

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
JULY 6, 2021 REGULAR MONTHLY MEETING AGENDA**

Announced Visitors: Martin Brandt and Carolyn Scott, Annville Free Library (AFL) Board of Directors

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Recognition of Visitors and Opportunity for Public Comment
 - A. Keystone Library Grant and Proposed Resolution No. 20210706-1 – Mr. Brandt and Ms. Scott
- IV. Approval of Minutes
- V. Reports of Standing Committees
 - A. Public Works
 - B. Public Safety
 - C. Property
 - D. Parks & Recreation
 - E. Finance
 - F. Permits
 - G. Annville Activities
- VI. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - C. Historic Architectural Review Board (HARB)
 - D. Wage & Salary
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)
 - G. Fire Department
- VII. Old Business
 - A. Community Development Block Grant (CDBG)
 - B. Cable Franchise Renewal
 - C. Welcome Sign
 - D. Lebanon Valley College Properties on Tax Rolls
 - E. Sale of Property on South Spruce Street
 - F. Annville-Cleona Recreation Association Court Upgrade
 - G. Hazard Mitigation Grant Program (HMGP) Property Leases
 - H. North Ulrich Street Storm Sewer System
- VIII. New Business
 - A. Application for American Rescue Plan Act (ARPA) Funds
 - B. 2022 Budget Adoption Schedule
 - C. Release of the 2021 Budgeted Donation to the AFL
- IX. Correspondence
- X. Pay Bills
- XI. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
July 6, 2021**

The July Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on July 6, 2021 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; Carissa Eby and Dustin Ferrillo, South King Street; Dean Wolfe, West Main Street; and Martin Brandt and Carolyn Scott, Annville Free Library (AFL) Board of Directors.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

RECOGNITION OF VISITORS:

Keystone Recreation, Park, and Conservation Fund Library Grant: It was noted that Mr. Brandt and Ms. Scott of the AFL Board of Directors were listed on the agenda and they were asked to share their comments with the Board. Mr. Brandt began by thanking the Commissioners for their support of the library over the years. He then provided an update on the proposed expansion of the library, noting that over the past year they had refined the design details and cost estimates, and had developed phasing for the project based on levels of funding. Mr. Brandt noted a preliminary/final subdivision and land development had been submitted to the Township the prior week and information would shortly be submitted to the Historic Architectural Review Board (HARB) for its review later in the month. He then shared elevation and floor plans with those present and distributed a capital campaign brochure to raise funds for the project. Mr. Brandt reported the AFL is planning to launch its public fundraising campaign at Historic Old Annville Day in August 2021 and hopes to break ground on the project next spring if all goes according to schedule.

Ms. Scott then provided an update on the Keystone Recreation, Park, and Conservation Fund Library Grant application that was intended to help fund this project. She noted the AFL had started, and then stopped, the application process the prior year due to the financial uncertainties of the COVID-19 pandemic, but now wished to apply for the 2021 round of grant funding, and would again need the Township's assistance to do so. Ms. Scott indicated this application round opens later in the month with a submission deadline of October 2021. While she noted the adequacy of the agreement approved the prior year between the Township and the AFL where the former granted responsibility for public library service to the latter, a new resolution authorizing the filing of the grant application would need to be adopted, and she briefly described the minor language change in the proposed resolution in comparison to the resolution adopted for this purpose in 2020.

Resolution No. 20210706-1 – Authorization for Filing of a Keystone Recreation, Park, and Conservation Fund Library Grant Application: Mr. Yingst presented proposed Resolution No. 20210706-1, authorizing the filing of an application for the Keystone Recreation, Park, and Conservation Fund Library Grant for \$750,000 and any related actions for the aforementioned project. **MOTION** by Mr. Lively, second by Mr. Hoover to adopt Resolution No. 20210706-1 as

presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Release of the 2021 Budgeted Donation to the AFL: Noting a request for same had been received from the AFL, **MOTION** by Mr. Embich, second by Mr. Perrotto to authorize the release of the Township's 2021 budgeted donation of \$22,500 to the AFL. Motion carried unanimously.

Per a question from Mr. Embich, Mr. Brandt indicated the AFL had applied for the highest amount of grant funds possible. He also discussed with President Moore the library's efforts to have Candoris provide technical assistance with the project's online fundraising. Per a question from Mr. Lively, Mr. Brandt shared he believed the project would be able to be completed within the timeframe required by the grant, while noting extensions could be sought if needed. He also shared that the library was planning to remain open during the construction process. With no other questions or comments noted, Mr. Brandt and Ms. Scott thanked the Board for its support and left the meeting at 7:15 PM.

APPROVAL OF MINUTES: The minutes from the Regular Meeting held June 1, 2021 were presented to the Board for review and it was noted a request was received by Bobbie Ginder to add language to the HMGP Property Leases section of the minutes. Noting that the minutes were not intended to be a verbatim record of the meeting, **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the minutes of the Regular Meeting held June 1, 2021 as amended by adding the phrase "which she reported still continues" to the final sentence of the aforementioned section. Motion carried by a vote of four to one with President Moore, Mr. Lively, Mr. Embich, and Mr. Perrotto voting in favor of the motion and Mr. Hoover voting against the motion.

OPPORTUNITY FOR PUBLIC COMMENT: President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

West Water Street: Mr. Ferrillo asked several questions of Mr. Yingst and Mr. Lamoureux pertaining to West Water Street. Ms. Eby and Mr. Ferrillo then left the meeting at 7:25 PM.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for June 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

2005 Mack Tanker Truck Repairs: At the recommendation of the Township Authority, **MOTION** by Mr. Lively, second by President Moore to ratify repairs to the 2005 Mack tanker truck by Leshar Mack Sales & Service, Inc. for \$11,944.04. Motion carried unanimously.

Milling and Overlaying of Township Streets: In accordance with state bidding requirements, the Public Works Department sought bids from at least three firms for milling and overlaying several Township streets. Two of the firms responded with quotes, with PA Asphalt submitting a bid of \$20,655 and Hoffer Paving submitting the low bid of \$20,300. At the recommendation of the Public Works Superintendent and noting that \$21,000 had been budgeted for this in the 2021 Liquid Fuels budget, **MOTION** by President Moore, second by Mr. Perrotto to (1) award the

RESOLUTION NO. 20210706-1

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
AUTHORIZING THE FILING OF A KEYSTONE RECREATION, PARK, AND
CONSERVATION FUND LIBRARY GRANT AND ANY RELATED ACTIONS**

WHEREAS, the Annville Township Board of Commissioners has formally delegated responsibility for public library service in Annville Township to the Annville Free Library Board of Directors; and

WHEREAS, the Annville Free Library Board of Directors desires an application be submitted for the Keystone Recreation, Park, and Conservation Fund Library Grant in the amount of \$750,000 for a new addition to the Annville Free Library that will expand the existing building along with the repurposing of an adjacent house, in order to improve library access with new entries and restrooms to meet current ADA compliance standards and to provide for a new dedicated young adult area and increased programming spaces for all ages; and

WHEREAS, the Annville Township Board of Commissioners wishes to apply for this grant on behalf of the Annville Free Library Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that Annville Township, Lebanon County, Pennsylvania hereby requests a Keystone Recreation, Park, and Conservation Fund Library Grant of \$750,000 from the Pennsylvania Department of Education to be used for the Annville Free Library's project as described above, and authorizes the filing of an application for same, including all understandings and assurances contained therein.

