

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
SEPTEMBER 7, 2021 AMENDED AGENDA**

PUBLIC HEARING – APPLICATION FOR INTERMUNICIPAL TRANSFER OF LIQUOR LICENSE – 6:30 PM

Announced Visitors: Applicant; Marc Hess, Attorney for Mannino's A&M, LLC

REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

Announced Visitors: None

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Recognition of Visitors and Opportunity for Public Comment
- V. Approval of Minutes from August 3, 2021 Regular Meeting
- VI. Reports of Standing Committees
 - A. Public Works
 - Purchase of Asphalt Planer
 - Proposed Resolution – Authorizing an Intergovernmental Agreement to Provide Street Sweeping Services
 - Agreement for Disposal of Biosolids on Amerigreen Fields
 - B. Public Safety
 - Termination of Part-Time Police Officer***
 - Setting Date and Times for Trick-or-Treating
 - C. Property
 - D. Parks & Recreation
 - Pumpkin Walk Approval
 - E. Finance
 - F. Permits
 - G. Annvile Activities
- VII. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - Lebanon Valley College (LVC) School of Nursing Building Preliminary/Final Land Development Plan Requests for Relief
 - LVC School of Nursing Building Preliminary/Final Land Development Plan Review and Approval Extension
 - Annvile Free Library (AFL) Preliminary/Final Subdivision and Land Development Plan Requests for Relief
 - AFL Preliminary/Final Subdivision and Land Development Plan Review and Approval Extension
 - C. Historic Architectural Review Board (HARB)
 - D. Wage & Salary
 - Replacement of Employee's Birthday Holiday with Personal Day
 - Clarification of Deadline for Using Vacation Time
 - Non-Uniformed Employee Performance Evaluations
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)

G. Fire Department

VIII. Old Business

- A. Community Development Block Grant (CDBG)
- B. Cable Franchise Renewal
- C. Welcome Sign
- D. Lebanon Valley College Financial Contribution Agreement
- E. Hazard Mitigation Grant Program (HMGP) Property Leases
- F. Connected Together Annville
- G. Proposed Ordinance – 2021 Omnibus

IX. New Business

- A. Proposed Resolution – Application of Intermunicipal Transfer of Liquor License
- B. 2022 Residential Rental License Fee
- C. 2022 Minimum Municipal Obligation (MMO) Certifications for Pension Plans
- D. Authorize Budget Meeting
- E. Proposal to Revise Wireless Facilities Regulations
- F. Electricity Supplier Contract for 2023 and Beyond
- G. Lebanon County Agricultural Land Preservation Board Appeal for 2022
- H. Purchase of Laptop and Desktop Computers

X. Correspondence

XI. Pay Bills

XII. Adjournment

*** = Added to the agenda by majority vote of the Board of Commissioners on September 7, 2021.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 7, 2021**

The September Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on September 7, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President (via telephone); Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; Carissa Eby and Dustin Ferrillo, South King Street; John Wentling and Dean Wolfe, West Main Street; Bobbie Ginder, West Water Street; Vito Mannino and Heather Monk, Woodside Court; Michael Schroeder, Quittie Park Committee of Friends of Old Annville; and Heather Eggert, Esq., Henry & Beaver.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America. He then yielded the chair of the meeting to Vice President Lively.

APPROVAL OF AGENDA: MOTION by Mr. Embich, second by Mr. Perrotto to approve the agenda as amended by adding "Termination of Part-Time Police Officer" to the agenda as an item for possible action due to a resignation letter having been received from a police officer following the posting of the agenda. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT: Vice President Lively provided an opportunity for public comment and the following comments were noted:

Parks & Recreation Commissioner Request: Mr. Schroeder was recognized for public comment and shared a request from the Quittie Park Committee of the Friends of Old Annville that Mr. Perrotto be appointed as the Commissioner for Parks & Recreation. He noted the current Commissioner holding this assignment, Nevin Hoover, was unable to attend meetings of the Park Committee due to scheduling conflicts. He further noted Mr. Perrotto indicated he would be willing to serve in this role if Mr. Hoover was agreeable to this and if the latter was also willing to assume the former's current assignment for Annville Activities. Vice President Lively thanked Mr. Schroeder and it was agreed to discuss this at a future meeting when Mr. Hoover was present.

Proposed Resolution – Intermunicipal Transfer of Liquor License: Noting a Public Hearing had been held earlier in the evening regarding the request for an intermunicipal transfer of a liquor license by Mannino's A&M, LLC, Vice President Lively canvassed the Commissioners to see if they wished to consider taking action on the proposed resolution for same at this time. Mr. Perrotto indicated he thought the presentation by the applicant was good and he was happy for the possibility of a new business in the Township, but suggested he first get the input of officials from Lebanon Valley College (LVC), with whom he was scheduled to meet later in the week. Mr. Embich indicated he would like to hold off on considering the resolution until after the Historic Architectural Review Board (HARB) had the opportunity to review the application for the proposed exterior changes to the property. It was noted the Board had 45 days to act on the request, and when the applicant was asked if it would be a hardship to wait until the October meeting to consider taking action on the resolution, Mr. Mannino responded he did not think that would be a

problem. Vice President Lively then thanked Mr. Mannino for his presentation during the Public Hearing and Ms. Eggert, Mr. Mannino, and Ms. Monk left the meeting at 7:03 PM.

APPROVAL OF MINUTES: **MOTION** by Mr. Embich, second by Mr. Perrotto to approve the minutes of the Regular Meeting held August 3, 2021 as presented. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for August 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

Purchase of Asphalt Planer: Per review of the report, it was noted the Public Works Superintendent was requesting the purchase of an asphalt planer. Per inquiries from the Commissioners, Mr. Yingst described how such equipment operated and the budgetary rationale for the request. **MOTION** by Mr. Perrotto, second by Mr. Embich to authorize the purchase of a new CONEQTEC AP450 planer for \$18,872.13 from Groff Tractor & Equipment, Inc. via COSTARS contract using Liquid Fuels funds. Motion carried unanimously.

Resolution No. 20210907-1 – Authorizing an Intergovernmental Agreement to Provide Street Sweeping Services: Mr. Yingst presented proposed Resolution No. 20210907-1, authorizing the Township to enter into an intergovernmental agreement with the Cleona Borough Authority to provide street sweeping services within Cleona, the agreement comprising Exhibit “A” of said resolution. **MOTION** by Mr. Embich, second by Vice President Lively to (1) adopt Resolution No. 20210907-1 as presented, which authorizes entering into an intergovernmental agreement with the Cleona Borough Authority to provide street sweeping services within Cleona, (2) approve said intergovernmental agreement, and (3) authorize the execution of the resolution and agreement by the appropriate Township officials. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Agreement for Disposal of Biosolids on Amerigreen Fields: At the recommendation of the Township Authority, **MOTION** by Vice President Lively, second by Mr. Perrotto to (1) approve the agreement with Amerigreen, Inc. for the disposal of Class B biosolids onto its designated fields for \$26 per wet ton in 2022 with Public Works staff transporting the biosolids to the fields and (2) ratify the execution of this agreement by the Township Public Works Superintendent. The motion was then opened for discussion and per a question from Mr. Embich, Mr. Yingst provided information on the percentage of solids comprising the applied biosolids and how said calculation was determined. With no further comments or questions noted, the motion was voted on and carried unanimously.

Public Safety: The Police Statistical Report for August 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following items were then addressed:

Termination of Part-Time Police Officer: Noting a letter of resignation was received from John Maldonado, **MOTION** by Mr. Embich, second by Mr. Perrotto to accept the resignation of John

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR AUGUST 2021

- (1) **DOWNTOWN LIGHTS** Reported 2 lights out this month; we have 2 downtown lights out we will have to replace.
- (2) **BLACKTOPPING** We are going to run the town for more potholes before leaf collection starts.
- (3) **STREET SWEEPING** Spent 20 hrs in Annville and 10 hrs in Cleona.
- (4) **ASPHALT PLANER** Was talking with Nick about an asphalt planer for next years budget and we discussed since we are not using the Liquid Fuels money budgeted this year for the North Ulrich Street storm sewer, we might be able to get it this year; see price attached.

Respectfully submitted,
Les Powell

RESOLUTION NO. 20210907-1

A RESOLUTION OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CLEONA BOROUGH AUTHORITY WHEREBY ANNVILLE TOWNSHIP WILL PROVIDE STREET SWEEPING SERVICES WITHIN THE BOROUGH OF CLEONA.

WHEREAS, Annville Township is a First Class Township duly organized and existing under the Municipal Laws of the Commonwealth of Pennsylvania, having its principal office located at 36 North Lancaster Street, Annville Township, Lebanon County, Pennsylvania; and

WHEREAS, Cleona Borough Authority is a Municipal Authority duly organized and existing under the Municipal Laws of the Commonwealth of Pennsylvania, having its principal office located at 140 West Walnut Street, Cleona Borough, Lebanon County, Pennsylvania; and

WHEREAS, Annville Township and Cleona Borough Authority desire to enter into an Intergovernmental Agreement whereby Annville Township will perform street sweeping services for certain areas, more specifically described in the Intergovernmental Agreement, within Cleona Borough; and

WHEREAS, in accordance with the First-Class Township Code, Borough Code, and the Intergovernmental Cooperation Act of Pennsylvania, Annville Township and Cleona Borough Authority are both required to adopt a Resolution authorizing their entity to enter into an Intergovernmental Cooperation Agreement with each other for Annville Township to provide street sweeping services to Cleona Borough Authority; and

BE IT ENACTED and RESOLVED by the Board of Commissioners of the Township of Annville, it is hereby enacted and resolved by the authority of the same as follows:

SECTION 1. AUTHORIZATION AND AGREEMENT

A. Grant of Power.

This Resolution is enacted pursuant to authority granted in the Pennsylvania Intergovernmental Cooperation Act, the First Class Township Code, the Borough Code, and the Pennsylvania Municipality Authorities Act.

B. Agreement.

By enactment hereof, the Cleona Borough Authority, and the Board of Commissioners of Annville Township hereby approve entering into an Intergovernmental Cooperation Agreement for Annville Township to perform

street sweeping services for certain areas located within Cleona Borough. The president of the Board of Commissioners and chairman of the Cleona Borough Authority shall execute the Intergovernmental Cooperation Agreement ("Agreement"), attached hereto as Exhibit "A". Said fully executed Agreement shall be provided to both Annville Township and Cleona Borough Authority upon its execution.

C. Duration of Agreement.

The Agreement shall commence immediately upon execution by all parties and shall automatically renew on January 1, 2022 and January 1 of each year thereafter; however, either party may terminate this Agreement by giving written notice of the same to the other party no less than sixty (60) days prior to the date of termination.

D. Purpose and Objectives.

Annville Township and Cleona Borough Authority have negotiated an Agreement whereby Annville Township will perform street sweeping services for Cleona Borough.

E. Organizational Structure.

Cleona Borough Authority and Annville Township will remain separate entities. All employees of Annville Township who perform the street sweeping duties will remain employees of Annville Township.

F. Real and/or Personal Property.

No transfer of ownership of personal or real property or real estate is being authorized.

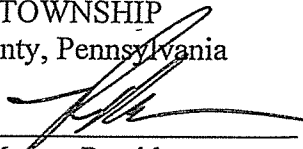
G. Employees.

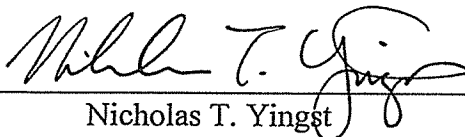
No new entity has been created by the Agreement that would require employees. Employees of Annville Township who perform street sweeping duties will remain employees of Annville Township at all times.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

DULY RESOLVED and ENACTED, this 7th day of September, 2021.

ANNVILLE TOWNSHIP
Lebanon County, Pennsylvania

By: 
Rex Moore, President
Annville Township
Board of Commissioners

Attest: 
Nicholas T. Yingst
Township Secretary

APPROVED, this 7th day of September,
2021.

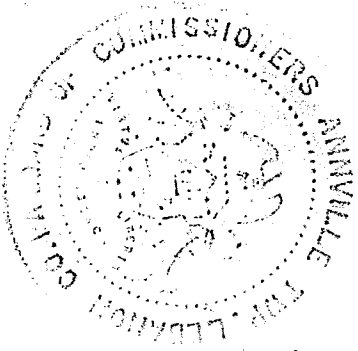


EXHIBIT "A"

AGREEMENT

THIS AGREEMENT, made and entered into this 7th day of September, 2021;

BY AND BETWEEN

Cleona Borough Authority, a Municipal Authority duly organized and existing under the municipal laws of the Commonwealth of Pennsylvania, having its principal office situate at 140 West Walnut Street, Cleona Borough, Lebanon County, Pennsylvania, hereinafter sometimes referred to as "AUTHORITY",

AND

Annville Township, a First Class Township duly organized and existing under the municipal laws of the Commonwealth of Pennsylvania, having its principal office situate at 36 North Lancaster Street, Annville Township, Lebanon County, Pennsylvania, hereinafter sometimes referred to as "ANNVILLE".

