

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
JANUARY 5, 2021 REGULAR MONTHLY MEETING AGENDA

Announced Visitors: None

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Recognition of Visitors and Opportunity for Public Comment
- IV. Committee Assignments
- V. Approval of Minutes
- VI. Reports of Standing Committees
 - A. Public Works
 - B. Public Safety
 - C. Property
 - D. Parks & Recreation
 - E. Finance
 - F. Permits
 - G. Annville Activities
- VII. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - C. Historic Architectural Review Board (HARB)
 - D. Wage & Salary
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)
 - G. Fire Department
- VIII. Old Business
 - A. Community Development Block Grant (CDBG)
 - B. Cable Franchise Renewal
 - C. Connected Together Initiative
- IX. New Business
 - A. Appointments
 - B. Signatories for Township Funds
 - C. Annual Memberships
 - D. Release of the 2021 Budgeted Donations to the Quittapahilla Watershed Association, the Doc Fritchey Chapter of Trout Unlimited, and the Lebanon Valley Conservancy
 - E. Traffic Signals Preventative and Response Maintenance Agreement
 - F. Proposed Resolution No. 20210105-1 – Police Pension Plan Contributions
 - G. Proposed Resolution No. 20210105-2 – 2021 Drop-Off Facility Permit Fee for South Annville Twp. Residences
 - H. Renewal of Treasurer’s Bond
- X. Correspondence
- XI. Pay Bills
- XII. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
January 5, 2021**

The January Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on January 5, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members in attendance: Rex A. Moore, President (via telephone); Henri B. Lively, Vice President (via telephone); Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Corey Lamoureux, Esq., Township Solicitor; and Dean Wolfe, West Main Street.

President Moore called the meeting to order and led those in attendance in the Pledge of Allegiance to the flag of the United States of America.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT: An opportunity was provided for public comment and no comments were noted from those in attendance.

COMMITTEE ASSIGNMENTS: Mr. Yingst noted the Commissioners were provided with a listing of suggested committee assignments for 2021 and he asked if there were any comments or questions pertaining to same. He also indicated the suggested assignments were the same as those for 2020. With no comments or questions noted, President Moore officially appointed the Commissioners to the committee assignments per the listing and a copy of the listing is attached hereto and made a part of these minutes.

APPROVAL OF MINUTES: **MOTION** by Mr. Perrotto, second by Mr. Hoover to approve the minutes of the Regular Meeting held December 1, 2020 as presented. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for December 2020 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

2021 Drop-Off Facility Schedule: At the recommendation of the Public Works Supervisor, **MOTION** by Mr. Hoover, second by Mr. Embich to have the drop-off facility available from 12 Noon to 6 PM on Wednesdays and from 6 AM to 12 Noon on Saturdays during Daylight Savings Time in 2021, weather permitting, with closures on April 3 for Easter weekend, May 29 for Memorial Day weekend, June 12 for Historic Old Annville Day, July 3 for Independence Day weekend, and September 4 for Labor Day weekend. Motion carried unanimously and it was also noted the white office paper recycling dumpster would be removed due to minimal use in 2020.

Public Safety: The Police Statistical Report for December 2020 and the 2020 Annual Report were reviewed, which included information on calls responded to in South Annville Township over the past month. Copies are attached hereto and made a part of these minutes.

Property: It was reported that the window treatments were installed the prior month, thus completing the Town Hall window replacement project.

Parks & Recreation: Nothing to report this month.

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
COMMITTEE ASSIGNMENTS
2021**

STANDING COMMITTEES:

Public Works – Rex Moore
Public Safety – Rex Moore
Property – Nevin Hoover
Parks & Recreation – Nevin Hoover
Finance – Thomas Embich
Permits – NO APPOINTMENT*
Annville Activities – Anthony Perrotto

SPECIAL COMMITTEES:

Executive Sessions – NO APPOINTMENT*
Planning Commission – Anthony Perrotto
Historic Architectural Review Board – Thomas Embich
Wage & Salary – Henri Lively and Rex Moore
Municipal Separate Storm Sewer System (MS4) – Thomas Embich
Greater Lebanon Refuse Authority (GLRA) – Thomas Embich
Fire Department – Henri Lively

* = This will continue to be discussed at each monthly meeting, but there will be no commissioner specifically designated to this responsibility.

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR DECEMBER 2020

- (1) **SALTING** Salted 1 time this month

- (2) **CHRISTMAS TREE** We will be planting Christmas tree week of Jan
4th

- (3) **LEAF PICKING** We spent the following time leaf picking
S Annaville 1 hrs. and 1 ton
Cleona 7 hrs. and 3.5 ton
Annaville 15 hrs. and 4 ton
Leaf picking is done for the year

- (4) **TREE PICKUP** We will be starting to pick Christmas trees up
week of Jan 4

- (5) **SNOW PLOWING** We spent 21 hrs. plowing snow and 2 hrs.
salting used 4 ton of salt

Respectfully submitted,
Les Powell

TOTAL MAN HRS FOR DECEMBER 2020

WORK PROJECTS	LP	CK	JS	JV	GK	KH	WORK HRS
ASPHALT	0	0	0	0	0	0	0
BOLLARDS	0	0	0	0	0	0	0
BULK P/U	0	0	0	0	0	0	0
CHIPPING/BRANCHP/U	0	0	0	0	0	0	0
CHRISTMAS TREE	0	0	0	0	0	0	0
D/T LIGHTS	0	2.5	2.5	0	0	0	5
DUMPSTERS	0	2	5	0	0	0	7
EQUIP. MAINT	2	6	2	2	2	0	14
GARBAGE	0	0	0	0	0	0	0
GRASS CUTTING	0	0	0	0	0	0	0
LEAVES	3	6	6	0	0	0	15
LINE PAINTING	0	0	0	0	0	0	0
MEM.DAY PAR.	0	0	0	0	0	0	0
MISC	0	0	0	0	0	0	0
MS4	0	0	0	0	0	0	0
NNO	0	0	0	0	0	0	0
OLD ANN DAY	0	0	0	0	0	0	0
PAPER WORK	0	0	0	0	0	0	0
PARK	0	3	0	3	0	0	6
PARTS	0	0	0	0	0	0	0
PLOWING	13	10	6	10	4	0	43
POLICE	0	0	0	0	0	0	0
S. METAL	0	0	0	0	0	0	0
SALTING	4	2	0	2	0	0	8
SIDEWALKS (SNOW)	0	0	2	0	4	0	6
SIGN WORK	0	0	0	1	0	0	1
ST. REPAIRS	0	0	0	0	0	0	0
STORM DRAINS	0	1	2	1	3	0	7
SWEEPING	0	0	0	0	0	0	0
TOWN HALL	0	0	0	0	0	0	0
TOTAL MAN HRS	22	32.5	25.5	19	13	0	112
	463.5	505	735	553.8	398.5	0	2655.8

Annville Township Police Department

MONTHLY REPORT DECEMBER 2020

Total Calls by Call Type From: 11/27/2020 - 12/31/2020

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	42
SUSPICIOUS ACTIVITY	9
DRIVING COMPLAINT	8
ACCIDENT, NON-REPORTABLE	7
ALARMS	7
ASSIST OTHER POLICE	7
BACKGROUND INVESTIGATION	7
CHECK ON WELL BEING	5
CRIMINAL MISCHIEF	5
DOMESTIC DISPUTE	5
FIRE CALL	5
TRAFFIC ENFORCEMENT - WARNING	5
MISCELLANEOUS	4
NOISE COMPLAINT	4
ACCIDENT, HIT & RUN	3
ANIMAL COMPLAINT	3
SUSPICIOUS PERSON	3
TRESPASS	3
ABANDONED VEHICLE	2
ACCIDENT, REPORTABLE	2
ASSIST MOTORIST	2
DUI	2
HARASSMENT	2
LOST OR MISSING ITEM	2
NEIGHBORHOOD DISPUTE	2
PARKING- GENERAL INFO	2
POLICE INFORMATION	2
SCAM - PHONE - MAIL ETC	2
SUSPICIOUS VEHICLE	2
THEFT - RETAIL	2
WIRES DOWN	2
911 HANGUP	1
ANIMAL - MISSING	1
ASSAULT, SIMPLE	1
ASSIST OTHER AGENCY	1
CHILD WELFARE INVESTIGATION	1
CIVIL MATTER	1
DISABLED VEHICLE	1
DISORDERLY CONDUCT	1
FIREWORKS COMPLAINT	1
FOOT PATROL - POLICE	1
FRAUD	1
IDENTITY THEFT	1
JUVENILE COMPLAINT	1

