

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS**  
**JUNE 1, 2021 REGULAR MONTHLY MEETING AGENDA**

Announced Visitors: Dr. Tim Brennan, Synergy Health Development, LLC  
Hugh Rooney, South Annsville Township  
Mike Thorley/Joshua Weaber, Chrisland Engineering

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Recognition of Visitors and Opportunity for Public Comment
  - A. Dr. Brennan/Mr. Thorley/Mr. Weaber – Synergy Health Development, LLC Preliminary/Final Subdivision and Land Development Plan
  - B. Mr. Rooney –Annsville-Cleona Recreation Association Court Upgrade
- IV. Approval of Minutes
- V. Reports of Standing Committees
  - A. Public Works
  - B. Public Safety
  - C. Property
  - D. Parks & Recreation
  - E. Finance
  - F. Permits
  - G. Annsville Activities
- VI. Reports of Special Committees
  - A. Executive Sessions
  - B. Planning Commission
  - C. Historic Architectural Review Board (HARB)
  - D. Wage & Salary
  - E. Municipal Separate Storm Sewer System (MS4)
  - F. Greater Lebanon Refuse Authority (GLRA)
  - G. Fire Department
- VII. Old Business
  - A. Community Development Block Grant (CDBG)
  - B. Cable Franchise Renewal
  - C. Welcome Sign
  - D. Lebanon Valley College Properties on Tax Rolls
  - E. Sale of Property on South Spruce Street
  - F. Hazard Mitigation Grant Program (HMGP) Property Leases
  - G. North Ulrich Street Storm Sewer System
- VIII. New Business
- IX. Correspondence
- X. Pay Bills
- XI. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP  
BOARD OF COMMISSIONERS  
June 1, 2021**

The June Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on June 1, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Karen A. Gerhart, Assistant Township Administrator and Assistant Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; Matt Woolson, East Maple Street; Dustin Ferrillo and Carissa Eby, South King Street; Larry and Tonya Mayes, South Annville Township; Vincent Krall, Student; Dean Wolfe, West Main Street; Bobbie Ginder, West Water Street; Michael Schroeder, South Annville Township; Hugh Rooney, South Annville Township; Mike Thorley, Chrisland Engineering; and Dr. Tim Brennan, Synergy Health Development, LLC.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:**  
President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

**Synergy Health Development, LLC Preliminary/Final Subdivision and Land Development Plan:** Mr. Thorley was recognized for comment and provided a brief overview of the Synergy Health Development, LLC preliminary/final subdivision and land development plan that was reviewed by the Planning Commission (PC) at its April and May meetings. He briefly described that the 742 and 744 East Main Street lots would be combined for the construction of a medical facility. Mr. Thorley discussed revisions that had been made to the plan based upon input from the PC meetings and Township Engineer and has been submitted for review.

**Requests for Relief:** At the recommendation of the PC, **MOTION** by Mr. Perrotto, second by Mr. Embich to grant the following waivers from Chapter 22 and Chapter 23 of the Annville Township Code of Ordinances for the Synergy Health Development, LLC preliminary/final subdivision and land development plan:

- (1) Section 22-305, allowing for submission of a preliminary/final plan; and
- (2) Section 23-314.3.C, allowing for 12-inch diameter storm sewer pipes.

Motion carried unanimously.

Mr. Hoover discussed the stormwater that flows behind the property and inquired whether they have addressed this in their plans. Mr. Thorley explained that their stormwater management plan is taking all of the stormwater from the property and adequately handling it with the use of infiltration beds. Due to the size of the parcel, they are limited to few options to address the stormwater. Mr. Perrotto concurred with Mr. Thorley, mentioning this was among the reasons that they returned to the PC with revisions and additional review.

**Plan Approval:** At the recommendation of the PC, **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the Synergy Health Development, LLC preliminary/final subdivision and land development plan contingent upon the satisfactory addressing of the comments in the Township Authority Engineer's plan review letter dated May 3, 2021 and the Township Engineer's plan

review letter dated May 10, 2021. Motion carried unanimously and Dr. Brennan and Mr. Thorley left the meeting at 7:06 PM.

**Annville-Cleona Recreation Association (ACRA) Court Upgrade:** Mr. Rooney was recognized for comment and provided an update on the status of funding commitments for the proposed court upgrade on ACRA property. In addition to the funding that was discussed previously by the Board of Commissioners, funding has been pledged for the project by UPMC, the Annville Youth League and Candoris. Mr. Rooney is confident that the rest of the funding will be secured and plans on moving forward with the project. Mr. Embich inquired if any improvements were planned for the adjacent macadam lot. Mr. Rooney explained that improvements to that lot are not within the scope of this project, however, a grant application had been made to AARP. If funding was made available via the AARP grant there might be a possibility to look into such improvements. **MOTION** by President Moore, second by Mr. Hoover to (1) authorize the Township Solicitor to amend the agreement to allow for public access to the court for a term of twenty years and forward it to the ACRA, (2) approve and authorize the execution of such agreement by the appropriate Township officials contingent upon its satisfactory review by the Township Solicitor, and (3) authorize the issuance of \$6,475 to the ACRA for the court upgrade project upon the completion of (1) and (2). Motion carried unanimously and Mr. Rooney left the meeting at 7:13 PM.

**APPROVAL OF MINUTES:** **MOTION** by Mr. Perrotto, second by Mr. Hoover to approve the minutes of the Regular Meeting held May 4, 2021 as presented. Motion carried unanimously.

**REPORTS OF STANDING COMMITTEES:**

**Public Works:** The Public Works Report for May 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

**Public Safety:** The Police Statistical Report for May 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes.

**Property:** The following item was addressed:

**Town Hall Furnace Replacement Project:** It was reported that the natural gas line is expected to be run to Town Hall within the next week, and the furnace is scheduled to be installed sometime during the summer.

**Parks & Recreation:** Nothing to report this month.

**Finance:** Mr. Embich reviewed the Financial Report for May 2021, highlighting the total income and expenses through the fifth month of the year. A copy of the report is attached hereto and made a part of these minutes.