WITNESSETH THAT:

WHEREAS, ANNVILLE has performed the street sweeping for streets in the Borough of Cleona, Lebanon County, Pennsylvania through an agreement of the parties; and

WHEREAS, the AUTHORITY holds a National Pollutant Discharge Elimination System ("NPDES") permit and is responsible for compliance with the MS4 requirements for the Borough of Cleona; and

WHEREAS, it is a requirement of the MS4 program that street sweeping be performed on a regular basis; and

WHEREAS, ANNVILLE is willing to continue to provide street sweeping services in the Borough of Cleona to the AUTHORITY at the rates designated on its annual Wage & Equipment Schedule, currently \$125.00 per hour in 2021, plus the costs of debris disposal; and

WHEREAS, the parties hereto desire to enter into an Agreement to provide for annual street sweeping in the Borough of Cleona.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the receipt whereof is hereby acknowledged, the parties hereto do covenant and agree as follows:

1. ANNVILLE shall sweep the streets in the Borough of Cleona as designated by the Borough of Cleona on Exhibit "A", attached hereto and incorporated by reference, at a rate of \$125.00 per hour in 2021, plus the cost of transportation and disposal of debris.
2. The dates and times for the street sweepings shall be determined each year by the parties hereto and shall be documented in an agreed-upon schedule.
3. Additional sweepings shall be included as needed to comply with MS4 requirements, or as mutually agreed by ANNVILLE and AUTHORITY, at the same rate per hour.
4. The street sweeping schedule between ANNVILLE and AUTHORITY shall have priority over any other street sweeping agreements between ANNVILLE and any other municipality.
5. The Borough of Cleona shall designate the streets to be swept.

6. ANNVILLE shall report to AUTHORITY all hours spent on street sweeping per this Agreement.
7. This Agreement shall automatically renew on January 1, 2022 and January 1 of each year thereafter; however, either party may terminate this Agreement by giving written notice of same to the other party no less than sixty (60) days prior to the date of termination.
8. ANNVILLE shall provide an annual Wage & Equipment Schedule for the upcoming calendar year to AUTHORITY by September 30 of each year.

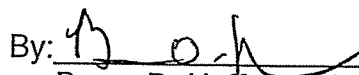
IN WITNESS WHEREOF, the parties hereto have hereunto caused this Agreement to be properly executed the day and year aforesaid.

This Agreement entered into this 7th day of September, 2021.

ATTEST:

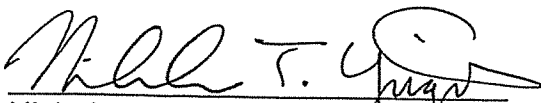
CLEONA BOROUGH AUTHORITY

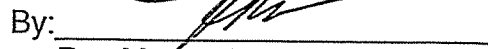

Sue E. Bowman, Secretary

By: 
Bryan D. Hoffman, Chairman

ATTEST:

ANNVILLE TOWNSHIP


Nicholas T. Yingst, Secretary

By: 
Rex Moore, President



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
AUGUST 2021**



| | |
|-------------------------------|-----|
| • CALLS FOR SERVICE | 258 |
| Annville Township | 205 |
| South Annville | 53 |
| South Annville Patrol Hours | 56 |
| • ORDINANCE VIOLATIONS | |
| 1. FIREWORKS | 2 |
| 2. ORDINANCE OTHER | 1 |
| 3. PARKING | 5 |
| 4. SOLICITING | 1 |
| • CRIMINAL ARRESTS | 02 |
| ○ ADULT | 01 |
| ○ JUVENILE | 01 |
| • ASSEMBLY/DEMONSTRATION | 5 |
| • TOTAL TRAFFIC CITATIONS | 32 |
| • TOTAL TRAFFIC WARNINGS | 14 |
| • TOTAL NON-TRAFFIC CITATIONS | 02 |
| • TOTAL VEHICLE ACCIDENTS | 19 |
| ○ REPORTABLE | 5 |
| ○ NON-REPORTABLE | 11 |
| ○ HIT & RUN | 3 |
| • PARKING TICKETS ISSUED | 10 |

Annville Accidents

ONO ROAD AT WATER WORKS WAY - Assist

1230 EAST MAIN STREET

35 WEST MAIN STREET

South Cherry / West Main

128 WEST MAIN STREET

South Cherry / West Main

South Lancaster / West Queen

1ST BLOCK EAST MAIN STREET

EAST MAIN STREET & NORTH SAYLOR STREET

2 EAST MAIN STREET

1ST BLOCK WEST MAIN STREET

305 WEST MAIN STREET

South White Oak / Marshall

East Main / North Weaber

South Annville Accidents

537 MOUNT WILSON ROAD

1200 HORSESHOE PIKE

2300 BLOCK HORSESHOE PIKE

MOUNT WILSON ROAD

1700 BLOCK HORSESHOE PIKE

Annville Township Police Department

MONTHLY REPORT JULY 2021

Total Calls by Call Type From: 07/01/2021 - 07/31/2021

| <u>Call Type</u> | <u>Total Calls</u> |
|--|--------------------|
| AMBULANCE CALL | 37 |
| IDENTITY THEFT | 23 |
| TRAFFIC ENFORCEMENT - CITATION | 18 |
| TRAFFIC ENFORCEMENT - WARNING | 14 |
| PARKING ENFORCEMENT | 10 |
| ALARMS | 9 |
| ASSIST OTHER POLICE | 9 |
| DRIVING COMPLAINT | 9 |
| BACKGROUND INVESTIGATION | 7 |
| CHECK ON WELL BEING | 7 |
| FIRE CALL | 7 |
| ASSEMBLY/DEMONSTRATION | 5 |
| MENTAL HEALTH | 5 |
| PARKING COMPLAINT | 5 |
| ACCIDENT, NON-REPORTABLE | 4 |
| ACCIDENT, REPORTABLE | 4 |
| ASSIST MOTORIST | 4 |
| CIVIL MATTER | 4 |
| DOMESTIC DISPUTE | 4 |
| SUSPICIOUS ACTIVITY | 4 |
| ANIMAL COMPLAINT | 3 |
| ASSIST OTHER AGENCY | 3 |
| JUVENILE COMPLAINT | 3 |
| ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION | 3 |
| SUSPICIOUS VEHICLE | 3 |
| 911 HANGUP | 2 |
| ACCIDENT, HIT & RUN | 2 |
| CHILD ABUSE | 2 |
| COMMUNITY RELATIONS | 2 |
| CRIMINAL MISCHIEF | 2 |
| DISABLED VEHICLE | 2 |
| FIREWORKS COMPLAINT | 2 |
| HARASSMENT | 2 |
| HOUSE CHECK REQUEST | 2 |
| MEGAN'S LAW NOTIFICATION | 2 |
| SUSPICIOUS PERSON | 2 |
| THEFT - UNLAWFUL TAKING | 2 |
| TREE DOWN | 2 |
| ASSAULT, AGGRAVATED | 1 |
| ASSAULT, SIMPLE | 1 |
| CHILD CUSTODY | 1 |
| CHILD SEXUAL ABUSE | 1 |
| DOG COMPLAINT | 1 |
| DOG LAW | 1 |
| EXTRA PATROL REQUEST | 1 |

| | |
|------------------------------|---|
| FIGHTING | 1 |
| FOOT PATROL - POLICE | 1 |
| FRAUD | 1 |
| HEALTH/MENTAL CONDITION | 1 |
| LOST & FOUND | 1 |
| MISSING PERSON | 1 |
| NEIGHBORHOOD DISPUTE | 1 |
| ORDINANCE - OTHER VIOLATIONS | 1 |
| PFA ORDER | 1 |
| POLICE INFORMATION | 1 |
| PUBLIC DRUNKENNESS | 1 |
| RECEIVING STOLEN PROPERTY | 1 |
| SCAM - PHONE - MAIL ETC | 1 |
| SEXTING | 1 |
| SOLICITING - ORDINANCE | 1 |
| THEFT - MOTOR VEHICLE | 1 |
| TRAFFIC COMPLAINT | 1 |
| TRAFFIC HAZARD | 1 |
| TRESPASS | 1 |
| VEHICLE COMPLAINT | 1 |
| WIRES DOWN | 1 |

Total Calls: 258

Maldonado, thus terminating his employment as a part-time Civil Service police officer effective September 4, 2021. Motion carried unanimously.

Setting Dates and Times for Trick-or-Treating: Chief Dugan shared the dates and times the Lebanon County Chiefs of Police set for countywide trick-or-treating, and he recommended Annville Township follow same. **MOTION** by Mr. Perrotto, second by Mr. Embich to authorize trick-or-treating in Annville Township on October 28, 2021 from 6:00 PM to 8:00 PM, with a rain date for those times on November 1, 2021. Motion carried unanimously.

Property: The following item was addressed:

Town Hall Furnace Replacement Project: Mr. Yingst reported the new furnace was installed at Town Hall the prior month and he also applied to UGI for a \$1,200 rebate for which the project appeared to be eligible.

Parks & Recreation: The following item was addressed:

Pumpkin Walk Approval: At the request of the Quittie Park Committee, **MOTION** by Mr. Perrotto, second by Vice President Lively to (1) approve the use of Quittie Creek Nature Park on October 29, 2021 as the site of the Pumpkin Walk from 7:00 PM to 9:00 PM and (2) authorize Public Works staff to deliver stored Pumpkin Walk materials (luminaries and some Pumpkin Gate elements) to the Swingholm Bridge parking area by 12 Noon on October 29, 2021 and retrieve and store the same on the following day. Motion carried unanimously.

Finance: Mr. Embich reviewed the Finance Report for August 2021, highlighting the total income and expenses through the eighth month of the year. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for August 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: The following item was addressed:

Historic Old Annville Day (HOAD): Mr. Schroeder reported on a successful, incident-free HOAD that was held the prior month and extended his appreciation to various Township officials who assisted with addressing last minute, unexpected traffic control issues.

MOTION by Mr. Perrotto, second by Vice President Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the August Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss personnel matters.