LANDLORD/TENANT ISSUE	1
LOST & FOUND	1
MEGAN'S LAW VIOLATION	1
MENTAL HEALTH	1
MISSING PERSON	1
PARKING COMPLAINT	1
RECON. ACCIDENT TEAM ASSISTANCE	1
REPOSSESSION	1
SEX OFFENSES	1
SIDEWALK/SNOW-ORDINANCE	1
THEFT - UNLAWFUL TAKING	1
TRAFFIC COMPLAINT	1
TRAFFIC CONTROL - OTHER	1
TRAFFIC ENFORCEMENT - CITATION	1
TRAFFIC HAZARD	1

Total Calls: 186



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
DECEMBER 2020**



- CALLS FOR SERVICE 186
- ORDINANCE VIOLATIONS

- 1. ANIMAL 3
- 2. NOISE 4
- 3. PARKING 1
- 4. FIREWORKS 1
- 5. ABANDONED VEHICLE 1
- 6. SIDEWALK SNOW 1

- CRIMINAL ARRESTS 04
 - ADULT 04
 - JUVENILE 00
- ASSEMBLY/DEMONSTRATION 8

ANNVILLE ACCIDENT LOCATIONS

- East Main & North Ulrich Streets
- 30 North College Avenue
- 100 Block North White Oak Street
- 500 N. SR 934 (North Annville)

SOUTH ANNVILLE LOCATIONS

- TOTAL TRAFFIC CITATIONS 1
 - TOTAL TRAFFIC WARNINGS 5
 - TOTAL NON-TRAFFIC CITATIONS 00
 - TOTAL VEHICLE ACCIDENTS 12
 - REPORTABLE 02
 - NON-REPORTABLE 07
 - HIT & RUN 03
 - PARKING TICKETS ISSUED 0
- W. Main St. & Mount Pleasant Rd.
 - 1000 Block Horseshoe Pike
 - 1476 Horseshoe Pike
 - 800 West Main Street
 - 600 Block Horseshoe Pike
 - 2028 South Forge Road

Annville Township Police Department

Annville, PA 17003

717-867-2711

Total Calls by Call Type From: 1/1/2020 To: 12/31/2020

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	403
PARKING ENFORCEMENT	213
TRAFFIC ENFORCEMENT - WARNING	204
TRAFFIC ENFORCEMENT - CITATION	160
ASSIST OTHER POLICE	142
SUSPICIOUS ACTIVITY	87
BACKGROUND INVESTIGATION	83
DRIVING COMPLAINT	79
ALARMS	76
CHECK ON WELL BEING	64
POLICE INFORMATION	63
DOMESTIC DISPUTE	59
ACCIDENT, NON-REPORTABLE	50
NOISE COMPLAINT	50
FIRE CALL	47
HARASSMENT	46
ACCIDENT, REPORTABLE	44
MISCELLANEOUS	43
PARKING COMPLAINT	43
SUSPICIOUS VEHICLE	40
CIVIL MATTER	38
SUSPICIOUS PERSON	36
DOG COMPLAINT	35
MENTAL HEALTH	31
LOST & FOUND	29
ASSIST MOTORIST	26
CRIMINAL MISCHIEF	26
ANIMAL COMPLAINT	24
JUVENILE COMPLAINT	23
FIREWORKS COMPLAINT	22
NEIGHBORHOOD DISPUTE	22
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	22
ASSEMBLY/DEMONSTRATION	20
ACCIDENT, HIT & RUN	19
ABANDONED VEHICLE	16
DOG - MISSING / LOST	16
DRUG VIOLATION	16
TRAFFIC HAZARD	16
911 HANGUP	14

ASSIST OTHER AGENCY	14
SCAM - PHONE - MAIL ETC	14
FRAUD	13
PFA ORDER	13
THEFT - UNLAWFUL TAKING	13
TRAFFIC COMPLAINT	13
WARRANT	13
CHILD CUSTODY	11
DISABLED VEHICLE	10
DRUG INFORMATION	10
TRESPASS	10
MEGAN'S LAW NOTIFICATION	9
BURNING - COMPLAINT	8
DISORDERLY CONDUCT	8
LANDLORD/TENANT ISSUE	8
PFA ORDER VIOLATION	8
PUBLIC DRUNKENNESS	8
COMMUNITY EVENT	7
DUI	7
IDENTITY THEFT	7
RECON. ACCIDENT TEAM ASSISTANCE	7
RUNAWAY	7
TRAFFIC DEVICE COMPLAINT	7
UNDERAGE DRINKING	7
BUSINESS-ESSENTIAL-COVID19	6
CHILD WELFARE INVESTIGATION	6
DRUG BOX - PRESCRIPTION	6
DUMPING COMPLAINT	6
DUMPSTER	6
LOST OR MISSING ITEM	6
ORDINANCE - OTHER VIOLATIONS	6
THEFT - FROM MOTOR VEHICLE	6
TREE DOWN	6
COVID-19	5
DOG LAW	5
MISSING PERSON	5
PARKING- GENERAL INFO	5
WIRES DOWN	5
ASSAULT, SIMPLE	4
BURGLARY	4
EXTRA PATROL REQUEST	4
REPOSSESSION	4
THEFT - RETAIL	4
TRAFFIC CONTROL - OTHER	4
TRESPASS, MOTOR VEHICLE	4
VEHICLE COMPLAINT	4
ADMINISTRATIVE FINGERPRINTING	3
ANIMAL - MISSING	3
BACKGROUND INVESTIGATION - RECORD RELEASED	3
CHILD ABUSE	3
DRUG OVERDOSE	3
GENERAL INVESTIGATION	3

OPEN CONTAINER - ORDINANCE	3
THEFT - DECEPTION	3
UNAUTHORIZED USE OF MOTOR VEHICLE	3
AC SCHOOL DISTRICT INFORMATION	2
BACKGROUND CHECK - VENDOR	2
CODE ENFORCEMENT	2
DAMAGES/NON CRIMINAL	2
ELECTION INFORMATION	2
FIGHTING	2
FOOT PATROL - POLICE	2
GAME LAW	2
LOST & FOUND (BICYCLE)	2
LVC GENERAL INFORMATION	2
OPEN DOOR OR WINDOW	2
RENTAL LICENSE ENFORCEMENT	2
TERRORISTIC THREATS	2
TRESPASS LETTERS	2
UNATTENDED DEATH	2
AIR RIFLE OFFENSES	1
AMBULANCE CALL - DOA	1
ARSON	1
ASSAULT, AGGRAVATED	1
BURNING PERMIT	1
CHILD SEXUAL ABUSE	1
COMMUNITY RELATIONS	1
CURFEW - ORDINANCE	1
ELDER ABUSE INVESTIGATION	1
FALSE BURGLAR ALARM	1
FALSE REPORTS TO LAW ENFORCEMENT	1
FIREARMS, DISCHARGING - ORDINANCE	1
HOUSE CHECK REQUEST	1
INDECENT EXPOSURE	1
MEGAN'S LAW VIOLATION	1
PARKING TRAILER, ETC.	1
PARKING WARNING	1
PEDDLING - ORDINANCE	1
PERMIT ISSUANCE	1
SEX OFFENSES	1
SIDEWALK/SNOW-ORDINANCE	1
SKATEBOARDING - ORDINANCE	1
SOLICITING - ORDINANCE	1
SUICIDE	1
THEFT - LEASED PROPERTY	1
THEFT - SERVICES	1
THEFT- BICYCLE	1
THEFT- EXTORTION	1
TOBACCO ENFORCEMENT	1
TRAFFIC DETAIL	1
TRAFFIC ENFORCEMENT - CROSSWALK	1
TRASH/RUBBISH/GRASS ON ROADWAY	1
ZONING-ORDINANCE	1

Total Calls: 2,880

Finance: Mr. Embich reviewed the Financial Report for December 2020, highlighting the total income and expenses through the twelfth month of 2020. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for December 2020 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Mr. Perrotto reported that Mr. Yingst had reached out to the coordinator of the Annville Community Activities Committee for road closure information pertaining to the 2021 Memorial Day Parade and that would be communicated to the Board for action upon receiving said information from her.

MOTION by Mr. Embich, second by Mr. Perrotto to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the December 2020 Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss personnel matters pertaining to the COVID-19 pandemic emergency.

Planning Commission (PC): Mr. Perrotto reported the PC meeting for January 11, 2021 had been cancelled due to a lack of business but that it was anticipating meeting on February 8, 2021 to interview candidates interested in filling the current vacancy on the PC.

Historic Architectural Review Board (HARB): Mr. Embich reviewed the following:

Signage at 40 East Main Street and 320 East Main Street: At the recommendation of HARB, **MOTION** by Mr. Embich, second by Mr. Perrotto to (1) issue a Certificate of Appropriateness for vinyl applied window signage and a two-sided bracket hung sign as proposed for Health Check Juice Bar at 40 East Main Street provided such signage meets necessary zoning requirements and (2) issue a Certificate of Appropriateness for a bracket mounted, wall hung sign as proposed for Thrivent at 320 East Main Street provided such signage meets necessary zoning requirements. Motion carried unanimously.