**Permits:** The Permits Report for May 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

## **ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.**

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### **WORK DONE FOR MAY 2021**

- (1) **SWEEPING** Swept 10 hrs in Cleona and 10 hrs in Annville
- (2) **POTHoles** We did ¾ of the potholes in town. Will finish the rest in June.
- (3) **D/T FLOWERS** Planted flowers in the D/T flower beds and re-mulched them.
- (4) **T/H FUEL TANK** Tank has been removed. Once ground settles, Kresge will come back to top dress and seed.
- (5) **FENCE REPAIR** Finished repairing the fence for Mr. Horney at 200 S. Spruce St from tree that came down during storm.
- (6) **POLICE ASSIST** Helped the police securing the Public Works garage for a vehicle "impound". Ran the street sweeper to clean up the debris on the highway on 5/19/21

Respectfully submitted  
Les Powell

## TOTAL MAN HRS FOR MAY 2021

WORK PROJECTS	LP	CK	JS	JV	GK	KH	WORK HRS	
ASPHALT	6	6	6	6	6	0	30	
BOLLARDS	0	0	0	0	0	0	0	
BULK P/U	0	2	2	1	2		7	
CHIPPING/BRANCHP/U	0	0	0	0	0	0		
CHRISTMAS TREE	0	0	0	0	0	0		
D/T WORK	0	0	5	1	4	0	10	
DUMPSTERS	8	4.5	30	16.5	16.5	0	75.5	
EQUIP. MAINT	3	2	4.5	5.5	0	0	15	
GARBAGE	0	0	0	0	0	0		
GRASS CUTTING	0	12	7	0	7	0	26	
LEAVES	0	0	0	0	0	0		
LINE PAINTING	0	0	0	0	0	0		
MEM.DAY PAR.	0	0	0	0	0	0		
MISC	0	0	0	0	0	0		
MS4	0	0	0	0	0	0		
NNO	0	0	0	0	0	0		
OLD ANN DAY	0	0	0	0	0	0		
PAPER WORK	0	0	0	1	0	0	1	
PARK	0	2	2	2	0	0	6	
PARTS	0	0	0	0	0	0		
PLOWING	0	0	0	0	0	0		
POLICE	4	0	0	4	0	0	8	
S. METAL	0	0	0	0	0	0		
SALTING	0	0	0	0	0	0		
SIDEWALKS (SNOW)	0	0	0	0	0	0		
SIGN WORK	0	1	0	1	0	0	2	
ST. REPAIRS	0	0	0	0	0	0		
STORM DRAINS	0	0	3	0	3	0	6	
SWEEPING	4	0	0	4	0	0	8	
TOWN HALL	1	1	1	0	1	0	4	
WEEDS	0	4	0	4	2	0	10	
							208.5	TOTAL HRS FOR MAY
TOTAL MAN HRS	26	34.5	60.5	46	41.5	0		208.5
	170	199.5	258	180	82	0		889.5
								TOTAL HRS FOR YEAR



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**ANNVILLE TOWNSHIP  
POLICE  
MONTHLY REPORT  
MAY 2021**

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- CALLS FOR SERVICE 212
- ORDINANCE VIOLATIONS

- 1. CURFEW 1
- 2. DOG 2
- 3. DUMPING 2
- 4. FIREWORKS 1
- 5. PARKING 6
- 6. ORDINANCE OTHER 1

- CRIMINAL ARRESTS 03
  - ADULT 03
  - JUVENILE 00
- ASSEMBLY/DEMONSTRATION 1

ANNVILLE ACCIDENT LOCATIONS

1. 36 East Main Street
2. 934/422 (2x)
3. 741 East Main Street
4. 400 West Main Street
5. 626 East Main Street
6. W. Queen & S. Chestnut Streets

- TOTAL TRAFFIC CITATIONS 2
- TOTAL TRAFFIC WARNINGS 18
- TOTAL NON-TRAFFIC CITATIONS 01
- TOTAL VEHICLE ACCIDENTS 11
  - REPORTABLE 06
  - NON-REPORTABLE 05
  - HIT & RUN 00
- PARKING TICKETS ISSUED 20

SOUTH ANNVILLE LOCATIONS

1. SR 934 & Oak Street
2. 969 Horseshoe Pike
3. S. White Oak St. & Royal Road
4. 980 West Main Street

# Annville Township Police Department

## MONTHLY REPORT MAY 2021

Total Calls by Call Type From: 04/30/2021 - 05/28/2021

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	20
PARKING ENFORCEMENT	20
TRAFFIC ENFORCEMENT - WARNING	18
BACKGROUND INVESTIGATION	13
ASSIST OTHER POLICE	11
DRIVING COMPLAINT	10
CHECK ON WELL BEING	8
HARASSMENT	8
ACCIDENT, REPORTABLE	6
PARKING COMPLAINT	6
ACCIDENT, NON-REPORTABLE	5
JUVENILE COMPLAINT	5
NOISE COMPLAINT	5
ALARMS	4
CIVIL MATTER	4
DOMESTIC DISPUTE	3
PUBLIC DRUNKENNESS	3
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	3
SUSPICIOUS ACTIVITY	3
CHILD CUSTODY	2
CRIMINAL MISCHIEF	2
DOG COMPLAINT	2
DUMPING COMPLAINT	2
DUMPSTER	2
LOST & FOUND	2
MENTAL HEALTH	2
OPEN CONTAINER - ORDINANCE	2
SUBPOENA SERVICE	2
SUSPICIOUS VEHICLE	2
TRAFFIC ENFORCEMENT - CITATION	2
ASSAULT, SIMPLE	1
ASSEMBLY/DEMONSTRATION	1
ASSIST OTHER AGENCY	1
BACKGROUND CHECK - VENDOR	1
BAD CHECKS	1
BURGLARY	1
BURNING PERMIT	1
CURFEW - ORDINANCE	1
DISABLED VEHICLE	1
DRUG INFORMATION	1
EXTRA PATROL REQUEST	1
FIGHTING	1
FIRE CALL	1
FIREWORKS COMPLAINT	1

LANDLORD/TENANT ISSUE	1
LOST OR MISSING ITEM	1
MEGAN'S LAW NOTIFICATION	1
MISCELLANEOUS	1
MISSING PERSON	1
NOISE ORDINANCE	1
ORDINANCE - OTHER VIOLATIONS	1
PARKING- GENERAL INFO	1
PFA ORDER VIOLATION	1
PFA ORDER	1
POLICE INFORMATION	1
RECOVERED PROPERTY	1
REPOSSESSION	1
SCAM - PHONE - MAIL ETC	1
SUSPICIOUS PERSON	1
TRAFFIC COMPLAINT	1
TRAFFIC HAZARD	1
TRESPASS LETTERS	1
UNAUTHORIZED USE OF MOTOR VEHICLE	1
WARRANT	1
WEAPONS OFFENSES	1

