

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS  
APRIL 6, 2021 REGULAR MONTHLY MEETING AGENDA**

Announced Visitors:     None

- I.        Call to Order – 7:00 PM
- II.       Pledge of Allegiance
- III.      Recognition of Visitors and Opportunity for Public Comment
- IV.      Approval of Minutes
- V.       Reports of Standing Committees
  - A.    Public Works
  - B.    Public Safety
  - C.    Property
  - D.    Parks & Recreation
  - E.    Finance
  - F.    Permits
  - G.    Annville Activities
- VI.      Reports of Special Committees
  - A.    Executive Sessions
  - B.    Planning Commission
  - C.    Historic Architectural Review Board (HARB)
  - D.    Wage & Salary
  - E.    Municipal Separate Storm Sewer System (MS4)
  - F.    Greater Lebanon Refuse Authority (GLRA)
  - G.    Fire Department
- VII.     Old Business
  - A.    Community Development Block Grant (CDBG)
  - B.    Cable Franchise Renewal
  - C.    Welcome Sign
  - D.    Lebanon Valley College Properties on Tax Rolls
  - E.    Sale of Property on South Spruce Street
  - F.    Residential Light Trespassing/West Water Street
  - G.    Request from Annville-Cleona Recreation Association for Court Upgrade
- VIII.    New Business
  - A.    Exemption from Certain Regulations Governing Chickens
  - B.    Application for County Liquid Fuels Funds
- IX.      Correspondence
- X.       Pay Bills
- XI.      Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP  
BOARD OF COMMISSIONERS  
April 6, 2021**

The April Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on April 6, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Andrew J. Race, Esq., Township Solicitor; Tucker Hull, East Main Street; Carissa Eby and Dustin Ferrillo, South King Street; Charles Gonzalez and Jahrome Gonzales-Allie, South Manheim Street; Dean Wolfe, West Main Street; Bobbie and Ken Ginder, West Water Street; and Tom Miller, student at Lebanon Valley College (LVC).

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:**

President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

**Exemption from Certain Regulations Governing Chickens:** Mr. Hull was recognized for comment and he shared a request, per Section 2-400 of the Annville Township Code of Ordinances, that his family be permitted to keep six hens at their property at 304 East Main Street instead of the statutory limit of four. Per a question from Mr. Perrotto, Mr. Yingst indicated he was unaware of any complaints about the number of hens at this property, and Mr. Hull confirmed they did not own a rooster. With no further comments or questions noted, **MOTION** by Mr. Hoover, second by Mr. Embich to grant a waiver from Section 2-401.2 of the Annville Township Code of Ordinances to allow Tucker Hull and his family to keep six chicken hens, instead of four, at their property at 304 East Main Street. Motion carried unanimously and Mr. Hull left the meeting at 7:02 PM.

Bernard Dugan, Chief of Police, joined the meeting at 7:07 PM.

**Residential Light Trespassing:** Mr. and Ms. Ginder were recognized for comment and asked for an update on the possibility of the Board adopting a residential light trespassing ordinance, as well as expressing other frustrations with their neighbors they described as being harassment. President Moore shared he had visited the location recently for about 15 minutes after dark and did not observe any lighting issues. Ms. Ginder indicated that was because this only occurs when she and her husband are there, noting the lighting gets brighter then and makes what she described as tweeting sounds. She expressed she does not have an issue with outdoor lighting, per se, just that she does not want it shining on her property and in their faces. Mr. Perrotto asked how such an ordinance could be enforced if this occurred intermittently and Mr. Ginder indicated it was not intermittent. Mr. Perrotto then asked how such an ordinance would stop the tweeting sounds. Ms. Ginder indicated it would not, but at least would provide some relief from the lighting issues. She also reported that while Sergeant Stickler asked the neighbors to turn down the angle of the lighting, they did not do so. President Moore asked Ms. Eby and Mr. Ferrillo if they had any comments; Mr. Ferrillo indicated they had already discussed this with Sergeant Stickler and were only present at the meeting to listen and observe.

Mr. Perrotto shared his belief the matter was essentially a civil one and could best be addressed through that process. Mr. Ginder stated he sought counsel from a local attorney who expressed doubts about the efficacy of making this a civil matter, and advised this would likely not be well received as a criminal harassment matter. Mr. Perrotto noted the burden of proof is much lower for a civil case than for a criminal case. Mr. Race opined that light can be considered trespassing and the Ginders may wish to seek out an attorney to issue a defiant trespass letter. He expressed his belief this was essentially a private matter and, as such, he believed seeking a private remedy through the civil process was the most appropriate way to handle this. While noting the Township could adopt a residential light trespassing ordinance, Mr. Race expressed doubts that addressing this matter through such a criminal process would be viewed favorably by the courts. President Moore indicated the Township would have to consider the full scale of impacts for adopting such an ordinance, and discussed with Chief Dugan what enforcement might look like. As it was noted enforcement would require purchasing a light meter, the Ginders indicated they would pay for one. Mr. Race suggested the best way forward would be for the Ginders and their neighbors to work this out privately. Mr. Hoover asked Mr. Ferrillo why he did not turn the angle of the lighting down, and Mr. Ferrillo indicated he did so when asked to about one year ago. Ms. Ginder stated it was not turned down far enough and expressed her desire the Board adopt a residential light trespassing ordinance. She and Mr. Ginder then left the meeting at 7:21 PM.

**Ownership of West Water Street:** Mr. Ferrillo was recognized for comment and asked if there were any updates concerning identifying the owner of the grassy strip of land between his property and the Ginders' property. Mr. Race shared that his firm had researched this and believed that West Water Street in his neighborhood was not a Township roadway and was likely owned by the estate of Zacharias Bowman. He shared how his firm came to this conclusion by reviewing the applicable deeds, and that this property was never dedicated to the Township. Mr. Ferrillo asked what is permitted there and Mr. Race indicated because it is not a public street owned and operated by the Township, it did not have the typical regulations for a public street. Mr. Perrotto asked Mr. Yingst to also communicate this information to the Ginders. Ms. Eby and Mr. Ferrillo then left the meeting at 7:29 PM.

**Boy Scouting:** Mr. Gonzalez was recognized for comment and he introduced his grandson, Jahrome, who was attending the meeting to earn a Boy Scout merit badge. The Commissioners welcomed Jahrome and briefly discussed with him his involvement in Boy Scouts.

**APPROVAL OF MINUTES:** MOTION by Mr. Perrotto, second by Mr. Lively to approve the minutes of the Regular Meeting held March 2, 2021 as presented. Motion carried unanimously.

#### **REPORTS OF STANDING COMMITTEES:**

**Public Works:** The Public Works Report for March 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

**Revised Shut-Off Agreement with Pennsylvania American Water Company (PAWC):** At the recommendation of the Township Authority, MOTION by Mr. Perrotto, second by Mr. Lively to ratify (1) approval of the shut-off agreement with PAWC as presented and (2) authorization of its execution by the appropriate Township officials. Motion carried unanimously. In response to a

## ***ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.***

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### **WORK DONE FOR MARCH 2021**

- |                            |   |
|----------------------------|---|
| (1) <b><u>POTHOLE</u></b>  | We have a list of pothole locations; we will repair them as soon as the plant opens.    |
| (2) <b><u>SWEEPING</u></b> | Spent 6 hrs. in Annville sweeping and 13 hrs. in Cleona.                                |
| (3) <b><u>POLICE</u></b>   | Spent 20 hrs. helping PD traffic control on 934 and getting vehicle ready to sell.      |
| (4) <b><u>PARK</u></b>     | Spent 32 hrs. in park mulching, addressing the storm drain, weed spraying and chipping. |
| (5) <b><u>FOUNTAIN</u></b> | We will start fountain up mid-April weather permitting.                                 |