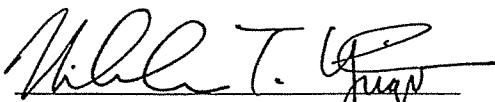
BE IT FURTHER RESOLVED by the Annville Township Board of Commissioners that it directs and authorizes the Township Secretary, Nicholas T. Yingst, or in his absence the Assistant Township Secretary, Karen A. Gerhart, to serve as the official representative(s) of the applicant to act in connection with the application and to provide such additional information as may be required.

ADOPTED this sixth day of July, 2021.

ATTEST:

BOARD OF COMMISSIONERS
ANNVILLE TOWNSHIP
LEBANON COUNTY, PENNSYLVANIA

By:


Nicholas T. Yingst, Secretary

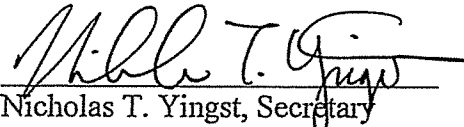
By:


Rex Moore, President

I, Nicholas T. Yingst, duly qualified Secretary of Annville Township, Lebanon County, Pennsylvania, hereby certifies that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Commissioners at a regular meeting held July 6, 2021 and said Resolution has been recorded in the Minutes of Annville Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Annville Township, this sixth day of July, 2021.




Nicholas T. Yingst, Secretary

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR JUNE 2021

- (1) **DOWNTOWN LIGHTS** Repaired 1 downtown light.
- (2) **DOWNTOWN AREA** Sprayed for weeds around downtown area.
- (3) **SWEEPER** Spent 12 hrs in Annville and 8.5 hrs in Cleona.
The sweeper is now paid off, so, going forward,
they will be getting charged according to the rate
schedule (\$125/hour).
- (4) **PAVING** Should have something on this for the August
meeting if not sooner.
- (5) **MUNICIPAL LOT** We contacted four vendors to give us prices on
sealing the municipal parking lot.
 1. Miller \$7,588.00
 2. Pro seal \$6,520.41
 3. D B Krieg \$5,435.00
 4. PA Asphalt \$ 4,245.20
- (6) **POTHoles** We completed pothole repairs for this year.

TOTAL MAN HRS FOR JUNE 2021

[illegible]

contract to Hoffer Paving for milling and overlaying West Marshall Street from South Cherry Street to South Beaver Street, West Marshall Street from South Beaver Street to South Chestnut Street, and West New Street from North Cherry Street to North Chestnut Street, at a cost of \$20,300 and (2) authorize the use of Liquid Fuels funds for this project. Motion carried unanimously.

Sealing the Municipal Parking Lot: The Public Works Department sought bids from four firms for sealing the municipal parking lot east of the Town Hall parking lot, west of North Birch Street, south of West Church Street, and north of West Lebanon Street. Each of the four firms responded with bids, with Miller submitting a bid of \$7,588.00, Pro Seal submitting a bid of \$6,520.41, DB Krieg submitting a bid of \$5,435.00, and PA Asphalt submitting the low bid of \$4,245.20. At the recommendation of the Public Works Superintendent and noting that \$15,000 had been budgeted for this in the 2021 Capital Reserve Fund budget, **MOTION** by President Moore, second by Mr. Lively to award the contract to PA Asphalt for sealing the municipal parking lot as described above at a cost of \$4,245.20. Motion carried unanimously.

Public Safety: The Police Statistical Report for June 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following items were then addressed:

Crossing Guard Services Rate for 2021-2023: A revised rate for contracted crossing guard services with All City Management Services, Inc., through June 30, 2023 at a cost of \$32.05 per hour per crossing guard was provided to the Board for its consideration. **MOTION** by Mr. Lively, second by Mr. Hoover to authorize the extension of the agreement with All City Management Services, Inc., for contracted crossing guard services at a cost of \$32.05 per hour per crossing guard through June 30, 2023 and to authorize the execution of any necessary documents by the appropriate Township officials. Motion carried unanimously.

Civil Service Commission (CSC) Meeting: At the recommendation of Chief Dugan, **MOTION** by President Moore, second by Mr. Perrotto to approve the advertisement of a CSC meeting on July 14, 2021. Motion carried unanimously.

Authorization of Handicapped Parking Space: At the recommendation of Chief Dugan, who noted the following request was made by a resident and determined by the Police Department to be valid, **MOTION** by Mr. Lively, second by Mr. Hoover to (1) authorize the painting of and installation of appropriate signage for a handicapped parking space in the vicinity of 430 West Main Street, and (2) instruct the Township Administrator to memorialize this action in an upcoming omnibus ordinance. Motion carried unanimously.

Radar Bill: Chief Dugan provided an update on the bill passed by the Pennsylvania Senate that would allow municipal police officers to use radar for speed enforcement, noting the bill was currently before the House Appropriations Committee. While Chief Dugan was not yet sure of the costs associated with using radar, per a question from President Moore he asserted it would be beneficial for speed enforcement throughout the Township and he believed such equipment could be shared with other police departments to mitigate the costs for same.



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
JUNE 2021**



- CALLS FOR SERVICE 270
- ORDINANCE VIOLATIONS

- 1. ABANDONED VEHICLE 6
- 2. FIREWORKS 3
- 3. ORDINANCE OTHER 2
- 4. PARKING 3
- 5. SOLICITING 1

- CRIMINAL ARRESTS 04
 - ADULT 04
 - JUVENILE 00

- ASSEMBLY/DEMONSTRATION 5

- TOTAL TRAFFIC CITATIONS 6
- TOTAL TRAFFIC WARNINGS 10
- TOTAL NON-TRAFFIC CITATIONS 04
- TOTAL VEHICLE ACCIDENTS 13
 - REPORTABLE 06
 - NON-REPORTABLE 04
 - HIT & RUN 03

- PARKING TICKETS ISSUED 08

ANNVILLE ACCIDENT LOCATIONS

1. 102 South Manheim Street
2. Main & Chestnut Streets
3. East Main St. & Third Ave. (2)
4. 26 East Cumberland Street
5. 600 East Queen Street
6. 400 Block East Main Street
7. 344 East Main Street
8. East Main & North Railroad Sts.
9. West Main & North Chestnut Sts.

SOUTH ANNVILLE LOCATIONS

1. West Main St. & South Mt. Pleasa
2. 1300 Block Horseshoe Pike
3. 1700 Block Horseshoe Pike

Annville Township Police Department

MONTHLY REPORT JUNE 2021

Total Calls by Call Type From: 05/28/2021 - 06/30/2021

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	47
ASSIST OTHER POLICE	19
CHECK ON WELL BEING	14
SUSPICIOUS ACTIVITY	11
TRAFFIC ENFORCEMENT - WARNING	10
PARKING ENFORCEMENT	8
CIVIL MATTER	7
DOMESTIC DISPUTE	7
ABANDONED VEHICLE ORDINANCE	6
ACCIDENT, REPORTABLE	6
BACKGROUND INVESTIGATION	6
DRIVING COMPLAINT	6
JUVENILE COMPLAINT	6
POLICE INFORMATION	6
SUSPICIOUS PERSON	6
ASSEMBLY/DEMONSTRATION	5
FRAUD	5
NOISE COMPLAINT	5
TRESPASS	5
ACCIDENT, NON-REPORTABLE	4
ALARMS	4
HARASSMENT	4
911 HANGUP	3
ACCIDENT, HIT & RUN	3
ANIMAL COMPLAINT	3
FIRE CALL	3
FIREWORKS COMPLAINT	3
MENTAL HEALTH	3
MISCELLANEOUS	3
NEIGHBORHOOD DISPUTE	3
PARKING COMPLAINT	3
TRAFFIC COMPLAINT	3
TRAFFIC ENFORCEMENT - CITATION	3
COMMUNITY RELATIONS	2
DOG - MISSING / LOST	2
FOOT PATROL - POLICE	2
IDENTITY THEFT	2
LOST & FOUND	2
ORDINANCE - OTHER VIOLATIONS	2
PARKING- GENERAL INFO	2
SCAM - PHONE - MAIL ETC	2
THEFT - MOTOR VEHICLE	2
TREE DOWN	2
WARRANT	2
WIRES DOWN	2