Wage & Salary: Nothing to report this month.

Municipal Separate Storm Sewer System (MS4): The following item was addressed:

Stormwater Regulations and Subdivision and Land Development Ordinance (SALDO) Revisions: Mr. Embich reviewed a proposal received from the Township Engineer, SSM Group, for bringing the Township's stormwater regulations into conformity with the State Department of Environmental Protection's model stormwater ordinance (which must be accomplished by 2022) and updating the SALDO accordingly for an estimated cost of \$2,500. **MOTION** by Mr. Embich,

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 898,049.00	\$ 8,749.23	\$ 913,506.92	101.72	(15,457.92)
01/301/400	R/E TAXES - DELINQUENT	26,000.00	3,156.26	18,925.28	72.79	7,074.72
	Subtotal	924,049.00	11,905.49	932,432.20	100.91	(8,383.20)
01/310/100	REALTY TRANSFER TAX	59,000.00	7,080.01	60,644.68	102.79	(1,644.68)
01/310/210	EARNED INCOME TAX - CURREN	407,000.00	24,853.49	398,358.03	97.88	8,641.97
01/310/220	EARNED INCOME TAX - PRIOR YR	450.00	0.00	455.08	101.13	(5.08)
01/310/300	LOCAL SERVICES TAX	107,000.00	1,492.76	100,386.46	93.82	6,613.54
	Total Taxes	1,497,499.00	45,331.75	1,492,276.45	99.65	5,222.55
<u>Licenses & Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	25.00	25.00	100.00	0.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	0.00	0.00	100.00
01/320/700	LICENSE - RESIDENTIAL RENTAL	8,700.00	3,270.00	10,535.00	121.09	(1,835.00)
01/320/800	LICENSE - CABLE TV FRANCHISE	38,000.00	0.00	37,052.38	97.51	947.62
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	125.00	83.33	25.00
01/320/820	LICENSE - STREET ENCROACHME	8,000.00	0.00	11,800.00	147.50	(3,800.00)
01/320/900	LICENSE - PLUMBING/EXCAVATO	1,000.00	600.00	1,400.00	140.00	(400.00)
	Subtotal	55,975.00	3,895.00	60,937.38	108.87	(4,962.38)
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	945.26	1,891.81	94.59	108.19
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	1,055.07	14,908.00	74.54	5,092.00
01/330/130	FINES - TWP. ORD. (PARKING)	8,000.00	15.00	3,715.00	46.44	4,285.00
01/330/150	FINES - CO. CLERK OF CRTS/PROB	8,000.00	184.73	7,958.88	99.49	41.12
	Subtotal	38,000.00	2,200.06	28,473.69	74.93	9,526.31
<u>Interest & Rent</u>						
01/340/000	INTEREST	10,300.00	129.58	2,974.00	28.87	7,326.00
	Subtotal	10,300.00	129.58	2,974.00	28.87	7,326.00
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRANT)	135,227.00	2,000.13	135,136.04	99.93	90.96
	Subtotal	135,227.00	2,000.13	135,136.04	99.93	90.96
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP. FE	300.00	0.00	345.00	115.00	(45.00)
	Subtotal	300.00	0.00	345.00	115.00	(45.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	30,797.35	353,895.90	88.70	45,104.10
	Subtotal	399,000.00	30,797.35	353,895.90	88.70	45,104.10
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	6,700.00	1,320.00	10,125.13	151.12	(3,425.13)
01/381/500	DONATIONS	30,300.00	0.00	28,000.00	92.41	2,300.00
01/384/000	CONTRACTED SERVICES INCOME	61,000.00	7,825.00	58,256.96	95.50	2,743.04
01/391/000	REFUND PRIOR YR EXPEND	21,000.00	0.00	29,339.34	139.71	(8,339.34)

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
		119,000.00	9,145.00	125,721.43	105.65	(6,721.43)
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,255,301.00	\$ 93,498.87	\$ 2,199,759.89	97.54	55,541.11

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 0.00	\$ 9,375.00	100.00	0.00
01/400/120	SALARIES & WAGES - TWP. OFFIC	69,515.00	5,327.34	68,636.91	98.74	878.09
01/400/200	MATERIALS & SUPPLIES	5,600.00	262.41	4,116.98	73.52	1,483.02
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.85	639.20	23.67	2,060.80
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	481.59	4,780.93	83.88	919.07
01/400/310	LEGAL/AUDIT SERVICES	51,000.00	2,345.60	27,303.45	53.54	23,696.55
01/400/320	TELEPHONE	3,550.00	268.37	3,368.51	94.89	181.49
01/400/340	ADVERTISING & PRINTING	6,500.00	997.84	5,171.59	79.56	1,328.41
01/400/343	CODIFICATION	1,500.00	1,005.00	1,355.00	90.33	145.00
	Subtotal	155,440.00	10,689.00	124,747.57	80.25	30,692.43

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	1,244.74	103.73	(44.74)
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	1,712.74	76.12	537.26

Municipal Building

01/409/120	SALARY - JANITOR	5,200.00	0.00	738.77	14.21	4,461.23
01/409/145	CONTRACTED CUSTODIAL SERVI	0.00	495.00	1,446.96	0.00	(1,446.96)
01/409/200	MATERIALS & SUPPLIES	600.00	22.21	602.80	100.47	(2.80)
01/409/360	FUEL, LIGHT, WATER & SEWER	12,900.00	823.13	8,755.48	67.87	4,144.52
01/409/370	REPAIRS & MAINTENANCE - BLD	2,300.00	0.00	2,440.63	106.11	(140.63)
01/409/740	CAPITAL EXPEND	10,000.00	5,000.00	10,831.73	108.32	(831.73)
	Subtotal	31,000.00	6,340.34	24,816.37	80.05	6,183.63
	Total General Government	188,690.00	17,029.34	151,276.68	80.17	37,413.32

Public Safety

Police

01/410/130	SALARIES - POLICE	553,679.00	36,714.72	481,773.84	87.01	71,905.16
01/410/140	WAGES - CROSSING GUARD	0.00	0.00	(1,557.60)	0.00	1,557.60
01/410/145	CONTRACTED CROSSING GUARD	10,796.00	1,679.44	9,701.76	89.86	1,094.24
01/410/200	MATERIALS & SUPPLIES	7,000.00	84.67	8,800.25	125.72	(1,800.25)
01/410/202	UNIFORM SUPPLIES & REPLACE	7,500.00	772.74	6,565.51	87.54	934.49
01/410/300	DUES, MEMBERSHIPS, MISC.	9,145.00	0.00	9,138.52	99.93	6.48
01/410/301	CONFERENCES, MTGS & MILEAG	2,000.00	630.00	866.60	43.33	1,133.40
01/410/310	POLICE LEGAL	6,000.00	617.60	26,844.85	447.41	(20,844.85)
01/410/320	TELEPHONE, RADIO & PAGER	8,025.00	571.54	7,182.01	89.50	842.99
01/410/330	VEHICLE FUEL	7,200.00	325.99	3,958.37	54.98	3,241.63
01/410/331	VEHICLE REPAIR & MAINTENAN	6,300.00	1,895.90	5,548.69	88.07	751.31
01/410/452	IT SUPPORT	17,462.00	3,866.55	17,581.65	100.69	(119.65)
01/410/460	TRAFFIC SIGNALS	600.00	49.43	594.76	99.13	5.24
01/410/740	CAPITAL OUTLAY	13,000.00	13,000.00	13,000.00	100.00	0.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	Subtotal	648,707.00	60,208.58	589,999.21	90.95	58,707.79
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,246.11	17,453.32	99.73	46.68
01/411/500	DONATION - VOLUNTEER FIRE C	78,000.00	0.00	73,000.00	93.59	5,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	22,802.79	103.65	(802.79)
	Subtotal	117,500.00	1,246.11	113,256.11	96.39	4,243.89
<u>Ambulance</u>						
01/412/000	EMERGENCY MEDICAL SERVICES	20,000.00	0.00	15,000.00	75.00	5,000.00
	Subtotal	20,000.00	0.00	15,000.00	75.00	5,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,200.00	575.00	750.00	62.50	450.00
01/414/100	H A R B EXPENSES	1,500.00	998.20	1,123.75	74.92	376.25
01/414/200	PLANNING COMMISSION	1,200.00	325.00	325.00	27.08	875.00
	Subtotal	3,900.00	1,898.20	2,198.75	56.38	1,701.25
01/415/000	EMERGENCY MANAGEMENT AGE	3,400.00	0.00	3,336.90	98.14	63.10
01/416/000	CODE ENFORCEMENT OFFICER	4,000.00	58.64	1,474.52	36.86	2,525.48
	Total Public Safety	797,507.00	63,411.53	725,265.49	90.94	72,241.51
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	41,000.00	2,662.47	38,670.62	94.32	2,329.38
01/427/450	REFUSE COLLECTION CONTRACT	72,180.00	6,150.00	66,030.00	91.48	6,150.00
01/427/451	RECYCLING COLLECTION CONTR	72,180.00	6,150.00	69,623.00	96.46	2,557.00
01/427/460	REFUSE DISPOSAL EXPENSE	71,000.00	6,767.28	67,627.20	95.25	3,372.80
	Total Health & Sanitation	256,360.00	21,729.75	241,950.82	94.38	14,409.18
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWAY	91,822.00	4,514.40	92,642.53	100.89	(820.53)
01/430/200	MATERIALS & SUPPLIES	3,000.00	520.15	1,415.44	47.18	1,584.56
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	11.20	1,860.09	66.43	939.91
01/430/310	ENGINEERING SERVICES	69,000.00	10,410.00	32,734.00	47.44	36,266.00
01/430/320	TELEPHONE, RADIO & PAGER	900.00	58.75	630.46	70.05	269.54
01/430/330	VEHICLE OPERATING EXP. - FUEL	7,500.00	1,193.02	4,335.96	57.81	3,164.04
01/430/331	VEHICLE - OPERATING EXPENSE	2,000.00	38.75	1,788.75	89.44	211.25
01/430/740	CAPITAL OUTLAY	6,000.00	0.00	5,050.15	84.17	949.85
01/434/000	STREETLIGHTING	2,000.00	21.83	1,686.36	84.32	313.64
01/437/000	REP. & MAINT. - EQUIPMENT	7,000.00	4.62	6,072.21	86.75	927.79
01/438/000	REP. & MAINT. - STREETS	2,000.00	0.00	0.00	0.00	2,000.00
	Total Highway	194,022.00	16,772.72	148,215.95	76.39	45,806.05
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	0.00	660.00	41.25	940.00
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	20,000.00	0.00	20,000.00	100.00	0.00
01/465/000	ECONOMIC DEVELOPMENT	6,000.00	120.87	2,560.63	42.68	3,439.37
01/471/350	LEASE RENTAL-PRINCIPAL	34,000.00	0.00	34,000.00	100.00	0.00
01/472/350	LEASE RENTAL-INTEREST	32,561.00	0.00	16,213.15	49.79	16,347.85