**TOTAL MAN HRS FOR MARCH 2021**

WORK PROJECTS	LP	CK	JS	JV	GK	KH	TOTALS
ASPHALT	0	0	0	0	0	0	0
BOLLARDS	0	0	0	0	0	0	0
BULK P/U	0	0	0	0	0	0	0
CHIPPING/BRANCHP/U	0	0	0	0	0	0	0
CHRISTMAS TREE	0	0	0	0	0	0	0
D/T LIGHTS	0	0	0	0	0	0	0
DUMPSTERS	10	4.5	37.5	6	8.5	0	66.5
EQUIP. MAINT	8	0	0	8	0	0	16
GARBAGE	0	0	0	0	0	0	0
GRASS CUTTING	0	0	0	0	0	0	0
LEAVES	0	0	0	0	0	0	0
LINE PAINTING	0	0	0	0	0	0	0
MEM.DAY PAR.	0	0	0	0	0	0	0
MISC	0	0	0	0	0	0	0
MS4	0	0	0	0	0	0	0
NNO	0	0	0	0	0	0	0
OLD ANN DAY	0	0	0	0	0	0	0
PAPER WORK	0	0	0	0	0	0	0
PARK	6	13	7	6	0	0	32
PARTS	0	0	0	0	0	0	0
PLOWING	0	0	0	0	0	0	0
POLICE	10	0	0	10	0	0	20
S. METAL	0	0	0	0	0	0	0
SALTING	0	0	0	0	0	0	0
SIDEWALKS (SNOW)	0	4	4	0	0	0	8
SIGN WORK	0	0	0	0	0	0	0
ST. REPAIRS	0	0	0	0	0	0	0
STORM DRAINS	0	4	7	0	3	0	14
SWEEPING	6	0	0	0	0	0	6
TOWN HALL	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
							162.5
TOTAL MAN HRS	40	25.5	55.5	30	11.5	0	162.5
	99	116.5	113.5	95	17.5	0	441.5

TOTAL HRS FOR MARCH  
 TOTAL HRS FOR YEAR

question from Mr. Wolfe, Mr. Yingst explained the courtesy letter his office sent to landlords notifying them of how the changes to the shut-off process as mandated by PAWC could effect them if their sewer accounts were delinquent. In response to a question from Mr. Embich, Mr. Yingst described the process by which ratepayers with a swimming pool can seek to have their sewer bill reduced if they use public water to fill the pool.

**Public Safety:** The Police Statistical Report for March 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following item was then addressed:

**Police Department Accreditation:** Chief Dugan reported the Police Department received its renewed accreditation certificate earlier in the day and the Commissioners congratulated him and his staff on this accomplishment. Per a question from Mr. Embich, Chief Dugan shared some of the benefits of accreditation.

**Property:** The following item was addressed:

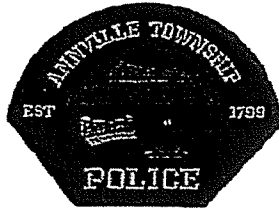
**Town Hall Furnace Replacement Project:** Mr. Yingst reported that estimates were sought from four firms, and received from three, for the replacement and conversion of the Town Hall furnace to natural gas and the removal of the existing fuel tank. He also reported that two additional estimates were received solely for the removal of the fuel tank, and that UGI would provide a natural gas connection to Town Hall at no cost. **MOTION** by Mr. Embich, second by Mr. Lively to approve (1) the replacement and conversion of the Town Hall furnace to natural gas by George Strohm, Inc., the low bidder, for an estimated cost of \$14,290, (2) the removal of the existing fuel tank at Town Hall by Kresge Excavating, the low bidder, for an estimated cost of \$2,900, and (3) UGI connecting Town Hall to natural gas. The motion was then opened for discussion, with Mr. Embich expressing concern there was no escalator provision for potential additional costs in the proposal for the tank removal, and the Commissioners discussed this at length. Mr. Yingst also responded to several questions from Mr. Hoover regarding the details of the proposal for the furnace. Per a question from Mr. Perrotto, Mr. Yingst indicated there was no street cutting moratorium currently in place for this portion of North Lancaster Street in case UGI needed to cut the roadway to facilitate the connection. With no further questions or comments noted the motion was voted upon and carried unanimously.

**Parks & Recreation:** Nothing to report this month.

**Finance:** Mr. Embich reviewed the Financial Report for March 2021, highlighting the total income and expenses through the third month of the year. A copy of the report is attached hereto and made a part of these minutes. It was also reported that the 2020 financial statements and audit report had been received, with no findings or reportable conditions noted.

**Permits:** The Permits Report for March 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

**Annville Activities:** The following items were addressed:



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**ANNVILLE TOWNSHIP  
POLICE  
MONTHLY REPORT  
March 2021**

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• CALLS FOR SERVICE	222	
• ORDINANCE VIOLATIONS		
1. ANIMAL	1	
2. DOG	3	
3. DUMPING	1	
4. NOISE	6	
5. PARKING	6	
• CRIMINAL ARRESTS	08	<u>ANNVILLE ACCIDENT LOCATIONS</u>
○ ADULT	08	1. 215 East Main Street
○ JUVENILE	00	2. Killinger & Liberty Streets
• ASSEMBLY/DEMONSTRATION	2	3. SR 934 & Heisey Road
		4. 1 <sup>st</sup> Block West Main Street
		5. 1 <sup>st</sup> Block East Main Street
		6. 400 Block West Main Street
		7. E. Main & Killinger Streets
		8. 300 Block West Main Street
		9. 300 Block East Main Street
		10. E. Main Street & 1 <sup>st</sup> Avenue
• TOTAL TRAFFIC CITATIONS	7	
• TOTAL TRAFFIC WARNINGS	11	
• TOTAL NON-TRAFFIC CITATIONS	00	
• TOTAL VEHICLE ACCIDENTS	13	<u>SOUTH ANNVILLE LOCATIONS</u>
○ REPORTABLE	04	1. 1000 Block Mount Wilson Road
○ NON-REPORTABLE	07	2. 700 Block West Main Street
○ HIT & RUN	02	3. 744 West Main Street
• PARKING TICKETS ISSUED	2	

# Annville Township Police Department

## MONTHLY REPORT MARCH 2021

Total Calls by Call Type From: 02/26/2021 - 03/31/2021

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	37
TRAFFIC ENFORCEMENT - WARNING	11
ASSIST OTHER POLICE	10
BACKGROUND INVESTIGATION	10
CHECK ON WELL BEING	10
DOMESTIC DISPUTE	9
DRIVING COMPLAINT	9
ALARMS	8
ACCIDENT, NON-REPORTABLE	7
TRAFFIC ENFORCEMENT - CITATION	7
NOISE COMPLAINT	6
PARKING COMPLAINT	6
ACCIDENT, REPORTABLE	5
HARASSMENT	5
CIVIL MATTER	4
TRAFFIC HAZARD	4
DOG COMPLAINT	3
DRUG INFORMATION	3
LOST & FOUND	3
OPEN DOOR OR WINDOW	3
SUSPICIOUS ACTIVITY	3
SUSPICIOUS VEHICLE	3
ABANDONED VEHICLE	2
ACCIDENT, HIT & RUN	2
ASSEMBLY/DEMONSTRATION	2
ASSIST MOTORIST	2
CRIMINAL MISCHIEF	2
DOG LAW	2
DUMPSTER	2
FIRE CALL	2
FRAUD	2
IDENTITY THEFT	2
MISCELLANEOUS	2
PARKING ENFORCEMENT	2
SUSPICIOUS PERSON	2
TRAFFIC DEVICE COMPLAINT	2
911 HANGUP	1
ANIMAL COMPLAINT	1
ASSIST OTHER AGENCY	1
BACKGROUND INVESTIGATION - RECORD RELEASED	1
BURGLARY	1
CHILD WELFARE INVESTIGATION	1
DOG - MISSING / LOST	1
DRUG VIOLATION	1



DUI ACCIDENT	1
DUI	1
DUMPING COMPLAINT	1
EXTRA PATROL REQUEST	1
FOOT PATROL - POLICE	1
JUVENILE COMPLAINT	1
LANDLORD/TENANT ISSUE	1
MEGAN'S LAW NOTIFICATION	1
MENTAL HEALTH	1
OPEN CONTAINER - ORDINANCE	1
PARKING WARNING	1
PERMIT ISSUANCE	1
POLICE INFORMATION	1
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	1
SCAM - PHONE - MAIL ETC	1
TERRORISTIC THREATS	1
TRESPASS LETTERS	1
UNAUTHORIZED USE OF MOTOR VEHICLE	1
UNDERAGE DRINKING	1
WIRES DOWN	1