ABANDONED VEHICLE	1
ANIMAL - MISSING	1
ASSAULT, SIMPLE	1
ASSIST MOTORIST	1
CHILD ABUSE	1
CRIMINAL MISCHIEF	1
DISORDERLY CONDUCT	1
GENERAL INVESTIGATION	1
PFA ORDER	1
RECON. ACCIDENT TEAM ASSISTANCE	1
SOLICITING - ORDINANCE	1
SUSPICIOUS VEHICLE	1
TRAFFIC CONTROL - OTHER	1
TRAFFIC HAZARD	1
TRESPASS LETTERS	1
VEHICLE COMPLAINT	1
Total Calls:	270

BolaWrap: Mr. Embich commented favorably on the BolaWrap presentation he attended the prior month that was organized by Chief Dugan and suggested this be considered as an item for the 2022 budget.

Property: The following item was addressed:

Town Hall Furnace Replacement Project: Mr. Yingst reported that the prior month the natural gas line was connected to Town Hall and the oil-burning furnace was removed.

Parks & Recreation: Nothing to report this month.

Finance: Mr. Embich reviewed the Financial Report for June 2021, highlighting the total income and expenses through the sixth month of the year. A copy of the report is attached hereto and made a part of these minutes. Per a question from Mr. Hoover concerning checks on the Sewer Fund Cash Disbursements Journal, Mr. Yingst explained the differences in products and services provided by Kemira Water Solutions and Suburban Water Testing Lab.

Permits: The Permits Report for June 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Mr. Perrotto reported the preparations for next month's Historic Old Annville Day were going very well.

MOTION by President Moore, second by Mr. Embich to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the June Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss public safety matters pertaining to emergency preparedness and to consult with counsel about personnel matters and potential litigation pertaining to ordinance violations.

Planning Commission (PC): Mr. Perrotto reported the PC meeting for July 12, 2021 was cancelled but it was planning to meet on August 9, 2021 to review a subdivision and land development plan submitted for the AFL and a revised land development plan submitted for the Lebanon Valley College (LVC) School of Nursing Building.

HARB: Mr. Embich reviewed the HARB Report for June 2021, a copy of which is attached hereto and made a part of these minutes.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reviewed the MS4 Report for June 2021, a copy of which is attached hereto and made a part of these minutes.

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 943,452.00	\$ 25,578.66	\$ 862,217.51	91.39	81,234.49
01/301/400	R/E TAXES - DELINQUENT	26,000.00	4,746.38	16,474.32	63.36	9,525.68
	Subtotal	969,452.00	30,325.04	878,691.83	90.64	90,760.17
01/310/100	REALTY TRANSFER TAX	53,000.00	10,281.77	31,350.79	59.15	21,649.21
01/310/210	EARNED INCOME TAX - CURREN	383,000.00	29,412.09	222,722.17	58.15	160,277.83
01/310/220	EARNED INCOME TAX - PRIOR YR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	102,000.00	2,101.00	48,102.76	47.16	53,897.24
	Total Taxes	1,507,902.00	72,119.90	1,180,867.55	78.31	327,034.45
<u>Licenses & Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	50.00	50.00	50.00
01/320/700	LICENSE - RESIDENTIAL RENTAL	8,700.00	90.00	3,220.00	37.01	5,480.00
01/320/800	LICENSE - CABLE TV FRANCHISE	37,000.00	0.00	18,250.01	49.32	18,749.99
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	0.00	0.00	150.00
01/320/820	LICENSE - STREET ENCROACHME	8,000.00	400.00	2,200.00	27.50	5,800.00
01/320/900	LICENSE - PLUMBING/EXCAVATO	1,000.00	100.00	525.00	52.50	475.00
	Subtotal	54,975.00	590.00	24,245.01	44.10	30,729.99
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	773.95	773.95	38.70	1,226.05
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	771.95	5,141.12	25.71	14,858.88
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	135.00	995.00	24.88	3,005.00
01/330/150	FINES - CO. CLERK OF CRTS/PROB	8,000.00	98.84	4,039.23	50.49	3,960.77
	Subtotal	34,000.00	1,779.74	10,949.30	32.20	23,050.70
<u>Interest & Rent</u>						
01/340/000	INTEREST	3,300.00	231.13	512.02	15.52	2,787.98
	Subtotal	3,300.00	231.13	512.02	15.52	2,787.98
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRANT)	132,219.00	1,405.00	6,172.00	4.67	126,047.00
	Subtotal	132,219.00	1,405.00	6,172.00	4.67	126,047.00
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP. FE	300.00	0.00	610.00	203.33	(310.00)
	Subtotal	300.00	0.00	610.00	203.33	(310.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	29,117.15	162,898.09	40.83	236,101.91
	Subtotal	399,000.00	29,117.15	162,898.09	40.83	236,101.91
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,500.00	140.00	1,170.00	21.27	4,330.00
01/381/500	DONATIONS	34,300.00	0.00	15,000.00	43.73	19,300.00
01/383/000	SALE OF ASSETS	0.00	0.00	6,600.00	0.00	(6,600.00)
01/384/000	CONTRACTED SERVICES INCOME	62,000.00	1,258.96	31,467.00	50.75	30,533.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/391/000	REFUND PRIOR YR EXPEND	27,000.00	0.00	41,440.27	153.48	(14,440.27)
		128,800.00	1,398.96	95,677.27	74.28	33,122.73
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,260,496.00	\$ 106,641.88	\$ 1,481,931.24	65.56	778,564.76

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 0.00	\$ 4,687.50	50.00	4,687.50
01/400/120	SALARIES & WAGES - TWP. OFFIC	70,908.00	5,474.12	31,656.97	44.65	39,251.03
01/400/200	MATERIALS & SUPPLIES	5,600.00	136.81	1,935.01	34.55	3,664.99
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	229.90	8.51	2,470.10
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	305.30	3,139.71	55.08	2,560.29
01/400/310	LEGAL/AUDIT SERVICES	49,500.00	4,969.00	23,049.22	46.56	26,450.78
01/400/320	TELEPHONE	3,610.00	274.87	1,889.08	52.33	1,720.92
01/400/340	ADVERTISING & PRINTING	6,650.00	265.92	2,049.02	30.81	4,600.98
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	155,543.00	11,426.02	68,636.41	44.13	86,906.59

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	468.00	20.80	1,782.00

Municipal Building

01/409/145	CONTRACTED CUSTODIAL SERVI	5,970.00	495.00	2,970.00	49.75	3,000.00
01/409/200	MATERIALS & SUPPLIES	600.00	70.63	294.17	49.03	305.83
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	330.62	3,518.50	27.70	9,181.50
01/409/370	REPAIRS & MAINTENANCE - BLD	2,300.00	451.77	809.26	35.19	1,490.74
01/409/740	CAPITAL EXPEND	10,000.00	0.00	0.00	0.00	10,000.00
	Subtotal	31,570.00	1,348.02	7,591.93	24.05	23,978.07
	Total General Government	189,363.00	12,774.04	76,696.34	40.50	112,666.66

