

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
JANUARY 3, 2022 AMENDED AGENDA**

**SWEARING-IN OF TOWNSHIP COMMISSIONERS
THOMAS R. EMBICH AND NEVIN R. HOOVER
BY MAGISTERIAL DISTRICT JUDGE JOHN W. DITZLER – 6:45 PM**

REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

Announced Visitors: Kent Morey, PE, Township Engineer

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Election of Officers
 - A. Election of President
 - B. Election of Vice President
- V. Committee Assignments
- VI. Recognition of Visitors and Opportunity for Public Comment
 - A. Mr. Morey: Jones and East Maple Streets Stormwater Evaluation
- VII. Approval of Minutes
 - A. December 7, 2021 Regular Meeting
- VIII. Reports of Standing Committees
 - A. Public Works
 - 2022 Drop-Off Facility Schedule
 - Low Income Household Water Assistance Program
 - B. Public Safety
 - Ratification of Purchase and Upfitting of 2021 Explorer and Upfitting Costs for 2015 Explorer
 - C. Property
 - Town Hall Improvements Project
 - D. Parks & Recreation
 - E. Finance
 - F. Permits
 - G. Annville Activities
- IX. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - Stone Hill Village Phase 3B-1 Land Development Plan Reapproval
 - Establishment of Escrow Account for the Annville Free Library (AFL) Preliminary/Final Subdivision and Land Development Plan Financial Security
 - Stormwater Management Operations and Maintenance Agreement and Declaration of Easement for the AFL Preliminary/Final Subdivision and Land Development Plan

- Financial Security for the Lebanon Valley College (LVC) School of Nursing Building Preliminary/Final Land Development Plan and Driveway Widening Improvements
- C. Historic Architectural Review Board (HARB)
- D. Wage & Salary
- E. Municipal Separate Storm Sewer System (MS4)
- F. Greater Lebanon Refuse Authority (GLRA)
- G. Fire Department

- X. Old Business
 - A. Community Development Block Grant (CDBG)
 - B. Cable Franchise Renewal
 - C. Welcome Sign
 - D. Jones and East Maple Streets Stormwater Evaluation
 - E. Road Safety Audit

- XI. New Business
 - A. Appointments
 - B. Signatories for Township Funds
 - C. Annual Memberships
 - D. Release of the 2022 Budgeted Donations to the Quittapahilla Watershed Association, the Doc Fritchey Chapter of Trout Unlimited, and the Lebanon Valley Conservancy
 - E. Proposed Resolution – Police Pension Plan Contributions
 - F. Proposed Resolution – 2022 Drop-Off Facility Permit Fee for South Annville Township Residences
 - G. Authorization of Cyber Insurance Coverage
 - H. Renewal of Treasurer’s Bond

- XII. Correspondence

- XIII. Pay Bills

- XIV. Managed Cybersecurity Services Agreement***

- XV. Adjournment

*** = Added to the agenda by majority vote of the Board of Commissioners on January 3, 2022.

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
January 3, 2022**

The January Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on January 3, 2022 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Thomas R. Embich, Nevin R. Hoover, Henri B. Lively, Rex A. Moore, and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; Kent Morey, PE, Township Engineer; Rick Enigk and Armin Rudd, East Maple Street; Gwenn Embich, South Long Street; and Frank Yeager, Annville Free Library (AFL) Board of Directors.

Mr. Yingst called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Hoover, second by Mr. Lively to approve the agenda as presented. Motion carried unanimously.

ELECTION OF OFFICERS: Mr. Yingst reported that Magisterial District Judge John W. Ditzler administered the oath of office to Mr. Embich and Mr. Hoover earlier in the evening. The election of officers of the Board of Commissioners for 2022 through 2023 was then conducted:

Election of President: Mr. Yingst asked for nominations for the office of President. MOTION by Mr. Perrotto, second by Mr. Hoover to nominate Rex A. Moore for the office of President for 2022 through 2023. Mr. Yingst asked if there were any other nominations for President. Hearing none, MOTION by Mr. Embich, second by Mr. Lively to close the nominations for the office of President and to instruct Mr. Yingst to cast a unanimous ballot for Rex A. Moore for the office of President of the Board of Commissioners for 2022 through 2023. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Rex A. Moore for the office of President as instructed.

