNING.

CONTAINING: 0.294 Acres

Tract 4: Station Corner Drive Right of Way Dedication Area

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Station Corner Drive (50' wide), shown on Exhibit "B", "Station Corner Drive Right-of-Way Dedication Area", Sheets 1 to 3 of 3, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the south right-of-way and the west terminus of Station Corner Drive and on the east right-of-way of Northview Drive; thence extending along said east right-of-way of Northview Drive, N05°27'00"W, 62.00' to a point on the north right-of-way of Station Corner Drive; thence extending along said north right-of-way N84°33'00"E, 523.27' to a point on the east right-of-way and the terminus of said Station Corner Drive; thence extending along said east right-of-way, S05°27'00"E, 50.00' to a point; thence leaving said east right-of-way, extending along the terminus of Parkside Drive and along the south right-of-way of Station Corner Drive, S84°33'00"W, 511.27' to a point; thence continuing along said south right-of-way, 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S39°33'00"W, 16.97' to the POINT OF BEGINNING.

CONTAINING: 0.601 Acres

Tract 5: Parkside Drive Right of Way Dedication Area

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Parkside Drive (50' wide), shown on Exhibit "B", "Parkside Drive Right-of-Way Dedication Area", Sheets 1 to 2 of 2, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the north right-of-way and the terminus of Parkside Drive and on the south right-of-way of Station Corner Drive; thence extending along the said south right-of-way of Station Corner Drive, N84°33'00"E, 62.00' to a point on the east right-of-way of Parkside Drive; thence extending along said east right-of-way S05°27'00"E, 205.00' to a point on the terminus of said Parkside Drive and the north right-of-way of Union Crest Drive; thence leaving said east right-of-way and extending along the north right-of-way of Union Crest Drive, S84°33'00"W, 62.00' to a point on the west right-of-way of said Parkside Drive; thence

extending along said west right-of-way the following three courses and distances, 1) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of, N39°33'00"E, 16.97' to a point, 2) N05°27'00"W, 181.00' to a point, and 3) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of, N50°27'00"W, 16.97' to the POINT OF BEGINNING.

CONTAINING: 0.237 Acres

Tract 6: Union Crest Drive Right of Way Dedication Area

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as Union Crest Drive (50' wide), shown on Exhibit "B", "Union Crest Drive Right-of-Way Dedication Area", Sheets 1 to 3 of 3, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

BEGINNING AT A POINT on the south right-of-way and the terminus of Union Crest Drive and on the east right-of-way of Ziegler Street; thence extending along the east right-of-way of Ziegler Street, N05°31'04"W, 62.00' to a point on the north right-of-way of Union Crest Drive; thence extending along the north right-of-way of Union Crest Drive, N84°28'56"E, 55.20' to a point; thence by the same, 1.21' along the arc of a curve bearing to the right, having a radius of 1025.00', and a chord bearing and distance of N84°30'58"E, 1.21' to a point; thence continuing along said north right-of-way and extending along the terminus of Northview Drive and Parkside Drive, respectively, N84°33'00"E, 666.89' to a point on the east right-of-way and the terminus of said Union Crest Drive; thence extending along said east right-of-way, S05°27'00"E, 50.00' to a point on the south right-of-way of Union Crest Drive; thence extending along said south right-of-way of Union Crest Drive and passing along the terminus of North Saylor Street, S84°33'00"W, 666.89' to a point; thence extending along said south right-of-way the following three courses and distances; 1) 1.15' along the arc of a curve bearing to the left, having a radius of 975.00', and a chord bearing and distance of S84°30'58"W, 1.15' to a point, 2) S84°28'56"W, 43.20' to a point, and 3) 18.85' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S39°28'56"W, 16.97' to the POINT OF BEGINNING.

CONTAINING: 0.831 Acres

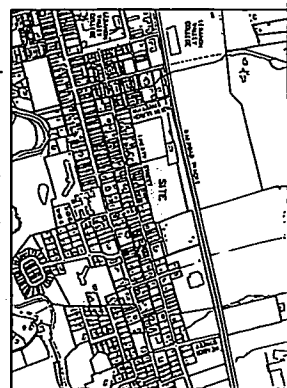
Tract 7: North Saylor Street Right of Way Dedication Area

ALL THAT CERTAIN tract of land situate in Annville Township, Lebanon County, Pennsylvania; known as North Saylor Street (50' wide), shown on Exhibit "B", "North Saylor Street Right-of-Way Dedication Area", Sheets 1 to 2 of 2, prepared by Pioneer Management, LLC, Drawing Number 10-0950-07-C, dated July 23, 2018, and being more fully bounded and described as follows:

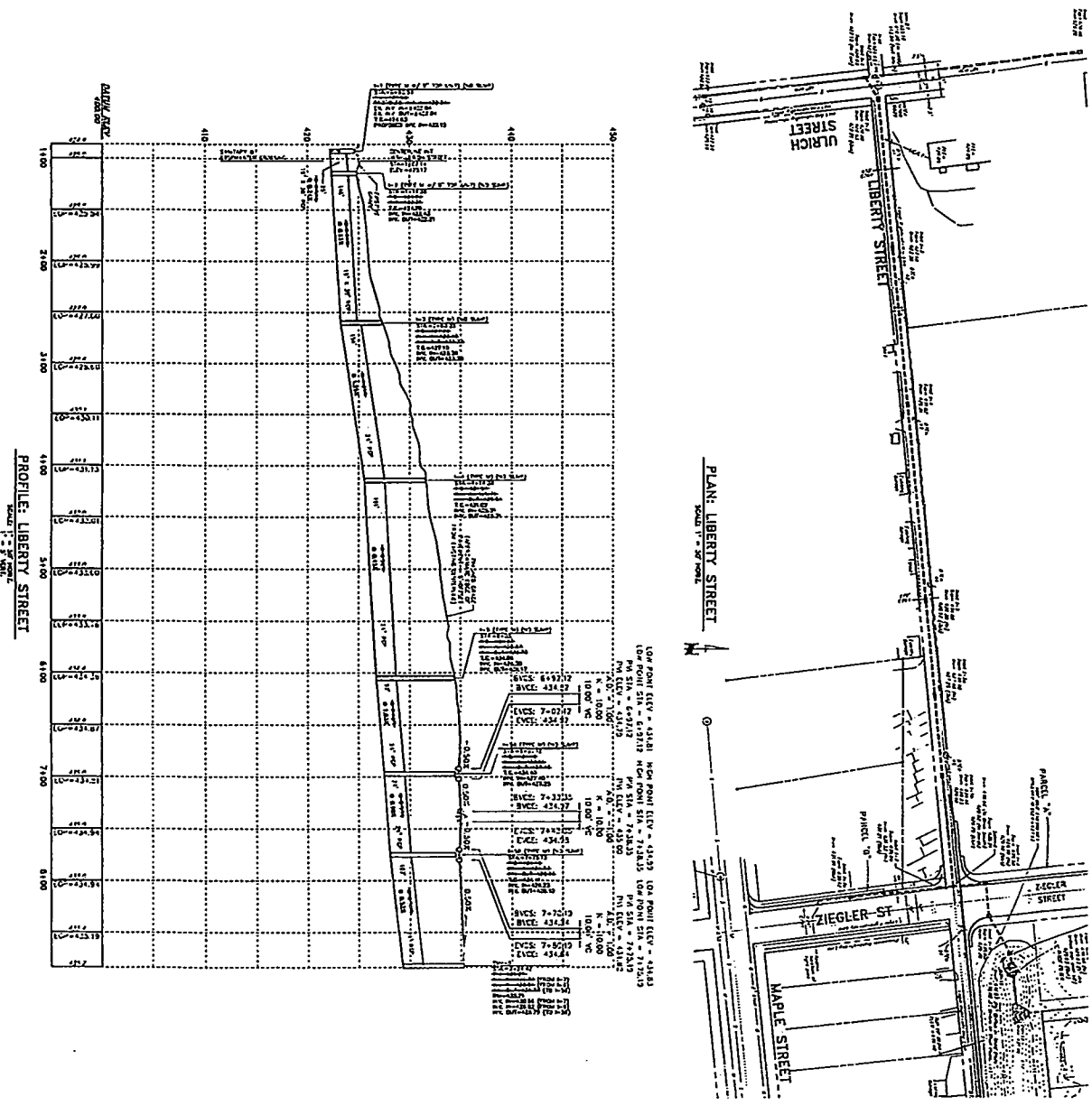
BEGINNING AT A POINT on the north right-of-way and the terminus of North Saylor Street and on the south right-of-way of Union Crest Drive; thence extending along the said south right-of-way of Union Crest Drive, N84°33'01"E, 74.04' to a point on the east right-of-way of North Saylor Street; thence extending along said east right-of-way the following five courses and distances; 1) 19.39' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S38°16'01"W, 17.35' to a point, 2) 20.73' along the arc of a curve bearing to the left, having a radius of 125.00', and a chord bearing and distance of S12°46'05"E, 20.71' to a point, 3) S17°31'12"E, 104.30' to a point, 4) 24.43' along the arc of a curve bearing to the right, having a radius of 175.00', and a chord bearing and distance of S13°31'15"E, 24.41' to a point, and 5) 18.01' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of S52°31'11"E, 16.37' to a point on the north right-of-way line of Liberty Street; thence extending along the north right-of-way line of Liberty Street, S84°28'56"W, 74.69' to a point on the west right-of-way line of North Saylor Street; thence extending along the west right-of-way line of North Saylor Street the following six courses and distances; 1) N05°31'04"W, 3.00' to a point, 2) 20.56' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N35°23'52"E, 18.14' to a point, 3) 8.36' along the arc of a curve bearing to the left, having a radius of 125.00', and a chord bearing and distance of N15°36'12"W, 8.36' to a point, 4) N17°31'12"W, 104.30' to a point, 5) 32.13' along the arc of a curve bearing to the right, having a radius of 175.00', and a chord bearing and distance of N12°15'37"W, 32.09' to a point, and 6) 18.52' along the arc of a curve bearing to the left, having a radius of 12.00', and a chord bearing and distance of N51°13'30"W, 16.74' to the POINT OF BEGINNING.