Public Safety

Police

01/410/130	SALARIES - POLICE	563,384.00	40,282.10	247,590.60	43.95	315,793.40
01/410/145	CONTRACTED CROSSING GUARD	10,796.00	2,279.24	4,513.50	41.81	6,282.50
01/410/200	MATERIALS & SUPPLIES	7,000.00	213.99	4,812.56	68.75	2,187.44
01/410/202	UNIFORM SUPPLIES & REPLACE	9,000.00	0.00	2,628.43	29.20	6,371.57
01/410/300	DUES, MEMBERSHIPS, MISC.	12,845.00	1,025.00	11,210.28	87.27	1,634.72
01/410/301	CONFERENCES, MTGS & MILEAG	3,000.00	392.00	2,464.00	82.13	536.00
01/410/310	POLICE LEGAL	18,000.00	656.00	5,904.68	32.80	12,095.32
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	490.76	3,788.84	40.81	5,496.16
01/410/330	VEHICLE FUEL	7,200.00	522.58	2,003.59	27.83	5,196.41
01/410/331	VEHICLE REPAIR & MAINTENAN	5,400.00	93.75	1,402.91	25.98	3,997.09
01/410/452	IT SUPPORT	17,795.00	3,093.89	7,296.73	41.00	10,498.27
01/410/460	TRAFFIC SIGNALS	600.00	47.59	288.41	48.07	311.59
01/410/740	CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	15,000.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
Subtotal		679,305.00	49,096.90	293,904.53	43.27	385,400.47
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,314.13	7,687.62	43.93	9,812.38
01/411/500	DONATION - VOLUNTEER FIRE C	78,000.00	0.00	0.00	0.00	78,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	0.00	0.00	22,000.00
Subtotal		117,500.00	1,314.13	7,687.62	6.54	109,812.38
<u>Ambulance</u>						
01/412/000	EMERGENCY MEDICAL SERVICES	20,000.00	5,000.00	10,000.00	50.00	10,000.00
Subtotal		20,000.00	5,000.00	10,000.00	50.00	10,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,400.00	0.00	100.00	7.14	1,300.00
01/414/100	H A R B EXPENSES	1,300.00	0.00	5.90	0.45	1,294.10
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
Subtotal		3,900.00	0.00	105.90	2.72	3,794.10
01/415/000	EMERGENCY MANAGEMENT AGE	3,400.00	0.00	0.00	0.00	3,400.00
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	117.28	830.87	27.70	2,169.13
Total Public Safety		827,105.00	55,528.31	312,528.92	37.79	514,576.08
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	43,000.00	3,832.57	16,320.46	37.95	26,679.54
01/427/450	REFUSE COLLECTION CONTRACT	74,640.00	6,150.00	30,750.00	41.20	43,890.00
01/427/451	RECYCLING COLLECTION CONTR	77,640.00	6,150.00	30,750.00	39.61	46,890.00
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	3,617.64	28,302.90	37.74	46,697.10
Total Health & Sanitation		270,280.00	19,750.21	106,123.36	39.26	164,156.64
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWAY	93,710.00	6,697.63	41,885.35	44.70	51,824.65
01/430/200	MATERIALS & SUPPLIES	2,800.00	58.55	198.15	7.08	2,601.85
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	0.00	6,135.04	219.11	(3,335.04)
01/430/310	ENGINEERING SERVICES	50,000.00	1,513.89	16,039.15	32.08	33,960.85
01/430/320	TELEPHONE, RADIO & PAGER	900.00	59.54	356.18	39.58	543.82
01/430/330	VEHICLE OPERATING EXP. - FUEL	7,500.00	848.13	2,365.52	31.54	5,134.48
01/430/331	VEHICLE - OPERATING EXPENSE	2,000.00	48.50	412.64	20.63	1,587.36
01/430/740	CAPITAL OUTLAY	4,000.00	0.00	3,886.00	97.15	114.00
01/434/000	STREETLIGHTING	2,000.00	0.00	0.00	0.00	2,000.00
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	0.00	0.00	0.00	7,800.00
01/438/000	REP. & MAINT. - STREETS	1,500.00	0.00	0.00	0.00	1,500.00
Total Highway		175,010.00	9,226.24	71,278.03	40.73	103,731.97
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	120.00	919.32	57.46	680.68
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	22,500.00	0.00	0.00	0.00	22,500.00
01/466/000	DOWNTOWN AREA	5,500.00	166.69	703.92	12.80	4,796.08
01/471/350	LEASE RENTAL-PRINCIPAL	36,000.00	0.00	18,000.00	50.00	18,000.00
01/472/350	LEASE RENTAL-INTEREST	30,870.00	0.00	6,742.46	21.84	24,127.54
01/480/000	EMPL. BENEFITS & PAYROLL TA	503,414.00	27,912.66	174,521.95	34.67	328,892.05

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/486/000	INSURANCE	116,442.00	8,547.94	84,391.17	72.47	32,050.83
01/490/000	TRANSFER TO OTHER FUND	76,412.00	0.00	0.00	0.00	76,412.00
	Total Miscellaneous	798,738.00	36,747.29	285,278.82	35.72	513,459.18
	Total Expenditures	\$ 2,260,496.00	\$ 134,026.09	\$ 851,905.47	37.69	1,408,590.53
	Net Income/<Deficit>	\$ 0.00	\$ (27,384.21)	\$ 630,025.77	0.00	(630,025.77)

UNAUDITED

GENERAL FUND

Balance Sheet

June 30, 2021

ASSETS

Current Assets

CASH - JBT CHECKING	\$	1,050,393.29
CASH - RECREATION DEPOSIT		14,608.65
CASH - PLGIT PRIME		199,013.70
DAEWOO & YEAGER FIRE ESCROW		67,204.80
MILLER FIRE ESCROW		930.00
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,010.61
ACCOUNTS RECEIVABLE		50,232.27
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)

Total Current Assets		1,379,093.32
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Property and Equipment

Total Property and Equipment		0.00
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Other Assets

Total Other Assets		0.00
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Total Assets	\$	1,379,093.32
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LIABILITIES AND CAPITAL

Current Liabilities

ACCOUNTS PAYABLE	\$	5.00
GRANT - DISTRICT ATTY		478.59
RECREATION DEPOSIT HELD		14,608.65
DAEWOO AND YEAGER FIRE ESCROW		67,204.80
MILLER FIRE ESCROW		930.00

Total Current Liabilities		83,227.04
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Long-Term Liabilities

Total Long-Term Liabilities		0.00
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Total Liabilities		83,227.04
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Capital