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/480/000	EMPL. BENEFITS & PAYROLL TA	500,552.00	27,629.12	498,543.63	99.60	2,008.37
01/486/000	INSURANCE	105,730.00	4,275.00	102,824.64	97.25	2,905.36
01/490/000	TRANSFER TO OTHER FUND	112,279.00	150,000.00	150,000.00	133.60	(37,721.00)
01/491/000	REFUND PRIOR YEAR REVENUES	0.00	0.00	520.83	0.00	(520.83)
	Total Miscellaneous	<u>818,722.00</u>	<u>182,024.99</u>	<u>825,322.88</u>	100.81	<u>(6,600.88)</u>
	Total Expenditures	\$ <u>2,255,301.00</u>	\$ <u>300,968.33</u>	\$ <u>2,092,031.82</u>	92.76	<u>163,269.18</u>
	Net Income/<Deficit>	\$ <u>0.00</u>	\$ <u>(207,469.46)</u>	\$ <u>107,728.07</u>	0.00	<u>(107,728.07)</u>

UNAUDITED

GENERAL FUND
Balance Sheet
December 31, 2020
ASSETS

Current Assets		
CASH - CHECKING/SAVINGS	\$	260,307.58
CASH - JBT CHECKING		100.00
CASH - RECREATION DEPOSIT		14,606.47
CASH - PLGIT PRIME		398,922.12
DAEWOO & YEAGER FIRE ESCROW		67,194.76
AURAND FIRE ESCROW		21,159.72
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,519.65
ACCOUNTS RECEIVABLE		538.41
ALLOWANCE FOR DOUBTFUL ACCTS		(1,000.00)
<hr/>		
Total Current Assets		767,548.71
Property and Equipment		
<hr/>		
Total Property and Equipment		0.00
Other Assets		
<hr/>		
Total Other Assets		0.00
<hr/>		
Total Assets	\$	<u>767,548.71</u>

LIABILITIES AND CAPITAL

Current Liabilities		
GRANT - DISTRICT ATTY	\$	478.59
DEPOSITS - BRICKS		12.98
RECREATION DEPOSIT HELD		14,606.47
DAEWOO AND YEAGER FIRE ESCROW		67,194.76
AURAND FIRE ESCROW		21,159.72
<hr/>		
Total Current Liabilities		103,452.52
Long-Term Liabilities		
<hr/>		
Total Long-Term Liabilities		0.00
<hr/>		
Total Liabilities		103,452.52
Capital		
FUND BALANCE		556,368.12
Net Income		107,728.07
<hr/>		
Total Capital		664,096.19
<hr/>		
Total Liabilities & Capital	\$	<u>767,548.71</u>

SEWER FUND
Income Statement
For the Twelve Months Ending December 31, 2020
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 7,500.00	\$ 75.10	\$ 3,665.87	48.88	3,834.13
08/360/000	SEWER RENTALS	1,680,000.00	122,841.38	1,457,227.28	86.74	222,772.72
08/361/000	SEWER RENTALS - EXTERNAL	20,000.00	1,099.68	21,232.05	106.16	(1,232.05)
08/370/000	TAPPING FEES	0.00	0.00	11,441.20	0.00	(11,441.20)
08/380/000	ADMINISTRATIVE FEES	0.00	(1.00)	3,379.75	0.00	(3,379.75)
08/381/000	MANAGEMENT FEES - EXTERNAL	885.00	54.98	946.42	106.94	(61.42)
08/382/000	LABORATORY FEES	3,500.00	0.00	1,282.00	36.63	2,218.00
08/383/000	TREATMENT FEES	190,000.00	31,272.22	313,068.24	164.77	(123,068.24)
08/384/000	CAPACITY RESERVE FEES	22,425.00	5,204.88	20,902.67	93.21	1,522.33
08/385/000	MAINTENANCE CONTRACT FEES	32,000.00	0.00	26,323.26	82.26	5,676.74
08/395/000	REFUND OF PRIOR YEAR EXPENDI	14,000.00	0.00	19,455.23	138.97	(5,455.23)
Total Revenues		1,970,310.00	160,547.24	1,878,923.97	95.36	91,386.03
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	71,016.00	5,432.88	69,752.99	98.22	1,263.01
08/400/200	MATERIALS & SUPPLIES	7,450.00	972.10	7,026.72	94.32	423.28
08/400/300	MISCELLANEOUS	9,900.00	833.80	10,455.57	105.61	(555.57)
08/400/310	LEGAL SERVICES	8,000.00	324.00	3,168.00	39.60	4,832.00
08/400/311	AUDIT SERVICES	5,000.00	0.00	5,000.00	100.00	0.00
Total Administration		101,366.00	7,562.78	95,403.28	94.12	5,962.72
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIONS	238,295.00	18,219.67	216,883.10	91.01	21,411.90
08/429/200	MATERIALS & SUPPLIES	6,000.00	483.05	4,818.10	80.30	1,181.90
08/429/210	CHEMICALS - CHLORINE	2,000.00	750.00	1,500.00	75.00	500.00
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	0.00	16,417.41	82.09	3,582.59
08/429/221	CHEMICALS	20,000.00	0.00	9,373.30	46.87	10,626.70
08/429/230	LABORATORY SUPPLIES & EQUIP	15,700.00	40.87	17,130.64	109.11	(1,430.64)
08/429/240	LIME & POLYMER	27,500.00	3,174.00	40,530.16	147.38	(13,030.16)
08/429/300	MISCELLANEOUS	6,100.00	424.79	6,561.46	107.56	(461.46)
08/429/301	TRAINING, CONFERENCES AND D	2,000.00	0.00	1,229.85	61.49	770.15
08/429/310	ENGINEERING SERVICES	17,500.00	0.00	9,663.97	55.22	7,836.03
08/429/311	LABORATORY TESTING SERVICES	14,000.00	1,565.00	10,984.00	78.46	3,016.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	372.44	4,486.83	99.71	13.17
08/429/330	VEHICLE - FUEL	9,000.00	75.90	4,417.10	49.08	4,582.90
08/429/331	VEHICLE - OPERATING EXPENSE	16,550.00	170.46	11,972.89	72.34	4,577.11
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WAT	116,500.00	9,657.07	101,967.81	87.53	14,532.19
08/429/370	PLANT - REPAIR & MAINTENANCE	75,000.00	14,536.56	88,526.69	118.04	(13,526.69)
08/429/450	SEWERS - REPAIR & MAINTENAN	15,000.00	0.00	6,295.62	41.97	8,704.38
08/429/750	PLANT-CAPITAL OUTLAY	0.00	0.00	20,079.34	0.00	(20,079.34)
Total Sewage Treatment		606,645.00	49,469.81	572,838.27	94.43	33,806.73
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	626,656.00	50,122.41	626,655.57	100.00	0.43
08/472/000	DEBT SERVICE - INTEREST	224,309.00	15,698.36	216,610.27	96.57	7,698.73
Total Debt Service		850,965.00	65,820.77	843,265.84	99.10	7,699.16
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TAX	315,834.00	21,478.54	309,703.63	98.06	6,130.37
08/486/000	INSURANCE	43,006.00	253.00	40,476.40	94.12	2,529.60
Total Miscellaneous		358,840.00	21,731.54	350,180.03	97.59	8,659.97
<u>Transfers to Other Funds</u>						
08/490/000	Transfer to Sewer Capital Fund	52,494.00	52,494.00	52,494.00	100.00	0.00
Total Transfers		52,494.00	52,494.00	52,494.00	100.00	0.00