**Total Calls: 222**

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
<b>REVENUES</b>						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 943,452.00	\$ 87,708.70	\$ 87,708.70	9.30	855,743.30
01/301/400	R/E TAXES - DELINQUENT	26,000.00	1,617.51	1,617.51	6.22	24,382.49
	Subtotal	969,452.00	89,326.21	89,326.21	9.21	880,125.79
01/310/100	REALTY TRANSFER TAX	53,000.00	2,709.70	9,182.60	17.33	43,817.40
01/310/210	EARNED INCOME TAX - CURREN	383,000.00	30,948.32	112,277.78	29.32	270,722.22
01/310/220	EARNED INCOME TAX - PRIOR YR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	102,000.00	2,247.97	25,073.71	24.58	76,926.29
	Total Taxes	1,507,902.00	125,232.20	235,860.30	15.64	1,272,041.70
<u>Licenses &amp; Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	50.00	50.00	50.00	50.00
01/320/700	LICENSE - RESIDENTIAL RENTAL	8,700.00	30.00	3,060.00	35.17	5,640.00
01/320/800	LICENSE - CABLE TV FRANCHISE	37,000.00	0.00	9,066.09	24.50	27,933.91
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	0.00	0.00	150.00
01/320/820	LICENSE - STREET ENCROACHME	8,000.00	0.00	400.00	5.00	7,600.00
01/320/900	LICENSE - PLUMBING/EXCAVATO	1,000.00	75.00	300.00	30.00	700.00
	Subtotal	54,975.00	155.00	12,876.09	23.42	42,098.91
<u>Fines &amp; Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	0.00	0.00	0.00	2,000.00
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	917.36	2,374.38	11.87	17,625.62
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	45.00	60.00	1.50	3,940.00
01/330/150	FINES - CO. CLERK OF CRTS/PROB	8,000.00	385.16	1,186.12	14.83	6,813.88
	Subtotal	34,000.00	1,347.52	3,620.50	10.65	30,379.50
<u>Interest &amp; Rent</u>						
01/340/000	INTEREST	3,300.00	103.06	151.41	4.59	3,148.59
	Subtotal	3,300.00	103.06	151.41	4.59	3,148.59
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRANT	132,219.00	0.00	4,767.00	3.61	127,452.00
	Subtotal	132,219.00	0.00	4,767.00	3.61	127,452.00
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP. FE	300.00	610.00	610.00	203.33	(310.00)
	Subtotal	300.00	610.00	610.00	203.33	(310.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	31,163.33	60,011.08	15.04	338,988.92
	Subtotal	399,000.00	31,163.33	60,011.08	15.04	338,988.92
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,500.00	510.25	1,040.25	18.91	4,459.75
01/381/500	DONATIONS	34,300.00	0.00	15,000.00	43.73	19,300.00
01/383/000	SALE OF ASSETS	0.00	6,600.00	6,600.00	0.00	(6,600.00)
01/384/000	CONTRACTED SERVICES INCOME	62,000.00	2,960.00	15,835.00	25.54	46,165.00

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/391/000	REFUND PRIOR YR EXPEND	27,000.00	0.00	16,087.49	59.58	10,912.51
		128,800.00	10,070.25	54,562.74	42.36	74,237.26
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,260,496.00	\$ 168,681.36	\$ 372,459.12	16.48	1,888,036.88

EXPENDITURES

**General Government**

**Administration**

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 0.00	\$ 2,343.75	25.00	7,031.25
01/400/120	SALARIES & WAGES - TWP. OFFIC	70,908.00	8,151.72	15,284.16	21.55	55,623.84
01/400/200	MATERIALS & SUPPLIES	5,600.00	349.95	1,380.76	24.66	4,219.24
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	229.90	8.51	2,470.10
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	183.80	2,504.26	43.93	3,195.74
01/400/310	LEGAL/AUDIT SERVICES	49,500.00	5,478.00	12,734.00	25.73	36,766.00
01/400/320	TELEPHONE	3,610.00	261.53	814.33	22.56	2,795.67
01/400/340	ADVERTISING & PRINTING	6,650.00	1,364.94	1,364.94	20.53	5,285.06
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	155,543.00	15,789.94	36,656.10	23.57	118,886.90

**Treasurer / Tax Collector**

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	468.00	20.80	1,782.00

**Municipal Building**

01/409/145	CONTRACTED CUSTODIAL SERVI	5,970.00	495.00	1,485.00	24.87	4,485.00
01/409/200	MATERIALS & SUPPLIES	600.00	0.00	59.48	9.91	540.52
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	258.22	2,400.31	18.90	10,299.69
01/409/370	REPAIRS & MAINTENANCE - BLD	2,300.00	0.00	19.97	0.87	2,280.03
01/409/740	CAPITAL EXPEND	10,000.00	0.00	0.00	0.00	10,000.00
	Subtotal	31,570.00	753.22	3,964.76	12.56	27,605.24

Total General Government	189,363.00	16,543.16	41,088.86	21.70	148,274.14
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**Public Safety**

**Police**

01/410/130	SALARIES - POLICE	563,384.00	60,632.97	126,923.64	22.53	436,460.36
01/410/145	CONTRACTED CROSSING GUARD	10,796.00	1,199.60	59.98	0.56	10,736.02
01/410/200	MATERIALS & SUPPLIES	7,000.00	801.09	1,989.77	28.43	5,010.23
01/410/202	UNIFORM SUPPLIES & REPLACE	9,000.00	1,635.95	2,566.44	28.52	6,433.56
01/410/300	DUES, MEMBERSHIPS, MISC.	12,845.00	0.00	7,843.00	61.06	5,002.00
01/410/301	CONFERENCES, MTGS & MILEAG	3,000.00	1,587.00	1,587.00	52.90	1,413.00
01/410/310	POLICE LEGAL	18,000.00	649.33	2,104.83	11.69	15,895.17
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	493.83	1,892.94	20.39	7,392.06
01/410/330	VEHICLE FUEL	7,200.00	388.24	597.67	8.30	6,602.33
01/410/331	VEHICLE REPAIR & MAINTENAN	5,400.00	225.50	800.99	14.83	4,599.01
01/410/452	IT SUPPORT	17,795.00	3,129.23	3,987.10	22.41	13,807.90
01/410/460	TRAFFIC SIGNALS	600.00	46.64	144.49	24.08	455.51
01/410/740	CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	15,000.00

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
Subtotal		679,305.00	70,789.38	150,497.85	22.15	528,807.15
<b>Fire</b>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,246.11	3,738.33	21.36	13,761.67
01/411/500	DONATION - VOLUNTEER FIRE C	78,000.00	0.00	0.00	0.00	78,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	0.00	0.00	22,000.00
Subtotal		117,500.00	1,246.11	3,738.33	3.18	113,761.67
<b>Ambulance</b>						
01/412/000	EMERGENCY MEDICAL SERVICES	20,000.00	0.00	0.00	0.00	20,000.00
Subtotal		20,000.00	0.00	0.00	0.00	20,000.00
<b>Zoning</b>						
01/414/000	ZONING HEARING BOARD	1,400.00	0.00	0.00	0.00	1,400.00
01/414/100	H A R B EXPENSES	1,300.00	0.00	0.00	0.00	1,300.00
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
Subtotal		3,900.00	0.00	0.00	0.00	3,900.00
01/415/000	EMERGENCY MANAGEMENT AGE	3,400.00	0.00	0.00	0.00	3,400.00
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	108.64	387.40	12.91	2,612.60
Total Public Safety		827,105.00	72,144.13	154,623.58	18.69	672,481.42
<b>Health &amp; Sanitation</b>						
01/427/300	MISCELLANEOUS EXPENSE	43,000.00	962.03	2,883.47	6.71	40,116.53
01/427/450	REFUSE COLLECTION CONTRACT	74,640.00	6,150.00	12,300.00	16.48	62,340.00
01/427/451	RECYCLING COLLECTION CONTR	77,640.00	6,150.00	12,300.00	15.84	65,340.00
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	5,990.40	9,885.66	13.18	65,114.34
Total Health & Sanitation		270,280.00	19,252.43	37,369.13	13.83	232,910.87
<b>Highway</b>						
01/430/100	SALARIES & WAGES - HIGHWAY	93,710.00	9,391.74	19,401.47	20.70	74,308.53
01/430/200	MATERIALS & SUPPLIES	2,800.00	0.00	0.00	0.00	2,800.00
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	100.00	1,064.42	38.02	1,735.58
01/430/310	ENGINEERING SERVICES	50,000.00	4,277.06	4,277.06	8.55	45,722.94
01/430/320	TELEPHONE, RADIO & PAGER	900.00	59.38	177.47	19.72	722.53
01/430/330	VEHICLE OPERATING EXP. - FUEL	7,500.00	351.73	611.31	8.15	6,888.69
01/430/331	VEHICLE - OPERATING EXPENSE	2,000.00	0.00	46.91	2.35	1,953.09
01/430/740	CAPITAL OUTLAY	4,000.00	0.00	3,886.00	97.15	114.00
01/434/000	STREETLIGHTING	2,000.00	0.00	0.00	0.00	2,000.00
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	0.00	0.00	0.00	7,800.00
01/438/000	REP. & MAINT. - STREETS	1,500.00	0.00	0.00	0.00	1,500.00
Total Highway		175,010.00	14,179.91	29,464.64	16.84	145,545.36
<b>Miscellaneous</b>						
01/454/000	PARKS & RECREATION	1,600.00	799.32	799.32	49.96	800.68
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	22,500.00	0.00	0.00	0.00	22,500.00
01/466/000	DOWNTOWN AREA	5,500.00	83.78	275.55	5.01	5,224.45
01/471/350	LEASE RENTAL-PRINCIPAL	36,000.00	0.00	0.00	0.00	36,000.00
01/472/350	LEASE RENTAL-INTEREST	30,870.00	0.00	0.00	0.00	30,870.00
01/480/000	EMPL. BENEFITS & PAYROLL TA	503,414.00	29,366.50	89,915.06	17.86	413,498.94