CONTAINING: 0.203 Acres

EXHIBIT B
LIBERTY STATION STREET DEDICATION
AS BUILT PLANS

[illegible][illegible][illegible][illegible]

NOTES:
 1. EXISTING GRADE DATA ON THE NORTH SIDE OF LIBERTY STREET AT THE INTERSECTION OF STANLEY STREET.
 2. GRADE OF EXISTING STANLEY STREET.



LIBERTY STREET PLAN & PROFILE
 STORMWATER RECORD PLAN
 FOR
LIBERTY STATION

DATE: 06/06/12
 DRAWN BY: J. A. B.
 CHECKED BY: J. A. B.

PIONEER
 Management, LLC

111 W. Main Street, Ephrata, PA 17305
 Phone: (717) 481-1300 • Fax: (717) 481-1333
 Email: info@pioneermanagement.com
 Website: www.pioneermanagement.com

CLIENT
 NARROWS GLEN, INC.
 c/o MR. CLIFF WEAVER
 1737 WEST MAIN STREET
 EPHRATA, PA 17322
 (717) 733-1536

SCALE
 AS NOTED

MANAGER: JAMES C. MCNEIL
 DESIGN BY: JAC/JES
 CHECKED BY: DAF
 DRAWING NO.: 12-000000-001

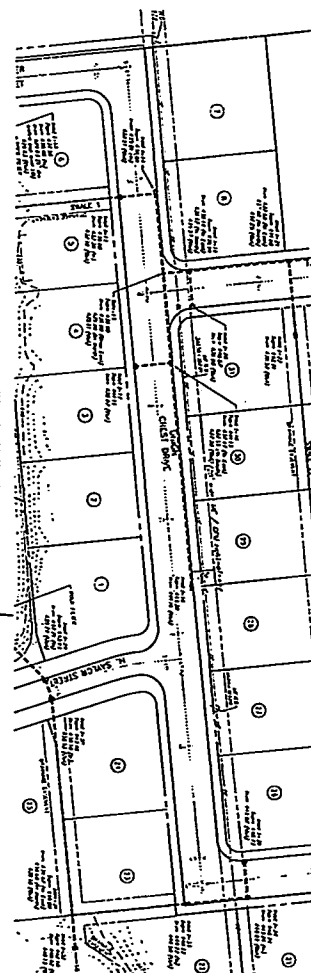
REVISIONS:

NO.	DATE	DESCRIPTION
1	06/06/12	ISSUED FOR PERMIT

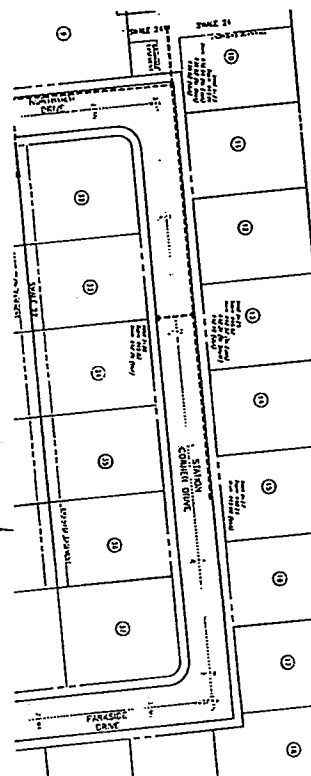
NO.	DATE	DESCRIPTION
1	06/06/12	ISSUED FOR PERMIT

NO	DATE	REVISION
----	------	----------

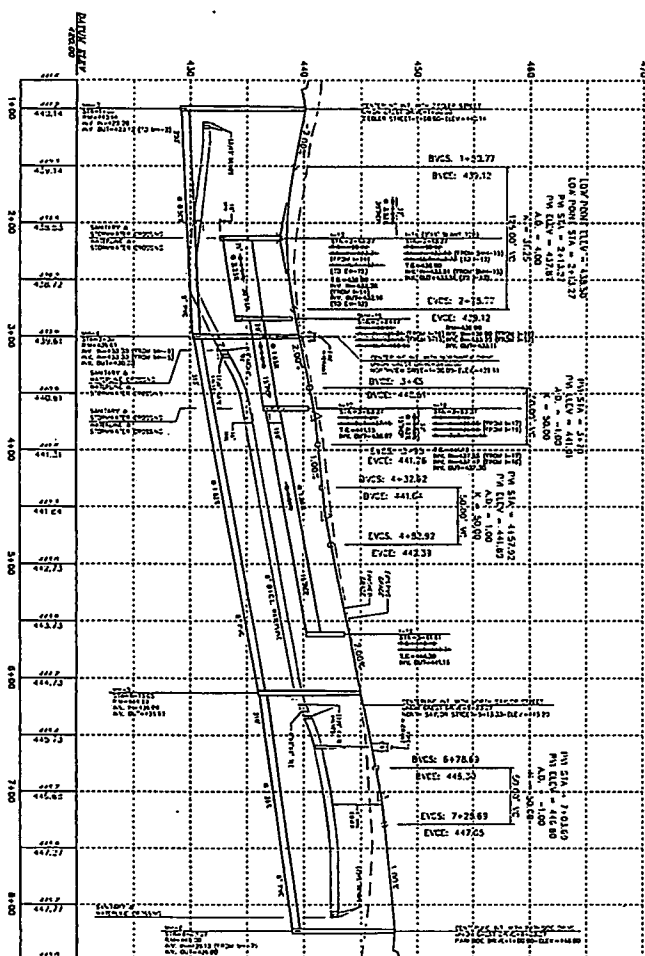
NOTES:
 1. THIS PLAN IS THE PROPERTY OF THE EPHRATA TOWNSHIP AND IS TO BE USED ONLY FOR THE PURPOSES OF THE PROJECT.
 2. ANY CHANGES TO THIS PLAN MUST BE APPROVED BY THE EPHRATA TOWNSHIP ENGINEER.
 3. THE USER OF THIS PLAN ASSUMES ALL LIABILITY FOR ANY DAMAGE OR INJURY RESULTING FROM THE USE OF THIS PLAN.