UNAUDITED

SEWER FUND
Income Statement
For the Twelve Months Ending December 31, 2020
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
08/490/000	Total Expenditures	<u>1,970,310.00</u>	<u>197,078.90</u>	<u>1,914,181.42</u>	97.15	<u>56,128.58</u>
	Net Income/<Deficit>	\$ <u>0.00</u>	\$ <u>(36,531.66)</u>	\$ <u>(35,257.45)</u>	0.00	<u>35,257.45</u>

SEWER FUND
Balance Sheet
December 31, 2020

ASSETS

Current Assets

CASH - CHECKING /SAVINGS	\$	502,967.24	
CASH - JBT CHECKING		100.00	
CASH - PLGIT PRIME		389,861.98	
BLAIRCO / MARTY'S MUSIC ESCROW		12,687.71	
PETTY CASH - OFFICE		75.00	
PETTY CASH - WWTP		50.00	
ACCOUNTS RECEIVABLE		23,503.89	
Total Current Assets			929,245.82

Property and Equipment

LAND		263,036.60	
BUILDINGS		16,214,865.76	
BUILDINGS - ACCUM DEPRECIATION		(4,081,837.17)	
SEWER LINES		1,678,838.79	
SEWER LINES - ACCUM. DEPREC.		(1,672,552.45)	
MACHINERY & EQUIPMENT		707,266.39	
MACH. & EQUIP. - ACCUM. DEPREC		(594,355.33)	
CONSTRUCTION IN PROGRESS		586,426.76	
Total Property and Equipment			13,101,689.35

Other Assets

OTHER ASSET - GENERAL PERMIT		11,244.94	
GENERAL PERMIT- ACCUM AMORT		(11,244.94)	
DEFERRED OUTFLOWS OF RESOURCES		10,462.00	
Total Assets	\$	14,041,397.17	

LIABILITIES AND RETAINED EARNINGS

Current Liabilities

DUE TO PENNVEST	\$	3,319.75	
Total Current Liabilities			3,319.75

Long Term Liabilty

BLAIRCO / MARTY'S MUSIC ESCROW		12,687.71	
NET PENSION LIABILITY		109,020.00	
DEFERRED INFLOWS OF RESOURCES		51,986.00	
Total Liabilities			177,013.46

Retained Earnings

FUND BALANCE		(206,976.69)	
RETAINED EARNINGS		14,106,617.85	
Net Income		(35,257.45)	
Total Retained Earnings			13,864,383.71
Total Liabilities & Retained Earnings	\$	14,041,397.17	

CAPITAL RESERVE FUND -NEW
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
31/341/000	INTEREST EARNED	\$ 6,000.00	\$ 43.81	\$ 2,995.21	49.92	3,004.79
31/351/000	STATE GRANT REVENUES	152,125.00	0.00	0.00	0.00	152,125.00
31/351/100	FEDERAL & STATE GRANT REVENUES	30,000.00	0.00	30,305.00	101.02	(305.00)
31/392/250	TRANSFER FROM AEDA	9,000.00	0.00	0.00	0.00	9,000.00
31/392/300	TRANSFER FROM GENERAL FUND	125,279.00	168,000.00	168,000.00	134.10	(42,721.00)
	Total Revenues	322,404.00	168,043.81	201,300.21	62.44	121,103.79
EXPENDITURES						
Expenses						
31/409/745	TOWN HALL IMPROVEMENTS	20,000.00	0.00	17,938.97	89.69	2,061.03
31/416/000	CODE ENFORCEMENT	0.00	0.00	15,960.00	0.00	(15,960.00)
31/429/370	MAJOR REPAIRS	0.00	0.00	1,605.00	0.00	(1,605.00)
31/445/000	PAVING & SEALING PARKING LOTS	20,000.00	0.00	11,200.00	56.00	8,800.00
31/463/545	PEDESTRIAN IMPROVEMENTS	0.00	0.00	29,520.50	0.00	(29,520.50)
	Total Expenses	40,000.00	0.00	76,224.47	190.56	(36,224.47)
Transfers to Other Funds						
	Total Transfers	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	40,000.00	0.00	76,224.47	190.56	(36,224.47)
	Net Income/(<Deficit>	\$ 282,404.00	\$ 168,043.81	\$ 125,075.74	44.29	157,328.26

UNAUDITED

CAPITAL RESERVE FUND -NEW
Balance Sheet
December 31, 2020

ASSETS

Current Assets

NORTHWEST SAVINGS BANK	\$	<u>701,011.24</u>	
Total Current Assets			701,011.24

Other Assets

Total Other Assets			<u>0.00</u>
Total Assets	\$	<u>701,011.24</u>	

LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			<u>0.00</u>
Total Liabilities			0.00

Fund Balance

FUND BALANCE	\$	575,935.50	
Net Income		<u>125,075.74</u>	
Total Fund Balance			<u>701,011.24</u>
Total Liabilities & Fund Balance	\$	<u>701,011.24</u>	

MOTOR LICENSE FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 3,000.00	\$ 7.83	\$ 964.95	32.17	2,035.05
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	126,000.00	0.00	128,311.48	101.83	(2,311.48)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	0.00	1,440.12	48.00	1,559.88
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	Total Revenues	132,000.00	7.83	130,716.55	99.03	1,283.45
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	3,235.04	40.44	4,764.96
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,000.00	530.40	530.40	13.26	3,469.60
35/434/000	STREET LIGHTING	62,000.00	13,865.79	55,531.09	89.57	6,468.91
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,000.00	3,785.16	6,808.97	97.27	191.03
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	21,556.18	97.98	443.82
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	20,000.00	0.00	0.00	0.00	20,000.00
	Total Maintenance	123,000.00	18,181.35	87,661.68	71.27	35,338.32
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDIN	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	Total Construction	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	123,000.00	18,181.35	87,661.68	71.27	35,338.32
	Net Income/<Deficit>	\$ 9,000.00	\$ (18,173.5	\$ 43,054.87	478.39	(34,054.87)

UNAUDITED

MOTOR LICENSE FUND
Balance Sheet
December 31, 2020

ASSETS

Current Assets

CASH - PLGIT	\$	49,706.57	
CASH - PLGIT PRIME		<u>96,947.61</u>	
Total Current Assets			146,654.18

Total Assets	\$	<u>146,654.18</u>
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities		0.00
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Total Liabilities		0.00
-------------------	--	------

Fund Balance

FUND BALANCE	\$	103,599.31	
Net Income		<u>43,054.87</u>	
Total Fund Balance			146,654.18

Total Liabilities & Fund Balance	\$	<u>146,654.18</u>
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SEWER CAPITAL FUND
Income Statement
For the Twelve Months Ending December 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 11,000.00	\$ (517.58)	\$ 6,686.70	60.79	4,313.30
30/391/000	TRANSFERS FROM SEWER FUND	52,494.00	52,494.00	52,494.00	100.00	0.00
30/395/000	TRANSFER FROM CAP RESERVE FUND	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>63,494.00</u>	<u>51,976.42</u>	<u>59,180.70</u>	93.21	<u>4,313.30</u>
EXPENDITURES						
30/429/700	MISC	7,000.00	0.00	6,880.00	98.29	120.00
30/429/720	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>7,000.00</u>	<u>0.00</u>	<u>6,880.00</u>	98.29	<u>120.00</u>
	Net Income/<Deficit>	<u>\$ 56,494.00</u>	<u>\$ 51,976.42</u>	<u>\$ 52,300.70</u>	92.58	<u>4,193.30</u>