FUND BALANCE		665,840.51
Net Income		630,025.77

Total Capital		1,295,866.28
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Total Liabilities & Capital	\$	1,379,093.32
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SEWER FUND
Income Statement
For the Six Months Ending June 30, 2021
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 4,000.00	\$ 163.43	\$ 521.68	13.04	3,478.32
08/360/000	SEWER RENTALS	1,596,000.00	108,978.00	669,920.14	41.97	926,079.86
08/361/000	SEWER RENTALS - EXTERNAL	20,800.00	977.18	13,284.68	63.87	7,515.32
08/370/000	TAPPING FEES	0.00	0.00	4,200.00	0.00	(4,200.00)
08/380/000	ADMINISTRATIVE FEES	0.00	(5.00)	158.65	0.00	(158.65)
08/381/000	MANAGEMENT FEES - EXTERNAL	925.00	48.86	619.90	67.02	305.10
08/383/000	TREATMENT FEES	231,000.00	43,590.70	210,834.37	91.27	20,165.63
08/384/000	CAPACITY RESERVE FEES	20,820.00	5,204.88	10,409.76	50.00	10,410.24
08/385/000	MAINTENANCE CONTRACT FEES	32,000.00	0.00	8,070.00	25.22	23,930.00
08/395/000	REFUND OF PRIOR YEAR EXPENDI	18,000.00	1,506.00	18,407.85	102.27	(407.85)
Total Revenues		1,923,545.00	160,464.05	936,427.03	48.68	987,117.97
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	72,441.00	5,582.09	32,260.61	44.53	40,180.39
08/400/200	MATERIALS & SUPPLIES	7,450.00	370.02	2,618.08	35.14	4,831.92
08/400/300	MISCELLANEOUS	10,100.00	842.00	3,262.00	32.30	6,838.00
08/400/310	LEGAL SERVICES	7,000.00	270.00	2,583.00	36.90	4,417.00
08/400/311	AUDIT SERVICES	5,500.00	2,750.00	5,500.00	100.00	0.00
Total Administration		102,491.00	9,814.11	46,223.69	45.10	56,267.31
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIONS	245,608.00	17,928.03	103,385.68	42.09	142,222.32
08/429/200	MATERIALS & SUPPLIES	6,000.00	280.39	927.99	15.47	5,072.01
08/429/210	CHEMICALS - CHLORINE	2,000.00	0.00	750.00	37.50	1,250.00
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	3,698.70	7,350.03	36.75	12,649.97
08/429/221	CHEMICALS	15,000.00	0.00	0.00	0.00	15,000.00
08/429/230	LABORATORY SUPPLIES & EQUIP	10,000.00	318.88	3,642.38	36.42	6,357.62
08/429/240	LIME & POLYMER	40,550.00	6,670.00	32,706.00	80.66	7,844.00
08/429/300	MISCELLANEOUS	6,400.00	0.00	2,921.41	45.65	3,478.59
08/429/301	TRAINING, CONFERENCES AND D	2,000.00	0.00	555.00	27.75	1,445.00
08/429/310	ENGINEERING SERVICES	15,500.00	0.00	3,775.76	24.36	11,724.24
08/429/311	LABORATORY TESTING SERVICES	13,000.00	1,325.00	5,798.00	44.60	7,202.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	377.18	2,248.87	49.97	2,251.13
08/429/330	VEHICLE - FUEL	8,000.00	694.07	2,357.92	29.47	5,642.08
08/429/331	VEHICLE - OPERATING EXPENSE	7,500.00	437.23	2,113.24	28.18	5,386.76
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WAT	113,600.00	10,798.94	59,499.55	52.38	54,100.45
08/429/370	PLANT - REPAIR & MAINTENANCE	92,500.00	11,823.79	46,655.56	50.44	45,844.44
08/429/450	SEWERS - REPAIR & MAINTENAN	15,000.00	17.19	159.10	1.06	14,840.90
Total Sewage Treatment		618,158.00	54,369.40	274,846.49	44.46	343,311.51
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	640,437.00	0.00	318,603.92	49.75	321,833.08
08/472/000	DEBT SERVICE - INTEREST	203,047.00	0.00	103,278.16	50.86	99,768.84
Total Debt Service		843,484.00	0.00	421,882.08	50.02	421,601.92
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TAX	306,433.00	21,199.22	128,065.82	41.79	178,367.18
08/486/000	INSURANCE	47,728.00	5,181.96	30,235.92	63.35	17,492.08
Total Miscellaneous		354,161.00	26,381.18	158,301.74	44.70	195,859.26
<u>Transfers to Other Funds</u>						
08/491/000	REFUND PRIOR YEAR REVENUE	0.00	1,506.00	0.00	0.00	0.00
Total Transfers		0.00	1,506.00	0.00	0.00	0.00
Total Expenditures		1,918,294.00	92,070.69	901,254.00	46.98	1,017,040.00

UNAUDITED

SEWER FUND
Income Statement
For the Six Months Ending June 30, 2021
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
08/491/000	Net Income/<Deficit>	\$ 5,251.00	\$ 68,393.36	\$ 35,173.03	669.83	(29,922.03)

SEWER FUND
Balance Sheet
June 30, 2021

ASSETS

Current Assets

CASH - JBT CHECKING	\$ 974,259.13
CASH - PLGIT PRIME	89,938.49
BLAIRCO / MARTY'S MUSIC ESCROW	12,688.46
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ACCOUNTS RECEIVABLE	25,307.08

Total Current Assets		1,102,318.16
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Property and Equipment

LAND	263,036.60
BUILDINGS	16,821,371.86
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,673,614.00)
MACHINERY & EQUIPMENT	716,758.11
MACH. & EQUIP. - ACCUM. DEPREC	(625,561.62)

Total Property and Equipment		12,733,057.93
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Other Assets

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	4,778.00

Total Assets	\$	13,840,154.09
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LIABILITIES AND RETAINED EARNINGS

Current Liabilities

Total Current Liabilities		0.00
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Long Term Liability

BLAIRCO / MARTY'S MUSIC ESCROW	\$ 12,688.46
NET PENSION LIABILITY	34,242.00
DEFERRED INFLOWS OF RESOURCES	74,016.00

Total Liabilities		120,946.46
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Retained Earnings

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	13,891,011.29
Net Income	35,173.03

Total Retained Earnings		13,719,207.63
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Total Liabilities & Retained Earnings	\$	13,840,154.09
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CAPITAL RESERVE FUND -NEW
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	REVENUES					
31/341/000	INTEREST EARNED	\$ 2,000.00	\$ 59.56	\$ 290.07	14.50	1,709.93
31/351/000	STATE GRANT REVENUES	0.00	140,615.66	140,615.66	0.00	(140,615.66)
31/392/050	SALE OF TOWNSHIP REAL ESTATE	0.00	1,500.00	1,500.00	0.00	(1,500.00)
31/392/300	TRANSFER FROM GENERAL FUND	91,412.00	0.00	0.00	0.00	91,412.00
	Total Revenues	93,412.00	142,175.22	142,405.73	152.45	(48,993.73)
	EXPENDITURES					
	TOWN HALL IMPROVEMENTS					
31/409/745	POLICE	59,000.00	0.00	2,900.00	4.92	56,100.00
31/410/740	PAVING & SEALING PARKING LOTS	47,355.00	0.00	0.00	0.00	47,355.00
31/445/000	WELCOME SIGN	15,000.00	0.00	0.00	0.00	15,000.00
31/457/100		7,500.00	0.00	0.00	0.00	7,500.00
	Total Expenses	128,855.00	0.00	2,900.00	2.25	125,955.00
	Transfers to Other Funds					
	Total Transfers	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	128,855.00	0.00	2,900.00	2.25	125,955.00
	Net Income/<Deficit>	\$ (35,443.00)	\$ 142,175.22	\$ 139,505.73	(393.61)	(174,948.73)

UNAUDITED

CAPITAL RESERVE FUND -NEW
Balance Sheet
June 30, 2021

ASSETS

Current Assets

NORTHWEST SAVINGS BANK	\$	840,573.13	
			840,573.13

Other Assets

Total Other Assets			0.00
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Total Assets	\$	840,573.13	
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			0.00
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Total Liabilities			0.00
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Fund Balance