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/486/000	INSURANCE	116,442.00	8,547.94	74,293.23	63.80	42,148.77
01/490/000	TRANSFER TO OTHER FUND	76,412.00	0.00	0.00	0.00	76,412.00
	Total Miscellaneous	798,738.00	38,797.54	165,283.16	20.69	633,454.84
	Total Expenditures	\$ 2,260,496.00	\$ 160,917.17	\$ 427,829.37	18.93	1,832,666.63
	Net Income/<Deficit>	\$ 0.00	\$ 7,764.19	\$ (55,370.25)	0.00	55,370.25

UNAUDITED

GENERAL FUND  
Balance Sheet  
March 31, 2021  
ASSETS

Current Assets		
CASH - CHECKING/SAVINGS	\$	101,194.09
CASH - JBT CHECKING		269,630.16
CASH - RECREATION DEPOSIT		14,607.57
CASH - PLGIT PRIME		198,992.26
DAEWOO & YEAGER FIRE ESCROW		67,199.83
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,010.61
ACCOUNTS RECEIVABLE		44,421.73
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)
		<hr/>
Total Current Assets		692,756.25
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
Total Assets	\$	<hr/> <hr/> 692,756.25

LIABILITIES AND CAPITAL

Current Liabilities		
GRANT - DISTRICT ATTY	\$	478.59
RECREATION DEPOSIT HELD		14,607.57
DAEWOO AND YEAGER FIRE ESCROW		67,199.83
		<hr/>
Total Current Liabilities		82,285.99
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
Total Liabilities		<hr/> 82,285.99
Capital		
FUND BALANCE		665,840.51
Net Income		(55,370.25)
		<hr/>
Total Capital		610,470.26
Total Liabilities & Capital	\$	<hr/> <hr/> 692,756.25

SEWER FUND  
Income Statement  
For the Three Months Ending March 31, 2021  
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
<b>REVENUES</b>						
08/340/000	INTEREST EARNED	\$ 4,000.00	\$ 78.25	\$ 149.03	3.73	3,850.97
08/360/000	SEWER RENTALS	1,596,000.00	111,185.11	422,652.34	26.48	1,173,347.66
08/361/000	SEWER RENTALS - EXTERNAL	20,800.00	5,282.64	7,230.18	34.76	13,569.82
08/380/000	ADMINISTRATIVE FEES	0.00	176.65	183.65	0.00	(183.65)
08/381/000	MANAGEMENT FEES - EXTERNAL	925.00	264.13	337.08	36.44	587.92
08/383/000	TREATMENT FEES	231,000.00	30,651.31	99,510.85	43.08	131,489.15
08/384/000	CAPACITY RESERVE FEES	20,820.00	5,204.88	5,204.88	25.00	15,615.12
08/385/000	MAINTENANCE CONTRACT FEES	32,000.00	0.00	0.00	0.00	32,000.00
08/395/000	REFUND OF PRIOR YEAR EXPENDI	18,000.00	0.00	0.00	0.00	18,000.00
Total Revenues		1,923,545.00	152,842.97	535,268.01	27.83	1,388,276.99
<b>EXPENDITURES</b>						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	72,441.00	8,313.66	15,563.90	21.48	56,877.10
08/400/200	MATERIALS & SUPPLIES	7,450.00	508.41	1,851.60	24.85	5,598.40
08/400/300	MISCELLANEOUS	10,100.00	750.00	2,420.00	23.96	7,680.00
08/400/310	LEGAL SERVICES	7,000.00	729.00	1,197.00	17.10	5,803.00
08/400/311	AUDIT SERVICES	5,500.00	0.00	2,750.00	50.00	2,750.00
Total Administration		102,491.00	10,301.07	23,782.50	23.20	78,708.50
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIONS	245,608.00	27,792.28	50,786.57	20.68	194,821.43
08/429/200	MATERIALS & SUPPLIES	6,000.00	323.98	555.12	9.25	5,444.88
08/429/210	CHEMICALS - CHLORINE	2,000.00	0.00	750.00	37.50	1,250.00
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	0.00	0.00	0.00	20,000.00
08/429/221	CHEMICALS	15,000.00	0.00	0.00	0.00	15,000.00
08/429/230	LABORATORY SUPPLIES & EQUIP	10,000.00	561.26	2,131.87	21.32	7,868.13
08/429/240	LIME & POLYMER	40,550.00	6,348.00	12,696.00	31.31	27,854.00
08/429/300	MISCELLANEOUS	6,400.00	1,550.00	2,415.25	37.74	3,984.75
08/429/301	TRAINING, CONFERENCES AND D	2,000.00	0.00	495.00	24.75	1,505.00
08/429/310	ENGINEERING SERVICES	15,500.00	1,134.91	2,652.75	17.11	12,847.25
08/429/311	LABORATORY TESTING SERVICES	13,000.00	1,505.00	2,982.00	22.94	10,018.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	375.50	1,118.03	24.85	3,381.97
08/429/330	VEHICLE - FUEL	8,000.00	526.02	990.77	12.38	7,009.23
08/429/331	VEHICLE - OPERATING EXPENSE	7,500.00	241.99	1,020.14	13.60	6,479.86
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WAT	113,600.00	11,615.22	31,204.86	27.47	82,395.14
08/429/370	PLANT - REPAIR & MAINTENANCE	92,500.00	6,287.05	17,630.31	19.06	74,869.69
08/429/450	SEWERS - REPAIR & MAINTENAN	15,000.00	0.00	141.91	0.95	14,858.09
Total Sewage Treatment		618,158.00	58,261.21	127,570.58	20.64	490,587.42
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	640,437.00	50,389.16	150,900.42	23.56	489,536.58
08/472/000	DEBT SERVICE - INTEREST	203,047.00	15,431.61	46,561.89	22.93	156,485.11
Total Debt Service		843,484.00	65,820.77	197,462.31	23.41	646,021.69
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TAX	306,433.00	22,053.27	63,946.09	20.87	242,486.91
08/486/000	INSURANCE	47,728.00	5,181.96	25,053.96	52.49	22,674.04
Total Miscellaneous		354,161.00	27,235.23	89,000.05	25.13	265,160.95
<u>Transfers to Other Funds</u>						
08/491/000	REFUND PRIOR YEAR REVENUE	0.00	0.00	(1,506.00)	0.00	1,506.00
Total Transfers		0.00	0.00	(1,506.00)	0.00	1,506.00
Total Expenditures		1,918,294.00	161,618.28	436,309.44	22.74	1,481,984.56
Net Income/<Deficit>		\$ 5,251.00	\$ (8,775.31)	\$ 98,958.57	1,884.57	(93,707.57)