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|--|--------------------------------|---------------|----------------------|---------------------|--------------------|-------------------------|
| REVENUES | | | | | | |
| <u>Real Estate Taxes</u> | | | | | | |
| 01/301/100 | R/E TAXES - CURRENT YEAR | \$ 943,452.00 | \$ 8,585.41 | \$ 887,084.90 | 94.03 | 56,367.10 |
| 01/301/400 | R/E TAXES - DELINQUENT | 26,000.00 | 582.79 | 19,267.79 | 74.11 | 6,732.21 |
| | Subtotal | 969,452.00 | 9,168.20 | 906,352.69 | 93.49 | 63,099.31 |
| 01/310/100 | REALTY TRANSFER TAX | 53,000.00 | 10,462.72 | 52,382.17 | 98.83 | 617.83 |
| 01/310/210 | EARNED INCOME TAX - CURREN | 383,000.00 | 55,861.75 | 302,991.73 | 79.11 | 80,008.27 |
| 01/310/220 | EARNED INCOME TAX - PRIOR YR | 450.00 | 0.00 | 0.00 | 0.00 | 450.00 |
| 01/310/300 | LOCAL SERVICES TAX | 102,000.00 | 20,290.14 | 69,692.90 | 68.33 | 32,307.10 |
| | Total Taxes | 1,507,902.00 | 95,782.81 | 1,331,419.49 | 88.30 | 176,482.51 |
| <u>Licenses & Permits</u> | | | | | | |
| 01/320/350 | LICENSE - JUNK YARD | 25.00 | 0.00 | 0.00 | 0.00 | 25.00 |
| 01/320/610 | LICENSE - TRANSIENT RETAIL | 100.00 | 0.00 | 50.00 | 50.00 | 50.00 |
| 01/320/700 | LICENSE - RESIDENTIAL RENTAL | 8,700.00 | 90.00 | 3,545.00 | 40.75 | 5,155.00 |
| 01/320/800 | LICENSE - CABLE TV FRANCHISE | 37,000.00 | 9,382.43 | 27,632.44 | 74.68 | 9,367.56 |
| 01/320/810 | LICENSE - CURB/SIDEWALK | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 |
| 01/320/820 | LICENSE - STREET ENCROACHME | 8,000.00 | 400.00 | 3,000.00 | 37.50 | 5,000.00 |
| 01/320/900 | LICENSE - PLUMBING/EXCAVATO | 1,000.00 | 0.00 | 625.00 | 62.50 | 375.00 |
| | Subtotal | 54,975.00 | 9,872.43 | 34,852.44 | 63.40 | 20,122.56 |
| <u>Fines & Costs</u> | | | | | | |
| 01/330/110 | FINES - VEHICLE CODE (PSP) | 2,000.00 | 0.00 | 773.95 | 38.70 | 1,226.05 |
| 01/330/120 | FINES - TWP. ORD. (DISTR MAG) | 20,000.00 | 1,285.24 | 7,003.80 | 35.02 | 12,996.20 |
| 01/330/130 | FINES - TWP. ORD. (PARKING) | 4,000.00 | 255.00 | 1,310.00 | 32.75 | 2,690.00 |
| 01/330/150 | FINES - CO. CLERK OF CRTS/PROB | 8,000.00 | 648.66 | 5,820.41 | 72.76 | 2,179.59 |
| | Subtotal | 34,000.00 | 2,188.90 | 14,908.16 | 43.85 | 19,091.84 |
| <u>Interest & Rent</u> | | | | | | |
| 01/340/000 | INTEREST | 3,300.00 | 186.08 | 883.36 | 26.77 | 2,416.64 |
| | Subtotal | 3,300.00 | 186.08 | 883.36 | 26.77 | 2,416.64 |
| <u>Intergovernmental Revenues (Grants)</u> | | | | | | |
| 01/350/000 | INTERGOV'T. REVENUES (GRANT) | 132,219.00 | 150.00 | 6,322.00 | 4.78 | 125,897.00 |
| | Subtotal | 132,219.00 | 150.00 | 6,322.00 | 4.78 | 125,897.00 |
| <u>Subdivision / Land Development Fees</u> | | | | | | |
| 01/361/000 | SUBDIVISION/LAND DEVELOP. FE | 300.00 | 0.00 | 785.00 | 261.67 | (485.00) |
| | Subtotal | 300.00 | 0.00 | 785.00 | 261.67 | (485.00) |
| <u>Trash Collection Fees</u> | | | | | | |
| 01/364/000 | TRASH COLLECTION FEES | 399,000.00 | 43,369.42 | 234,807.59 | 58.85 | 164,192.41 |
| | Subtotal | 399,000.00 | 43,369.42 | 234,807.59 | 58.85 | 164,192.41 |
| <u>Miscellaneous Income</u> | | | | | | |
| 01/380/000 | ADMINISTRATIVE FEES | 5,500.00 | 530.00 | 1,760.00 | 32.00 | 3,740.00 |
| 01/381/500 | DONATIONS | 34,300.00 | 0.00 | 15,000.00 | 43.73 | 19,300.00 |
| 01/383/000 | SALE OF ASSETS | 0.00 | 0.00 | 6,600.00 | 0.00 | (6,600.00) |
| 01/384/000 | CONTRACTED SERVICES INCOME | 62,000.00 | 1,715.28 | 45,300.60 | 73.07 | 16,699.40 |

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|-----------------------------------|------------------------|-----------------|--------------------------|---------------------|------------------------|-----------------------------|
| 01/391/000 | REFUND PRIOR YR EXPEND | 27,000.00 | 0.00 | 41,440.27 | 153.48 | (14,440.27) |
| | | 128,800.00 | 2,245.28 | 110,100.87 | 85.48 | 18,699.13 |
| <u>Transfers from Other Funds</u> | | | | | | |
| | Subtotal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Revenues | \$ 2,260,496.00 | \$ 153,794.92 | \$ 1,734,078.91 | 76.71 | 526,417.09 |

EXPENDITURES

General Government

Administration

| | | | | | | |
|------------|-------------------------------|-------------|-------------|-------------|-------|-----------|
| 01/400/110 | SALARIES - COMMISSIONERS | \$ 9,375.00 | \$ 2,343.75 | \$ 7,031.25 | 75.00 | 2,343.75 |
| 01/400/120 | SALARIES & WAGES - TWP. OFFIC | 70,908.00 | 5,434.48 | 45,253.08 | 63.82 | 25,654.92 |
| 01/400/200 | MATERIALS & SUPPLIES | 5,600.00 | 192.49 | 2,671.70 | 47.71 | 2,928.30 |
| 01/400/210 | RENTAL LICENSE EXPENSES | 2,700.00 | 5.90 | 247.60 | 9.17 | 2,452.40 |
| 01/400/300 | MISCELLANEOUS EXPENSE | 5,700.00 | 0.00 | 3,277.98 | 57.51 | 2,422.02 |
| 01/400/310 | LEGAL/AUDIT SERVICES | 49,500.00 | 2,628.00 | 27,387.22 | 55.33 | 22,112.78 |
| 01/400/320 | TELEPHONE | 3,610.00 | 271.39 | 2,435.18 | 67.46 | 1,174.82 |
| 01/400/340 | ADVERTISING & PRINTING | 6,650.00 | 0.00 | 2,121.26 | 31.90 | 4,528.74 |
| 01/400/343 | CODIFICATION | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| | Subtotal | 155,543.00 | 10,876.01 | 90,425.27 | 58.14 | 65,117.73 |

Treasurer / Tax Collector

| | | | | | | |
|------------|----------------------|----------|------|----------|-------|----------|
| 01/402/200 | MATERIALS & SUPPLIES | 1,200.00 | 0.00 | 567.50 | 47.29 | 632.50 |
| 01/402/350 | BOND PREMIUM | 1,050.00 | 0.00 | 468.00 | 44.57 | 582.00 |
| | Subtotal | 2,250.00 | 0.00 | 1,035.50 | 46.02 | 1,214.50 |

Municipal Building

| | | | | | | |
|------------|-----------------------------|------------|-----------|------------|-------|-----------|
| 01/409/145 | CONTRACTED CUSTODIAL SERVI | 5,970.00 | 495.00 | 3,960.00 | 66.33 | 2,010.00 |
| 01/409/200 | MATERIALS & SUPPLIES | 600.00 | 0.00 | 326.38 | 54.40 | 273.62 |
| 01/409/360 | FUEL, LIGHT, WATER & SEWER | 12,700.00 | 731.34 | 4,712.09 | 37.10 | 7,987.91 |
| 01/409/370 | REPAIRS & MAINTENANCE - BLD | 2,300.00 | 159.51 | 968.77 | 42.12 | 1,331.23 |
| 01/409/740 | CAPITAL EXPEND | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| | Subtotal | 31,570.00 | 1,385.85 | 9,967.24 | 31.57 | 21,602.76 |
| | Total General Government | 189,363.00 | 12,261.86 | 101,428.01 | 53.56 | 87,934.99 |

Public Safety

Police

| | | | | | | |
|------------|----------------------------|------------|------------|------------|-------|------------|
| 01/410/130 | SALARIES - POLICE | 563,384.00 | 40,832.00 | 351,092.05 | 62.32 | 212,291.95 |
| 01/410/145 | CONTRACTED CROSSING GUARD | 10,796.00 | (2,729.09) | 1,784.41 | 16.53 | 9,011.59 |
| 01/410/200 | MATERIALS & SUPPLIES | 7,000.00 | 1,180.03 | 6,442.58 | 92.04 | 557.42 |
| 01/410/202 | UNIFORM SUPPLIES & REPLACE | 9,000.00 | 2,964.91 | 6,188.78 | 68.76 | 2,811.22 |
| 01/410/300 | DUES, MEMBERSHIPS, MISC. | 12,845.00 | 170.00 | 11,835.48 | 92.14 | 1,009.52 |
| 01/410/301 | CONFERENCES, MTGS & MILEAG | 3,000.00 | 270.00 | 2,734.00 | 91.13 | 266.00 |
| 01/410/310 | POLICE LEGAL | 18,000.00 | 822.50 | 7,165.14 | 39.81 | 10,834.86 |
| 01/410/320 | TELEPHONE, RADIO & PAGER | 9,285.00 | 488.36 | 4,763.52 | 51.30 | 4,521.48 |
| 01/410/330 | VEHICLE FUEL | 7,200.00 | 445.57 | 2,933.55 | 40.74 | 4,266.45 |
| 01/410/331 | VEHICLE REPAIR & MAINTENAN | 5,400.00 | 516.51 | 1,934.42 | 35.82 | 3,465.58 |
| 01/410/452 | IT SUPPORT | 17,795.00 | 1,154.23 | 8,579.35 | 48.21 | 9,215.65 |
| 01/410/460 | TRAFFIC SIGNALS | 600.00 | 46.80 | 384.71 | 64.12 | 215.29 |
| 01/410/740 | CAPITAL OUTLAY | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|---------------------------------------|-------------------------------|---------------|--------------------------|---------------------|------------------------|-----------------------------|
| Subtotal | | 679,305.00 | 46,161.82 | 405,837.99 | 59.74 | 273,467.01 |
| <u>Fire</u> | | | | | | |
| 01/411/460 | FIRE HYDRANT SERVICE | 17,500.00 | 1,314.13 | 10,315.88 | 58.95 | 7,184.12 |
| 01/411/500 | DONATION - VOLUNTEER FIRE C | 78,000.00 | 73,000.00 | 73,000.00 | 93.59 | 5,000.00 |
| 01/411/510 | DONATION - FIREMEN'S RELIEF | 22,000.00 | 0.00 | 0.00 | 0.00 | 22,000.00 |
| Subtotal | | 117,500.00 | 74,314.13 | 83,315.88 | 70.91 | 34,184.12 |
| <u>Ambulance</u> | | | | | | |
| 01/412/000 | EMERGENCY MEDICAL SERVICES | 20,000.00 | 0.00 | 10,000.00 | 50.00 | 10,000.00 |
| Subtotal | | 20,000.00 | 0.00 | 10,000.00 | 50.00 | 10,000.00 |
| <u>Zoning</u> | | | | | | |
| 01/414/000 | ZONING HEARING BOARD | 1,400.00 | 0.00 | 100.00 | 7.14 | 1,300.00 |
| 01/414/100 | H A R B EXPENSES | 1,300.00 | 29.90 | 41.70 | 3.21 | 1,258.30 |
| 01/414/200 | PLANNING COMMISSION | 1,200.00 | 0.00 | 0.00 | 0.00 | 1,200.00 |
| Subtotal | | 3,900.00 | 29.90 | 141.70 | 3.63 | 3,758.30 |
| 01/415/000 | EMERGENCY MANAGEMENT AGE | 3,400.00 | 0.00 | 0.00 | 0.00 | 3,400.00 |
| 01/416/000 | CODE ENFORCEMENT OFFICER | 3,000.00 | 0.00 | 980.87 | 32.70 | 2,019.13 |
| Total Public Safety | | 827,105.00 | 120,505.85 | 500,276.44 | 60.49 | 326,828.56 |
| <u>Health & Sanitation</u> | | | | | | |
| 01/427/300 | MISCELLANEOUS EXPENSE | 43,000.00 | 3,230.44 | 24,197.24 | 56.27 | 18,802.76 |
| 01/427/450 | REFUSE COLLECTION CONTRACT | 74,640.00 | 6,150.00 | 43,050.00 | 57.68 | 31,590.00 |
| 01/427/451 | RECYCLING COLLECTION CONTR | 77,640.00 | 6,150.00 | 43,050.00 | 55.45 | 34,590.00 |
| 01/427/460 | REFUSE DISPOSAL EXPENSE | 75,000.00 | 3,575.70 | 39,695.64 | 52.93 | 35,304.36 |
| Total Health & Sanitation | | 270,280.00 | 19,106.14 | 149,992.88 | 55.50 | 120,287.12 |
| <u>Highway</u> | | | | | | |
| 01/430/100 | SALARIES & WAGES - HIGHWAY | 93,710.00 | 9,695.41 | 63,201.37 | 67.44 | 30,508.63 |
| 01/430/200 | MATERIALS & SUPPLIES | 2,800.00 | 183.32 | 496.47 | 17.73 | 2,303.53 |
| 01/430/300 | MISCELLANEOUS EXPENSE | 2,800.00 | 41.74 | 6,332.57 | 226.16 | (3,532.57) |
| 01/430/310 | ENGINEERING SERVICES | 50,000.00 | 1,169.75 | 17,593.90 | 35.19 | 32,406.10 |
| 01/430/320 | TELEPHONE, RADIO & PAGER | 900.00 | 59.24 | 474.97 | 52.77 | 425.03 |
| 01/430/330 | VEHICLE OPERATING EXP. - FUEL | 7,500.00 | 380.06 | 3,330.89 | 44.41 | 4,169.11 |
| 01/430/331 | VEHICLE - OPERATING EXPENSE | 2,000.00 | 636.75 | 1,116.56 | 55.83 | 883.44 |
| 01/430/740 | CAPITAL OUTLAY | 4,000.00 | 0.00 | 3,886.00 | 97.15 | 114.00 |
| 01/434/000 | STREETLIGHTING | 2,000.00 | 0.00 | 187.50 | 9.38 | 1,812.50 |
| 01/437/000 | REP. & MAINT. - EQUIPMENT | 7,800.00 | 4,889.36 | 6,124.41 | 78.52 | 1,675.59 |
| 01/438/000 | REP. & MAINT. - STREETS | 1,500.00 | 0.00 | 240.24 | 16.02 | 1,259.76 |
| Total Highway | | 175,010.00 | 17,055.63 | 102,984.88 | 58.85 | 72,025.12 |
| <u>Miscellaneous</u> | | | | | | |
| 01/454/000 | PARKS & RECREATION | 1,600.00 | (6,475.00) | 1,569.32 | 98.08 | 30.68 |
| 01/455/000 | COMMUNITY ACTIVITIES | 6,000.00 | 272.39 | 272.39 | 4.54 | 5,727.61 |
| 01/456/500 | LIBRARY - DONATION | 22,500.00 | 0.00 | 22,500.00 | 100.00 | 0.00 |
| 01/466/000 | DOWNTOWN AREA | 5,500.00 | 675.88 | 1,536.33 | 27.93 | 3,963.67 |
| 01/471/350 | LEASE RENTAL-PRINCIPAL | 36,000.00 | 0.00 | 18,000.00 | 50.00 | 18,000.00 |
| 01/472/350 | LEASE RENTAL-INTEREST | 30,870.00 | 0.00 | 6,742.46 | 21.84 | 24,127.54 |
| 01/480/000 | EMPL. BENEFITS & PAYROLL TA | 503,414.00 | 28,489.00 | 232,462.11 | 46.18 | 270,951.89 |