FUND BALANCE	\$	701,067.40	
Net Income		139,505.73	

Total Fund Balance			840,573.13
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Total Liabilities & Fund Balance	\$	840,573.13	
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MOTOR LICENSE FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 1,000.00	\$ 4.76	\$ 27.12	2.71	972.88
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	115,000.00	0.00	120,309.78	104.62	(5,309.78)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	0.00	2,323.83	77.46	676.17
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
Total Revenues		119,000.00	4.76	122,660.73	103.08	(3,660.73)
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	1,629.95	20.37	6,370.05
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,500.00	0.00	0.00	0.00	4,500.00
35/434/000	STREET LIGHTING	60,000.00	0.00	13,647.71	22.75	46,352.29
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,500.00	0.00	1,523.33	20.31	5,976.67
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	143.22	0.65	21,856.78
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	21,000.00	0.00	0.00	0.00	21,000.00
Total Maintenance		123,000.00	0.00	16,944.21	13.78	106,055.79
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDIN	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
Total Construction		0.00	0.00	0.00	0.00	0.00
Total Expenditures		123,000.00	0.00	16,944.21	13.78	106,055.79
Net Income/<Deficit>		\$ (4,000.00)	\$ 4.76	\$ 105,716.52	(2,642.91)	(109,716.5)

UNAUDITED

MOTOR LICENSE FUND
Balance Sheet
June 30, 2021

ASSETS

Current Assets

CASH - PLGIT	\$	155,402.15
CASH - PLGIT PRIME		96,976.01
		<hr/>

Total Current Assets		252,378.16
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Total Assets	\$	<hr/> 252,378.16 <hr/>
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities		0.00
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Total Liabilities		0.00
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Fund Balance

FUND BALANCE	\$	146,661.64
Net Income		105,716.52
		<hr/>

Total Fund Balance		252,378.16
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Total Liabilities & Fund Balance	\$	<hr/> 252,378.16 <hr/>
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SEWER CAPITAL FUND
Income Statement
For the Six Months Ending June 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 7,000.00	\$ (322.73)	\$ 1,873.59	26.77	5,126.41
30/391/000	TRANSFERS FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00
30/395/000	TRANSFER FROM CAP RESERVE FUND	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>7,000.00</u>	<u>(322.73)</u>	<u>1,873.59</u>	26.77	<u>5,126.41</u>
EXPENDITURES						
30/429/700	MISC	6,000.00	0.00	0.00	0.00	6,000.00
30/429/720	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	0.00	0.00	0.00	15,000.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>21,000.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>21,000.00</u>
	Net Income/<Deficit>	<u>\$ (14,000.00)</u>	<u>\$ (322.73)</u>	<u>\$ 1,873.59</u>	(13.38)	<u>(15,873.59)</u>

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
June 30, 2021

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	306,640.10	
INVESTMENTS - EDWARD JONES		539,427.02	
Total Current Assets			846,067.12

Property and Equipment

Total Property and Equipment			0.00
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Other Assets

Total Other Assets			0.00
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Total Assets	\$	846,067.12	
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LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00
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Long-Term Liabilities

Total Long-Term Liabilities			0.00
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Total Liabilities			0.00
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Capital

FUND BALANCE	\$	844,193.53	
Net Income		1,873.59	
Total Capital			846,067.12
Total Liabilities & Capital	\$	846,067.12	

Unaudited

MS4 FUND
INCOME STATEMENT
FOR THE SIX MONTHS ENDING JUNE 30, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 1,000.00	\$ 20.24	77.86	7.79	922.14
40/350/000	MS4 FEES	110,000.00	5,753.84	49,349.06	44.86	60,650.94
40/399/000	TRANSFER FROM OTHER F	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>111,000.00</u>	<u>5,774.08</u>	<u>49,426.92</u>	44.53	<u>61,573.08</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	238.08	47.62	261.92
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. CO	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	0.00	0.00	0.00	5,000.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>0.00</u>	<u>97,041.84</u>	92.42	<u>7,958.16</u>
	NET INCOME	<u>\$ 6,000.00</u>	<u>\$ 5,774.08</u>	<u>(47,614.92)</u>	(793.58)	<u>53,614.92</u>

UNAUDITED

MS4 FUND
Balance Sheet
June 30, 2021

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	117,090.73
CASH - PLGIT PRIME		100,214.07
		<hr/>
Total Current Assets		217,304.80
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		<hr/> 0.00
Total Assets	\$	<hr/> <hr/> 217,304.80

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	13,319.68
		<hr/>
Total Current Liabilities		13,319.68
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		<hr/> 0.00
Total Liabilities		13,319.68
Capital		
FUND BALANCE		251,600.04
Net Income		(47,614.92)
		<hr/>
Total Capital		<hr/> 203,985.12
Total Liabilities & Capital	\$	<hr/> <hr/> 217,304.80

GENERAL FUND
Cash Disbursements Journal
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18170	ANN002	ANNVILLE TOWNSHIP PAYROLL F	27,244.33	27,244.33
18171	ATT001	A T & T MOBILITY	353.38	353.38
18172	CDB001	CAMPBELL DURRANT, P.C.	656.00	656.00
18173	CEN006	CENTRAL PA TECHNOLOGIES	2,986.02	2,986.02
18174	COV001	COVERALL SERVICE CO - HARRIS	495.00	495.00
18175	CRY001	CRYSTAL SPRINGS	39.92	39.92
18176	GAR002	GARCIA, GARMAN & SHEA PC	2,750.00	2,750.00
18177	HEN001	HENISE TIRE SERVICE, INC.	43.00	43.00
18178	JBT001	JBT	71.50	71.50
18179	MET002	MET- ED	276.67 3,893.27 183.64	4,353.58
18180	MEY001	MEYER OIL COMPANY	379.02 522.58	901.60
18181	PAW001	PENNSYLVANIA AMERICAN WAT	53.95 1,314.13	1,368.08
18182	SPO001	SSM GROUP, INC.	175.00 2,094.74 953.89 2,164.74 385.00	5,773.37
18183	SUS001	SUSQUEHANNA MUNICIPAL TRUS	7,772.94	7,772.94
18184	USP001	UNITED STATES POSTMASTER	150.00	150.00
18185	TEL001	TELESYSTEM	471.79	471.79
18186	ANN002	ANNVILLE TOWNSHIP PAYROLL F	28,284.66	28,284.66
18187	ALL004	ALL CITY MANAGEMENT SERVIC	1,199.60 1,079.64	2,279.24
18188	CAN002	CANON FINANCIAL SERVICES, IN	56.60	56.60
18189	CHR002	CHRIS BOYLE LAW ENFORCEMEN	392.00	392.00
18190	COM008	COMCAST	107.87	107.87
18191	DEA001	DEARBORN LIFE INSURANCE CO	160.00	

GENERAL FUND
Cash Disbursements Journal

For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
				160.00
18192	DOU002	BRAD DOUPLE	58.64 58.64	117.28
18193	GFL001	GFL ENVIRONMENTAL	180.83 12,300.00	12,480.83
18194	GRE001	GREATER LEB. REFUSE AUTHORI	10,875.99	10,875.99
18195	HEN001	HENISE TIRE SERVICE, INC.	48.50	48.50
18196	LEB027	LEBANON CO POLICE COMBAT PI	200.00	200.00
18197	MET002	MET- ED	30.63 56.11 30.16 48.05 166.69 35.81 47.59 63.65 51.38 30.30	560.37
18198	PA005	PA MUNICIPAL HEALTH INSURAN	24,908.51	24,908.51
18199	PIT001	PIT'S TRUCK REPAIR	1,173.13	1,173.13
18200	REI001	REILLY WOLFSON ATTORNEYS A	2,541.16	2,541.16
18201	STA005	STATE WORKERS' INSURANCE FU	775.00	775.00
18202	UNI008	UNITED STATES TREASURY	90.44	90.44
18203	AUT002	AUTOZONE	58.97 34.78	93.75
18204	CRY001	CRYSTAL SPRINGS	50.91	50.91
18205	LOW001	LOWE'S COMPANIES, INC	6.92 48.85 5.21 58.55	119.53
18206	MAR005	MARCO	83.80	83.80
18207	MED002	MEDIA ONE PA	123.76	123.76
18208	MEY001	MEYER OIL COMPANY	469.11	469.11
18209	PEN019	PENN STATE HEALTH	5,000.00	5,000.00
18210	POL003	PoliceApp.com	825.00	825.00