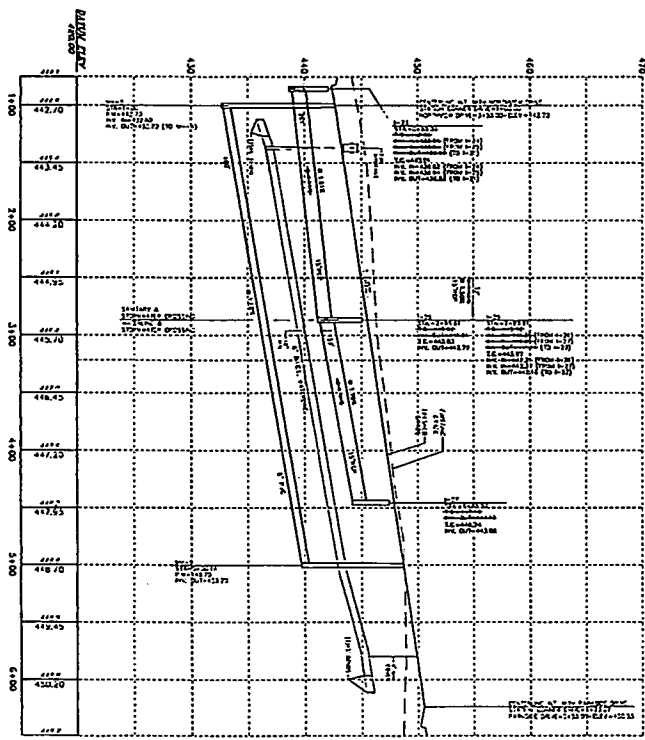
PLAN: UNION CREST DRIVE
 SCALE: 1" = 50' HORIZ.



PLAN: STATION CORNER DRIVE
 SCALE: 1" = 50' HORIZ.



PROFILE: UNION CREST DRIVE
 SCALE: 1" = 5' VERT.



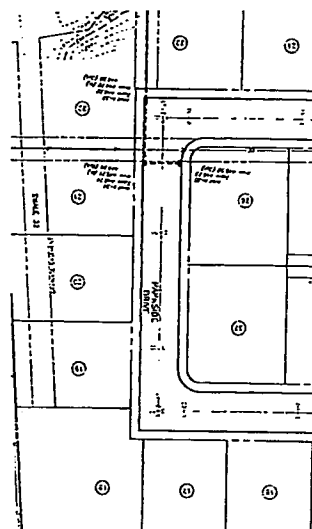
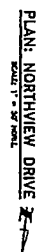
PROFILE: STATION CORNER DRIVE
 SCALE: 1" = 5' VERT.