**Total Calls: 212**



ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
<b>REVENUES</b>						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 943,452.00	\$ 460,386.76	\$ 836,638.85	88.68	106,813.15
01/301/400	R/E TAXES - DELINQUENT	26,000.00	5,415.49	11,727.94	45.11	14,272.06
	Subtotal	969,452.00	465,802.25	848,366.79	87.51	121,085.21
01/310/100	REALTY TRANSFER TAX	53,000.00	5,055.82	21,069.02	39.75	31,930.98
01/310/210	EARNED INCOME TAX - CURREN	383,000.00	64,008.13	193,310.08	50.47	189,689.92
01/310/220	EARNED INCOME TAX - PRIOR YR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	102,000.00	19,164.79	46,001.76	45.10	55,998.24
	Total Taxes	1,507,902.00	554,030.99	1,108,747.65	73.53	399,154.35
<u>Licenses &amp; Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	50.00	50.00	50.00
01/320/700	LICENSE - RESIDENTIAL RENTAL	8,700.00	40.00	3,130.00	35.98	5,570.00
01/320/800	LICENSE - CABLE TV FRANCHISE	37,000.00	9,183.92	18,250.01	49.32	18,749.99
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	0.00	0.00	150.00
01/320/820	LICENSE - STREET ENCROACHME	8,000.00	200.00	1,800.00	22.50	6,200.00
01/320/900	LICENSE - PLUMBING/EXCAVATO	1,000.00	25.00	425.00	42.50	575.00
	Subtotal	54,975.00	9,448.92	23,655.01	43.03	31,319.99
<u>Fines &amp; Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	0.00	0.00	0.00	2,000.00
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	837.48	4,369.17	21.85	15,630.83
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	485.00	860.00	21.50	3,140.00
01/330/150	FINES - CO. CLERK OF CRTS/PROB	8,000.00	1,181.09	3,940.39	49.25	4,059.61
	Subtotal	34,000.00	2,503.57	9,169.56	26.97	24,830.44
<u>Interest &amp; Rent</u>						
01/340/000	INTEREST	3,300.00	71.39	280.89	8.51	3,019.11
	Subtotal	3,300.00	71.39	280.89	8.51	3,019.11
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRANT)	132,219.00	0.00	4,767.00	3.61	127,452.00
	Subtotal	132,219.00	0.00	4,767.00	3.61	127,452.00
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP. FE	300.00	0.00	610.00	203.33	(310.00)
	Subtotal	300.00	0.00	610.00	203.33	(310.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	44,215.38	133,780.94	33.53	265,219.06
	Subtotal	399,000.00	44,215.38	133,780.94	33.53	265,219.06
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,500.00	0.00	1,030.00	18.73	4,470.00
01/381/500	DONATIONS	34,300.00	0.00	15,000.00	43.73	19,300.00
01/383/000	SALE OF ASSETS	0.00	0.00	6,600.00	0.00	(6,600.00)
01/384/000	CONTRACTED SERVICES INCOME	62,000.00	1,773.04	30,208.04	48.72	31,791.96

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/391/000	REFUND PRIOR YR EXPEND	27,000.00	25,302.78	41,440.27	153.48	(14,440.27)
		128,800.00	27,075.82	94,278.31	73.20	34,521.69
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,260,496.00	\$ 637,346.07	\$ 1,375,289.36	60.84	885,206.64

EXPENDITURES

**General Government**

**Administration**

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 2,343.75	\$ 4,687.50	50.00	4,687.50
01/400/120	SALARIES & WAGES - TWP. OFFIC	70,908.00	5,464.21	26,182.85	36.93	44,725.15
01/400/200	MATERIALS & SUPPLIES	5,600.00	150.48	1,798.20	32.11	3,801.80
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	229.90	8.51	2,470.10
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	246.35	2,834.41	49.73	2,865.59
01/400/310	LEGAL/AUDIT SERVICES	49,500.00	3,474.22	18,080.22	36.53	31,419.78
01/400/320	TELEPHONE	3,610.00	72.94	1,614.21	44.71	1,995.79
01/400/340	ADVERTISING & PRINTING	6,650.00	0.00	1,783.10	26.81	4,866.90
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	155,543.00	11,751.95	57,210.39	36.78	98,332.61

**Treasurer / Tax Collector**

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	468.00	20.80	1,782.00

**Municipal Building**

01/409/145	CONTRACTED CUSTODIAL SERVI	5,970.00	495.00	2,475.00	41.46	3,495.00
01/409/200	MATERIALS & SUPPLIES	600.00	0.00	223.54	37.26	376.46
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	520.78	3,187.88	25.10	9,512.12
01/409/370	REPAIRS & MAINTENANCE - BLD	2,300.00	92.28	357.49	15.54	1,942.51
01/409/740	CAPITAL EXPEND	10,000.00	0.00	0.00	0.00	10,000.00

Subtotal	31,570.00	1,108.06	6,243.91	19.78	25,326.09
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Total General Government	189,363.00	12,860.01	63,922.30	33.76	125,440.70
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**Public Safety**

**Police**

01/410/130	SALARIES - POLICE	563,384.00	39,662.17	207,308.50	36.80	356,075.50
01/410/145	CONTRACTED CROSSING GUARD	10,796.00	(704.76)	2,234.26	20.70	8,561.74
01/410/200	MATERIALS & SUPPLIES	7,000.00	1,526.50	4,598.57	65.69	2,401.43
01/410/202	UNIFORM SUPPLIES & REPLACE	9,000.00	61.99	2,628.43	29.20	6,371.57
01/410/300	DUES, MEMBERSHIPS, MISC.	12,845.00	2,317.28	10,185.28	79.29	2,659.72
01/410/301	CONFERENCES, MTGS & MILEAG	3,000.00	485.00	2,072.00	69.07	928.00
01/410/310	POLICE LEGAL	18,000.00	902.00	5,248.68	29.16	12,751.32
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	220.90	3,298.08	35.52	5,986.92
01/410/330	VEHICLE FUEL	7,200.00	483.61	1,481.01	20.57	5,718.99
01/410/331	VEHICLE REPAIR & MAINTENAN	5,400.00	371.51	1,309.16	24.24	4,090.84
01/410/452	IT SUPPORT	17,795.00	107.87	4,202.84	23.62	13,592.16
01/410/460	TRAFFIC SIGNALS	600.00	46.36	240.82	40.14	359.18
01/410/740	CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	15,000.00