GENERAL FUND
Cash Disbursements Journal
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amou
18211	WBM001	W.B. MASON CO., INC.	60.35 42.09 22.02	124.46
18212	AMA001	AMAZON CAPITAL SERVICES	65.42	65.42
18213	BOW004	G.F. BOWMAN, INC.	396.00	396.00
Total			<u>147,833.83</u>	<u>147,833.83</u>

SEWER FUND
Cash Disbursements Journal
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14123	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	11,955.18	11,955.18
14124	AME005	AMERIGREEN INC.	6,451.12	6,451.12
14125	ATT001	AT&T MOBILITY	188.66	188.66
14126	GAR002	GARCIA GARMAN & SHEA, PC	2,750.00	2,750.00
14127	LAW001	LAWSON PRODUCTS, INC.	108.29	108.29
14128	MEY001	MEYER OIL COMPANY	228.21	228.21
14129	PAW001	AMERICAN WATER	80.45	80.45
14130	PAW002	P A W C	237.82	237.82
14131	POL001	POLLU-TECH, INC.	3,335.00	3,335.00
14132	SUB001	SUBURBAN WATER TESTING LAB INC	85.00	85.00
14133	SUS002	SUSQUEHANNA MUNICIPAL TRUST	5,181.96	5,181.96
14134	USP001	U.S. POSTMASTER	92.00	92.00
14135	TEL002	TELESYSTEM	188.52	188.52
14136	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	12,332.40	12,332.40
14137	BEA001	BEARINGS, BELTS & CHAIN, INC.	230.07	230.07
14138	BLA001	BLATT & TILLET	290.00	290.00
14139	CAL001	CAL-TECH SERVICE, INC.	645.00	645.00
14140	DEA002	DEARBORN LIFE INSURANCE CO	65.00	65.00
14141	DOU001	DOURTE ELECTRIC, INC.	3,319.02	3,319.02
14142	PAM001	PA MUNICIPAL HEALTH INSURANCE COOP	20,435.67	20,435.67
14143	REA001	READING FOUNDRY & SUPPLY CO., LLC	24.78	61.36
			764.64	728.06
14144	REI003	REILLY WOLFSON ATTORNEYS AT LAW	432.00	432.00
14145	UGI001	UGI UTILITIES, INC.	29.87	29.87
14146	DEA001	ANTHONY DEAVEN	150.00	150.00

SEWER FUND

Cash Disbursements Journal

For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14147	LUD001	BARRY LUDWIG	150.00	150.00
14148	MAI001	KAREN MAILEN	150.00	150.00
14149	ROO001	HUGH P ROONEY JR	150.00	150.00
14150	SID001	DUSTIN SIDER	150.00	150.00
14151	AMA001	AMAZON CAPITAL SERVICES	47.48	47.48
14152	ANN001	ANNVILLE TOWNSHIP GENERAL FUND	28,877.15	28,877.15
14153	ANN007	ANNVILLE TOWNSHIP MS4 FUND	5,753.84	5,753.84
14154	AZC001	AUTOZONE	17.19 120.69	137.88
14155	CIT001	CITY OF LEBANON AUTHORITY	85.05	85.05
14156	KEM001	KEMIRA WATER SOLUTIONS, INC.	3,698.70	3,698.70
14157	LOW001	LOWE'S COMPANIES, INC.	178.54 25.64 75.23 38.94 119.70	20.86 417.19
14158	MET001	MET-ED	10,531.25	10,531.25
14159	MEY001	MEYER OIL COMPANY	465.86	465.86
14160	PAW001	AMERICAN WATER	80.71 30.00	110.71
14161	POL001	POLLU-TECH, INC.	3,335.00	3,335.00
14162	SUB001	SUBURBAN WATER TESTING LAB INC	85.00 80.00 85.00 700.00 55.00 70.00 70.00 95.00	1,240.00
14163	TSC001	TRACTOR SUPPLY CREDIT PLAN	99.99	99.99
14164	UMB001	UMBERGERS OF FONTANA, INC.	47.92	47.92
14165	THO001	THOMAS SCIENTIFIC LLC	318.88	318.88
Total			125,388.42	125,388.42

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data..

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

SEWER CAPITAL FUND
Cash Disbursements Journal
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

MS4 FUND
Cash Disbursements Journal
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Descriptio	Debit Amou	Credit Amou
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This report contains no data.

Permits Report

Month of June 2021

Plumbing Permits issued	<u> </u>	<u>\$ </u>
Plumbing Licenses issued	<u> 1 </u>	<u>\$25.00 </u>
Excavator Licenses issued	<u> 1 </u>	<u>\$25.00 </u>
Total Curb/Sidewalk Permit Fees Collected		<u>\$400.00 </u>
Total Street Cut Permit Fees Collected		<u> </u>
Total Tapping Fees Collected		<u>\$ </u>

Tapping Fees

Zoning Permits

#22-21	Scott and Lisa Daubert	Add to a Structure	Deck
#23-21	Aman Soin	Erect a New Structure	SFD w/garage
#24-21	Nathan Brightbill	Change of Use	Salon
#25-21	Dana and Kalene Wolfe	Erect/Replace a Sign	Freestanding sign

Curb/Sidewalk Permits

Street-Cut Permits

#2021-09	UGI Utilities	1503 E. Walnut Street	Install gas service
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Burn Permit

T. Embich reports: 07-06-2021 BOC

Thomas Embich

Agenda Items: VI – C, E, F

Date: July 01, 2021 report for July 06, 2021 Meeting

Item VI- C: HISTORIC ARCHITECTURAL REVIEW BOARD

1. The June meeting was cancelled for lack of submissions.
2. Next meeting of HARB is scheduled for July 19.

ACTION: None.

Item VI –E: Stormwater management

1. A combination Zoom and onsite meeting at North Lebanon Board Room was held for June 15 for the LCS Consortium; Mr. Embich attended for Annville Township via ZOOM. Bills approved for payment totaled \$9,995.52 for project work by SESI; no bills were submitted for the Redevelopment Authority; Fulton Bank account balance is \$3.576 million, which is to be reviewed for partial reinvestment via Stifel at the July meeting. SESI reviewed key projects being developed for permit approval and funding in 2021,2022, and 2023; most are small enough to only require LCCD review for the pertinent permits. In preparation for the projects, landowners are being solicited to sign *Storm Water Best Management Practices License Agreements (SWBMPLA)*. These agreements specify landowner obligations before and after the improvement projects; and are intended to augment municipal requirements that also apply.
2. Next meeting (July 20) will include discussion of the reinvestment proposal, the Landowner letter of commitment form, the SWBMPL agreements with routine administrative issues.