UNAUDITED

SEWER FUND  
Income Statement  
For the Three Months Ending March 31, 2021  
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>



SEWER FUND  
Balance Sheet  
March 31, 2021

**ASSETS**

**Current Assets**

CASH - CHECKING /SAVINGS	\$ 589,492.00
CASH - JBT CHECKING	282,743.98
CASH - PLGIT PRIME	89,928.80
BLAIRCO / MARTY'S MUSIC ESCROW	12,688.12
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ACCOUNTS RECEIVABLE	25,868.99
ACCOUNTS RECEIVABLE - OTHER	168,576.22

Total Current Assets		1,169,423.11
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**Property and Equipment**

LAND	263,036.60
BUILDINGS	16,821,371.86
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,673,614.00)
MACHINERY & EQUIPMENT	716,758.11
MACH. & EQUIP. - ACCUM. DEPREC	(625,561.62)

Total Property and Equipment		12,733,057.93
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**Other Assets**

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	10,462.00

Total Assets	\$	13,912,943.04
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**LIABILITIES AND RETAINED EARNINGS**

**Current Liabilities**

DUE TO PENNVEST	\$ 3,319.75
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Total Current Liabilities		3,319.75
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**Long Term Liability**

BLAIRCO / MARTY'S MUSIC ESCROW	12,688.12
NET PENSION LIABILITY	109,020.00
DEFERRED INFLOWS OF RESOURCES	51,986.00

Total Liabilities		177,013.87
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**Retained Earnings**

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	13,843,947.29
Net Income	98,958.57

Total Retained Earnings		13,735,929.17
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Total Liabilities & Retained Earnings	\$	13,912,943.04
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Unaudited

## CAPITAL RESERVE FUND -NEW

## Income Statement

For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	REVENUES					
31/341/000	INTEREST EARNED	\$ 2,000.00	\$ 53.78	\$ 113.32	5.67	1,886.68
31/392/300	TRANSFER FROM GENERAL FUND	91,412.00	0.00	0.00	0.00	91,412.00
	Total Revenues	93,412.00	53.78	113.32	0.12	93,298.68
	EXPENDITURES					
	TOWN HALL IMPROVEMENTS					
31/409/745	POLICE	59,000.00	0.00	0.00	0.00	59,000.00
31/410/740	PAVING & SEALING PARKING LOTS	47,355.00	0.00	0.00	0.00	47,355.00
31/445/000	WELCOME SIGN	15,000.00	0.00	0.00	0.00	15,000.00
31/457/100		7,500.00	0.00	0.00	0.00	7,500.00
	Total Expenses	128,855.00	0.00	0.00	0.00	128,855.00
	<u>Transfers to Other Funds</u>					
	Total Transfers	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	128,855.00	0.00	0.00	0.00	128,855.00
	Net Income/<Deficit>	\$ (35,443.00)	\$ 53.78	\$ 113.32	(0.32)	(35,556.32)

UNAUDITED

CAPITAL RESERVE FUND -NEW  
Balance Sheet  
March 31, 2021

**ASSETS**

**Current Assets**

NORTHWEST SAVINGS BANK	\$	<u>701,180.72</u>	
Total Current Assets			701,180.72

**Other Assets**

Total Other Assets			<u>0.00</u>
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Total Assets	\$	<u>701,180.72</u>	
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**LIABILITIES AND FUND BALANCE**

**Current Liabilities**

Total Current Liabilities			<u>0.00</u>
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Total Liabilities			<u>0.00</u>
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**Fund Balance**

FUND BALANCE	\$	701,067.40	
Net Income		<u>113.32</u>	

Total Fund Balance			<u>701,180.72</u>
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Total Liabilities & Fund Balance	\$	<u>701,180.72</u>	
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MOTOR LICENSE FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
<b>REVENUES</b>						
35/340/000	INTEREST	\$ 1,000.00	\$ 5.05	\$ 12.27	1.23	987.73
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	115,000.00	120,309.7	120,309.78	104.62	(5,309.78)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	1,701.96	2,323.83	77.46	676.17
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenues</b>	<b>119,000.00</b>	<b>122,016.7</b>	<b>122,645.88</b>	<b>103.06</b>	<b>(3,645.88)</b>
<b>EXPENDITURES</b>						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	0.00	0.00	8,000.00
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,500.00	0.00	0.00	0.00	4,500.00
35/434/000	STREET LIGHTING	60,000.00	0.00	0.00	0.00	60,000.00
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,500.00	0.00	0.00	0.00	7,500.00
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	0.00	0.00	22,000.00
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	21,000.00	0.00	0.00	0.00	21,000.00
	<b>Total Maintenance</b>	<b>123,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>123,000.00</b>
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDIN	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	<b>Total Construction</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expenditures</b>	<b>123,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>123,000.00</b>
	<b>Net Income/&lt;Deficit&gt;</b>	<b>\$ (4,000.00)</b>	<b>\$ 122,016.7</b>	<b>\$ 122,645.88</b>	<b>(3,066.15)</b>	<b>(126,645.8)</b>

UNAUDITED

MOTOR LICENSE FUND  
Balance Sheet  
March 31, 2021

**ASSETS**

**Current Assets**

CASH - PLGIT	\$	172,341.96
CASH - PLGIT PRIME		96,965.56
		<hr/>

Total Current Assets		269,307.52
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Total Assets	\$	<hr/> 269,307.52 <hr/>
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**LIABILITIES AND FUND BALANCE**

**Current Liabilities**

Total Current Liabilities		<hr/> 0.00
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Total Liabilities		0.00
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**Fund Balance**

FUND BALANCE	\$	146,661.64
Net Income		122,645.88
		<hr/>

Total Fund Balance		<hr/> 269,307.52
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Total Liabilities & Fund Balance	\$	<hr/> 269,307.52 <hr/>
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SEWER CAPITAL FUND  
Income Statement  
For the Three Months Ending March 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 7,000.00	\$ 87.58	\$ 544.33	7.78	6,455.67
30/391/000	TRANSFERS FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00
30/395/000	TRANSFER FROM CAP RESERVE FUND	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>7,000.00</u>	<u>87.58</u>	<u>544.33</u>	7.78	<u>6,455.67</u>
EXPENDITURES						
30/429/700	MISC	6,000.00	0.00	0.00	0.00	6,000.00
30/429/720	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	0.00	0.00	0.00	15,000.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>21,000.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>21,000.00</u>
	Net Income/<Deficit>	<u>\$ (14,000.00)</u>	<u>\$ 87.58</u>	<u>\$ 544.33</u>	(3.89)	<u>(14,544.33)</u>

UNAUDITED

## SEWER CAPITAL FUND

## Balance Sheet

March 31, 2021

ASSETSCurrent Assets

CASH - PLGIT PRIME	\$	306,607.06
INVESTMENTS - EDWARD JONES		538,130.80

Total Current Assets		844,737.86
----------------------	--	------------

Property and Equipment

Total Property and Equipment		0.00
------------------------------	--	------

Other Assets

Total Other Assets		0.00
--------------------	--	------

Total Assets	\$	844,737.86
--------------	----	------------

LIABILITIES AND CAPITALCurrent Liabilities

Total Current Liabilities		0.00
---------------------------	--	------

Long-Term Liabilities

Total Long-Term Liabilities		0.00
-----------------------------	--	------

Total Liabilities		0.00
-------------------	--	------

Capital

FUND BALANCE	\$	844,193.53
Net Income		544.33

Total Capital		844,737.86
---------------	--	------------

Total Liabilities & Capital	\$	844,737.86
-----------------------------	----	------------

Unaudited

MS4 FUND  
INCOME STATEMENT  
FOR THE THREE MONTHS ENDING MARCH 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 1,000.00	\$ 7.53	22.44	2.24	977.56
40/350/000	MS4 FEES	110,000.00	8,912.10	19,647.61	17.86	90,352.39
40/399/000	TRANSFER FROM OTHER F	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>111,000.00</u>	<u>8,919.63</u>	<u>19,670.05</u>	17.72	<u>91,329.95</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	238.08	47.62	261.92
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. CO	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	0.00	0.00	0.00	5,000.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>0.00</u>	<u>97,041.84</u>	92.42	<u>7,958.16</u>
	NET INCOME	<u>\$ 6,000.00</u>	<u>\$ 8,919.63</u>	<u>(77,371.79)</u>	(1,289.	<u>83,371.79</u>