Election of Vice President: Mr. Yingst asked for nominations for the office of Vice President. MOTION by Mr. Moore, second by Mr. Hoover to nominate Henri B. Lively for the office of Vice President for 2022 through 2023. Mr. Yingst asked if there were any other nominations for Vice President. Hearing none, MOTION by Mr. Perrotto, second by Mr. Hoover to close the nominations for the office of Vice President and to instruct Mr. Yingst to cast a unanimous ballot for Henri B. Lively for the office of Vice President of the Board of Commissioners for 2022 through 2023. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Henri B. Lively for the office of Vice President as instructed. Mr. Yingst congratulated the winning nominees and then yielded the chair of the meeting to President Moore.

COMMITTEE ASSIGNMENTS: President Moore canvassed the Board and there was consensus among the Commissioners for them to continue in their 2021 committee assignments for 2022. President Moore then officially appointed the Commissioners to the committee assignments per the listing which is attached hereto and made a part of these minutes.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT: President Moore provided an opportunity for public comment and the following comments were noted:

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
COMMITTEE ASSIGNMENTS
2022**

STANDING COMMITTEES:

Public Works – Rex Moore
Public Safety – Rex Moore
Property – Nevin Hoover
Parks & Recreation – Anthony Perrotto
Finance – Thomas Embich
Permits – NO APPOINTMENT*
Annville Activities –Nevin Hoover

SPECIAL COMMITTEES:

Executive Sessions – NO APPOINTMENT*
Planning Commission – Anthony Perrotto
Historic Architectural Review Board – Thomas Embich
Wage & Salary – Henri Lively and Rex Moore
Municipal Separate Storm Sewer System (MS4) – Thomas Embich
Greater Lebanon Refuse Authority (GLRA) – Thomas Embich
Fire Department – Henri Lively

* = This will continue to be discussed at each monthly meeting, but there will be no commissioner specifically designated to this responsibility.

Jones and East Maple Streets Stormwater Evaluation: It was noted that Mr. Morey was listed on the agenda and he was invited to address the Board. Mr. Morey indicated he was present to take any questions regarding the stormwater evaluation he recently completed, and that he had also been provided with a list of questions pertaining to same from Mr. Rudd that he would be addressing. He began by reminding the Board his firm had been tasked to perform a feasibility study to determine if the stormwater in the vicinity of Jones and East Maple Streets could be rerouted to the existing stormsewer system to the south and east that was presently comprised of pipes along South Spruce Street, East Cumberland Street, and to the west of South Weaber Street that discharged into the Quittapahilla Creek. In particular, he noted this evaluation was to provide a rough idea of what would need to be done to improve that existing stormsewer system, typically referred to as the Weaber Street stormsewer system, in order to accept this potential new flow, and what would be a rough cost for doing so. He described the route of this current system, noting that just west of Weaber Street there was an 8-foot by 3.5-foot box culvert under U.S. Route 422 that discharges into a 24-inch diameter pipe. He also noted this existing system did not presently have sufficient capacity to handle additional flow, and the cost estimates he provided were only for increasing the capacity of this system and not for an extension to it from Jones and East Maple Streets. Per a question from Mr. Lively, Mr. Morey confirmed there was not existing stormsewer piping along the portion of East Cumberland Street that is adjacent to the St. Paul the Apostle Church property. Per a question from Mr. Embich, Mr. Morey indicated he was not aware of the invert along that portion of East Cumberland Street. Per a question from Mr. Perrotto, Mr. Morey estimated the cost for connecting the Jones and East Maple Streets area to the existing South Weaber Street system would be between \$1,000,000 and \$2,000,000, which was in addition to the \$3,250,000 to \$3,750,000 estimate for expanding the capacity of the South Weaber Street system.