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|------------------|------------------------|------------------------|--------------------------|------------------------|------------------------|-----------------------------|
| 01/486/000 | INSURANCE | 116,442.00 | 8,368.94 | 93,535.11 | 80.33 | 22,906.89 |
| 01/490/000 | TRANSFER TO OTHER FUND | 76,412.00 | 0.00 | 0.00 | 0.00 | 76,412.00 |
| | Total Miscellaneous | <u>798,738.00</u> | <u>31,331.21</u> | <u>376,617.72</u> | 47.15 | <u>422,120.28</u> |
| | Total Expenditures | \$ <u>2,260,496.00</u> | \$ <u>200,260.69</u> | \$ <u>1,231,299.93</u> | 54.47 | <u>1,029,196.07</u> |
| | Net Income/<Deficit> | \$ <u>0.00</u> | \$ <u>(46,465.77)</u> | \$ <u>502,778.98</u> | 0.00 | <u>(502,778.98)</u> |

UNAUDITED

GENERAL FUND
Balance Sheet
August 31, 2021
ASSETS

Current Assets

| | |
|------------------------------|---------------|
| CASH - JBT CHECKING | \$ 930,362.35 |
| CASH - RECREATION DEPOSIT | 8,134.10 |
| CASH - PLGIT PRIME | 199,027.20 |
| DAEWOO & YEAGER FIRE ESCROW | 67,206.99 |
| MILLER FIRE ESCROW | 930.06 |
| PETTY CASH - OFFICE | 100.00 |
| PETTY CASH - POLICE | 100.00 |
| INVESTMENT IN COMMON STOCK | 5,010.61 |
| ACCOUNTS RECEIVABLE | 43,002.92 |
| ALLOWANCE FOR DOUBTFUL ACCTS | (8,500.00) |

Total Current Assets 1,245,374.23

Property and Equipment

Total Property and Equipment 0.00

Other Assets

Total Other Assets 0.00

Total Assets \$ 1,245,374.23

LIABILITIES AND CAPITAL

Current Liabilities

| | |
|-------------------------------|-----------|
| ACCOUNTS PAYABLE | \$ 5.00 |
| GRANT - DISTRICT ATTY | 478.59 |
| RECREATION DEPOSIT HELD | 8,134.10 |
| DAEWOO AND YEAGER FIRE ESCROW | 67,206.99 |
| MILLER FIRE ESCROW | 930.06 |

Total Current Liabilities 76,754.74

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 76,754.74

Capital

| | |
|--------------|------------|
| FUND BALANCE | 665,840.51 |
| Net Income | 502,778.98 |

Total Capital 1,168,619.49

Total Liabilities & Capital \$ 1,245,374.23

SEWER FUND
Income Statement
For the Eight Months Ending August 31, 2021
ANNVILLE TOWNSHIP

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% Budget</u> | <u>Remaining Budget</u> |
|---------------------------------|------------------------------|---------------|--------------------------|---------------------|---------------------|-----------------------------|
| REVENUES | | | | | | |
| 08/340/000 | INTEREST EARNED | \$ 4,000.00 | \$ 173.16 | \$ 857.76 | 21.44 | 3,142.24 |
| 08/360/000 | SEWER RENTALS | 1,596,000.00 | 188,962.95 | 971,505.88 | 60.87 | 624,494.12 |
| 08/361/000 | SEWER RENTALS - EXTERNAL | 20,800.00 | 2,022.58 | 16,913.07 | 81.31 | 3,886.93 |
| 08/370/000 | TAPPING FEES | 0.00 | 0.00 | 4,200.00 | 0.00 | (4,200.00) |
| 08/380/000 | ADMINISTRATIVE FEES | 0.00 | (40.00) | 188.65 | 0.00 | (188.65) |
| 08/381/000 | MANAGEMENT FEES - EXTERNAL | 925.00 | 74.06 | 774.25 | 83.70 | 150.75 |
| 08/383/000 | TREATMENT FEES | 231,000.00 | 42,657.24 | 305,393.21 | 132.20 | (74,393.21) |
| 08/384/000 | CAPACITY RESERVE FEES | 20,820.00 | 0.00 | 10,409.76 | 50.00 | 10,410.24 |
| 08/385/000 | MAINTENANCE CONTRACT FEES | 32,000.00 | 0.00 | 16,220.00 | 50.69 | 15,780.00 |
| 08/395/000 | REFUND OF PRIOR YEAR EXPENDI | 18,000.00 | 0.00 | 18,407.85 | 102.27 | (407.85) |
| Total Revenues | | 1,923,545.00 | 233,849.99 | 1,344,870.43 | 69.92 | 578,674.57 |
| EXPENDITURES | | | | | | |
| <u>Administration</u> | | | | | | |
| 08/400/100 | WAGES & SALARIES-ADMIN | 72,441.00 | 5,542.44 | 46,126.62 | 63.67 | 26,314.38 |
| 08/400/200 | MATERIALS & SUPPLIES | 7,450.00 | 126.68 | 3,875.24 | 52.02 | 3,574.76 |
| 08/400/300 | MISCELLANEOUS | 10,100.00 | 83.80 | 3,429.60 | 33.96 | 6,670.40 |
| 08/400/310 | LEGAL SERVICES | 7,000.00 | 468.00 | 3,730.00 | 53.29 | 3,270.00 |
| 08/400/311 | AUDIT SERVICES | 5,500.00 | 0.00 | 5,500.00 | 100.00 | 0.00 |
| Total Administration | | 102,491.00 | 6,220.92 | 62,661.46 | 61.14 | 39,829.54 |
| <u>Sewage Treatment</u> | | | | | | |
| 08/429/100 | WAGES & SALARIES-OPERATIONS | 245,608.00 | 17,067.18 | 147,432.34 | 60.03 | 98,175.66 |
| 08/429/200 | MATERIALS & SUPPLIES | 6,000.00 | 187.30 | 1,288.40 | 21.47 | 4,711.60 |
| 08/429/210 | CHEMICALS - CHLORINE | 2,000.00 | 0.00 | 1,500.00 | 75.00 | 500.00 |
| 08/429/220 | CHEMICALS-FERROUS SULFATE | 20,000.00 | 0.00 | 7,350.03 | 36.75 | 12,649.97 |
| 08/429/221 | CHEMICALS | 15,000.00 | 0.00 | 13,300.00 | 88.67 | 1,700.00 |
| 08/429/230 | LABORATORY SUPPLIES & EQUIP | 10,000.00 | 192.00 | 4,263.64 | 42.64 | 5,736.36 |
| 08/429/240 | LIME & POLYMER | 40,550.00 | 0.00 | 52,716.00 | 130.00 | (12,166.00) |
| 08/429/300 | MISCELLANEOUS | 6,400.00 | 35.28 | 3,309.53 | 51.71 | 3,090.47 |
| 08/429/301 | TRAINING, CONFERENCES AND D | 2,000.00 | 0.00 | 555.00 | 27.75 | 1,445.00 |
| 08/429/310 | ENGINEERING SERVICES | 15,500.00 | 0.00 | 3,775.76 | 24.36 | 11,724.24 |
| 08/429/311 | LABORATORY TESTING SERVICES | 13,000.00 | 470.00 | 7,258.00 | 55.83 | 5,742.00 |
| 08/429/320 | TELEPHONE, RADIO & PAGER | 4,500.00 | 374.70 | 2,999.25 | 66.65 | 1,500.75 |
| 08/429/330 | VEHICLE - FUEL | 8,000.00 | 415.38 | 3,346.58 | 41.83 | 4,653.42 |
| 08/429/331 | VEHICLE - OPERATING EXPENSE | 7,500.00 | 613.94 | 14,982.12 | 199.76 | (7,482.12) |
| 08/429/350 | HEATING OIL | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 08/429/360 | ELECTRICAL POWER, GAS & WAT | 113,600.00 | 6,723.16 | 75,749.66 | 66.68 | 37,850.34 |
| 08/429/370 | PLANT - REPAIR & MAINTENANCE | 92,500.00 | 10,390.89 | 70,931.52 | 76.68 | 21,568.48 |
| 08/429/450 | SEWERS - REPAIR & MAINTENAN | 15,000.00 | 3,695.57 | 4,039.42 | 26.93 | 10,960.58 |
| Total Sewage Treatment | | 618,158.00 | 40,165.40 | 414,797.25 | 67.10 | 203,360.75 |
| <u>Debt Service</u> | | | | | | |
| 08/471/000 | DEBT SERVICE PRINCIPAL | 640,437.00 | 50,836.90 | 420,187.85 | 65.61 | 220,249.15 |
| 08/472/000 | DEBT SERVICE - INTEREST | 203,047.00 | 14,983.87 | 133,335.77 | 65.67 | 69,711.23 |
| Total Debt Service | | 843,484.00 | 65,820.77 | 553,523.62 | 65.62 | 289,960.38 |
| <u>Miscellaneous</u> | | | | | | |
| 08/480/000 | EMPL. BENEFITS & PAYROLL TAX | 306,433.00 | 21,130.35 | 170,747.58 | 55.72 | 135,685.42 |
| 08/486/000 | INSURANCE | 47,728.00 | 5,181.96 | 35,417.88 | 74.21 | 12,310.12 |
| Total Miscellaneous | | 354,161.00 | 26,312.31 | 206,165.46 | 58.21 | 147,995.54 |
| <u>Transfers to Other Funds</u> | | | | | | |
| Total Transfers | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditures | | 1,918,294.00 | 138,519.40 | 1,237,147.79 | 64.49 | 681,146.21 |
| Net Income/<Deficit> | | \$ 5,251.00 | \$ 95,330.59 | \$ 107,722.64 | 2,051.47 | (102,471.64) |

- UNAUDITED

SEWER FUND
Income Statement
For the Eight Months Ending August 31, 2021
ANNVILLE TOWNSHIP

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current</u> | <u>Y-T-D Actual</u> | <u>%</u> | <u>Remaining</u> |
|------------------|--------------------|---------------|----------------|---------------------|---------------|------------------|
| | | | <u>Month</u> | | <u>Budget</u> | <u>Budget</u> |

SEWER FUND
Balance Sheet
August 31, 2021

ASSETS

Current Assets

| | |
|--------------------------------|-----------------|
| CASH - JBT CHECKING | \$ 1,043,601.01 |
| CASH - PLGIT PRIME | 89,944.58 |
| BLAIRCO / MARTY'S MUSIC ESCROW | 12,688.69 |
| PETTY CASH - OFFICE | 75.00 |
| PETTY CASH - WWTP | 50.00 |
| ACCOUNTS RECEIVABLE | 28,508.72 |

| | |
|----------------------|--------------|
| Total Current Assets | 1,174,868.00 |
|----------------------|--------------|