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
Subtotal		679,305.00	45,480.43	244,807.63	36.04	434,497.37
<b><u>Fire</u></b>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,314.13	6,373.49	36.42	11,126.51
01/411/500	DONATION - VOLUNTEER FIRE C	78,000.00	0.00	0.00	0.00	78,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	0.00	0.00	22,000.00
Subtotal		117,500.00	1,314.13	6,373.49	5.42	111,126.51
<b><u>Ambulance</u></b>						
01/412/000	EMERGENCY MEDICAL SERVICES	20,000.00	0.00	5,000.00	25.00	15,000.00
Subtotal		20,000.00	0.00	5,000.00	25.00	15,000.00
<b><u>Zoning</u></b>						
01/414/000	ZONING HEARING BOARD	1,400.00	0.00	100.00	7.14	1,300.00
01/414/100	H A R B EXPENSES	1,300.00	0.00	5.90	0.45	1,294.10
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
Subtotal		3,900.00	0.00	105.90	2.72	3,794.10
01/415/000	EMERGENCY MANAGEMENT AGE	3,400.00	0.00	0.00	0.00	3,400.00
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	167.28	713.59	23.79	2,286.41
Total Public Safety		827,105.00	46,961.84	257,000.61	31.07	570,104.39
<b><u>Health &amp; Sanitation</u></b>						
01/427/300	MISCELLANEOUS EXPENSE	43,000.00	5,137.99	12,487.89	29.04	30,512.11
01/427/450	REFUSE COLLECTION CONTRACT	74,640.00	6,150.00	24,600.00	32.96	50,040.00
01/427/451	RECYCLING COLLECTION CONTR	77,640.00	6,150.00	24,600.00	31.68	53,040.00
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	6,586.56	24,685.26	32.91	50,314.74
Total Health & Sanitation		270,280.00	24,024.55	86,373.15	31.96	183,906.85
<b><u>Highway</u></b>						
01/430/100	SALARIES & WAGES - HIGHWAY	93,710.00	8,875.75	35,187.72	37.55	58,522.28
01/430/200	MATERIALS & SUPPLIES	2,800.00	0.00	139.60	4.99	2,660.40
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	5,070.62	6,135.04	219.11	(3,335.04)
01/430/310	ENGINEERING SERVICES	50,000.00	(975.88)	14,525.26	29.05	35,474.74
01/430/320	TELEPHONE, RADIO & PAGER	900.00	59.55	296.64	32.96	603.36
01/430/330	VEHICLE OPERATING EXP. - FUEL	7,500.00	478.33	1,517.39	20.23	5,982.61
01/430/331	VEHICLE - OPERATING EXPENSE	2,000.00	0.00	364.14	18.21	1,635.86
01/430/740	CAPITAL OUTLAY	4,000.00	0.00	3,886.00	97.15	114.00
01/434/000	STREETLIGHTING	2,000.00	0.00	0.00	0.00	2,000.00
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	0.00	0.00	0.00	7,800.00
01/438/000	REP. & MAINT. - STREETS	1,500.00	0.00	0.00	0.00	1,500.00
Total Highway		175,010.00	13,508.37	62,051.79	35.46	112,958.21
<b><u>Miscellaneous</u></b>						
01/454/000	PARKS & RECREATION	1,600.00	0.00	799.32	49.96	800.68
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	22,500.00	0.00	0.00	0.00	22,500.00
01/466/000	DOWNTOWN AREA	5,500.00	168.40	537.23	9.77	4,962.77
01/471/350	LEASE RENTAL-PRINCIPAL	36,000.00	18,000.00	18,000.00	50.00	18,000.00
01/472/350	LEASE RENTAL-INTEREST	30,870.00	6,742.46	6,742.46	21.84	24,127.54
01/480/000	EMPL. BENEFITS & PAYROLL TA	503,414.00	28,124.72	146,609.29	29.12	356,804.71

UNAUDITED

ANNVILLE TOWNSHIP  
GENERAL FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/486/000	INSURANCE	116,442.00	775.00	75,843.23	65.13	40,598.77
01/490/000	TRANSFER TO OTHER FUND	76,412.00	0.00	0.00	0.00	76,412.00
	Total Miscellaneous	<u>798,738.00</u>	<u>53,810.58</u>	<u>248,531.53</u>	31.12	<u>550,206.47</u>
	Total Expenditures	\$ <u>2,260,496.00</u>	\$ <u>151,165.35</u>	\$ <u>717,879.38</u>	31.76	<u>1,542,616.62</u>
	Net Income/<Deficit>	\$ <u>0.00</u>	\$ <u>486,180.72</u>	\$ <u>657,409.98</u>	0.00	<u>(657,409.98)</u>

UNAUDITED

GENERAL FUND  
Balance Sheet  
May 31, 2021  
ASSETS

Current Assets		
CASH - JBT CHECKING	\$	1,088,043.99
CASH - RECREATION DEPOSIT		14,608.65
CASH - PLGIT PRIME		199,006.65
DAEWOO & YEAGER FIRE ESCROW		67,204.80
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,010.61
ACCOUNTS RECEIVABLE		39,972.83
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)
		<hr/>
Total Current Assets		1,405,547.53
Property and Equipment		
		<hr/>
Total Property and Equipment		0.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>1,405,547.53</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5.00
GRANT - DISTRICT ATTY		478.59
RECREATION DEPOSIT HELD		14,608.65
DAEWOO AND YEAGER FIRE ESCROW		67,204.80
		<hr/>
Total Current Liabilities		82,297.04
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		82,297.04
Capital		
FUND BALANCE		665,840.51
Net Income		657,409.98
		<hr/>
Total Capital		1,323,250.49
		<hr/>
Total Liabilities & Capital	\$	<u><u>1,405,547.53</u></u>

SEWER FUND  
Income Statement  
For the Five Months Ending May 31, 2021  
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
<b>REVENUES</b>						
08/340/000	INTEREST EARNED	\$ 4,000.00	\$ 67.19	\$ 358.25	8.96	3,641.75
08/360/000	SEWER RENTALS	1,596,000.00	181,757.97	560,942.14	35.15	1,035,057.86
08/361/000	SEWER RENTALS - EXTERNAL	20,800.00	3,622.72	12,307.50	59.17	8,492.50
08/370/000	TAPPING FEES	0.00	4,200.00	4,200.00	0.00	(4,200.00)
08/380/000	ADMINISTRATIVE FEES	0.00	(20.00)	163.65	0.00	(163.65)
08/381/000	MANAGEMENT FEES - EXTERNAL	925.00	180.92	571.04	61.73	353.96
08/383/000	TREATMENT FEES	231,000.00	45,309.81	167,243.67	72.40	63,756.33
08/384/000	CAPACITY RESERVE FEES	20,820.00	0.00	5,204.88	25.00	15,615.12
08/385/000	MAINTENANCE CONTRACT FEES	32,000.00	0.00	8,070.00	25.22	23,930.00
08/395/000	REFUND OF PRIOR YEAR EXPENDI	18,000.00	16,901.85	16,901.85	93.90	1,098.15
Total Revenues		1,923,545.00	252,020.46	775,962.98	40.34	1,147,582.02
<b>EXPENDITURES</b>						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	72,441.00	5,572.18	26,678.52	36.83	45,762.48
08/400/200	MATERIALS & SUPPLIES	7,450.00	199.60	2,248.06	30.18	5,201.94
08/400/300	MISCELLANEOUS	10,100.00	0.00	2,420.00	23.96	7,680.00
08/400/310	LEGAL SERVICES	7,000.00	378.00	2,313.00	33.04	4,687.00
08/400/311	AUDIT SERVICES	5,500.00	0.00	2,750.00	50.00	2,750.00
Total Administration		102,491.00	6,149.78	36,409.58	35.52	66,081.42
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIONS	245,608.00	16,354.90	85,457.65	34.79	160,150.35
08/429/200	MATERIALS & SUPPLIES	6,000.00	92.48	647.60	10.79	5,352.40
08/429/210	CHEMICALS - CHLORINE	2,000.00	0.00	750.00	37.50	1,250.00
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	0.00	3,651.33	18.26	16,348.67
08/429/221	CHEMICALS	15,000.00	0.00	0.00	0.00	15,000.00
08/429/230	LABORATORY SUPPLIES & EQUIP	10,000.00	686.15	3,323.50	33.24	6,676.50
08/429/240	LIME & POLYMER	40,550.00	10,005.00	26,036.00	64.21	14,514.00
08/429/300	MISCELLANEOUS	6,400.00	506.16	2,921.41	45.65	3,478.59
08/429/301	TRAINING, CONFERENCES AND D	2,000.00	0.00	555.00	27.75	1,445.00
08/429/310	ENGINEERING SERVICES	15,500.00	0.00	3,775.76	24.36	11,724.24
08/429/311	LABORATORY TESTING SERVICES	13,000.00	580.00	4,473.00	34.41	8,527.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	376.14	1,871.69	41.59	2,628.31
08/429/330	VEHICLE - FUEL	8,000.00	375.73	1,663.85	20.80	6,336.15
08/429/331	VEHICLE - OPERATING EXPENSE	7,500.00	565.95	1,676.01	22.35	5,823.99
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WAT	113,600.00	8,803.26	48,700.61	42.87	64,899.39
08/429/370	PLANT - REPAIR & MAINTENANCE	92,500.00	7,912.92	34,831.77	37.66	57,668.23
08/429/450	SEWERS - REPAIR & MAINTENAN	15,000.00	0.00	141.91	0.95	14,858.09
Total Sewage Treatment		618,158.00	46,258.69	220,477.09	35.67	397,680.91
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	640,437.00	117,225.11	318,603.92	49.75	321,833.08
08/472/000	DEBT SERVICE - INTEREST	203,047.00	41,373.89	103,278.16	50.86	99,768.84
Total Debt Service		843,484.00	158,599.00	421,882.08	50.02	421,601.92
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TAX	306,433.00	21,086.06	106,866.60	34.87	199,566.40
08/486/000	INSURANCE	47,728.00	0.00	25,053.96	52.49	22,674.04
Total Miscellaneous		354,161.00	21,086.06	131,920.56	37.25	222,240.44
<u>Transfers to Other Funds</u>						
08/491/000	REFUND PRIOR YEAR REVENUE	0.00	0.00	(1,506.00)	0.00	1,506.00
Total Transfers		0.00	0.00	(1,506.00)	0.00	1,506.00
Total Expenditures		1,918,294.00	232,093.53	809,183.31	42.18	1,109,110.69