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
December 31, 2020

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	306,550.52	
INVESTMENTS - EDWARD JONES		536,336.24	
Total Current Assets			842,886.76

Property and Equipment

Total Property and Equipment			0.00
------------------------------	--	--	------

Other Assets

Total Other Assets			0.00
Total Assets	\$	842,886.76	

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00
---------------------------	--	--	------

Long-Term Liabilities

Total Long-Term Liabilities			0.00
Total Liabilities			0.00

Capital

FUND BALANCE	\$	790,586.06	
Net Income		52,300.70	
Total Capital			842,886.76
Total Liabilities & Capital	\$	842,886.76	

MS4 FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2020

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 2,000.00	\$ 18.24	781.83	39.09	1,218.17
40/350/000	MS4 FEES	110,000.00	5,522.40	103,471.49	94.06	6,528.51
40/399/000	TRANSFER FROM OTHER F	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>112,000.00</u>	<u>5,540.64</u>	<u>104,253.32</u>	93.08	<u>7,746.68</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	114.53	474.53	94.91	25.47
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. CO	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	12,000.00	0.00	34.00	0.28	11,966.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>112,000.00</u>	<u>114.53</u>	<u>97,312.29</u>	86.89	<u>14,687.71</u>
	NET INCOME	\$ <u>0.00</u>	\$ <u>5,426.11</u>	<u>6,941.03</u>	0.00	<u>(6,941.03)</u>

UNAUDITED

MS4 FUND
Balance Sheet
December 31, 2020

ASSETS

Current Assets		
CASH - FULTON	\$	116,234.09
CASH - JBT CHECKING		100.00
CASH - PLGIT PRIME		135,178.90
		<hr/>
Total Current Assets		251,512.99
Property and Equipment		
		<hr/>
Total Property and Equipment		0.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>251,512.99</u>

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	13,319.68
		<hr/>
Total Current Liabilities		13,319.68
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		13,319.68
Capital		
FUND BALANCE		231,252.28
Net Income		6,941.03
		<hr/>
Total Capital		238,193.31
		<hr/>
Total Liabilities & Capital	\$	<u>251,512.99</u>

GENERAL FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
17159	ANN002	ANNVILLE TOWNSHIP PAYROLL F	26,274.85	26,274.85
17160	ADV001	ADVANCE AUTO PARTS	78.84 57.75 87.32 89.46 65.99 38.75	418.11
17161	AMA001	AMAZON CAPITAL SERVICES	71.08 199.42 359.00	629.50
17162	CAR005	CARING CUPBOARD	200.00	200.00
17163	COM008	COMCAST	107.87	107.87
17164	COV001	COVERALL SERVICE CO - HARRIS	495.00	495.00
17165	LEB030	LEBANON RESCUE MISSION	200.00	200.00
17166	LOW001	LOWE'S COMPANIES, INC	73.12	73.12
17167	MED002	MEDIA ONE PA	182.64	182.64
17168	MET002	MET- ED	288.09 3,969.57 188.00	4,445.66
17169	MEY001	MEYER OIL COMPANY	325.99 1,193.02	1,519.01
17170	PAO001	PA ONE CALL SYSTEM INC	11.20	11.20
17171	PAW001	PENNSYLVANIA AMERICAN WAT	1,246.11 56.24	1,302.35
17172	REI001	REILLY WOLFSON ATTORNEYS A	1,260.00	1,260.00
17173	CAP003	CAPITAL RESERVE FUND	168,000.00	168,000.00
17174	CDB001	CAMPBELL DURRANT, P.C.	617.60	617.60
17175	CRY001	CRYSTAL SPRINGS	60.73	60.73
17176	GFL001	GFL ENVIRONMENTAL	168.25 12,300.00	12,468.25
17177	JBT001	JBT	100.00	100.00
17178	SHEKA	KATHY J SHEFFY	100.00	100.00
17179	STA005	STATE WORKERS' INSURANCE FU	4,054.00	

GENERAL FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
				4,054.00
17180	TEL001	TELESYSTEM	457.00	457.00
17181	ATT001	A T & T MOBILITY	351.66	351.66
17182	ACC001	ACCUWRITE FORMS & SYSTEMS,	343.57	343.57
17183	ALL004	ALL CITY MANAGEMENT SERVIC	1,199.60	1,199.60
17184	AMA001	AMAZON CAPITAL SERVICES	81.65	81.65
17185	CEN006	CENTRAL PA TECHNOLOGIES	359.98 2,986.02	3,346.00
17186	CHO001	CHOICE COMMUNICATIONS	90.00	90.00
17187	COM009	COMMONWEALTH HEALTH & SA	35.00	35.00
17188	CRY001	CRYSTAL SPRINGS	49.74	49.74
17189	DEA001	DEARBORN GROUP	160.00	160.00
17190	DOU002	BRAD DOUPLE	58.64	58.64
17191	GRE001	GREATER LEB. REFUSE AUTHORI	9,467.13	9,467.13
17192	HAC001	HACKMAN FIRE EQUIPMENT	60.00	60.00
17193	HEN001	HENISE TIRE SERVICE, INC.	973.28	973.28
17194	KRI001	DANIEL B. KRIEG, INC.	278.40 180.00 72.00	530.40
17195	MEY001	MEYER OIL COMPANY	478.80	478.80
17196	MOY003	B MOYER RADIO COMMUNICATI	1,570.85	1,570.85
17197	PA005	PA MUNICIPAL HEALTH INSURAN	24,908.51	24,908.51
17198	SCH007	SCHWEB DESIGN, LLC	412.68	412.68
17199	TDM001	T.D. MILLS PROMOTIONAL PROD	14.35	14.35
17200	WBM001	W.B. MASON CO., INC.	43.86	43.86
17201	ANN002	ANNVILLE TOWNSHIP PAYROLL F	22,916.73	22,916.73
17202	ADV001	ADVANCE AUTO PARTS	192.77	192.77

GENERAL FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
17203	AJS001	A.J.'S TRUCK AND TRAILER CENT	557.01	557.01
17204	ALL004	ALL CITY MANAGEMENT SERVIC	479.84	479.84
17205	AUT002	AUTOZONE	157.97	157.97
17206	BAR002	MELISSA BARLOW	75.00	75.00
17207	BOM001	BOMBERGER'S ANNVILLE	4.78	4.78
17208	BRA004	MARTIN BRANDT	50.00	50.00
17209	CAS003	DAVID A CASCIOTTI	50.00	50.00
17210	CHA003	LAURA CHARELIAN	75.00	75.00
17211	COD001	CODE PUBLISHING INC.	1,005.00	1,005.00
17212	CON001	JOSEPH S CONNOR	400.00	400.00
17213	DEL002	AMY DELLINGER	150.00	150.00
17214	END001	ENDERS	221.00	221.00
17215	GER003	KAREN GERHART	43.66	43.66
17216	KOT001	GARY KOTSCH	50.00	50.00
17217	LEB001	LEBANON COUNTY COMMISSION	200.00	200.00
17218	LOW001	LOWE'S COMPANIES, INC	94.88 21.83 4.62	121.33
17219	MAI001	KAREN MAILEN	50.00	50.00
17220	MED002	MEDIA ONE PA	46.48 46.48 75.92 646.32	815.20
17221	MET002	MET- ED	37.24 80.51 73.51 120.87 78.66 65.54 36.43 62.80 49.43 36.45	641.44
17222	MUN002	RALPH MUNZ	25.00	

GENERAL FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
				25.00
17223	PAL003	DAVID PALANZO	50.00 175.00	225.00
17224	PAL004	JILL PALANZO	50.00	50.00
17225	PER003	ANTHONY PERROTTO	100.00	100.00
17226	PET001	PETTY CASH - GENERAL FUND	58.85	58.85
17227	PPC001	PPC LUBRICANTS	243.00	243.00
17228	RAN001	RANDY MEANS & ASSOC., LLC	595.00	595.00
17229	RAP001	911 RAPID RESPONSE	409.84 12.95 349.95 12.95	785.69
17230	REE002	REEDY'S DIESEL SERVICE	877.99	877.99
17231	REE003	MATTHEW REEDY	50.00	50.00
17232	SCO002	JAMES SCOTT	25.00	25.00
17233	SPI001	SPITLER, KILGORE & ENCK, PC	1,085.60	1,085.60
17234	SPO001	SSM GROUP, INC.	10,410.00	10,410.00
17235	UMB001	UMBERGER'S OF FONTANA, INC.	187.55	187.55
17236	WHE001	RICHARD S WHERLEY	175.00	175.00
17237	WOO001	WOOD MOTORSPORTS	28.00	28.00
17238	YIN001	NICHOLAS T. YINGST	45.79	45.79
17239	YOR002	ROBERT YORTY	25.00	25.00
17240	ZIM001	ZIMMEY'S AUTOMOTIVE	67.50	67.50
Total			310,469.31	310,469.31