UNAUDITED



MS4 FUND  
Balance Sheet  
March 31, 2021

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	87,344.66
CASH - PLGIT PRIME		100,203.27
		<hr/>
Total Current Assets		187,547.93
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>187,547.93</u>

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	13,319.68
		<hr/>
Total Current Liabilities		13,319.68
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		13,319.68
Capital		
FUND BALANCE		251,600.04
Net Income		(77,371.79)
		<hr/>
Total Capital		174,228.25
		<hr/>
Total Liabilities & Capital	\$	<u>187,547.93</u>

GENERAL FUND  
Cash Disbursements Journal  
For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18022	ANN002	ANNVILLE TOWNSHIP PAYROLL F	26,533.69	26,533.69
18023	AME002	AMERICAN ROCK SALT CO.	1,629.95	1,629.95
18024	AXO001	AXON ENTERPRISE, INC.	179.22	179.22
18025	CDB001	CAMPBELL DURRANT, P.C.	649.33	649.33
18026	CEN006	CENTRAL PA TECHNOLOGIES	2,986.02	2,986.02
18027	COV001	COVERALL SERVICE CO - HARRIS	495.00	495.00
18028	CRY001	CRYSTAL SPRINGS	38.75 38.85	77.60
18029	DOU002	BRAD DOUPLE	54.32 54.32	108.64
18030	GFL001	GFL ENVIRONMENTAL	12,300.00 180.83	12,480.83
18031	GRE001	GREATER LEB. REFUSE AUTHORI	7,231.68	7,231.68
18032	MET002	MET- ED	3,892.69 183.61 203.74	4,280.04
18033	MEY001	MEYER OIL COMPANY	388.24 351.73	739.97
18034	PA005	PA MUNICIPAL HEALTH INSURAN	24,908.51	24,908.51
18035	PAW001	PENNSYLVANIA AMERICAN WAT	1,246.11 54.48	1,300.59
18036	PET002	PETTY CASH- POLICE	6.95	6.95
18037	POW002	LESLIE POWELL	100.00	100.00
18038	REE001	REED'S LOCK & ACCESS, INC.	82.50	82.50
18039	SPO001	SSM GROUP, INC.	3,425.06 210.00 642.00 700.00 3,516.43 773.00 3,465.00	12,731.49
18040	STA005	STATE WORKERS' INSURANCE FU	775.00	775.00
18041	SUS001	SUSQUEHANNA MUNICIPAL TRUS	7,772.94	7,772.94

GENERAL FUND  
Cash Disbursements Journal  
For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18042	TEL001	TELESYSTEM	472.72	472.72
18043	UMB001	UMBERGER'S OF FONTANA, INC.	264.74 173.05	437.79
18044	WBM001	W.B. MASON CO., INC.	59.98	59.98
18045	ZIM001	ZIMMEY'S AUTOMOTIVE	158.50	158.50
18046	COM008	COMCAST	107.87	107.87
18047	ATT001	A T & T MOBILITY	342.02	342.02
18048	ANN002	ANNVILLE TOWNSHIP PAYROLL F	28,709.59	28,709.59
17231V	REE003	MATTHEW REEDY	50.00	50.00
18049	COH001	COHEN LAW GROUP	3,840.00	3,840.00
18050	DEA001	DEARBORN LIFE INSURANCE CO	160.00	160.00
18051	MET002	MET- ED	33.55 83.78 61.70 68.19 44.05 32.68 58.34 74.16 46.64 33.23	536.32
18052	RAP002	RAPID MEDICAL	252.35	252.35
18053	REE003	MATTHEW REEDY	50.00	50.00
18054	REI001	REILLY WOLFSON ATTORNEYS A	1,836.00	1,836.00
18055	USP002	POSTMASTER	326.94	326.94
18056	ANN002	ANNVILLE TOWNSHIP PAYROLL F	27,834.42	27,834.42
17330	ANN015	ANNVILLE TOWNSHIP GENERAL F	150,000.00	150,000.00
18057	A & H 001	A & H EQUIPMENT	328.47	328.47
18058	ADV001	ADVANCE AUTO PARTS	5.59 10.32 111.80	127.71
18059	ALL004	ALL CITY MANAGEMENT SERVIC	1,199.60	1,199.60
18060	AUT002	AUTOZONE		29.98

GENERAL FUND  
Cash Disbursements Journal

For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
			43.98	14.00
18061	CHA004	CHARLIE'S SEPTIC SERVICE, LLC	600.00	600.00
18062	COL002	COLORTECH INC.	1,038.00	1,038.00
18063	CRY001	CRYSTAL SPRINGS	60.90	60.90
18064	LEB023	LEBANON CO CONSERVATION DI	100.00	100.00
18065	LEX001	LEXIPOL	1,092.00	1,092.00
18066	LOW001	LOWE'S COMPANIES, INC	94.82 14.51	109.33
18067	MAR005	MARCO	83.80	83.80
18068	MIL001	MILLER & BIXLER AUTO PARTS	17.43	17.43
18069	PAD002	PA DUI ASSOCIATION	140.00	140.00
18070	RAN001	RANDY MEANS & ASSOC., LLC	495.00	495.00
18071	RAP001	911 RAPID RESPONSE	1,500.00 135.95	1,635.95
18072	SCH007	SCHWEB DESIGN, LLC	35.34	35.34
18073	TSC001	TRACTOR SUPPLY CREDIT PLAN	89.99	89.99
18074	WBM001	W.B. MASON CO., INC.	35.46 40.42	75.88
Total			<u>327,517.83</u>	<u>327,517.83</u>

## SEWER FUND

## Cash Disbursements Journal

For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14000	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	12,951.36	12,951.36
14001	ALS001	ALS GROUP USA, CORP.	88.00 640.00 113.00	841.00
14002	AMA001	AMAZON CAPITAL SERVICES	184.99 38.78	223.77
14003	AME005	AMERIGREEN INC.	4,888.78	4,888.78
14004	ANN004	ANNVILLE TWP PENNVEST ACCOUNT	65,820.77	65,820.77
14005	HEC001	KEITH C. HECK	27.55	27.55
14006	MEY001	MEYER OIL COMPANY	526.02	526.02
14007	PAM001	PA MUNICIPAL HEALTH INSURANCE COOP	20,435.67	20,435.67
14008	PAW001	AMERICAN WATER	81.22	81.22
14009	PAW002	P A W C	237.34	237.34
14010	POL001	POLLU-TECH,INC.	3,174.00	3,174.00
14011	POW001	LESLIE J. POWELL	57.00	57.00
14012	SUS002	SUSQUEHANNA MUNICIPAL TRUST	5,181.96	5,181.96
14013	TEL002	TELESYSTEM	187.01	187.01
14014	ATT001	AT&T MOBILITY	188.49	188.49
14015	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	12,705.49	12,705.49
14016	COM001	COMMONWEALTH OF PA	1,550.00	1,550.00
14017	DEA001	ANTHONY DEAVEN	150.00	150.00
14018	DEA002	DEARBORN LIFE INSURANCE CO	65.00	65.00
14019	LUD001	BARRY LUDWIG	150.00	150.00
14020	MAI001	KAREN MAILEN	150.00	150.00
14021	PAW001	AMERICAN WATER	80.84	80.84
14022	REI003	REILLY WOLFSON ATTORNEYS AT LAW	729.00	729.00
14023	ROO001	HUGH P ROONEY JR	150.00	