UNAUDITED

SEWER FUND  
Income Statement  
For the Five Months Ending May 31, 2021  
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
08/491/000	Net Income/<Deficit>	\$ 5,251.00	\$ 19,926.93	\$ (33,220.33)	(632.65)	38,471.33

SEWER FUND  
Balance Sheet  
May 31, 2021

**ASSETS**

**Current Assets**

CASH - JBT CHECKING	\$ 912,612.86
CASH - PLGIT PRIME	89,935.30
BLAIRCO / MARTY'S MUSIC ESCROW	12,688.35
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ACCOUNTS RECEIVABLE	18,526.60

Total Current Assets		1,033,888.11
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**Property and Equipment**

LAND	263,036.60
BUILDINGS	16,821,371.86
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,673,614.00)
MACHINERY & EQUIPMENT	716,758.11
MACH. & EQUIP. - ACCUM. DEPREC	(625,561.62)

Total Property and Equipment		12,733,057.93
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**Other Assets**

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	4,778.00

Total Assets	\$	13,771,724.04
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**LIABILITIES AND RETAINED EARNINGS**

**Current Liabilities**

ACCOUNTS PAYABLE	\$ (36.58)
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Total Current Liabilities		(36.58)
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**Long Term Liability**

BLAIRCO / MARTY'S MUSIC ESCROW	12,688.35
NET PENSION LIABILITY	34,242.00
DEFERRED INFLOWS OF RESOURCES	74,016.00

Total Liabilities		120,909.77
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**Retained Earnings**

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	13,891,011.29
Net Income	(33,220.33)

Total Retained Earnings		13,650,814.27
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Total Liabilities & Retained Earnings	\$	13,771,724.04
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CAPITAL RESERVE FUND -NEW  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	REVENUES					
31/341/000	INTEREST EARNED	\$ 2,000.00	\$ 57.64	\$ 230.51	11.53	1,769.49
31/392/300	TRANSFER FROM GENERAL FUND	91,412.00	0.00	0.00	0.00	91,412.00
	Total Revenues	93,412.00	57.64	230.51	0.25	93,181.49
	EXPENDITURES					
	TOWN HALL IMPROVEMENTS	59,000.00	2,900.00	2,900.00	4.92	56,100.00
31/409/745	POLICE	47,355.00	0.00	0.00	0.00	47,355.00
31/410/740	PAVING & SEALING PARKING LOTS	15,000.00	0.00	0.00	0.00	15,000.00
31/445/000	WELCOME SIGN	7,500.00	0.00	0.00	0.00	7,500.00
31/457/100						
	Total Expenses	128,855.00	2,900.00	2,900.00	2.25	125,955.00
	<u>Transfers to Other Funds</u>					
	Total Transfers	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	128,855.00	2,900.00	2,900.00	2.25	125,955.00
	Net Income/<Deficit>	\$ (35,443.00)	\$ (2,842.36)	\$ (2,669.49)	7.53	(32,773.51)

UNAUDITED

CAPITAL RESERVE FUND -NEW  
Balance Sheet  
May 31, 2021

**ASSETS**

**Current Assets**

NORTHWEST SAVINGS BANK	\$ 698,397.91	
	<hr/>	
Total Current Assets		698,397.91

**Other Assets**

Total Other Assets		<hr/> 0.00
Total Assets	\$	<hr/> <hr/> 698,397.91

**LIABILITIES AND FUND BALANCE**

**Current Liabilities**

Total Current Liabilities		<hr/> 0.00
Total Liabilities		<hr/> 0.00

**Fund Balance**

FUND BALANCE	\$ 701,067.40	
Net Income	<hr/> (2,669.49)	
Total Fund Balance		<hr/> 698,397.91
Total Liabilities & Fund Balance	\$	<hr/> <hr/> 698,397.91

MOTOR LICENSE FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 1,000.00	\$ 4.81	\$ 22.36	2.24	977.64
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	115,000.00	0.00	120,309.78	104.62	(5,309.78)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	0.00	2,323.83	77.46	676.17
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	Total Revenues	119,000.00	4.81	122,655.97	103.07	(3,655.97)
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	1,629.95	20.37	6,370.05
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,500.00	0.00	0.00	0.00	4,500.00
35/434/000	STREET LIGHTING	60,000.00	0.00	13,647.71	22.75	46,352.29
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,500.00	0.00	1,523.33	20.31	5,976.67
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	143.22	0.65	21,856.78
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	21,000.00	0.00	0.00	0.00	21,000.00
	Total Maintenance	123,000.00	0.00	16,944.21	13.78	106,055.79
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDIN	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	Total Construction	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	123,000.00	0.00	16,944.21	13.78	106,055.79
	Net Income/<Deficit>	\$ (4,000.00)	\$ 4.81	\$ 105,711.76	(2,642.79)	(109,711.7