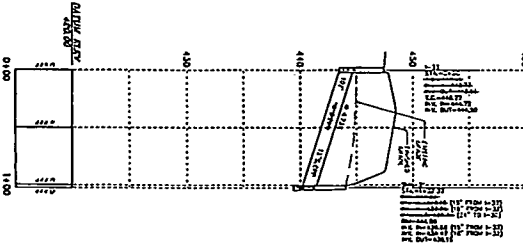
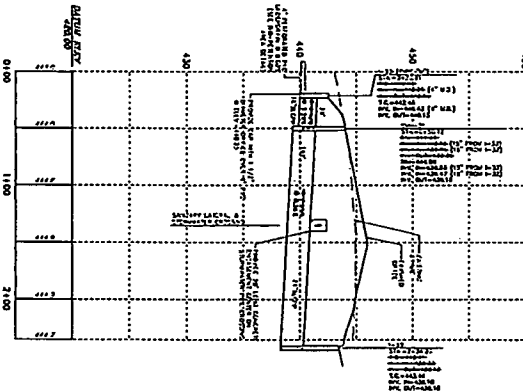
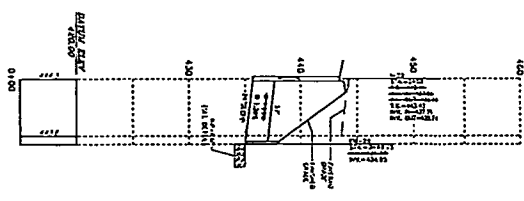
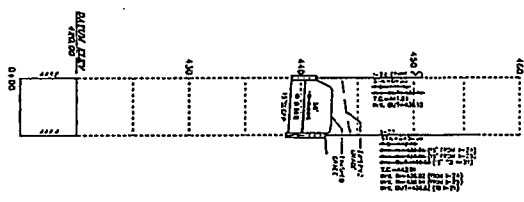
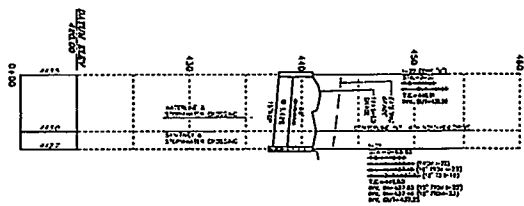
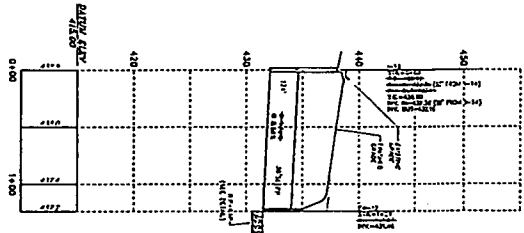
UNION CREST DRIVE AND STATION CORNER DRIVE PLANS & PROFILES STORMWATER RECORD PLAN FOR LIBERTY STATION MANVILLE TOWNSHIP LEBANON COUNTY, PA		PIONEER Management, LLC 111 West of the River, Ephrata, PA 17522 Phone: (717) 481-2300 • Fax: (717) 481-1313 Email: info@pioneereng.com Website: www.pioneereng.com		CLIENT HARROWS CLIN, INC. c/o MR. CLAY NEAVER 1237 WEST MAIN STREET EPHRATA, PA 17522 (717) 733-1536		DRAWN BY: RA/C/ECB CHECKED BY: RA/C/ECB DATE: 11/13/2013 SCALE: AS NOTED		SUPERVISOR: DAVE C. MOHLE DESIGN BY: DAVE C. MOHLE DATE: 11/13/2013 SCALE: AS NOTED		FIELDWORK FOR POWER MANAGEMENT BY: DAVE C. MOHLE DATE: 11/13/2013 SCALE: AS NOTED	
---	--	--	--	--	--	---	--	--	--	--	--

This map depicts the vicinity of the intersection of Highway 100 and Highway 71 in Northridge, California. It identifies eight numbered lots and their respective owners:

- Lot 1:** Owned by J. H. Smith.
- Lot 2:** Owned by J. H. Smith.
- Lot 3:** Owned by J. H. Smith.
- Lot 4:** Owned by J. H. Smith.
- Lot 5:** Owned by J. H. Smith.
- Lot 6:** Owned by J. H. Smith.
- Lot 7:** Owned by J. H. Smith.
- Lot 8:** Owned by J. H. Smith.

The map also indicates the locations of the Northridge City Hall and the Northridge City Jail. A street named "Highway 100" runs vertically through the center, and "Highway 71" runs horizontally across the top. Other streets shown include "Northridge Blvd.", "Northridge Ave.", and "Northridge St.". The map includes various annotations such as "City of Northridge" and "County of Los Angeles".

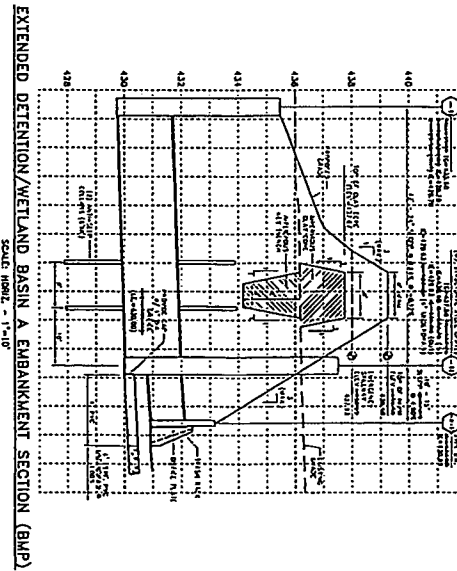
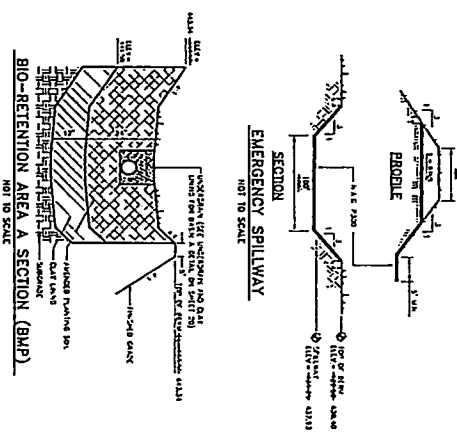
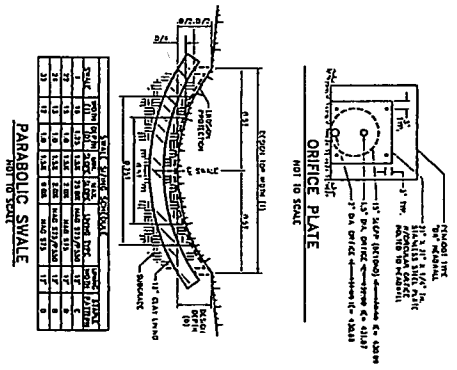
[illegible]