Property and Equipment

| | |
|--------------------------------|----------------|
| LAND | 263,036.60 |
| BUILDINGS | 16,821,371.86 |
| BUILDINGS - ACCUM DEPRECIATION | (4,447,771.81) |
| SEWER LINES | 1,678,838.79 |
| SEWER LINES - ACCUM. DEPREC. | (1,673,614.00) |
| MACHINERY & EQUIPMENT | 716,758.11 |
| MACH. & EQUIP. - ACCUM. DEPREC | (625,561.62) |

| | |
|------------------------------|---------------|
| Total Property and Equipment | 12,733,057.93 |
|------------------------------|---------------|

Other Assets

| | |
|--------------------------------|-------------|
| OTHER ASSET - GENERAL PERMIT | 11,244.94 |
| GENERAL PERMIT- ACCUM AMORT | (11,244.94) |
| DEFERRED OUTFLOWS OF RESOURCES | 4,778.00 |

| | |
|--------------|------------------|
| Total Assets | \$ 13,912,703.93 |
|--------------|------------------|

LIABILITIES AND RETAINED EARNINGS

Current Liabilities

| | |
|---------------------------|------|
| Total Current Liabilities | 0.00 |
|---------------------------|------|

Long Term Liability

| | |
|--------------------------------|--------------|
| BLAIRCO / MARTY'S MUSIC ESCROW | \$ 12,688.69 |
| NET PENSION LIABILITY | 34,242.00 |
| DEFERRED INFLOWS OF RESOURCES | 74,016.00 |

| | |
|-------------------|------------|
| Total Liabilities | 120,946.69 |
|-------------------|------------|

Retained Earnings

| | |
|-------------------|---------------|
| FUND BALANCE | (206,976.69) |
| RETAINED EARNINGS | 13,891,011.29 |
| Net Income | 107,722.64 |

| | |
|-------------------------|---------------|
| Total Retained Earnings | 13,791,757.24 |
|-------------------------|---------------|

| | |
|---------------------------------------|------------------|
| Total Liabilities & Retained Earnings | \$ 13,912,703.93 |
|---------------------------------------|------------------|

CAPITAL RESERVE FUND -NEW

Income Statement

For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|------------------|-------------------------------|----------------|----------------------|---------------------|--------------------|-------------------------|
| | REVENUES | | | | | |
| 31/341/000 | INTEREST EARNED | \$ 2,000.00 | \$ 80.80 | \$ 436.88 | 21.84 | 1,563.12 |
| 31/351/000 | STATE GRANT REVENUES | 0.00 | 0.00 | 405,219.43 | 0.00 | (405,219.43) |
| 31/392/050 | SALE OF TOWNSHIP REAL ESTATE | 0.00 | 0.00 | 15,000.00 | 0.00 | (15,000.00) |
| 31/392/300 | TRANSFER FROM GENERAL FUND | 91,412.00 | 0.00 | 0.00 | 0.00 | 91,412.00 |
| | Total Revenues | 93,412.00 | 80.80 | 420,656.31 | 450.32 | (327,244.31) |
| | EXPENDITURES | | | | | |
| | TOWN HALL IMPROVEMENTS | 59,000.00 | 14,290.00 | 17,190.00 | 29.14 | 41,810.00 |
| 31/409/745 | POLICE | 47,355.00 | 0.00 | 0.00 | 0.00 | 47,355.00 |
| 31/410/740 | PAVING & SEALING PARKING LOTS | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| 31/445/000 | WELCOME SIGN | 7,500.00 | 0.00 | 0.00 | 0.00 | 7,500.00 |
| | Total Expenses | 128,855.00 | 14,290.00 | 17,190.00 | 13.34 | 111,665.00 |
| | Transfers to Other Funds | | | | | |
| | Total Transfers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Expenditures | 128,855.00 | 14,290.00 | 17,190.00 | 13.34 | 111,665.00 |
| | Net Income/Deficit | \$ (35,443.00) | \$ (14,209.20) | \$ 403,466.31 | (1,138.35) | (438,909.31) |

UNAUDITED

CAPITAL RESERVE FUND -NEW
Balance Sheet
August 31, 2021

ASSETS

Current Assets

| | | | |
|------------------------|----|---------------------|--------------|
| NORTHWEST SAVINGS BANK | \$ | <u>1,104,533.71</u> | |
| Total Current Assets | | | 1,104,533.71 |

Other Assets

| | | | |
|--------------------|--|--|-------------|
| Total Other Assets | | | <u>0.00</u> |
|--------------------|--|--|-------------|

| | | | |
|--------------|----|----------------------------|--|
| Total Assets | \$ | <u><u>1,104,533.71</u></u> | |
|--------------|----|----------------------------|--|

LIABILITIES AND FUND BALANCE

Current Liabilities

| | | | |
|---------------------------|--|--|------|
| Total Current Liabilities | | | 0.00 |
|---------------------------|--|--|------|

| | | | |
|-------------------|--|--|-------------|
| Total Liabilities | | | <u>0.00</u> |
|-------------------|--|--|-------------|

Fund Balance

| | | | |
|--------------|----|-------------------|--|
| FUND BALANCE | \$ | 701,067.40 | |
| Net Income | | <u>403,466.31</u> | |

| | | | |
|--------------------|--|--|---------------------|
| Total Fund Balance | | | <u>1,104,533.71</u> |
|--------------------|--|--|---------------------|

| | | | |
|----------------------------------|----|----------------------------|--|
| Total Liabilities & Fund Balance | \$ | <u><u>1,104,533.71</u></u> | |
|----------------------------------|----|----------------------------|--|

MOTOR LICENSE FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|----------------------|--------------------------------|---------------|--------------------------|-------------------------|------------------------|-----------------------------|
| REVENUES | | | | | | |
| 35/340/000 | INTEREST | \$ 1,000.00 | \$ 4.83 | \$ 36.44 | 3.64 | 963.56 |
| 35/341/000 | INTEREST EARNED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/355/000 | LIQUID FUELS TAX ALLOCATION | 115,000.00 | 0.00 | 120,309.78 | 104.62 | (5,309.78) |
| 35/355/050 | LIQUID FUELS TAX ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/360/000 | MISC. RECIEPTS | 3,000.00 | 0.00 | 2,323.83 | 77.46 | 676.17 |
| 35/391/000 | REFUND OF PRIOR YEAR EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/392/000 | INTERFUND OPERATING TRFS - IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | | 119,000.00 | 4.83 | 122,670.05 | 103.08 | (3,670.05) |
| EXPENDITURES | | | | | | |
| <u>Maintenance</u> | | | | | | |
| 35/430/200 | MATERIALS & SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/430/260 | MINOR EQUIPMENT PURCHASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/430/740 | MAJOR EQUIPMENT PURCHASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/432/200 | SNOW & ICE REMOVAL MATERIALS | 8,000.00 | 0.00 | 4,885.27 | 61.07 | 3,114.73 |
| 35/433/200 | TRAFFIC SIGNS, MARKINGS, ETC | 4,500.00 | 0.00 | 163.35 | 3.63 | 4,336.65 |
| 35/434/000 | STREET LIGHTING | 60,000.00 | 0.00 | 26,980.39 | 44.97 | 33,019.61 |
| 35/437/000 | REPAIRS & MAINT. - EQUIPMENT | 7,500.00 | 0.00 | 3,539.31 | 47.19 | 3,960.69 |
| 35/438/000 | REPAIRS & MAINT. - STREETS | 22,000.00 | 0.00 | 317.79 | 1.44 | 21,682.21 |
| 35/438/200 | REPAIRS & MAINT. - BRIDGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/438/300 | REPAIRS & MAINT. - STORM SEWER | 21,000.00 | 0.00 | 0.00 | 0.00 | 21,000.00 |
| Total Maintenance | | 123,000.00 | 0.00 | 35,886.11 | 29.18 | 87,113.89 |
| <u>Construction</u> | | | | | | |
| 35/439/000 | HWY. CONSTRUCTION & REBUILDIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/439/200 | CONST & REBUILD BRIDGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 35/439/300 | STORM SEWER CONSTRUCTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Construction | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditures | | 123,000.00 | 0.00 | 35,886.11 | 29.18 | 87,113.89 |
| Net Income/<Deficit> | | \$ (4,000.00) | \$ 4.83 | \$ 86,783.94 | (2,169.60) | (90,783.94) |

UNAUDITED

MOTOR LICENSE FUND
Balance Sheet
August 31, 2021

ASSETS

Current Assets

| | | |
|--------------------|----|------------|
| CASH - PLGIT | \$ | 136,463.00 |
| CASH - PLGIT PRIME | | 96,982.58 |
| | | <hr/> |

| | | |
|----------------------|--|------------|
| Total Current Assets | | 233,445.58 |
|----------------------|--|------------|

| | | |
|--------------|----|------------------------|
| Total Assets | \$ | <hr/> 233,445.58 <hr/> |
|--------------|----|------------------------|

LIABILITIES AND FUND BALANCE

Current Liabilities

| | | |
|---------------------------|--|------|
| Total Current Liabilities | | 0.00 |
|---------------------------|--|------|

| | | |
|-------------------|--|------------|
| Total Liabilities | | <hr/> 0.00 |
|-------------------|--|------------|

Fund Balance

| | | |
|--------------|----|------------|
| FUND BALANCE | \$ | 146,661.64 |
| Net Income | | 86,783.94 |
| | | <hr/> |

| | | |
|--------------------|--|------------|
| Total Fund Balance | | 233,445.58 |
|--------------------|--|------------|

| | | |
|----------------------------------|----|------------------------|
| Total Liabilities & Fund Balance | \$ | <hr/> 233,445.58 <hr/> |
|----------------------------------|----|------------------------|

SEWER CAPITAL FUND
Income Statement
For the Eight Months Ending August 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|------------------|--------------------------------|-----------------------|--------------------------|-------------------------|------------------------|-----------------------------|
| REVENUES | | | | | | |
| 30/341/000 | INTEREST EARNED | \$ 7,000.00 | \$ 105.19 | \$ 2,027.50 | 28.96 | 4,972.50 |
| 30/391/000 | TRANSFERS FROM SEWER FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30/395/000 | TRANSFER FROM CAP RESERVE FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30/399/000 | TRANSFER FROM ESCROW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Revenues | <u>7,000.00</u> | <u>105.19</u> | <u>2,027.50</u> | 28.96 | <u>4,972.50</u> |
| EXPENDITURES | | | | | | |
| 30/429/700 | MISC | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |
| 30/429/720 | EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30/429/730 | VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30/429/750 | PLANT IMPROVEMENTS | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| 30/490/000 | TRANSFERS OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Expenditures | <u>21,000.00</u> | <u>0.00</u> | <u>0.00</u> | 0.00 | <u>21,000.00</u> |
| | Net Income/<Deficit> | <u>\$ (14,000.00)</u> | <u>\$ 105.19</u> | <u>\$ 2,027.50</u> | (14.48) | <u>(16,027.50)</u> |

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
August 31, 2021

ASSETS

Current Assets

| | | |
|----------------------------|---------------|------------|
| CASH - PLGIT PRIME | \$ 306,660.89 | |
| INVESTMENTS - EDWARD JONES | 539,560.14 | |
| | | |
| Total Current Assets | | 846,221.03 |

Property and Equipment

| | | |
|------------------------------|--|------|
| Total Property and Equipment | | 0.00 |
|------------------------------|--|------|

Other Assets

| | | |
|--------------------|--|------|
| Total Other Assets | | 0.00 |
|--------------------|--|------|

| | | |
|--------------|---------------|--|
| Total Assets | \$ 846,221.03 | |
|--------------|---------------|--|

LIABILITIES AND CAPITAL

Current Liabilities

| | | |
|---------------------------|--|------|
| Total Current Liabilities | | 0.00 |
|---------------------------|--|------|

Long-Term Liabilities

| | | |
|-----------------------------|--|------|
| Total Long-Term Liabilities | | 0.00 |
|-----------------------------|--|------|

| | | |
|-------------------|--|------|
| Total Liabilities | | 0.00 |
|-------------------|--|------|

Capital

| | | |
|---------------|---------------|------------|
| FUND BALANCE | \$ 844,193.53 | |
| Net Income | 2,027.50 | |
| | | |
| Total Capital | | 846,221.03 |

| | | |
|-----------------------------|---------------|--|
| Total Liabilities & Capital | \$ 846,221.03 | |
|-----------------------------|---------------|--|