UNAUDITED

MOTOR LICENSE FUND  
Balance Sheet  
May 31, 2021

**ASSETS**

**Current Assets**

CASH - PLGIT	\$	155,400.83
CASH - PLGIT PRIME		96,972.57
		<hr/>

Total Current Assets		252,373.40
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Total Assets	\$	<hr/> 252,373.40 <hr/>
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**LIABILITIES AND FUND BALANCE**

**Current Liabilities**

Total Current Liabilities		<hr/> 0.00
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Total Liabilities		0.00
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**Fund Balance**

FUND BALANCE	\$	146,661.64
Net Income		105,711.76
		<hr/>

Total Fund Balance		<hr/> 252,373.40
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Total Liabilities & Fund Balance	\$	<hr/> 252,373.40 <hr/>
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SEWER CAPITAL FUND  
Income Statement  
For the Five Months Ending May 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 7,000.00	\$ (88.36)	\$ 2,196.32	31.38	4,803.68
30/391/000	TRANSFERS FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00
30/395/000	TRANSFER FROM CAP RESERVE FUND	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>7,000.00</u>	<u>(88.36)</u>	<u>2,196.32</u>	31.38	<u>4,803.68</u>
EXPENDITURES						
30/429/700	MISC	6,000.00	0.00	0.00	0.00	6,000.00
30/429/720	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	0.00	0.00	0.00	15,000.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>21,000.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>21,000.00</u>
	Net Income/<Deficit>	<u>\$ (14,000.00)</u>	<u>\$ (88.36)</u>	<u>\$ 2,196.32</u>	(15.69)	<u>(16,196.32)</u>

UNAUDITED

SEWER CAPITAL FUND  
Balance Sheet  
May 31, 2021

**ASSETS**

**Current Assets**

CASH - PLGIT PRIME	\$	306,629.24	
INVESTMENTS - EDWARD JONES		539,760.61	
Total Current Assets			846,389.85

**Property and Equipment**

Total Property and Equipment			0.00
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**Other Assets**

Total Other Assets			0.00
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Total Assets		\$	846,389.85
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**LIABILITIES AND CAPITAL**

**Current Liabilities**

Total Current Liabilities			0.00
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**Long-Term Liabilities**

Total Long-Term Liabilities			0.00
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Total Liabilities			0.00
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**Capital**

FUND BALANCE	\$	844,193.53	
Net Income		2,196.32	
Total Capital			846,389.85
Total Liabilities & Capital		\$	846,389.85

MS4 FUND  
INCOME STATEMENT  
FOR THE FIVE MONTHS ENDING MAY 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 1,000.00	\$ 17.89	57.62	5.76	942.38
40/350/000	MS4 FEES	110,000.00	15,060.74	43,595.22	39.63	66,404.78
40/399/000	TRANSFER FROM OTHER F	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>111,000.00</u>	<u>15,078.63</u>	<u>43,652.84</u>	39.33	<u>67,347.16</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	238.08	47.62	261.92
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. CO	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	0.00	0.00	0.00	5,000.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>0.00</u>	<u>97,041.84</u>	92.42	<u>7,958.16</u>
	NET INCOME	<u>\$ 6,000.00</u>	<u>\$ 15,078.63</u>	<u>(53,389.00)</u>	(889.82)	<u>59,389.00</u>

UNAUDITED

MS4 FUND  
Balance Sheet  
May 31, 2021

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	111,320.20
CASH - PLGIT PRIME		100,210.52
		<hr/>
Total Current Assets		211,530.72
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>211,530.72</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	13,319.68
		<hr/>
Total Current Liabilities		13,319.68
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		13,319.68
Capital		
FUND BALANCE		251,600.04
Net Income		(53,389.00)
		<hr/>
Total Capital		198,211.04
		<hr/>
Total Liabilities & Capital	\$	<u><u>211,530.72</u></u>



GENERAL FUND  
Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18120	ANN002	ANNVILLE TOWNSHIP PAYROLL F	29,690.05	29,690.05
18121	ANN001	ANNVILLE TOWNSHIP AUTHORIT	174.00	174.00
18122	ATT001	A T & T MOBILITY	353.39	353.39
18123	CDB001	CAMPBELL DURRANT, P.C.	902.00	902.00
18124	COM008	COMCAST	107.87	107.87
18125	COV001	COVERALL SERVICE CO - HARRIS	495.00	495.00
18126	CRI001	CRIMEWATCH TECHNOLOGIES, I	162.00	162.00
18127	CRY001	CRYSTAL SPRINGS	39.92	39.92
18128	HIG001	C.M.HIGH, INC.	5,000.00	5,000.00
18129	MET002	MET- ED	274.37 3,893.27 183.64	4,351.28
18130	MEY001	MEYER OIL COMPANY	478.33 483.61	961.94
18131	PA005	PA MUNICIPAL HEALTH INSURAN	24,908.51	24,908.51
18132	PAW001	PENNSYLVANIA AMERICAN WAT	72.41 1,314.13	1,386.54
18133	PAY001	PAYTIME	50.00	50.00
18134	RAP001	911 RAPID RESPONSE	19.99 65.99	85.98
18135	REI001	REILLY WOLFSON ATTORNEYS A	2,407.50	2,407.50
18136	SPI001	SPITLER, KILGORE & ENCK, PC	1,066.72	1,066.72
18137	SPO001	SSM GROUP, INC.	2,331.00 2,540.50 1,010.88 210.00 2,912.00 140.00 35.00	9,179.38
18138	TEL001	TELESYSTEM	476.76	476.76
18139	WIT002	WITMER PUBLIC SAFETY GROUP	326.31	326.31
18140	YIN001	NICHOLAS T. YINGST	162.55	162.55

GENERAL FUND  
Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18141	ANN002	ANNVILLE TOWNSHIP PAYROLL F	29,795.25	29,795.25
18142	BAT003	BATTERY WAREHOUSE INC	233.91	233.91
18143	BOM001	BOMBERGER'S ANNVILLE	42.35	42.35
18144	CAN002	CANON FINANCIAL SERVICES, IN	297.00	297.00
18145	COM009	COMMONWEALTH HEALTH & SA	35.00	35.00
18146	DEA001	DEARBORN LIFE INSURANCE CO	160.00	160.00
18147	DOU002	BRAD DOUPLE	58.64	58.64
18148	DUG001	BERNARD DUGAN	350.00	350.00
18149	GFL001	GFL ENVIRONMENTAL	12,300.00 180.83	12,480.83
18150	GRE001	GREATER LEB. REFUSE AUTHORI	12,103.35	12,103.35
18151	MET002	MET- ED	35.95 56.89 52.07 64.57 30.18 49.83 168.40 46.36 31.03 30.82	566.10
18152	PEN010	PENNSYLVANIA CHIEFS OF	1,827.28	1,827.28
18153	QUI001	QUILL CORPORATION	49.98	49.98
18154	RAP001	911 RAPID RESPONSE	42.00	42.00
18155	STA005	STATE WORKERS' INSURANCE FU	775.00	775.00
18156	WIT002	WITMER PUBLIC SAFETY GROUP	652.62	652.62
18157	YIS001	YCG, INC.	100.00	100.00
18158	ZIM001	ZIMMEY'S AUTOMOTIVE	225.52 80.00	305.52
18159	ALL004	ALL CITY MANAGEMENT SERVIC	1,199.60 1,139.62	2,339.22
18160	DOU002	BRAD DOUPLE	54.32 54.32	108.64