Mr. Morey then addressed the questions submitted by Mr. Rudd, which the latter categorized as "High level perspectives" and "Detailed level":

- "High level perspective" question 1: Mr. Morey shared he did not know the age of the South Weaber Street system.
- "High level perspective" question 2: Mr. Morey indicated it was challenging to assess if a system was functioning adequately or not due to the uncertainties of nature and the differences in models that could be used. As such, he was not comfortable making such an assessment as it was not possible to evaluate this as a closed system and, even if a system should surcharge, that was not a measure of system failure. He also noted that the norms for stormsewer design had changed over the years. Mr. Rudd asked if the system currently met the requirements for a 10-year storm event. Mr. Morey indicated it did not, but he added he did not believe that was a reason to judge the system as being inadequate.
- "High level perspective" question 3: Mr. Morey indicated he could not answer when the South Weaber Street system may need to be upgraded since he could not know what future events might trigger this. Mr. Rudd clarified he was meaning possible deterioration of current infrastructure and Mr. Morey shared that such an inspection was not a part of his evaluation and, even if it was, such an assessment would still be a guess.
- "High level perspective" question 4: It was noted that, earlier in the meeting, Mr. Morey clarified that the estimated costs of \$3,250,000 to \$3,750,000 in his evaluation did not include a connection of the existing South Weaber Street system to the area of Jones and East Maple Streets.

- “High level perspective” question 5: Mr. Morey could not professionally say if a new design would “future-proof” the system for another 50 to 100 years due to too many potential variables, but he noted that concrete pipes tend to last longer than other materials.
- “High level perspective” question 6: Mr. Morey shared it would cost between \$80,000 and \$100,000 to get to the point of applying for the necessary permits to expand the capacity of the current system, although some inquiry with the State might be possible for around \$30,000 to better understand the State’s expectations before it would commit to anything.
- “High level perspective” question 7: Mr. Morey indicated he did not typically deal with identifying funding sources, but in his experience most funding was related to water quality, while an expansion of the system would be for water quantity. Mr. Rudd indicated he had a conversation with someone in New York who shared that stormsewer upgrades had been done there with Federal grant money and that he would be investigating this further. Mr. Embich indicated he had done some research into possible funding sources and he did not believe there were a lot of grants available for projects such as this.
- “Detailed level” question 1: Mr. Morey indicated he did not believe the flow calculations for this evaluation were in a format that would be helpful to the Township.
- “Detailed level” question 1 (redundantly numbered): Mr. Morey indicated that although the capacity of pipes south of the box culvert under U.S. Route 422 were smaller than the culvert, he did not believe this was evidence the downstream pipes needed to be upgraded. Mr. Rudd wondered if this created a bottleneck when the State installed that culvert and Mr. Morey indicated he was not familiar with the details of that project.
- “Detailed level” question 2: Mr. Morey shared that the pipes downstream of the box culvert were 24-inches and 42-inches in diameter.
- “Detailed level” question 3: Mr. Morey noted he could not predict how the cost of materials might change in the future, although he noted that prices seemed to continue to be rising.
- “Detailed level” question 4: Mr. Morey indicated that developing refined drawings based on the survey were not part of the scope of the work. Per a question from Mr. Rudd, Mr. Morey indicated he did not know how much it would cost to develop such drawings. Per a follow-up question from Mr. Rudd, Mr. Morey shared that he did not believe such drawings would be of benefit to the Township. He also noted the next step for the Township would be to determine if it wished to incur the estimated \$80,000 to \$100,000 in costs to proceed with developing design drawings of a system with expanded capacity, to get through the permitting process, and to secure any necessary easements.

Mr. Rudd then addressed the Board and described the stormwater flow in his neighborhood and his belief its flow into the hole in Jones Street by his home was increasing the level of the water table in that vicinity during certain types of storm events, leading to flooded basements. He noted he was unaware of this when he purchased his home. President Moore asked if this was not shared in the seller’s disclosure form and Mr. Rudd indicated it was not. Mr. Rudd shared this has led to basement flooding twice, namely during storm events in 2011 and 2018, and expressed his belief the Township had liability for this. He noted that, while he recognized the Township would not enter into such a project at such a high price tag, he suggested it should be determined if funding was available elsewhere for this. President Moore noted that over 100 homes across the Township had basement flooding in 2011. Mr. Enigk indicated his property was one of those 100 homes and asked how Mr. Rudd could be confident a project connecting his neighborhood to the South