**SEWER FUND**

## Cash Disbursements Journal

For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				150.00
14024	SID001	DUSTIN SIDER	150.00	150.00
14025	THE002	THE FLOWER GARDEN	55.00	55.00
14026	THO001	THOMAS SCIENTIFIC	39.25 347.01 139.32	139.32 386.26
14027	UGI001	UGI UTILITIES, INC.	1,704.36	1,704.36
14028	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	12,119.93	12,119.93
14029	ALS001	ALS GROUP USA, CORP.	160.00 113.00 80.00 113.00 113.00	579.00
14030	AMA001	AMAZON CAPITAL SERVICES	114.99	114.99
14031	ANN001	ANNVILLE TOWNSHIP GENERAL FUND	31,163.33	31,163.33
14032	ANN007	ANNVILLE TOWNSHIP MS4 FUND	8,912.10	8,912.10
14033	BEA001	BEARINGS, BELTS & CHAIN, INC.	101.05	101.05
14034	DOU001	DOURTE ELECTRIC, INC.	13.96	13.96
14035	GAN001	GANNETT FLEMING, INC.	776.23 358.68	1,134.91
14036	HAC002	HACKMAN FIRE EQUIPMENT	865.00	865.00
14037	HOT001	HOTSY EQUIPMENT COMPANY	77.53 32.30	109.83
14038	LOW001	LOWE'S COMPANIES, INC.	7.48 48.39 2.37 24.54 275.59	358.37
14039	MET001	MET-ED	9,673.52	9,673.52
14040	POL001	POLLU-TECH, INC.	3,174.00	3,174.00
14041	PPC001	PPC LUBRICANTS CENTRAL	110.00	110.00
14042	PRE001	PRECISION INSTRUMENT SERVICE	175.00	175.00
14043	SUB001	SUBURBAN WATER TESTING LAB INC	85.00	

**SEWER FUND**

## Cash Disbursements Journal

For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				85.00
14044	TSC001	TRACTOR SUPPLY CREDIT PLAN	59.99	59.99
14045	UMB001	UMBERGERS OF FONTANA, INC.	108.00 27.28	135.28
14046	WBM0001	W.B. MASON CO., INC.	10.49	10.49
<b>Total</b>			<u>201,882.96</u>	<u>201,882.96</u>

CAPITAL RESERVE FUND -NEW  
Cash Disbursements Journal  
For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.



MOTOR LICENSE FUND  
Cash Disbursements Journal

For the Period From Mar 1, 2021 to Mar 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

**SEWER CAPITAL FUND**  
**Cash Disbursements Journal**  
**For the Period From Mar 1, 2021 to Mar 31, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

**MS4 FUND****Cash Disbursements Journal****For the Period From Mar 1, 2021 to Mar 31, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

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Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

## Permits Report

Month of March 2021

Plumbing Permits issued	<u>1</u>	<u>\$25.00</u>
Plumbing Licenses issued	<u>1</u>	<u>\$25.00</u>
Excavator Licenses issued	<u>1</u>	<u>\$25.00</u>
Total Curb/Sidewalk Permit Fees Collected		<u></u>
Total Street Cut Permit Fees Collected		<u>\$400.00</u>
Total Tapping Fees Collected		<u></u>

### Tapping Fees

### Zoning Permits

#7-21	Brandon and Natalie Groff	Home Occupation
#9-21	William and Heather Pappalardo	Add to a Structure
#10-21	Mark and Maureen Chritzman	Other- fence
#11-21	Robert and Laura Howard	Add to a Structure

### Curb/Sidewalk Permits

### Street-Cut Permits

#2021-03	32 W. Sheridan Avenue (2 cuts)	UGI Utilities, Inc.
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### Burn Permit

St. Paul's Summer Bazaar Overstreet Banner: Mr. Perrotto reported that Mr. Yingst had contacted a representative from St. Paul the Apostle Church to see if it was planning to hold its Summer Bazaar and, if so, if it was interested in suspending a banner over East Main Street advertising for this event. President Moore indicated the church was still working through whether holding the event in 2021 would be feasible.

Cancellation of the Memorial Day Parade: Mr. Perrotto reported the Annville Community Activities Committee (ACAC) cancelled the 2021 Memorial Day parade due to lingering effects of the COVID-19 pandemic. He also shared information on what the ACAC was asking those in the community to do to commemorate Memorial Day and its collaboration with the Allen Theatre on this.

Letter of Support for Grant Application for Historic Old Annville Day (HOAD): Mr. Perrotto reported a request for a letter of support was received from the Friends of Old Annville (FOOA) for its application to Lebanon County for Hotel Tax Grant funds in support of HOAD. He also noted a letter of support had been issued on behalf of FOOA for this purpose two years prior. **MOTION** by Mr. Perrotto, second by Mr. Embich to express support for FOOA applying for Lebanon County Hotel Tax Grant funds for HOAD and to direct Mr. Yingst to issue a letter of support for same. Motion carried unanimously.

**MOTION** by Mr. Perrotto, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

#### **REPORTS OF SPECIAL COMMITTEES:**

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the March Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to consult with counsel on matters relating to real estate as well as personnel matters concerning hiring and firing.

Planning Commission: Mr. Perrotto reported the Planning Commission was planning to meet on April 12, 2021 to review the preliminary/final land development plan submitted for Synergy Health Development, LLC for 742-744 East Main Street. The following items were then addressed:

Land Development Improvements Agreement for RVMoore, LLC Land Development Plan: A Land Development Improvements Agreement for the RVMoore, LLC preliminary/final land development plan was presented to the Commissioners for their review and comment. At the recommendation of the Township Engineer and Township Solicitor, **MOTION** by Mr. Perrotto, second by Mr. Embich to ratify (1) approval for the Land Development Improvements Agreement for the RVMoore, LLC preliminary/final land development plan as submitted and (2) authorization of its execution by the appropriate Township officials. Motion carried by a vote of four to zero with Mr. Lively, Mr. Embich, Mr. Hoover, and Mr. Perrotto voting in favor of the motion and President Moore recusing himself from the vote, his explanation for doing so being attached hereto and made a part of these minutes.

**CONFLICT OF INTEREST  
ABSTENTION MEMORANDUM**

**TO:     Annville Township Secretary  
         Annville Township**

**FROM:     Rex Moore , Annville Township-Commissioner**


**DATE:     April 6, 2021**

Pursuant to the Pennsylvania Public Official and Employee Ethics Law, I hereby declare that I abstain from voting regarding the following issue/motion:

Approval of land development improvements agreement  
for RVM Moore, LLC land development plan  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My reason/conflict for abstaining from voting is as follows:

Vote pertains to my property / I am an officer of RVM Moore, LLC  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature  
Commissioner  
Annville Township

Waiver of Street Cut Moratorium for 345 West Queen Street: It was noted the approved RVMoore, LLC preliminary/final land development plan likely necessitated cutting the street to accommodate the stormwater facilities. Per a question from Mr. Perrotto, President Moore described the rationale for this work and why it was believed it would improve stormwater management in that area. **MOTION** by Mr. Perrotto, second by Mr. Hoover to grant a waiver from the street cut moratorium for the property at 345 West Queen Street per the RVMoore, LLC preliminary/final land development plan to facilitate a connection to the storm sewer system. Motion carried by a vote of four to zero with Mr. Lively, Mr. Embich, Mr. Hoover, and Mr. Perrotto voting in favor of the motion and President Moore recusing himself from the vote, his explanation for doing so being attached hereto and made a part of these minutes.

Stone Hill Village Phase 3B-1 Land Development Plan Reapproval: Noting a request for same had been received from Eugene Martin of Stone Hill Village, **MOTION** by Mr. Hoover, second by Mr. Lively to extend approval for the final land development plan for Phase 3B-1 of Stone Hill Village by an additional 90 days by reapproving said plan contingent upon all items in the Township Engineer's review letter being satisfactorily addressed and obtaining the necessary signatures. Motion carried unanimously.

LVC Locker Room Additions Land Development Plan Reapproval: Noting a request for same had been received from LVC's consultant for this project, **MOTION** by Mr. Lively, second by Mr. Hoover to extend approval for the preliminary/final land development plan for the LVC Locker Room Additions by an additional 90 days by reapproving said plan contingent upon all items in the Township Engineer's review letter being satisfactorily addressed and obtaining the necessary signatures. Motion carried unanimously.

Historic Architectural Review Board (HARB): The following item was addressed:

Roof Replacement at 442 West Main Street: At the recommendation of HARB, **MOTION** by Mr. Embich, second by Mr. Lively to issue a Certificate of Appropriateness for a roof replacement at 442 West Main Street as proposed. Motion carried unanimously.