GENERAL FUND  
Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18161	FIR002	FIRST CITIZENS COMMUNITY BA	24,742.46	24,742.46
18162	HEN001	HENISE TIRE SERVICE, INC.	48.50	48.50
18163	LOW001	LOWE'S COMPANIES, INC	70.62	70.62
18164	PA002	PA DEPT OF LABOR & INDUSTRY-	92.28	92.28
18165	PEN010	PENNSYLVANIA CHIEFS OF	490.00	490.00
18166	PEN014	PENNSY SUPPLY, INC.	174.57	174.57
18167	PET002	PETTY CASH- POLICE	17.29	17.29
18168	PIT001	PIT'S TRUCK REPAIR	245.27	245.27
18169	MAR005	MARCO	83.80	83.80
Total			170,575.18	170,575.18

## SEWER FUND

## Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14084	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	11,538.20	11,538.20
14085	AMA001	AMAZON CAPITAL SERVICES	130.62 69.98 293.51	494.11
14086	ANN004	ANNVILLE TWP PENNVEST ACCOUNT	65,820.77	65,820.77
14087	ATT001	AT&T MOBILITY	188.66	188.66
14088	FIL001	FILSON WATER, LLC	192.00	192.00
14089	FIS001	FISHER SCIENTIFIC	212.56	212.56
14090	MEY001	MEYER OIL COMPANY	375.73	375.73
14091	PAM001	PA MUNICIPAL HEALTH INSURANCE COOP	20,435.67	20,435.67
14092	PAW001	AMERICAN WATER	80.64	80.64
14093	PAW002	P A W C	387.43	387.43
14094	POL001	POLLU-TECH, INC.	6,670.00 3,335.00	10,005.00
14095	PPC001	PPC LUBRICANTS CENTRAL	268.94 25.70	294.64
14096	REI003	REILLY WOLFSON ATTORNEYS AT LAW	378.00	378.00
14097	SUB001	SUBURBAN WATER TESTING LAB INC	85.00 120.00 85.00	290.00
14098	TEL002	TELESYSTEM	187.48	187.48
14099	THO001	THOMAS SCIENTIFIC LLC	65.59	65.59
14100	WEA004	WEAVER'S LAWN & GARDEN	65.00	65.00
14101	ANN004	ANNVILLE TWP PENNVEST ACCOUNT	65,820.77	65,820.77
14102	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	11,057.48	11,057.48
14103	AME005	AMERIGREEN INC.	5,393.70	5,393.70
14104	DEA002	DEARBORN LIFE INSURANCE CO	65.00	65.00
14105	MET001	MET-ED	8,364.22	8,364.22
14106	REA001	READING FOUNDRY & SUPPLY CO., LLC	229.93	

## SEWER FUND

## Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				229.93
14107	SUS001	SUSQUEHANNA FIRE EQUIP CO	167.52	167.52
14108	UGI001	UGI UTILITIES, INC.	51.61	51.61
14109	ANN001	ANNVILLE TOWNSHIP GENERAL FUND	44,055.38	44,055.38
14110	ANN007	ANNVILLE TOWNSHIP MS4 FUND	15,060.74	15,060.74
14111	BEA001	BEARINGS, BELTS & CHAIN, INC.	36.87 43.08 35.64	115.59
14112	ENV001	ENVIREP, INC	1,254.90	1,254.90
14113	FUL001	FULTON BANK	26,957.46	26,957.46
14114	HIR001	HIRERIGHT, LLC	141.12	141.12
14115	LOW001	LOWE'S COMPANIES, INC.	6.62 4.32 90.59 273.56 185.84	560.93
14116	PIT001	PIT'S TRUCK REPAIR, LLC	225.00	225.00
14117	REE001	REED'S LOCK & ACCESS INC	22.50	22.50
14118	SUB001	SUBURBAN WATER TESTING LAB INC	85.00 120.00 85.00	290.00
14119	THO001	THOMAS SCIENTIFIC LLC	96.00 120.00	216.00
14120	UMB001	UMBERGERS OF FONTANA, INC.	8.67 26.94	35.61
14121	VIO001	JOSEPH VIOZZI	64.01	64.01
14122	WEA004	WEAVER'S LAWN & GARDEN	49.53	49.53
<b>Total</b>			<b>291,210.48</b>	<b>291,210.48</b>

## CAPITAL RESERVE FUND -NEW

## Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/21/21	1222	31/200/000	Invoice: 1688	2,900.00	
		31/102/000	KRESGE		2,900.00
			EXCAVATING		
	Total			2,900.00	2,900.00

MOTOR LICENSE FUND  
Cash Disbursements Journal

For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

**SEWER CAPITAL FUND**  
**Cash Disbursements Journal**  
**For the Period From May 1, 2021 to May 31, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.



**MS4 FUND**  
**Cash Disbursements Journal**  
**For the Period From May 1, 2021 to May 31, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

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Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

## Permits Report

Month of May 2021

Plumbing Permits issued	<u>2</u>	<u>\$50.00</u>
Plumbing Licenses issued	<u>1</u>	<u>\$25.00</u>
Excavator Licenses issued	<u>                    </u>	<u>                    </u>
Total Curb/Sidewalk Permit Fees Collected		<u>                    </u>
Total Street Cut Permit Fees Collected		<u>                    </u>
Total Tapping Fees Collected		<u>\$4,200.00</u>

### Tapping Fees

### Zoning Permits

#19-21	Stone Hill Village	Erect a New Structure
#20-21	Charles and Ashley Herling	Add to a Structure
#21-21	Sarah L. Beaverson	Add to a Structure; Other

### Curb/Sidewalk Permits

### Street-Cut Permits

### Burn Permit

5/8/21	Opening for 2021 baseball season celebration	Mike Hughes
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**Annville Activities:** Mr. Perrotto wanted to publicly acknowledge and thank Destination Annville and the Allen Theater for the movie event that was organized over Memorial Day weekend.

**MOTION** by Mr. Lively, second by Mr. Hoover to approve the reports of the Standing Committees as presented. Motion carried unanimously.

**REPORTS OF SPECIAL COMMITTEES:**

**Executive Sessions:** It was reported that no Executive Sessions were held since the adjournment of the May Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss the sale of real estate.