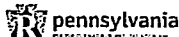
NOTES:

1. MODERATOR HAD HIS CAR BLOCKED BY LAMBERT STREET, AT THE INTERSECTION OF LAMBERT STREET, DUNDAS ST. E. PARKWAY, AND LAMBERT STREET.

2. BURN OF LAMBERT ST. HAD BEEN STOPPED.



STORMWATER DETAILS STORMWATER RECORD PLAN FOR LIBERTY STATION		PIONEER Management, LLC 111 Mermaid Road, Lancaster, PA 17603 Phone: (717) 461-5300 • Fax: (717) 461-4253 Email: info@pioneermanagement.com Website: www.pioneermanagement.com		CLIENT HARROWS CLOTH, INC. c/o MR. CLIFF WEAVER 1737 WEST MAIN STREET EPHRATA, PA 17522 (717) 733-1536		MANAGER: JAMES C. KENNE DESIGN BY: JAS/CS CHECKED BY: DAF DRAWN BY: DAF SCALE: AS NOTED		SURVEYOR: JAS/CS FIELDWORK NO. FOR PROJECT MANAGEMENT BY: JAS/CS DATE: 12/15/2011		SHEET: 12 OF 12 DATE: 12/15/2011 REVISION:	
--	--	---	--	--	--	---	--	---	--	--	--



(EX) MOD 04-19 (FI)

REV-183BUREAU OF INDIVIDUAL TAXES
PO BOX 280603
HARRISBURG, PA 17128-0603**REALTY TRANSFER TAX
STATEMENT OF VALUE**
COMPLETE EACH SECTION

1830019105

RECORDER'S USE ONLY

State Tax Paid: NoneBook: 2279 Page: 1410Instrument Number: 202008779Date Recorded: 7/17/2020**SECTION I** TRANSFER DATA

Date of Acceptance of Document 07/17/2020					
Grantor(s)/Lessor(s) Narrows Glen, Inc.		Telephone Number		Grantee(s)/Lessee(s) Annville Township	
Mailing Address 1737 West Main Street		Mailing Address 36 N. Lancaster Street			
City Ephrata	State PA	ZIP Code 17522	City Annville	State PA	ZIP Code 17003

SECTION II REAL ESTATE LOCATION

Street Address NS Liberty Street		City, Township, Borough Annville Township	
County Lebanon	School District Annville-Cleona	Tax Parcel Number 18-2315234-366837 (part of)	

SECTION III VALUATION DATAWas transaction part of an assignment or relocation? ☐ YES ☒ NO

1. Actual Cash Consideration 1.00	2. Other Consideration + 0.00	3. Total Consideration = 1.00
4. County Assessed Value 12,200.00	5. Common Level Ratio Factor x 1.08	6. Computed Value 13,176.00

SECTION IV EXEMPTION DATA - Refer to instructions for exemption status.

1a. Amount of Exemption Claimed \$ <u>13,176.00</u>	1b. Percentage of Grantor's Interest in Real Estate 100 %	1c. Percentage of Grantor's Interest Conveyed 100 %
--	--	--

2. Check Appropriate Box Below for Exemption Claimed.

- ☐ Will or intestate succession. _____ (Name of Decedent) _____ (Estate File Number)
- ☐ Transfer to a trust. (Attach complete copy of trust agreement and all amendments.)
- ☐ Transfer from a trust. (Attach complete copy of trust agreement and all amendments.)
- ☐ Transfer between principal and agent/straw party. (Attach complete copy of agency/straw party agreement.)
- ☒ Transfers to the commonwealth, the U.S. and instrumentalities by gift, dedication, condemnation or in lieu of condemnation. (If condemnation or in lieu of condemnation, attach copy of resolution.)
- ☐ Transfer from mortgagor to a holder of a mortgage in default. (Attach copy of mortgage and note/assignment.)
- ☐ Corrective or confirmatory deed. (Attach complete copy of the deed to be corrected or confirmed.)
- ☐ Statutory corporate consolidation, merger or division. (Attach copy of articles.)
- ☐ Other (Provide a detailed explanation of exemption claimed. If more space is needed attach additional sheets.)

deed of dedication of streets

SECTION V CORRESPONDENT INFORMATION - All inquiries may be directed to the following person:

Name Corey M. Lamoureux, Esquire		Telephone Number (717) 273-3733	
Mailing Address 1601 Cornwall Road	City Lebanon	State PA	ZIP Code 17042

Under penalties of law, I declare that I have examined this statement, including accompanying information, and to the best of my knowledge and belief, it is true, correct and complete.