ITEM VI- F: GLRA (GREATER LEBANON REFUSE AUTHORITY)

1. All minutes and reports are available at <http://www.goglra.org/DocumentCenter/Home/View/> . Next meeting: July 07, 2021, 7PM at GLRA or by Zoom, if preferred.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich reviewed the GLRA Report for June 2021, a copy of which is attached hereto and made a part of these minutes.

Fire Department: Mr. Lively reviewed the June 2021 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC). He reported the UHC was appreciative of the Township allowing Mr. Lamoureux's office to assist it with settlement on the sale of the residential rental property just east of the fire station. President Moore and Mr. Lively then briefly discussed recent and scheduled votes of the UHC and the Cleona Fire Company that were positive steps toward the merging of the two fire departments.

Wage & Salary: Nothing to report this month.

MOTION by Mr. Lively, second by Mr. Perrotto to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Community Development Block Grant (CDBG): Mr. Yingst reported a pre-construction conference for the West Church Street curb ramp upgrade project was in the process of being scheduled with the contractor, the Redevelopment Authority of the County of Lebanon, the Township Engineer, the Public Works Department, and himself for sometime before the end of the month.

Cable Franchise Renewal: Mr. Yingst reported he had a lengthy conversation the prior month with Attorney Joel Winston from the Cohen Law Group to put the final touches on the draft franchise agreement that will shortly be submitted to Comcast. He also explained a recent decision by the Sixth Circuit Court of Appeals that in-kind services to municipalities granting a franchise should be assessed based on "marginal cost" instead of "fair market value" and this will result in a few tweaks to the draft agreement relating to the amount the Township may be charged for such services to its buildings.

Welcome Sign: Nothing to report this month.

LVC Properties on Tax Rolls: A verbal report was provided on the prior month's meeting between President Moore, Mr. Perrotto, Mr. Yingst, LVC President James MacLaren, and LVC Vice President of Finance and Administration Shawn Curtin. The details of the proposal for the college to charge students a municipal services fee that would then be passed along to the Township were discussed and the Commissioners authorized the Township Solicitor to draft an agreement for same based upon that discussion.

Sale of Property on South Spruce Street: Mr. Yingst reported the agreement of sale for the property on South Spruce Street was fully and timely executed and settlement on the property was being scheduled for later in the month.

Annville-Cleona Recreation Association (ACRA) Court Upgrade: Mr. Perrotto reported the revised agreement for the court upgrade as proposed by the Board of Commissioners at the prior

month's meeting was submitted to the ACRA for its review. Per a question from Mr. Perrotto, Mr. Yingst indicated he had not yet heard back from the ACRA and would reach out to the Association for an update. Mr. Perrotto also shared that Hugh Rooney indicated the project was moving ahead, with paving scheduled for later in the month, as with the Township's anticipated contribution the project is within approximately \$5,000 of estimated costs. He further noted Mr. Rooney was continuing to seek out potential contributors and he put him into contact with someone from the Lebanon Valley Conservancy to possibly assist with this. Per a question from Mr. Perrotto, Mr. Yingst suggested the Township wait until the agreement with the ACRA has been approved by the Association before responding to Mr. Rooney's request for the Public Works Department to assist with clearing out the project site in advance of the paving.

Hazard Mitigation Grant Program (HMGP) Property Leases: The Commissioners reviewed the Township Office's proposal for identifying and contacting possible lessees for the HMGP properties. There was discussion about those properties bordering the Quittapahilla Creek and their ongoing ability to be accessed by anglers. After consulting with Mr. Lamoureux, the Commissioners agreed that any lessees of creekside properties be informed they must allow angler access. It was also noted the leases had to be renewed annually and the Board would need to approve each lease, including deciding who should receive a lease if more than one party were interested in the same property. **MOTION** by Mr. Perrotto, second by Mr. Hoover to authorize letters to be sent to the possible lessees as identified by the Township Office for all HMGP properties with the exception of 143 West Water Street, which the Commissioners agreed would continue to be maintained by the Township. Motion carried unanimously.

North Ulrich Street Storm Sewer System: Nothing to report this month.

NEW BUSINESS:

Application for American Rescue Plan Act (ARPA) Funds: **MOTION** by Mr. Perrotto, second by Mr. Lively to ratify the execution and submission of a single application and necessary corresponding documents to the Pennsylvania Department of Community and Economic Development for ARPA funds. Motion carried unanimously.

2022 Budget Adoption Schedule: Mr. Yingst presented the 2022 budget adoption schedule for review and comment, noting that it could be amended as needed. **MOTION** by Mr. Lively, second by President Moore to approve the 2022 budget adoption schedule as presented. Motion carried unanimously and a copy of this schedule is attached hereto and made a part of these minutes.

Maintenance of Property at 100 North Weaber Street: Per a question from Mr. Embich, Mr. Yingst indicated the Township was not responsible for maintaining the property at 100 North Weaber Street and had sent correspondence to the property owner informing her of her responsibilities to cut the grass when the height of same was in violation of Township regulations.

CORRESPONDENCE: Nothing to report this month.

2022 BUDGET PREPARATION AND ADOPTION SCHEDULE

(DATES SUBJECT TO CHANGE)

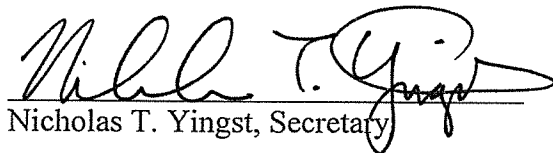
07/06/2021	Approve Budget Schedule
07/07/2021- 09/30/2021	Request Information from Department Heads and prepare Draft Budgets
09/28/2021	Review Draft Sewer, Sewer Capital, and MS4 Budgets – Township Authority
09/29/2021	Publish Budget Meeting Notice
10/13/2021	Budget Meeting/Tentative Budget Adoption – Board of Commissioners
10/19/2021	Publish Second Budget Meeting Notice (if necessary)
10/26/2021	Review Draft/Tentative Sewer, Sewer Capital, and MS4 Budgets – Township Authority
10/27/2021	Second Budget Meeting (if necessary)/Tentative Budget Adoption – Board of Commissioners
11/02/2021	Publish Budget Inspection Notice, Budget Hearing Notice, and Act 511 Tax Notice
11/09/2021	Publish Act 511 Tax Notice
11/10/2021	Budget Hearing – Board of Commissioners
11/16/2021	Publish Act 511 Tax Notice
11/23/2021	Publish Tax and Appropriations Ordinance and (if necessary) Sewer Rate and/or Trash Rate Ordinance
12/07/2021	Adopt Final Budget, Tax and Appropriations Ordinance, and (if necessary) Sewer Rate and/or Trash Rate Ordinance – Board of Commissioners
12/14/2021	Publish Budget Adoption Notice


PAY BILLS: MOTION by Mr. Hoover, second by Mr. Lively to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

RECESS FOR EXECUTIVE SESSION: President Moore called a recess for an Executive Session and the room was cleared of the public at 8:19 PM. The Regular Meeting was reconvened at 9:05 PM with the five Commissioners, Mr. Yingst, Chief Dugan, and Mr. Lamoureux present.

Hiring of Part-Time Police Officer: Noting there was only one applicant being considered for approval as eligible by the CSC when it meets on July 14, 2021, MOTION by Mr. Hoover, second by Mr. Lively to hire Rantz Martin as a part-time Civil Service police officer provided he meets all necessary requirements and the CSC approves him as eligible for appointment as a part-time officer. Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, MOTION by Mr. Perrotto, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:06 PM.


Nicholas T. Yingst, Secretary


Rex A. Moore, President