**Planning Commission:** Mr. Perrotto reported the Planning Commission met on May 10, 2021 and the draft minutes from that meeting were previously distributed to the Township Commissioners. The following items were then addressed:

**Location of PC Meetings:** At the recommendation of the PC, **MOTION** by Mr. Perrotto, second by Mr. Lively to authorize advertising for the PC meetings to be moved to Town Hall for the remainder of 2021. Motion carried unanimously.

**Stone Hill Village Phase 3B-1 Land Development Plan Reapproval:** Noting a request for same had been received from Eugene Martin of Stone Hill Village, **MOTION** by Mr. Embich, second by Mr. Hoover to extend approval for the final land development plan for Phase 3B-1 of Stone Hill Village by an additional 90 days by reapproving said plan contingent upon all items in the Township Engineer's review letter being satisfactorily addressed and obtaining the necessary signatures. Motion carried unanimously.

**Lebanon Valley College (LVC) School of Nursing Building Land Development Plan Review and Approval Extension:** Noting a letter was received from LVC's consultant, on behalf of LVC, granting an extension to the Township's review and approval for the School of Nursing Building land development plan it submitted, **MOTION** by Mr. Hoover, second by Mr. Lively to accept and approve the extension for the review and approval period for the land development plan submitted for the LVC School of Nursing Building by 90 days, granting the Board of Commissioners until its October 5, 2021 meeting to make a decision on the plan. Motion carried unanimously.

**Historic Architectural Review Board (HARB):** Nothing to report this month.

**Wage & Salary:** Nothing to report this month.

**Municipal Separate Storm Sewer System (MS4):** Mr. Embich shared a verbal report on May 11 meeting of the Lebanon County Lebanon County Stormwater Consortium (LCSC), in particular providing information on projects that are budgeted within the LCSC. He provided information on the SQ-1 project, planned for 2022 between the end of the channelized Quittapahilla area and through 22<sup>nd</sup> Street to near the Dairy Queen area. In review of the Lebanon County Clean Water Alliance meeting of May 25, Mr. Embich noted training for MS4 via the Lancaster County

Stormwater Committee proposed for later in June and Tier II funding for the WIP III program in progress.

**Greater Lebanon Refuse Authority (GLRA):** Mr. Embich shared a verbal GLRA Report for May 2021, specifically describing their expansion onto the recently acquired property.

**Fire Department:** Mr. Lively noted the May 2021 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC) had not yet been received. He anticipated that it would be submitted soon and reviewed upon receipt.

**MOTION** by Mr. Embich, second by Mr. Perrotto to approve the reports of the Special Committees as presented. Motion carried unanimously.

**OLD BUSINESS:**

**Community Development Block Grant (CDBG):** It was noted that two bids were received for the West Church Street curb ramp upgrade project; the low bidder was Doug Lamb Construction, Inc., at a price of \$109,970, and the Township Engineer was comfortable with the project being awarded to this firm. It was also noted that, while the amount of the CDBG application for this project was less than that amount, the Redevelopment Authority of Lebanon County indicated it had adequate funding to cover the difference. **MOTION** by Mr. Perrotto, second by Mr. Embich to (1) award the project for the West Church Street curb ramp upgrade project to Doug Lamb Construction, Inc., at a price of \$109,970 and (2) authorize any necessary documents pertaining to same and their execution by the appropriate Township officials. Motion carried unanimously.

**Cable Franchise Renewal:** Nothing to report this month.

**Welcome Sign:** Nothing to report this month.

**LVC Properties on Tax Rolls:** It was reported that President Moore, Mr. Perrotto, Mr. Yingst, LVC President James MacLaren, and LVC Vice President of Finance and Administration Shawn Curtin would be holding their quarterly meeting the following week and would be discussing a proposal for the college to charge students a municipal services fee that would then be passed along to the Township.

**Sale of Property on South Spruce Street:** It was reported that four sealed bids had been received for the sale of the property on South Spruce Street. The sealed bids were then opened, with the bidders and amounts announced. It was noted that the Board would take action on the bids following an Executive Session later in the meeting. Mr. Woolson questioned why the Township didn't contact the Quittie Park Committee or give the property to the park instead of putting it up for sale. President Moore shared his understanding that the Park Committee was approached some time ago and there wasn't any interest in the parcel by the Park Committee. A lengthy discussion ensued detailing some history about the parcel, its ineligibility as part of a Hazard Mitigation Grant Program (HMGP), the Township's requirements to purchase the parcel and the Board's various reasons for offering the parcel for sale. Mr. Schroeder was also disappointed the Park Committee wasn't given the parcel, but voiced his support of Larry and Tonya Mayes owning the property as

they desired to keep the parcel open to public access and plant a riparian buffer and vegetation that would assist with flooding.

**HMGP Property Leases:** Ms. Gerhart discussed with the Commissioners that the Township Office is currently working on gathering information and hopes to have an update at the next meeting. Ms. Ginder commented that she believes the parcel at 143 West Water Street should remain under Township's maintenance and should not be leased out due to issues with neighbors concerning the use of the property, which she reported still continues.

**Ownership of West Water Street:** Mr. Lively noted a letter was received from the attorney for Kenneth and Bobbie Ginder.

**North Ulrich Street Storm Sewer System:** Right of entry and temporary construction easement agreements pertaining to repairs and improvements of the North Ulrich storm sewer system, as well as permanent easement agreements pertaining to maintenance of same, were presented to the Commissioners for their review. **MOTION** by Mr. Lively, second by Mr. Embich to (1) approve the right of entry and temporary construction easement agreements and the permanent easement agreements as presented for the properties at 345 East Maple Street, 403 East Maple Street, 410 East Maple Street, and 403 East Main Street and (2) authorize their execution by the appropriate Township officials. Motion carried unanimously.

**NEW BUSINESS:** None.

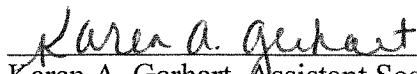
**CORRESPONDENCE:** Nothing to report this month.

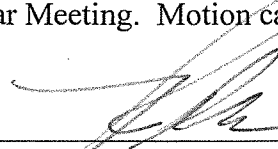
**PAY BILLS:** **MOTION** by Mr. Lively, second by Mr. Embich to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

**RECESS FOR EXECUTIVE SESSION:** President Moore called a recess for an Executive Session and the room was cleared of the public at 7:59 PM. The Regular Meeting was reconvened at 8:22 PM with the five Commissioners, Ms. Gerhart, Chief Dugan, Mr. Lamoureux, Mr. and Ms. Mayes, Mr. Woolson, and Mr. Schroeder present.

**Sale of Property on South Spruce Street:** **MOTION** by Mr. Lively, second by Mr. Perrotto to authorize the sale of the property on South Spruce Street to Larry and Tonya Mayes at a price of \$15,000. Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the Board, **MOTION** by Mr. Lively, second by Mr. Perrotto to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:24 PM.

  
Karen A. Gerhart, Assistant Secretary

  
Rex A. Moore, President