Signature of Correspondent or Responsible Party _____ Date: 6/22/2020

FAILURE TO COMPLETE THIS FORM PROPERLY OR ATTACH REQUESTED DOCUMENTATION MAY RESULT IN THE RECORDER'S REFUSAL TO RECORD THE DEED.



1830019105

1830019105



COUNTY OF LEBANON
RECORDER OF DEEDS
Dawn Blauch, Recorder of Deeds
Dawn Ebersole, 1st Deputy
400 South 8th Street Room 107
Lebanon, Pennsylvania 17042-6794

Instrument Number - 202008779
Recorded On 7/17/2020 At 2:25:47 PM

Book - 2279 Starting Page - 1410
* Total Pages - 19

* Instrument Type - DEED/LOT ADDITION/DEDICATION
Invoice Number - 334830
* Grantor - NARROWS GLEN INC
* Grantee - ANNVILLE TOWNSHIP

* FEES


STATE WRIT TAX	\$0.50
JCS/ACCESS TO JUSTICE	\$40.25
RECORDING FEES -	\$41.00
RECORDER OF DEEDS	
PARCEL CERTIFICATION	\$10.00
FEE	
AFFORDABLE HOUSING	\$38.00
COUNTY ARCHIVES FEE	\$2.00
ROD ARCHIVES FEE	\$3.00
TOTAL PAID	\$134.75

This is a certification page

DO NOT DETACH

This page is now part
of this legal document.

I hereby CERTIFY that this document is
recorded in the Recorder of Deeds Office
of Lebanon County, Pennsylvania.


Dawn Blauch
Recorder of Deeds



* - Information denoted by an asterisk may change during
the verification process and may not be reflected on this page.

Book: 2279 Page: 1428

(1) approve the proposal from Garcia Garman & Shea, PC to provide audit and financial statement services for the year ending December 31, 2020 at a cost not to exceed \$11,000 and (2) authorize the execution of the engagement letter for same by the appropriate Township officials. Motion carried unanimously.

Release of the 2020 Budgeted Donations to the Annville Free Library, the Quittapahilla Watershed Association, and the Lebanon Valley Conservancy: MOTION by Mr. Perrotto, second by Mr. Embich to release the Township's 2020 budgeted donations of \$20,000 to the Annville Free Library, \$150 to the Quittapahilla Watershed Association, and \$100 to the Lebanon Valley Conservancy. Motion carried unanimously.

Susquehanna Municipal Trust Safety Grant Application: Mr. Yingst presented a safety grant application to be submitted to the Susquehanna Municipal Trust, the Township's workers compensation consortium, for the purchase of a safety harness tripod kit for manhole entry and rescue. The estimated total cost of the kit with shipping was not expected to exceed \$2,000, and the application requested that the Trust reimburse the Township for 50% of this cost. MOTION by Mr. Lively, second by Mr. Perrotto to authorize the submission of a safety grant application to the Susquehanna Municipal Trust requesting it reimburse the Township for 50%, or \$1,000, of the cost for the purchase of a safety harness tripod kit. Motion carried unanimously.

Annville Walking Path: Mr. Yingst provided information on a walking path around Annville developed by the Lebanon Valley Advanced Care Center (LVACC) and funded by a Pennsylvania Walk Works grant. He noted the Board had submitted a letter of support for this project the prior year and further noted there were several locations throughout the Township where the LVACC was requesting the Public Works Department erect signage and poles to demarcate the path's route, with these materials fully funded by the grant. The Commissioners then discussed the route. MOTION by President Moore, second by Mr. Embich to authorize the Public Works Department to erect signs and poles along the path route. Motion carried unanimously.

CORRESPONDENCE: Nothing to report this month.

PAY BILLS: MOTION by Mr. Lively, second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

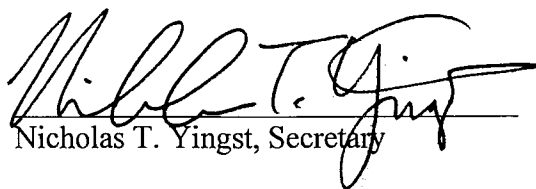
RECESS FOR EXECUTIVE SESSION: President Moore called a recess for an Executive Session and the room was cleared of the public at 8:19 PM. The Regular Meeting was reconvened at 9:07 PM with the five Commissioners, Mr. Yingst, Chief Dugan, and Mr. Race present.