SEWER FUND

Cash Disbursements Journal

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
13087	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	11,912.52	11,912.52
13088	ADV002	ADVANCE AUTO PARTS	30.91 9.08 47.10 0.63	87.72
13089	ALS001	ALS GROUP USA, CORP.	113.00 80.00	193.00
13090	AMA001	AMAZON CAPITAL SERVICES	71.08 199.41	270.49
13091	ANN004	ANNVILLE TWP PENNVEST ACCOUNT	65,820.77	65,820.77
13092	DEA001	ANTHONY DEAVEN	150.00	150.00
13093	HIR001	HIRERIGHT, LLC	250.00	250.00
13094	LOW001	LOWE'S COMPANIES, INC.	73.13	73.13
13095	LUD001	BARRY LUDWIG	150.00	150.00
13096	MAI001	KAREN MAILEN	150.00	150.00
13097	MAR003	MARCO	83.80	83.80
13098	MEY001	MEYER OIL COMPANY	75.90	75.90
13099	PAW002	P A W C	224.23	224.23
13100	REI003	REILLY WOLFSON ATTORNEYS AT LAW	324.00	324.00
13101	ROO001	HUGH P ROONEY JR	150.00	150.00
13102	SID001	DUSTIN SIDER	150.00	150.00
13103	AME005	AMERIGREEN INC.	3,712.28	3,712.28
13104	JBT001	JBT	100.00	100.00
13105	PET002	PETTY CASH - WWTP	44.40	44.40
13106	TEL002	TELESYSTEM	183.57	183.57
13107	ATT001	AT&T MOBILITY	188.87	188.87
13108	ACC001	ACCUWRITE FORMS & SYSTEMS	687.15	687.15
13109	ALS001	ALS GROUP USA, CORP.	113.00	113.00

SEWER FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
13110	AMA001	AMAZON CAPITAL SERVICES	81.65	81.65
13111	B&M001	B & M SCALE,INC.	210.00	210.00
13112	BEA001	BEARINGS, BELTS & CHAIN, INC.	272.15	272.15
13113	COR003	CPE	3,009.73	3,009.73
13114	DEA002	DEARBORN GROUP	65.00	65.00
13115	PAM001	PA MUNICIPAL HEALTH INSURANCE COOP	20,435.67	20,435.67
13116	POL001	POLLU-TECH,INC.	3,174.00	3,174.00
13117	THO001	THOMAS SCIENTIFIC	40.87	40.87
13118	UGI001	UGI UTILITIES, INC.	1,160.98	1,160.98
13119	UNI002	UNIVAR USA INC	750.00	750.00
13120	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	12,792.41	12,792.41
13121	ADV002	ADVANCE AUTO PARTS	82.74	82.74
13122	ALS001	ALS GROUP USA, CORP.	160.00 113.00 113.00 640.00 113.00 120.00	1,259.00
13123	AMA001	AMAZON CAPITAL SERVICES	57.78	57.78
13124	ANN001	ANNVILLE TOWNSHIP GENERAL FUND	30,797.35	30,797.35
13125	ANN007	ANNVILLE TOWNSHIP MS4 FUND	5,522.40	5,522.40
13126	COR001	CORNWELL DOOR SERVICE	234.08	234.08
13127	DOU001	DOURTE ELECTRIC, INC.	6,935.31 148.32	7,083.63
13128	END001	ENDERS	253.00	253.00
13129	HEC001	KEITH C. HECK	27.15	27.15
13130	LOW001	LOWE'S COMPANIES, INC.	14.69	14.69
13131	MET001	MET-ED	8,271.86	8,271.86

SEWER FUND

Cash Disbursements Journal

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
13132	VIO001	JOSEPH VIOZZI	174.79	174.79
Total			180,865.76	180,865.76

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/30/20	233	35/200/000	Invoice: OCTOBER 2020	4,599.13	
		35/200/000	Invoice: NOVEMBER 2020	4,659.95	
		35/200/000	Invoice: DECEMBER 2020	8,922.27	
		35/108/000	ANNVILLE TOWNSHIP GENERAL FUND		18,181.35
Total				18,181.35	18,181.35

SEWER CAPITAL FUND
Cash Disbursements Journal

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

1

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

MS4 FUND
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
12/7/2	1034	40/200/000	Invoice:	100.00	
			12/07/2020		
		40/100/000	JBT		100.00
12/18/	1035	40/200/000	Invoice:	114.53	
			8913776		
		40/100/000	ACCUWRITE		114.53
			FORMS &		
			SYSTEMS, INC.		
Total				<u>214.53</u>	<u>214.53</u>

Permits Report

Month of December 2020

Plumbing Permits issued	<u>2</u>	<u>\$ 50.00</u>
Plumbing Licenses issued	<u>15</u>	<u>\$ 375.00</u>
Excavator Licenses issued	<u>7</u>	<u>\$ 175.00</u>
Total Curb/Sidewalk Permit Fees Collected		<u>\$</u>
Total Street Cut Permit Fees Collected		<u>\$</u>
Total Tapping Fees Collected		<u>\$</u>

Tapping Fees

Building Permits

#41-20	Tyler and Laura Fenner	Add to a Structure	Deck/Pergola
#42-20	Dane and Kalene Wolfe	Home Occupation	Home Occupation

Curb/Sidewalk Permits

Street-Cut Permits

Burn Permit

second by Mr. Hoover to approve the proposal as presented and to authorize its execution by the appropriate Township officials. Motion carried unanimously.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich provided a brief verbal update of GLRA matters before reviewing the following item:

GLRA Meeting Attendance Remuneration: A letter from the GLRA noting the new rates it would remunerate municipal representatives for their attendance at GLRA meetings in 2021, and requesting municipalities approve these rates, was presented to the Board for its review. It was noted the GLRA would remunerate representatives \$50 for committee meetings not associated with a board meeting, \$60 for each board meeting for members and \$75 for the chairperson, and \$25 for committee meetings held before or after a regular board meeting. The Commissioners then discussed this in detail, specifically reviewing the rates charged in 2020, the number of municipal representatives, the type and frequency of meetings, and noting that the Township did not pay the GLRA directly for remuneration of representatives. **MOTION** by Mr. Embich, second by Mr. Perrotto to approve the new GLRA meeting attendance rates of remuneration as presented. Motion carried unanimously.

Fire Department: It was noted the December 2020 Fire Chief's Report and Monthly Statistical Report had been received from the Union Hose Company (UHC) and Mr. Lively discussed and coordinated the swearing-in of UHC officers later in the week with the other Commissioners.

MOTION by President Moore, second by Mr. Embich to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Community Development Block Grant (CDBG): Nothing to report this month.

Cable Franchise Renewal: Mr. Yingst reported he had a phone conversation with Joel Winston of the Cohen Law Group the prior month to discuss strategy and expectations for the cable franchise fee audit and renewal negotiations.

Connected Together Initiative: Mr. Perrotto shared the steps he took over the past few weeks to communicate with those in the community he thought may be interested in participating in the Connected Together Initiative per Fitzroy Lewis's presentation at the December 2020 meeting. There was also discussion about recent correspondence from the Lebanon County Coalition to End Homelessness and if its goals overlapped with those of the Connected Together Initiative.

Welcome Sign: In response to a question from Mr. Hoover, Mr. Yingst indicated he planned to revisit the Township welcome sign with the Board in the next month or two.

NEW BUSINESS:

Appointments: It was noted the Commissioners were provided with a listing of suggested appointments. With no comments or questions pertaining to same noted, **MOTION** by Mr.

Hoover, second by Mr. Lively to make the appointments per the listing as presented. Motion carried unanimously and the listing of appointments is attached hereto and made a part of these minutes.

Signatories for Township Funds: MOTION by Mr. Lively, second by Mr. Perrotto to approve the authorized signatories for all Township funds as follows:

Signature from three of the following five officers: President, Vice President, Treasurer, Secretary, or Assistant Secretary.

Motion carried unanimously.

Annual Memberships: MOTION by Mr. Perrotto second by Mr. Embich to approve the following memberships for 2021, totaling \$3,335.04:

Pennsylvania State Association of Boroughs – 2021 dues	\$225.00
Pennsylvania State Association of Township Commissioners – 2021 dues	\$1,510.04
Capital Region Council of Governments - 2021 dues (paid by Sewer Fund)	\$1,600.00

Motion carried unanimously.

Release of the 2021 Budgeted Donations to the Quittapahilla Watershed Association, the Doc Fritchey Chapter of Trout Unlimited, and the Lebanon Valley Conservancy: MOTION by Mr. Lively, second by Mr. Embich to release the 2021 budgeted donations to the following organizations, totaling \$350.00:

Quittapahilla Watershed Association	\$150.00
Doc Fritchey Chapter of Trout Unlimited	\$100.00
Lebanon Valley Conservancy	\$100.00

Motion carried unanimously.