Wage & Salary: Nothing to report this month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich shared a verbal report on the prior month's meeting of the Lebanon County Stormwater Consortium (LCSC), in particular providing information on the LCSC's 2020 audited financial statements, potential investment opportunities for its funds, and stormwater management planning and efforts. He also briefly reviewed outreach efforts being planned by the Lebanon County Clean Water Alliance.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich briefly highlighted agenda items for the evening's meeting of the GLRA.

Fire Department: Mr. Lively reviewed the March 2021 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC). He noted Chief Snavely's involvement and leadership in continued joinder discussions with the Cleona Fire Company (CFC), and indicated the next meeting was scheduled for April 15, 2021. Per a question from Mr. Hoover

**CONFLICT OF INTEREST  
ABSTENTION MEMORANDUM**

**TO:     Annville Township Secretary  
         Annville Township**

**FROM:**    Rex Moore    , **Annville Township Commissioner**

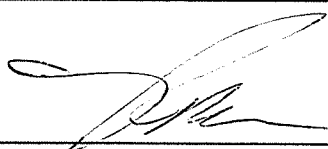
**DATE:**    April 6, 2021    

Pursuant to the Pennsylvania Public Official and Employee Ethics Law, I hereby declare that I abstain from voting regarding the following issue/motion:

Request for waiver of street cut moratorium  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My reason/conflict for abstaining from voting is as follows:

Vote pertains to my property  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature  
Commissioner  
Annville Township



about perceived response times, Mr. Lively suggested any specific concerns be directed to Chief Snavelly, while noting good operational cooperation between the UHC and the CFC.

Mr. Gonzalez and Mr. Gonzalez-Allie left the meeting at 8:08 PM.

**MOTION** by Mr. Lively, second by Mr. Hoover to approve the reports of the Special Committees as presented. Motion carried unanimously.

**OLD BUSINESS:**

**Community Development Block Grant (CDBG):** Mr. Yingst reported the invitation for bids for the West Church Street curb ramp upgrade project funded by CDBG funds would be advertised over the next two weeks, with bid opening scheduled for April 29, 2021 and the possibility of awarding the project at the next month's Board of Commissioners meeting.

**Cable Franchise Renewal:** The Commissioners discussed the proposed franchise renewal agreement drafted by Cohen Law Group and the franchise fee they would recommend it include. After Mr. Embich described various strategies the Township could employ in the negotiations, Mr. Perrotto asked if the Township incurred routine, ongoing expenses as part of the franchise agreement. As Mr. Yingst indicated it did not, Mr. Perrotto noted the cable company would likely pass along the franchise fee to customers and suggested the Township keep the fee at its present rate of 3%. The other Commissioners concurred, noting their hope the franchise fee audit would identify opportunities for assessing the fee that had thus far been overlooked.

**Welcome Sign:** Nothing to report this month.

**LVC Properties on Tax Rolls:** A brief verbal report was provided on the meeting that President Moore, Mr. Perrotto, and Mr. Yingst participated in the prior month with the LVC President and Vice President of Finance and Administration regarding the recent removal of college properties from the tax rolls. President Moore shared that President MacLaren and Vice President Curtin indicated they were unaware of past college presidents' assurances that property purchases and development by the college would remain on the tax rolls. As such, they indicated LVC would not be returning the Arnold Health Professions Pavilion property to the tax rolls, and it would not be placing the proposed School of Nursing building on the tax rolls, although they agreed that any future properties the college purchases that are on the tax rolls would remain so. President Moore also noted the Township was waiting on a response from the college regarding suggestions to address the resulting funding challenges.

**Sale of Property on South Spruce Street:** Mr. Race presented documents pertaining to the upcoming sale of the Township property on South Spruce Street for the Commissioners' review and comment. The Commissioners asked Mr. Race to advertise this sale with the opening of bids and award scheduled for the June 1, 2021 Board of Commissioners meeting. Mr. Hoover asked a sign be placed on the property regarding this. Per a question from the Commissioners, Mr. Race indicated it would be acceptable to proactively provide information on this sale to persons or entities the Township thought might have interest in bidding.

**Request from the Annville-Cleona Recreation Association (ACRA) for Court Upgrade:** Mr. Perrotto reported that he and Mr. Yingst met with representatives of the ACRA and Hugh Rooney about the proposed court upgrade project. He noted the ACRA was amenable to the project and the need for a use agreement pertaining to it, and that Mr. Yingst was assisting with completing an application the ACRA would be submitting for funding from the AARP Community Challenge. At Mr. Perrotto's request, Mr. Yingst indicated he would contact Mr. Rooney to remind him of the deadline for the ACRA to submit that funding application. After sharing the latest project costs for the project provided by Mr. Rooney, Mr. Perrotto explained that any Township contribution to this project would be from funds earmarked for recreational purposes. Per a question from Mr. Wolfe, Mr. Perrotto explained how recreation fees are collected from developers in lieu of their providing recreational facilities as part of a land development plan, and how this applied to other plans submitted to the Township. Per the Commissioners' review of a letter of support issued for ACRA's court upgrade project, **MOTION** by Mr. Perrotto, second by Mr. Embich to ratify issuance of the draft letter as presented. Motion carried unanimously.

**Flashing Pedestrian Signs:** Noting Mr. Miller was present and had previously issued a letter to the Township regarding its recent installation of flashing pedestrian signs at crosswalks, the Commissioners briefly discussed this with him. He expressed his appreciation of the signs and there was discussion on how the project was funded primarily through a grant.

#### **NEW BUSINESS:**

**Application for County Liquid Fuels Funds:** Mr. Yingst reported the Township was notified it could apply for \$4,767 in Lebanon County Liquid Fuels funds and suggested it submit such an application in that amount for general maintenance of roads and equipment. **MOTION** by Mr. Perrotto, second by Mr. Hoover to authorize the submission of an application for Lebanon County Liquid Fuels funds in the amount of \$4,767 for general maintenance of roads and equipment. Motion carried unanimously.

**Request for Special Waiver from Noise Regulations:** Mr. Yingst reported correspondence was received from Jeffrey Herb of 626 East Main Street requesting a waiver from the Township's noise regulations on Friday, July 9, 2021 and Saturday, July 10, 2021, to allow musical groups to perform outdoors at his property until 11:00 PM. The Commissioners discussed this at length, noting it had provided such an exemption to Mr. Herb for one evening two years prior. Mr. Perrotto asked if Mr. Herb charged for the event and Mr. Embich indicated he did not believe so. Mr. Perrotto asked if there had been complaints about past concerts on the property and President Moore indicated he believed such complaints were of an informal nature. While Chief Dugan did not specify any concerns with a waiver being granted, he did receive confirmation from Mr. Race that such waiver did not prevent the Police Department from enforcing other aspects of the noise regulations or other Township ordinances. With no other comments or questions noted, **MOTION** by Mr. Lively, second by President Moore to grant a special waiver from the noise regulations in Part 8 of Chapter 6 of the Township Code of Ordinances specific to this event from 10:00 PM to 11:00 PM on July 10, 2021 only. Motion carried unanimously.

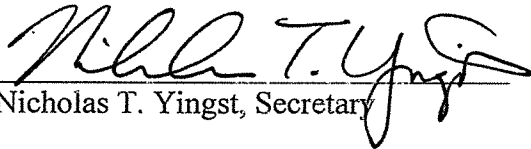
**CORRESPONDENCE:** Nothing to report this month.

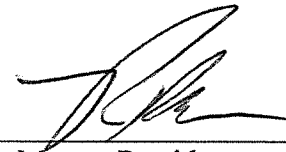
**PAY BILLS: MOTION** by Mr. Lively, second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

**RECESS FOR EXECUTIVE SESSION:** President Moore called a recess for an Executive Session and the room was cleared of the public at 8:51 PM. The Regular Meeting was reconvened at 9:55 PM with the five Commissioners, Mr. Yingst, Chief Dugan, and Mr. Race present.

**Ownership of Ash Street:** **MOTION** by Mr. Perrotto, second by Mr. Embich to authorize the Township Solicitor to research the ownership of Ash Street. Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the Board, **MOTION** by Mr. Lively, second by Mr. Perrotto to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:55 PM.

  
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Nicholas T. Yingst, Secretary

  
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Rex A. Moore, President