MS4 FUND
INCOME STATEMENT
FOR THE EIGHT MONTHS ENDING AUGUST 31, 2021

| <u>Account #</u> | <u>Description</u> | <u>Budget</u> | <u>Current Month</u> | <u>Y-T-D Actual</u> | <u>% of Budget</u> | <u>Remaining Budget</u> |
|------------------|-----------------------|--------------------|----------------------|---------------------|------------------------|-----------------------------|
| REVENUES | | | | | | |
| 40/341/000 | INTEREST EARNED | \$ 1,000.00 | \$ 23.54 | 123.03 | 12.30 | 876.97 |
| 40/350/000 | MS4 FEES | 110,000.00 | 14,795.97 | 73,858.59 | 67.14 | 36,141.41 |
| 40/399/000 | TRANSFER FROM OTHER F | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL REVENUES | <u>111,000.00</u> | <u>14,819.51</u> | <u>73,981.62</u> | 66.65 | <u>37,018.38</u> |
| EXPENDITURES | | | | | | |
| 40/460/200 | ADMINISTRATION | 500.00 | 0.00 | 365.08 | 73.02 | 134.92 |
| 40/460/300 | MISCELLANEOUS | 2,500.00 | 0.00 | 500.00 | 20.00 | 2,000.00 |
| 40/460/310 | CONSORTIUM PAYMENT | 97,000.00 | 0.00 | 96,803.76 | 99.80 | 196.24 |
| 40/460/311 | CONSORTIUM ADMIN. CO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40/460/312 | ENGINEERING | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| 40/490/000 | TRANSFERS OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40/491/000 | DISCOUNTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL EXPENSES | <u>105,000.00</u> | <u>0.00</u> | <u>97,668.84</u> | 93.02 | <u>7,331.16</u> |
| | NET INCOME | <u>\$ 6,000.00</u> | <u>\$ 14,819.51</u> | <u>(23,687.22)</u> | (394.79) | <u>29,687.22</u> |

UNAUDITED

MS4 FUND
Balance Sheet
August 31, 2021

ASSETS

| | | |
|------------------------------|----|--------------------------|
| Current Assets | | |
| CASH - JBT CHECKING | \$ | 141,011.64 |
| CASH - PLGIT PRIME | | 100,220.86 |
| | | <u>241,232.50</u> |
| Total Current Assets | | 241,232.50 |
| Property and Equipment | | |
| | | <u>0.00</u> |
| Total Property and Equipment | | 0.00 |
| Other Assets | | |
| | | <u>0.00</u> |
| Total Other Assets | | 0.00 |
| Total Assets | \$ | <u><u>241,232.50</u></u> |

LIABILITIES AND CAPITAL

| | | |
|-----------------------------|----|--------------------------|
| Current Liabilities | | |
| MS4 FEES HELD IN ESCROW | \$ | 13,319.68 |
| | | <u>13,319.68</u> |
| Total Current Liabilities | | 13,319.68 |
| Long-Term Liabilities | | |
| | | <u>0.00</u> |
| Total Long-Term Liabilities | | 0.00 |
| Total Liabilities | | 13,319.68 |
| Capital | | |
| FUND BALANCE | | 251,600.04 |
| Net Income | | (23,687.22) |
| | | <u>227,912.82</u> |
| Total Capital | | 227,912.82 |
| Total Liabilities & Capital | \$ | <u><u>241,232.50</u></u> |

GENERAL FUND
Cash Disbursements Journal
For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Check # | Vendor ID | Name | Debit Amount | Credit Amou |
|---------|-----------|------------------------------|--|-------------|
| 18263 | YIS001 | YCG, INC. | 100.00 | 100.00 |
| 18264 | ANN001 | ANNVILLE TOWNSHIP AUTHORIT | 174.00 | 174.00 |
| 18265 | ATT001 | A T & T MOBILITY | 352.75 | 352.75 |
| 18266 | CDB001 | CAMPBELL DURRANT, P.C. | 676.50 | 676.50 |
| 18267 | COM008 | COMCAST | 107.87 | 107.87 |
| 18268 | COV001 | COVERALL SERVICE CO - HARRIS | 495.00 | 495.00 |
| 18269 | MET002 | MET- ED | 182.16 3,854.81 478.83 | 4,515.80 |
| 18270 | MEY001 | MEYER OIL COMPANY | 380.06 445.57 | 825.63 |
| 18271 | PA005 | PA MUNICIPAL HEALTH INSURAN | 24,908.51 | 24,908.51 |
| 18272 | PAO001 | PA ONE CALL SYSTEM INC | 31.39 10.35 | 41.74 |
| 18273 | PAW001 | PENNSYLVANIA AMERICAN WAT | 53.55 1,314.13 | 1,367.68 |
| 18274 | POW003 | POWER DMS, INC. | 284.36 | 284.36 |
| 18275 | SHEKA | KATHY J SHEFFY | 146.00 | 146.00 |
| 18276 | SPO001 | SSM GROUP, INC. | 3,065.00 1,169.75 1,960.00 1,565.00 | 7,759.75 |
| 18277 | STA005 | STATE WORKERS' INSURANCE FU | 775.00 | 775.00 |
| 18278 | SUS001 | SUSQUEHANNA MUNICIPAL TRUS | 7,772.94 | 7,772.94 |
| 18279 | TEL001 | TELESYSTEM | 466.24 | 466.24 |
| 18280 | UNI001 | UNION HOSE FIRE CO. | 73,000.00 | 73,000.00 |
| 18281 | ANN002 | ANNVILLE TOWNSHIP PAYROLL F | 29,422.02 | 29,422.02 |
| 18282 | CEN006 | CENTRAL PA TECHNOLOGIES | 762.00 | 762.00 |
| 18283 | GFL001 | GFL ENVIRONMENTAL | 12,300.00 185.75 | 12,485.75 |
| 18284 | GRE001 | GREATER LEB. REFUSE AUTHORI | 11,078.91 | |

GENERAL FUND
Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Check # | Vendor ID | Name | Debit Amount | Credit Amou |
|---------|-----------|------------------------------|---|-------------|
| | | | | 11,078.91 |
| 18285 | RAP001 | 911 RAPID RESPONSE | 44.95 8.00 311.96 1,300.00 | 1,664.91 |
| 18286 | REI001 | REILLY WOLFSON ATTORNEYS A | 2,718.00 | 2,718.00 |
| 18287 | WIT002 | WITMER PUBLIC SAFETY GROUP | 839.07 | 839.07 |
| 18288 | UGI001 | UGI | 24.96 | 24.96 |
| 18289 | MET002 | MET- ED | 50.27 30.37 55.94 142.93 25.10 62.63 44.03 46.80 35.28 30.14 | 523.49 |
| 18290 | CAN002 | CANON FINANCIAL SERVICES, IN | 297.00 | 297.00 |
| 18291 | CBY001 | CBY SYSTEMS INC | 35.00 | 35.00 |
| 18292 | CRY001 | CRYSTAL SPRINGS | 62.90 | 62.90 |
| 18293 | DEA001 | DEARBORN LIFE INSURANCE CO | 156.50 | 156.50 |
| 18294 | ENN001 | ENNIS FLINT, INC. | 6,789.99 | 6,789.99 |
| 18295 | HEN001 | HENISE TIRE SERVICE, INC. | 880.00 | 880.00 |
| 18296 | KRI001 | DANIEL B. KRIEG, INC. | 79.20 | 79.20 |
| 18297 | YIS001 | YCG, INC. | 170.00 | 170.00 |
| 18298 | ANN002 | ANNVILLE TOWNSHIP PAYROLL F | 32,242.54 | 32,242.54 |
| 18299 | ADV001 | ADVANCE AUTO PARTS | 160.08 | 160.08 |
| 18300 | AMA001 | AMAZON CAPITAL SERVICES | 27.28 69.90 454.16 8.89 | 560.23 |
| 18301 | BOY003 | CAL BOYER'S AUTO & MARINE | 12.54 | 12.54 |
| 18302 | LOW001 | LOWE'S COMPANIES, INC | 159.51 272.39 | 431.90 |
| 18303 | MIL001 | MILLER & BIXLER AUTO PARTS | 45.99 | |

GENERAL FUND
Cash Disbursements Journal
For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Check # | Vendor ID | Name | Debit Amount | Credit Amou |
|---------|-----------|--------------------------------|---------------------------|-------------|
| | | | | 45.99 |
| 18304 | PAR002 | PARTNERS MFG GROUP, INC. | 1,134.38 | 1,134.38 |
| 18305 | PET001 | PETTY CASH - GENERAL FUND | 69.10 | 69.10 |
| 18306 | PPC001 | PPC LUBRICANTS | 577.77 22.00 119.00 | 718.77 |
| 18307 | RAP001 | 911 RAPID RESPONSE | 1,300.00 | 1,300.00 |
| 18308 | UMB001 | UMBERGER'S OF FONTANA, INC. | 36.98 64.66 | 101.64 |
| 18309 | CAP004 | CAPITAL ONE | 64.32 | 64.32 |
| 18310 | WBM001 | W.B. MASON CO., INC. | 5.21 22.83 | 28.04 |
| 18311 | ZIM001 | ZIMMEY'S AUTOMOTIVE | 310.44 135.00 | 445.44 |
| 18312 | PRI001 | PRINCIPAL MUTUAL LIFE INS. CO. | 150.00 | 150.00 |
| Total | | | 229,224.44 | 229,224.44 |

SEWER FUND

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

| Check # | Vendor ID | Name | Debit Amount | Credit Amount |
|---------|-----------|------------------------------------|--|---------------|
| 14211 | AME005 | AMERIGREEN INC. | 5,186.22 | 5,186.22 |
| 14212 | ANN004 | ANNVILLE TWP PENNVEST ACCOUNT | 65,820.77 | 65,820.77 |
| 14213 | ATT001 | AT&T MOBILITY | 188.30 | 188.30 |
| 14214 | FIL001 | FILSON WATER, LLC | 192.00 | 192.00 |
| 14215 | MEY001 | MEYER OIL COMPANY | 415.38 | 415.38 |
| 14216 | PAM001 | PA MUNICIPAL HEALTH INSURANCE COOP | 20,435.67 | 20,435.67 |
| 14217 | PAW002 | P A W C | 227.96 | 227.96 |
| 14218 | SUS002 | SUSQUEHANNA MUNICIPAL TRUST | 5,181.96 | 5,181.96 |
| 14219 | TEL002 | TELESYSTEM | 186.40 | 186.40 |
| 14220 | ANN002 | ANNVILLE TOWNSHIP PAYROLL FUND | 11,478.27 | 11,478.27 |
| 14221 | PRE003 | PREMIUM POWER SERVICES LLC | 2,259.00 | 2,259.00 |
| 14222 | REI003 | REILLY WOLFSON ATTORNEYS AT LAW | 486.00 | 486.00 |
| 14223 | UGI001 | UGI UTILITIES, INC. | 27.64 | 27.64 |
| 14224 | DEA002 | DEARBORN LIFE INSURANCE CO | 65.00 | 65.00 |
| 14225 | EDW001 | EDWIN ELLIOT & CO., INC. | 1,545.00 | 1,545.00 |
| 14226 | HIR001 | HIRERIGHT, LLC | 35.28 | 35.28 |
| 14227 | MET001 | MET-ED | 6,467.56 | 6,467.56 |
| 14228 | MIN002 | MINCO | 2,377.00 | 2,377.00 |
| 14229 | SUB001 | SUBURBAN WATER TESTING LAB INC | 135.00 85.00 85.00 80.00 85.00 | 470.00 |
| 14230 | ANN002 | ANNVILLE TOWNSHIP PAYROLL FUND | 11,845.96 | 11,845.96 |
| 14231 | AMA001 | AMAZON CAPITAL SERVICES | 467.39 67.32 | 534.71 |
| 14232 | ANN001 | ANNVILLE TOWNSHIP GENERAL FUND | 43,329.42 | 43,329.42 |
| 14233 | ANN007 | ANNVILLE TOWNSHIP MS4 FUND | 14,795.97 | 14,795.97 |

SEWER FUND**Cash Disbursements Journal**

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

| Check # | Vendor ID | Name | Debit Amount | Credit Amount |
|--------------|-----------|-------------------------------|---|-------------------|
| 14234 | AZC001 | AUTOZONE | 36.18 | 36.18 |
| 14235 | BEA001 | BEARINGS, BELTS & CHAIN, INC. | 30.71 | 30.71 |
| 14236 | CAL001 | CAL-TECH SERVICE, INC. | 645.00 | 645.00 |
| 14237 | COR003 | CPE | 600.03 | 600.03 |
| 14238 | LOW001 | LOWE'S COMPANIES, INC. | 106.37 41.36 92.43 48.12 353.94 31.92 36.22 118.70 147.05 | 976.11 |
| 14239 | MAR003 | MARCO | 83.80 | 83.80 |
| 14240 | PPC001 | PPC LUBRICANTS CENTRAL | 577.76 | 577.76 |
| 14241 | TSC001 | TRACTOR SUPPLY CREDIT PLAN | 119.98 | 119.98 |
| Total | | | 196,621.04 | 196,621.04 |

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---------|---------|--------------------------|---|------------------|------------------|
| 8/30/21 | 1223 | 31/200/000 31/102/000 | Invoice: 12953 GEORGE STROHM INC. | 14,290.00 | 14,290.00 |
| | Total | | | <u>14,290.00</u> | <u>14,290.00</u> |

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|------|---------|------------|------------------|--------------|---------------|
|------|---------|------------|------------------|--------------|---------------|

This report contains no data.