Traffic Signals Preventative and Response Maintenance Agreement: Mr. Yingst presented a preventative and response maintenance agreement with C.M. High, Inc. of Myerstown for the traffic signals at the intersection of U.S. Route 422 and State Route 934. He indicated the \$375 annual cost for this agreement is eligible for reimbursement by Lebanon County as part of its commitment to funding the Congested Corridor Improvement Program along Route 422 and, as such, there would be no cost to the Township for approving this contract. MOTION by Mr. Perrotto, second by Mr. Embich to approve the agreement with C.M. High, Inc. for preventative and response maintenance for the traffic signals at the intersection of U.S. Route 422 and State Route 934 for 2021 as presented and to ratify its execution by the appropriate Township officials. Motion carried unanimously.

Resolution No. 20210105-1 – Police Pension Plan Contributions: Mr. Yingst informed the Board that Pennsylvania Act 30 of 2002, concerning police pension plans, requires municipalities to take formal action annually if police officers are not required to contribute to the pension plan. MOTION by Mr. Hoover, second by Mr. Perrotto to adopt Resolution No. 20210105-1, stating that the members of the Annville Township Police Department are not required to contribute to

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS APPOINTMENTS 2021

Depository for Township Funds	Fulton Bank Jonestown Bank & Trust Northwest Savings Bank Pennsylvania Local Government Investment Trust (PLGIT) Edward Jones
Zoning Hearing Board Solicitor (one-year term ending Dec. 31, 2021)	Spitler, Kilgore, & Enck
Zoning Officer (one-year term ending Dec. 31, 2021)	Lebanon County Planning Department
Code Enforcement Officer (one-year term ending Dec. 31, 2021)	BCI Code Compliance
Township Authority (five-year term ending Dec. 31, 2025)	Hugh Rooney, Jr.
Planning Commission (four-year term ending Dec. 31, 2024)	David Palanzo
Zoning Hearing Board (five-year term ending Dec. 31, 2025)	Vicki Gingrich
Historic Architectural Review Board (four-year term ending Dec. 31, 2024)	Melissa Barlow Joseph Connor Richard Wherley
Vacancy Board Chairperson (one-year term ending Dec. 31, 2021):	Keith Kreamer
Property Maintenance Code Board of Appeals (three-year term ending Dec. 31, 2023)	Keith Kreamer
Property Maintenance Code Board of Appeals (remainder of three-year term ending Dec. 31, 2022)	Anthony Deaven
EIT/TCC Municipal Representative (one-year term ending Dec. 31, 2021)	Bryan Hoffman
EIT/TCC Municipal Representative Alternate (one-year term ending Dec. 31, 2021)	Adam Wolfe
Building Code Board of Appeals (one-year term ending Dec. 31, 2021)	John Poff William Smeltzer Patrick Brewer
Building Code Board of Appeals Alternate (one-year term ending Dec. 31, 2021)	Richard Horst
Township Authority Representatives to Wage & Salary Committee	Barry Ludwig Anthony Deaven

the Annville Township Police Pension Plan for the year 2021. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Resolution No. 20210105-2 – 2021 Drop-Off Facility Permit Fee for South Annville Township Residences: Mr. Yingst presented proposed Resolution No. 20210105-2, setting the annual permit fee for South Annville Township residences at \$100 for 2021 for use of the drop-off facility located at the Annville wastewater treatment plant for disposal of green waste and bulk trash. **MOTION** by Mr. Lively, second by Mr. Hoover to adopt Resolution No. 20210105-2 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Renewal of Treasurer's Bond: **MOTION** by Mr. Perrotto, second by Mr. Lively to approve the renewal of the Treasurer's bond in the amount of \$250,000 with Travelers through Strickler Insurance Agency and payment of \$468 for this renewal. Motion carried unanimously.

2020-2021 Humane Society of Lebanon County Stray Housing Agreement: Mr. Yingst reported a stray housing agreement had been received from the Humane Society of Lebanon County. The agreement runs from October 1, 2020 through September 30, 2021 and would charge the Township a flat annual fee of \$450. This fee is based upon the number of unclaimed stray animals picked up in Annville Township and deposited at the Humane Society over the previous fiscal year. **MOTION** by Mr. Perrotto, second by Mr. Hoover to approve the 2020-2021 stray housing agreement with the Humane Society of Lebanon County and to authorize its execution by the appropriate Township officials. Motion carried unanimously.

CORRESPONDENCE: The Board was informed of the following items of correspondence received since its December 2020 Regular Meeting:

Community Coat Drive: Mr. Yingst shared a thank you note received from Christ Church expressing its appreciation for allowing the lobby at Town Hall to be used as a drop-off location for its recent community coat drive.

Lebanon Rescue Mission Donation: Mr. Yingst shared a thank you note received from the Lebanon Rescue Mission expressing its appreciation to the Township for its donation in 2020.

Certification of Township Offices to Appear on the 2021 Primary Ballot: Mr. Yingst shared the official certification of Township offices that would be appearing on the 2021 ballot he submitted to the County Elections Office the prior week.

PAY BILLS: **MOTION** by Mr. Perrotto, second by Mr. Embich to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

RECESS FOR EXECUTIVE SESSION: President Moore called a recess for an Executive Session and the room was cleared of the public at 7:42 PM. The Regular Meeting was reconvened at 7:53 PM with the five Commissioners, Mr. Yingst, and Mr. Lamoureux in attendance.

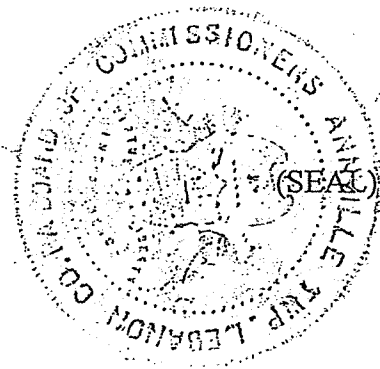
RESOLUTION NO. 20210105-1

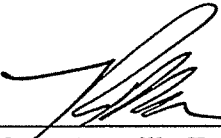
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
NOT REQUIRING CONTRIBUTIONS
TO THE ANNVILLE TOWNSHIP POLICE PENSION PLAN
FROM THE MEMBERS OF THE ANNVILLE TOWNSHIP POLICE DEPARTMENT
FOR THE YEAR 2021

WHEREAS, the latest actuarial valuation of the Annville Township Police Pension Plan (the "Plan") indicated that the Plan was adequately funded.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that the members of the Annville Township Police Department are not required to contribute to the Annville Township Police Pension Plan for the year 2021.

ADOPTED this fifth day of January, 2021.





President, Annville Township
Board of Commissioners

Attest: 

Township Secretary

RESOLUTION NO. 20210105-2

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
SETTING THE ANNUAL PERMIT FEE FOR THE DROP-OFF FACILITY
FOR SOUTH ANNVILLE TOWNSHIP RESIDENCES FOR 2021**

WHEREAS, the municipalities of Annville Township and South Annville Township are parties to an intermunicipal agreement in which Annville Township allows residences of South Annville Township to obtain an annual permit for the use of the drop-off facility located at the Annville Wastewater Treatment Plant for disposal of green waste and bulk trash; and

WHEREAS, this intermunicipal agreement states that the fee amount for this permit shall be set by Annville Township through a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that the annual permit fee for use of the drop-off facility by a residence in South Annville Township shall be \$100.00 in 2021.

ADOPTED this fifth day of January, 2021.



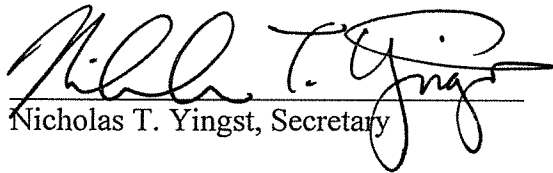
President, Annville Township
Board of Commissioners

Attest:

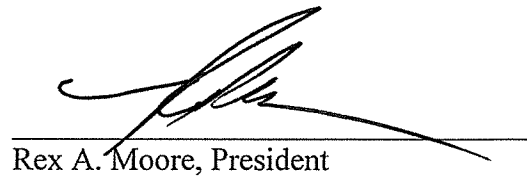
Township Secretary

Families First Coronavirus Response Act (FFCRA) Paid Leave: **MOTION** by Mr. Hoover, second by Mr. Perrotto to extend any unused FFCRA paid leave time to qualified non-uniformed employees until June 30, 2021. Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Embich, second by Mr. Perrotto to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 7:54 PM.



Nicholas T. Yingst, Secretary



Rex A. Moore, President