Weaber Street stormsewer system would correct the problem. Mr. Rudd explained how water entered his basement through a French drain and why he believed this water pressure demonstrated evidence of an elevated water table due to water entering the hole on Jones Street. Mr. Enigk indicated that many residents across town had water in their basements during those storm events. President Moore shared that he knew someone who had water in his basement despite installing lengthy downspouts and living upstream of a stormsewer system. Mr. Enigk shared the story of a property owner on Thompson Avenue who lived on a hill and still took on water in his basement. He expressed his concern at the high price tag for such a project and asked if there were further steps that Mr. Rudd could take to his property, noting that an elevated water table was a problem everywhere during heavy rain events. Mr. Rudd conceded this may be true, but asked if addressing the hole wouldn't help solve this. Mr. Enigk indicated he did not know if it would and, while he was sympathetic to Mr. Rudd's situation, he did not believe it was the Township's responsibility to solve. Mr. Hoover noted that Mr. Rudd's property sat low and, due to the infrequent nature of this problem, he was not confident this was solely a water table issue. Mr. Rudd responded by reiterating why he believed it was. Per a question from Mr. Enigk, Mr. Rudd shared the house was built in 1950. Mr. Perrotto noted that Mr. Rudd had recognized the Township could not afford such a project with existing funds. He further noted that while he had supported funding evaluations up to this point, he was not supportive of further costs unless funding for the overall project made sense. Discussion then turned to the Ulrich Street stormsewer system and Mr. Morey indicated that this system's infrastructure was deteriorating at places and he was working with the Township to try and address this. Mr. Perrotto indicated the Township would need to take into account any additional data about where stormwater funds should be prioritized and, based upon the Township Engineer's feedback, this may be the Ulrich Street system. Mr. Rudd noted that at least the Ulrich Street system had pipes. Mr. Morey indicated the failing of pipes could affect other infrastructure. Mr. Embich also discussed how the feeder stream that flows into the Ulrich Street system exacerbates this and the broader hydrogeological challenges in the region.

Joseph Wright, Jr., Central PA Technologies, arrived at the meeting at 8:00 PM.

Mr. Enigk noted he was not confident that connecting Jones and East Maple Streets to the Weaber Street system would solve Mr. Rudd's issue. Per a question from Mr. Rudd, Mr. Morey indicated he could not speak to matters of hydrogeology. Mr. Lively shared that he did not see how the Township could financially undertake such a project. Mr. Rudd suggested the Township could try to take small steps while seeing if grant funding was available. President Moore expressed his belief that Mr. Rudd was prioritizing his part of the Township over other parts. Ms. Embich asked if Mr. Rudd had considered moving, or filing his basement, and noted that the basement of her childhood home located elsewhere in the Township would take on water during storms. Mr. Enigk asked if Mr. Rudd had a professional basement waterproofing company evaluate his property. Mr. Rudd indicated he did not, explaining the work he did himself on his basement, but noted several neighbors contacted waterproofing companies and those measures were not successful. President Moore noted that, even if funding was located, it might not be used for Jones and East Maple Streets. Mr. Rudd asked if that would be the case even if he located the funding, and President Moore indicated such decisions would ultimately need to be based upon prioritization. Mr. Hoover expressed his appreciation to Mr. Morey for his evaluation and explanation of same, and suggested the discussion on the matter had run its course for the present. Mr. Morey then left the meeting at 8:09 PM.

APPROVAL OF MINUTES:

December 7, 2021 Regular Meeting: MOTION by Mr. Perrotto, second by Mr. Lively to approve the minutes of the Regular Meeting held December 7, 2021 as presented. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for December 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

2022 Drop-Off Facility Schedule: The Board reviewed the dates and hours of operation for the drop-off facility in 2022 that were recommended by the Public Works Director. Mr. Perrotto noted several residents had approached him to ask that the facility be open on Saturdays in November due to warmer temperatures later in the year leading to the generation of more greenwaste. MOTION by Mr. Perrotto, second by Mr. Lively to, weather permitting, have the drop-off facility available from 12 Noon to 6 PM on Wednesdays and from 6 AM to 12 Noon on Saturdays during Daylight Savings Time in 2022, as well as from 6 AM to 12 Noon on Saturdays in November prior to Thanksgiving, with closures on April 16 for Easter weekend, May 28 for Memorial Day weekend, June 11 for Historic Old Annville Day, July 2 for Independence Day weekend, and September 3 for Labor Day weekend. Motion carried unanimously.

Mr. Enigk left the meeting at 8:14 PM.