SEWER CAPITAL FUND
Cash Disbursements Journal
For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Descriptio | Debit Amou | Credit Amou |
|------|---------|------------|-----------------|------------|-------------|
|------|---------|------------|-----------------|------------|-------------|

This report contains no data.

MS4 FUND

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Descriptio | Debit Amou | Credit Amou |
|------|---------|------------|-----------------|------------|-------------|
|------|---------|------------|-----------------|------------|-------------|

This report contains no data.

Permits Report

Month of August 2021

| | | |
|---|-------|-----------------|
| Plumbing Permits issued | _____ | _____ |
| Plumbing Licenses issued | _____ | _____ |
| Excavator Licenses issued | _____ | _____ |
| Total Curb/Sidewalk Permit Fees Collected | | _____ |
| Total Street Cut Permit Fees Collected | | <u>\$400.00</u> |
| Total Tapping Fees Collected | | _____ |

Tapping Fees

Zoning Permits

| | | | |
|--------|-----------------------------------|-----------------------|-------------------|
| #36-21 | Randy and Colleen Morgan | Other | Fence |
| #37-21 | Robin and Alice Mathias | Erect a New Structure | Detached garage |
| #38-21 | Michael Long and Melissa Grumbein | Add to a Structure | Uncovered Deck |
| #39-21 | Brian and Erica Pluck | Other | Remove shed; Shed |

Curb/Sidewalk Permits

Street-Cut Permits

| | | | |
|----------|--------------------|------------------------|-----------------|
| #2021-12 | UGI Utilities Inc. | 29 N. Lancaster Street | Repairs |
| #2021-13 | UGI Utilities Inc. | 4 S. Third Avenue | Cut-off service |

Burn Permit

Planning Commission (PC): Mr. Perrotto reported the PC met on August 9, 2021 and the draft minutes from that meeting were distributed to the Township Commissioners. The following items were then addressed:

LVC School of Nursing Building Preliminary/Final Land Development Plan Review and Approval Extension: Noting a letter was received from LVC's consultant, on behalf of LVC, granting an extension to the Township's review and approval period for the School of Nursing Building land development plan it submitted, **MOTION** by Mr. Perrotto, second by Mr. Embich to accept and approve the extension for the review and approval period for the preliminary/final land development plan submitted for the LVC School of Nursing Building, granting the Board of Commissioners until its December 7, 2021 meeting to make a decision on the plan. Motion carried unanimously.

Annville Free Library (AFL) Preliminary/Final Subdivision and Land Development Plan Review and Approval Extension: Noting a letter was received from the AFL granting an extension to the Township's review and approval period for the preliminary/final subdivision and land development plan it submitted, **MOTION** by Mr. Perrotto, second by Mr. Embich to accept and approve the extension for the review and approval period for the preliminary/final subdivision and land development plan submitted for the AFL by 60 days, granting the Board of Commissioners until December 9, 2021 to make a decision on the plan. Motion carried unanimously.

LVC School of Nursing Building Preliminary/Final Land Development Plan Requests for Relief: At the recommendation of the PC, **MOTION** by Mr. Perrotto, second by Mr. Embich to grant the following waivers from Chapter 22 and Chapter 23 of the Annville Township Code of Ordinances for the LVC School of Nursing preliminary/final land development plan:

- (1) Section 22-305, allowing for submission of a preliminary/final plan;
- (2) Sections 22-403.1 and 22-404.1, allowing for the use of a plan size other than 18 by 24 inches;
- (3) Section 22-404.1, allowing for plans to be drawn at a scale of 1-inch equals 60 feet for the existing conditions and a scale of 1-inch equals 30 feet for other proposed plans;
- (4) Section 22-510.1, not requiring curbing along Heisey Road, consistent with the current roadway conditions;
- (5) Section 23-314.1.D.3, allowing a stormwater basin bottom slope of 0% in accordance with the Pennsylvania Department of Environmental Protection's (DEP) Managed Release Concept; and
- (6) Section 23-314.3.B, allowing for 12-inch diameter ADS piping with slope anchors in lieu of 15-inch piping provided the cleanouts be replaced with inlets.

The motion was opened for discussion and, per a question from Vice President Lively regarding waiver request (6), Mr. Perrotto reported the Township Engineer was supportive of this waiver being granted. With no further comments or questions noted, the motion was voted on and carried unanimously.

AFL Preliminary/Final Subdivision and Land Development Plan Requests for Relief: At the recommendation of the PC, **MOTION** by Mr. Perrotto, second by Vice President Lively to grant the following waivers from Chapter 22 of the Annville Township Code of Ordinances for the AFL preliminary/final subdivision and land development plan:

- (1) Section 22-305, allowing for submission of a preliminary/final plan;
- (2) Sections 22-403.1 and 22-404.1, allowing for the use of a plan size other than 18 by 24 inches; and
- (3) Sections 22-510 and 22-511, not requiring curbs or sidewalks along East Cumberland Street.

Motion carried unanimously.

HARB: Mr. Embich reported the HARB meeting for August 2021 was cancelled.

Wage & Salary: Mr. Yingst reported the Wage & Salary Committee met on August 24, 2021 and the minutes from that meeting were presented, a copy of which is attached hereto and made a part of these minutes. These minutes were reviewed by the Board and the following items were then addressed:

Replacement of Employee's Birthday Holiday with Personal Day: At the recommendation of the Wage & Salary Committee, **MOTION** by Mr. Perrotto, second by Mr. Embich to (1) eliminate the Birthday Holiday and replace this with a second Personal Day for all full-time employees not covered by a collective bargaining agreement (CBA) effective January 1, 2022 and (2) revise the employee handbook accordingly. Motion carried unanimously.

Clarification of Deadline for Using Vacation Time: At the recommendation of the Wage & Salary Committee, **MOTION** by Mr. Embich, second by Vice President Lively to (1) clarify that the deadline for an employee to use earned vacation time before losing same if the balance exceeds 15 vacation days is the final day of the month in which the employee's anniversary date falls retroactive to January 1, 2021 and (2) revise the employee handbook accordingly. Motion carried unanimously.

Non-Uniformed Employee Performance Evaluations: Noting the Wage & Salary Committee approved the satisfactory employee performance evaluations for Cheryl Fischer, Karen Gerhart, and Nicholas Yingst of the Administrative Department; Michelle Enterline and James Grumbine of the Police Department; and Keith Heck, Christopher Koehler, Gary Kosh, Leslie Powell, Jason Shaak, and Joseph Viozzi of the Public Works Department, **MOTION** by Mr. Embich, second by Mr. Perrotto to concur with the Wage & Salary Committee's satisfactory employee performance reviews for the abovementioned employees. Motion carried unanimously.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reported on various MS4 matters. He noted the Lebanon County Stormwater Consortium (LCSC) held its annual meeting the prior month and shared an update on the investment limitations for LCSC funds as the Consortium had been created by an intergovernmental cooperation agreement. He also interacted with Mr. Wolfe on the contributions the Township had made thus far to the LCSC and how the Consortium's proposed projects upstream on the Quittapahilla Creek would provide benefits to a downstream community like Annville. Per a question from Mr. Perrotto, Mr. Yingst indicated he did not believe the LCSC intergovernmental agreement would be permit the Township to hold and earmark its annual contribution to the Consortium for the purposes of earning a higher rate of investment return.

**MINUTES OF THE ANNVILLE TOWNSHIP
WAGE & SALARY COMMITTEE
August 24, 2021**

A meeting of the Annville Township Wage & Salary Committee was held on August 24, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Barry Ludwig and, via telephone, Anthony Deaven, Henri Lively, and Rex Moore. Also in attendance was Nicholas T. Yingst, Annville Township Administrator. The meeting was called to order at 6:12 PM.

NON-UNIFORMED EMPLOYEE BENEFITS AND COST OF LIVING ADJUSTMENT:

Recommended Assumptions for Preparation of 2022 Draft Budget: The Committee reviewed non-uniformed employee benefits and cost of living adjustments from past years and shared their thoughts on same for the 2022 draft budget. **MOTION** by Mr. Deaven, second by Mr. Ludwig to recommend the 2022 draft budget be prepared assuming a 3% cost of living adjustment for non-uniformed employees and a contribution of 6% of the medical, dental, and/or vision insurance premium costs by employees who receive coverage for same, while noting these figures could change as the budget process moves along. Motion carried unanimously.

Replacement of Employee's Birthday Holiday with Personal Day: **MOTION** by Mr. Ludwig, second by Mr. Moore to recommend to the Board of Commissioners it eliminate the Employee's Birthday Holiday and replace this with a second Personal Day for all full-time non-uniformed employees effective January 1, 2022. Motion carried unanimously.

Clarification of Deadline for Using Vacation Time: **MOTION** by Mr. Ludwig, second by Mr. Lively to recommend to the Board of Commissioners it amend the employee handbook to clarify that the deadline for an employee to use earned vacation time before losing same if the balance exceeds fifteen (15) vacation days is the final day of the month in which the employee's anniversary date falls, retroactive to January 1, 2021. Motion carried unanimously. There was also general discussion if the Township should consider merging vacation time and sick time into a single "paid time off" category at some point in the future, but no action was taken on this.

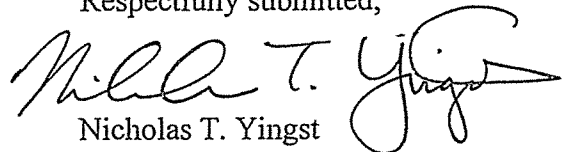
EMPLOYEE PERFORMANCE EVALUATIONS: Eleven satisfactory employee performance evaluations for the following employees were submitted to the Committee to review:

- Cheryl Fischer, Administrative Department – Billing Clerk
- Karen Gerhart, Administrative Department – Assistant Township Administrator
- Nicholas Yingst, Administrative Department – Township Administrator
- Michelle Enterline, Police Department – Administrative Assistant
- James Grumbine, Police Department – Administrative Assistant
- Keith Heck, Public Works Department – Laboratory Supervisor/Operator
- Christopher Koehler, Public Works Department – Operator
- Gary Kosh, Public Works Department – Laborer
- Leslie Powell, Public Works Department – Superintendent/Operator
- Jason Shaak, Public Works Department – Laborer
- Joseph Viozzi, Public Works Department – Operator

Following review and discussion by the Committee, **MOTION** by Mr. Moore, second by Mr. Lively to (1) approve the satisfactory annual employee performance evaluations for Cheryl Fischer, Karen Gerhart, and Nicholas Yingst of the Administrative Department; Michelle Enterline and James Grumbine of the Police Department; and Keith Heck, Christopher Koehler, Gary Kosh, Leslie Powell, Jason Shaak, and Joseph Viozzi of the Public Works Department as presented and (2) recommend the Board of Commissioners approve these eleven performance evaluations. Motion carried unanimously. There was also initial discussion about possible increases based on merit and responsibilities for certain employees.

ADJOURNMENT: There being no further business to come before the Committee, **MOTION** by Mr. Deaven, second by Mr. Ludwig to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 6:45 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nicholas T. Yingst", with a stylized flourish extending to the right.

Nicholas T. Yingst
Annville Township Administrator
and Secretary

Peg Califano, Mantis Innovation, arrived at the meeting at 7:33 PM.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich briefly discussed the GLRA expansion project and reported on its recent satisfactory inspection by DEP.

Fire Department: Mr. Lively reviewed the August 2021 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC), in particular noting the former's mention of further cooperation between the UHC and the Cleona Fire Company and their recent votes to merge into the framework of the UHC doing business as the Annville-Cleona Fire Department.

MOTION by Mr. Perrotto, second by Mr. Embich to approve the reports of the Special Committees as presented. Motion carried unanimously.