Wage & Salary: Mr. Yingst reported the Wage & Salary Committee met on July 28, 2020 and the minutes from that meeting were presented, a copy of which is attached hereto and made a part of these minutes. These minutes were reviewed by the Board and it was noted the Committee approved the satisfactory employee performance reviews for Cheryl L. Fischer, Karen A. Gerhart, and Nicholas T. Yingst of the Administrative Department; James Grumbine of the Police Department; and Keith Heck, Christopher Koehler, Gary Kosh, Leslie Powell, Jason Shaak, and Joseph Viozzi of the Public Works Department. It was also noted the Committee recommended a

\$1.50 per hour increase be approved for Joseph Viozzi effective January 1, 2021 and, in appreciation for their work on the dewatering project that saved the Township tens of thousands of dollars, recommended that Leslie Powell be paid a \$2,500 one-time bonus and Keith Heck, Christopher Koehler, Gary Kosh, Jason Shaak, and Joseph Viozzi each be paid a \$1,500 one-time bonus. **MOTION** by President Moore, second by Mr. Perrotto to (1) concur with the Wage & Salary Committee's satisfactory employee performance reviews for the abovementioned employees, (2) authorize a \$1.50 per hour pay increase for Joseph Viozzi effective January 1, 2021, (3) authorize one-time discretionary bonuses be paid to Leslie Powell in the amount of \$2,500 and to Keith Heck, Christopher Koehler, Gary Kosh, Jason Shaak, and Joseph Viozzi in the amount of \$1,500 each, and (4) authorize one-time discretionary bonuses be paid to Nicholas T. Yingst in the amount of \$3,000 and to Cheryl L. Fischer and Karen A. Gerhart in the amount of \$1,000 each. Motion carried unanimously.

Demolition of Property at 100 North Weaber Street: Noting that bids were sought and received from three firms for the demolition of the condemned property at 100 North Weaber Street, with French's LLC submitting a bid of \$18,500, Long's Excavating Inc. submitting a bid of \$17,800, and Kresge Excavating submitting the low bid of \$15,960, **MOTION** by Mr. Hoover, second by Mr. Embich to (1) award the contract for the demolition of the condemned property at 100 North Weaber Street to Kresge Excavating at a cost of \$15,960 contingent upon the Township Engineer being satisfied with the proposed scope of work for the basement fill, (2) authorize the Township Solicitor to place a lien on this property for same, and (3) authorize the issuance of any necessary correspondence to the property owner regarding same. Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Perrotto, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:09 PM.


Nicholas T. Yingst, Secretary


Rex A. Moore, President

**MINUTES OF THE ANNVILLE TOWNSHIP
WAGE & SALARY COMMITTEE
July 28, 2020**

A meeting of the Annville Township Wage & Salary Committee was held on July 28, 2020 at the Annville Public Works Facility, 675 West Main Street, Annville, PA with the following members present: Rex Moore, Hugh Rooney, Jr., and Barry Ludwig and, via telephone, Henri Lively. Also in attendance was Nicholas T. Yingst, Annville Township Administrator. The meeting was called to order at 6:20 PM.

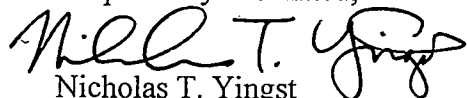
EMPLOYEE PERFORMANCE EVALUATIONS: Ten satisfactory employee performance evaluations for the following employees were submitted to the Committee to review:

- Cheryl L. Fischer, Administrative Department – Billing Clerk
- Karen A. Gerhart, Administrative Department – Assistant Township Administrator
- Nicholas T. Yingst, Administrative Department – Township Administrator
- James Grumbine, Police Department – Administrative Assistant
- Keith Heck, Public Works Department – Laboratory Supervisor/Operator
- Christopher Koehler, Public Works Department – Operator
- Gary Kosh, Public Works Department – Laborer
- Leslie Powell, Public Works Department – Superintendent
- Jason Shaak, Public Works Department – Laborer
- Joseph Viozzi, Public Works Department – Operator

Following lengthy review and discussion by the Committee, **MOTION** by Mr. Ludwig, second by Mr. Rooney to (1) approve the satisfactory annual employee performance evaluations for Cheryl L. Fischer, Karen A. Gerhart, and Nicholas T. Yingst of the Administrative Department; James Grumbine of the Police Department; and Keith Heck, Christopher Koehler, Gary Kosh, Leslie Powell, Jason Shaak, and Joseph Viozzi of the Public Works Department as presented, while adjusting the overall rating for Leslie Powell and Joseph Viozzi from “Meets Expectations” to “Exceeds Expectations”; (2) recommend the Board of Commissioners approve these ten performance evaluations; (3) recommend to the Board of Commissioners that Joseph Viozzi be granted an additional \$1.50 per hour pay increase effective January 1, 2021; and (4) recommend to the Board of Commissioners that, in appreciation for their work on the dewatering project that saved the Township tens of thousands of dollars, Leslie Powell be paid a \$2,500 one-time bonus and Keith Heck, Christopher Koehler, Gary Kosh, Jason Shaak, and Joseph Viozzi each be paid a \$1,500 one-time bonus. Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Committee, **MOTION** by Mr. Moore, second by Mr. Ludwig to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 7:00 PM.

Respectfully submitted,



Nicholas T. Yingst
Annville Township Administrator
and Secretary