NEW BUSINESS:

Electricity Supply Contract for 2023 through 2026: With the consent of his colleagues, Vice President Lively deviated from the agenda to ask Mr. Yingst to introduce Ms. Califano. Mr. Yingst did so, reporting that Mantis Innovation, serving as the energy broker for the Township, received quotes from several electricity suppliers for when the Township's current electricity supply contract ends in mid-2023. Ms. Califano then shared a presentation on current market conditions and volatility as well as the quotes received and her recommendations regarding same. Namely, she recommended the Township enter into a contract with Constellation Energy, due to the quotes it submitted and its contract language providing better price security than those of other suppliers. Per a question from Vice President Lively, Ms. Califano indicated the Township's current contract with Constellation Energy for electricity supply began in 2019. Per a question from Mr. Lamoureux, Ms. Califano indicated that due to market volatility the quotes she provided would only be good through the next day. Per a question from Mr. Embich, Ms. Califano expressed her belief that Constellation Energy was an electricity generator. At the request of Mr. Perrotto, Ms. Califano worked through calculations regarding the estimated marginal cost difference under a contract with Constellation Energy at the quoted rates versus what the Township was paying at present for electricity supply. Per a question from Mr. Embich, Ms. Califano indicated that block purchasing by multiple municipalities for energy supply was possible, but often the challenge was contracts for those municipalities expiring at different times and the likelihood of then incurring significant early termination costs. Per a question from Mr. Lamoureux, Ms. Califano indicated that Mantis Innovation's corporate counsel reviewed all contracts. With no further comments or questions noted, **MOTION** by Mr. Perrotto, second by Mr. Embich to approve a contract through Mantis Innovation with Constellation Energy for electricity supply at a fixed rate of \$0.05861 for a 42 month period beginning in 2023. Motion carried unanimously and Ms. Califano thanked the Board for its time and left the meeting at 8:10 PM.

OLD BUSINESS:

Community Development Block Grant (CDBG): Mr. Yingst reported the notice to proceed for the West Church Street curb ramp upgrade project was currently expected to be issued on September 20, 2021 with construction to begin later that week.

Cable Franchise Renewal: Mr. Yingst reported he reviewed final edits to the proposed cable franchise renewal agreement with Attorney Winston from the Cohen Law Group and the latter would shortly begin negotiations with Comcast on this.

Welcome Sign: Mr. Yingst reported that he and Mr. Hoover had some initial conversations about possible locations for a welcome sign and the likely necessary steps for the project. Per a question from Mr. Schroeder, Mr. Yingst provided a brief review on the evolution of this idea and Mr. Schroeder then left the meeting at 8:10-PM.

LVC Financial Contribution Agreement: Mr. Perrotto reported the draft financial contribution agreement had been submitted to LVC for its review and comment the prior month. He also reported that he, President Moore, Mr. Yingst, LVC President James MacLaren, and LVC Vice President of Finance and Administration Shawn Curtin would be holding their quarterly meeting later in the week.

Hazard Mitigation Grant Program (HMGP) Property Leases: Noting that HMGP property lease applications had been received from and for the following, **MOTION** by Vice President Lively, second by Mr. Embich to authorize entering into the following HMGP property lease agreements, effective January 1, 2022, and contingent upon receiving from the lessees satisfactory proof they meet the insurance requirements of the lease agreement:

- (1) Fieldon and Sara Daubert for 106 South Weaber Street;
- (2) Diane Carroll for 1054 Willow Drive;
- (3) Matt Clements for 136 South King Street Rear; and
- (4) Craig Good for 315 and 351 South Lancaster Street.

Motion carried unanimously.

Connected Together Annville: Nothing to report this month.

Ordinance No. 678 - 2021 Omnibus: Mr. Yingst presented proposed Ordinance No. 678, amending Section 15-402 (Parking Prohibited at All Times in Certain Locations) and Section 15-411 (Handicapped Parking) of the Township Code of Ordinances. It was noted the proposed ordinance was properly advertised and could be considered for adoption. **MOTION** by Mr. Perrotto, second by Vice President Lively to adopt Ordinance No. 678, the 2021 omnibus ordinance, as presented. Motion carried unanimously and a copy of this ordinance is attached hereto and made a part of these minutes.

NEW BUSINESS (CONTINUED):

2022 Residential Rental License Fee: At the recommendation of Mr. Yingst, **MOTION** by Mr. Perrotto, second by Vice President Lively to (1) set the 2022 residential rental license fee at \$15 per rental unit for renewal rental licenses if received or postmarked by the December 31, 2021 deadline and for new rental licenses if received or postmarked within ten days after the issuance of the initial notification letter and (2) set the 2022 residential rental license fee at \$25 per rental unit for renewal rental licenses if received or postmarked after the December 31, 2021 deadline and for new rental licenses if received or postmarked more than ten days after the issuance of the initial notification letter. Motion carried unanimously.

ORDINANCE NO. 678

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA, AMENDING § 15-402 ("PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS") AND § 15-411 ("HANDICAPPED PARKING") OF PART 4, GENERAL PARKING REGULATIONS, OF CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF ANNVILLE TOWNSHIP.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Annville, Lebanon County, Pennsylvania, and it is hereby ordained and enacted as follows:

SECTION 1. The provisions of Chapter 15, Motor Vehicles and Traffic, of the Code of Ordinances of Annville Township, are amended as follows:

- (a) Section 15-402 ("Parking Prohibited at All Times in Certain Locations") is amended to include the following:

| <u>Street:</u> | <u>Side:</u> | <u>Between:</u> |
|-----------------------|--------------|---|
| South Chestnut Street | West | West Queen Street to Marshall Street |

- (b) Section 15-411 ("Handicapped Parking") is amended to include the following:

| <u>Street:</u> | <u>Number of Parking Spaces:</u> |
|--|----------------------------------|
| North King Street, east side of the street from a point 47 feet south of West Church Street to a point 168 feet north of West Lebanon Street | One space |

SECTION 2. All other provisions of Sections 15-402 and 15-411 of Chapter 15, Motor Vehicles and Traffic, of the Code of Ordinances of Annville Township remain in full force and effect.

SECTION 3. SEVERABILITY. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the Annville Township Board of Commissioners that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

SECTION 4. REPEALER. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective

September 7, 2021.


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SIGNATURE PAGE TO FOLLOW.

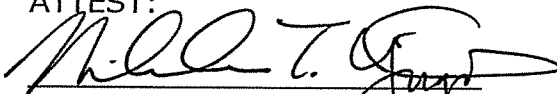
ORDAINED AND ENACTED this 7th day of September, 2021.

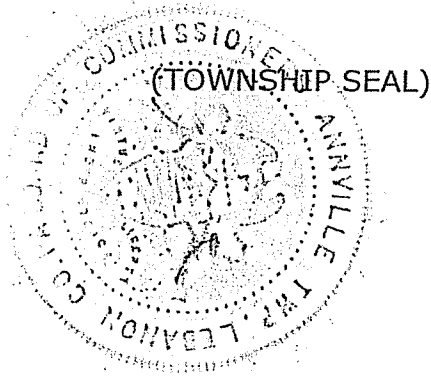
BY ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS

By: _____


Rex A. Moore, President

ATTEST:


Nicholas T. Yingst, Secretary



2022 Minimum Municipal Obligation (MMO) Certifications for Pension Plans: The Board reviewed the MMO certifications for the two Township pension plans for 2022 in accordance with Act 205 requirements. **MOTION** by Vice President Lively, second by Mr. Embich to approve the MMO certifications for the police pension plan and the non-uniformed employees pension plan as presented. Motion carried unanimously and copies of the MMO certifications are attached hereto and made a part of these minutes.

Authorize Budget Meeting: **MOTION** by Mr. Perrotto, second by Vice President Lively to authorize the advertisement of a Special Meeting on October 13, 2021 at 6 PM to prepare the 2022 budget and to consider any other business that might come before the Board. Motion carried unanimously.

Proposal to Revise Wireless Facilities Regulations: Mr. Yingst provided a proposal to the Commissioners from Cohen Law Group for revising the Township's wireless facilities regulations. He indicated Cohen Law Group was recommending changes due to (1) the expansion of 5G and (2) recent changes and clarifications in State and Federal law that require municipalities to take certain steps in order to have the ability to regulate the addition of wireless facilities. He noted the proposal was through the Township's membership in the Capital Region Council of Governments (CapCOG), further noting the costs for Cohen Law Group's services would be lower based on the number of other CapCOG members that participated. He also noted this issue was first brought to his attention by Mr. Perrotto, who then shared reports of concerns in other municipalities concerning the installation of 5G poles in rights-of-way. The Commissioners discussed the proposal at length and the possible benefits and challenges of revising the Township's present regulations and the ever-changing wireless environment. **MOTION** by Mr. Perrotto, second by Vice President Lively to approve the Cohen Law Group proposal for revising the Township's wireless facilities regulations, through its membership in CapCOG, to at a cost not to exceed \$6,000. Motion carried unanimously.

Lebanon County Agricultural Land Preservation Board (LCALPB) Appeal for 2022: Mr. Yingst reported an appeal letter was received from the LCALPB for 2022. **MOTION** by Mr. Moore, second by Mr. Embich to pledge \$100 to the LCALPB in 2022 and to direct the Township Office to return the pledge card to the LCALPB notifying it of this. Motion carried unanimously.

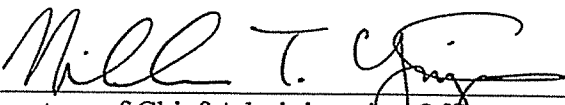
Purchase of Laptop and Desktop Computers: At the recommendation of Mr. Yingst, noting that \$5,000 had been budgeted for this expense in 2021, and per review of a proposal for same, **MOTION** by Mr. Embich, second by Mr. Perrotto to authorize the purchase of a new desktop computer for the Public Works Department and a new laptop with wireless keyboard and mouse and two new desktop computers for the Township Office at an estimated cost of \$7,554.38. Motion carried unanimously.

CORRESPONDENCE: Nothing to report this month.

PAY BILLS: **MOTION** by Mr. Perrotto, second by Mr. Embich to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

**ANNVILLE TOWNSHIP
POLICE RETIREMENT PLAN
WORKSHEET FOR 2022 MMO**

| | |
|--|-----------|
| 1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2021) | \$411,375 |
| 2. TOTAL NORMAL COST PERCENTAGE | 16.56% |
| 3. TOTAL NORMAL COST (Item 1 x Item 2) | \$68,124 |
| 4. TOTAL AMORTIZATION REQUIREMENT | \$47,183 |
| 5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience) | \$9,075 |
| 6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5) | \$124,382 |
| 7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1) | \$0 |
| 8. FUNDING ADJUSTMENT | \$0 |
| 9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8) | \$124,382 |



Signature of Chief Administrative Officer

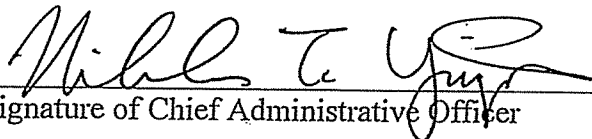
August 26, 2021

Date Certified to Governing Body

Note: The 2022 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2019.

ANNVILLE TOWNSHIP
NON-UNIFORMED EMPLOYEES PENSION PLAN
WORKSHEET FOR 2022 MMO

| | |
|--|-----------|
| 1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2021) | \$532,842 |
| 2. TOTAL NORMAL COST PERCENTAGE | 9.55% |
| 3. TOTAL NORMAL COST (Item 1 x Item 2) | \$50,886 |
| 4. TOTAL AMORTIZATION REQUIREMENT | \$20,657* |
| 5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience) | \$5,875 |
| 6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5) | \$77,418 |
| 7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1) | \$0 |
| 8. FUNDING ADJUSTMENT | \$0 |
| 9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8) | \$77,418 |



Signature of Chief Administrative Officer

August 26, 2021

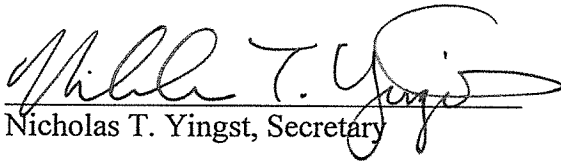
Date Certified to Governing Body


Note: The 2022 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2019.

* This amount differs from the amortization amount in the 1/1/2019 Actuarial Valuation Report due to the 1/1/2001 Benefit change, 1/1/2001 Assumption change, 1/1/2007 Experience gain/loss, 1/1/2009 Assumption change, and 1/1/2009 Experience (gain)/loss bases becoming fully amortized.

RECESS FOR EXECUTIVE SESSION: Vice President Lively called a recess for an Executive Session and the room was cleared of the public at 8:32 PM. The Regular Meeting was reconvened at 8:55 PM with the four Commissioners, Mr. Yingst, Chief Dugan, and Mr. Lamoureux in attendance.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Perrotto, second by Mr. Moore to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:56 PM.


Nicholas T. Yingst, Secretary


Rex A. Moore, President