Low Income Household Water Assistance Program (LIHWAP): Mr. Yingst shared information on the LIHWAP. He indicated this was a new federal program being administered through the Pennsylvania Department of Human Services (DHS) to assist low-income water and sewer customers who have outstanding balances due to the COVID-19 pandemic. Noting the Township Solicitor had reviewed the pertinent documentation and had no issues from a legal perspective, the Commissioners discussed this program with Mr. Yingst and reviewed the agreement for this program that would need to be entered into with DHS if there was interest in it. At the recommendation of the Township Authority, MOTION by Mr. Lively, second by President Moore to (1) approve the LIHWAP vendor agreement with the Pennsylvania DHS as presented and (2) authorize its execution by the appropriate Township officials. Motion carried unanimously.

Public Safety: The Police Statistical Report for December 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following item was then addressed:

Ratification of Purchase and Upfitting of 2021 Explorer and Upfitting Costs for 2015 Explorer: MOTION by President Moore, second by Mr. Lively to ratify the purchase and upfitting of the 2021 Explorer and upfitting for the 2015 Explorer in the Police Department at a total cost of \$49,980.11. Motion carried unanimously.

Property: The following item was addressed:

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR DECEMBER 2021

- (1) **CHRISTMAS TREE** We will be planting the Christmas tree the week of January 3rd
- (2) **LEAF COLLECTION** We spent the following time on leaf collection:
- S Annville: 8 hrs. and 7 tons
 - Cleona: 18 hrs. and 7.875 tons
 - Annville: 19 hrs. and 8.25 tons
- Leaf collection is done for the year**
- (3) **TREE COLLECTION** We will be starting to collect Christmas trees curbside the week of January 3rd

Respectfully submitted,
Les Powell



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
December 2021**



• CALLS FOR SERVICE	279
• ANNVILLE	229
• SOUTH ANNVILLE	50
• ORDINANCE VIOLATIONS	
1. ABANDONED VEHICLE	2
2. DOG	1
3. DUMPING	1
4. FIREWORKS	5
5. NOISE	2
6. PARKING	3
• CRIMINAL ARRESTS	04
○ ADULT	04
○ JUVENILE	00
• ASSEMBLY/DEMONSTRATION	4
• TOTAL TRAFFIC CITATIONS	11
• TOTAL TRAFFIC WARNINGS	28
• TOTAL NON-TRAFFIC CITATIONS	03
• TOTAL VEHICLE ACCIDENTS	17
○ REPORTABLE	5
○ NON-REPORTABLE	8
○ HIT & RUN	4
• PARKING TICKETS ISSUED	7

Annville Accidents

406 WEST MAIN STREET

18 EAST MAIN STREET

SOUTH KING & WEST QUEEN STREETS

245 WEST MAIN STREET

433 EAST MAIN STREET

1 JASONS WAY

ZEIGLER & MAIN STREETS

1ST BLOCK NORTH WHITE OAK STREET

CONCORD & WEST MAIN STREETS

1400 BLOCK EAST MAIN STREET

EAST MAIN STREET & 3RD AVENUE

1ST BLOCK EAST MAIN STREET

South Annville Accidents

1741 HORSESHOE PIKE

564 HORSESHOE PIKE

1701 HORSESHOE PIKE

1600 BLOCK LOUSER ROAD

1500 BLOCK SOUTH WHITE OAK STREET

SOUTH SPRUCE STREET & BRICKER LANE

Annville Township Police Department

MONTHLY REPORT DECEMBER 2021

Total Calls by Call Type From: 12/1/2021 - 12/31/2021

<u>Call Type</u>	<u>Total Calls</u>
AMBULANCE CALL	68
TRAFFIC ENFORCEMENT - WARNING	28
ASSIST OTHER POLICE	15
TRAFFIC ENFORCEMENT - CITATION	11
DRIVING COMPLAINT	10
POLICE INFORMATION	10
ACCIDENT, NON-REPORTABLE	8
PARKING ENFORCEMENT	7
BACKGROUND INVESTIGATION	6
ACCIDENT, REPORTABLE	5
CHECK ON WELL BEING	5
DOMESTIC DISPUTE	5
FIREWORKS COMPLAINT	5
LOST & FOUND	5
ACCIDENT, HIT & RUN	4
ASSEMBLY/DEMONSTRATION	4
HARASSMENT	4
SUSPICIOUS ACTIVITY	4
THEFT - UNLAWFUL TAKING	4
ALARMS	3
CIVIL MATTER	3
FIRE CALL	3
MENTAL HEALTH	3
PARKING COMPLAINT	3
911 HANGUP	2
ABANDONED VEHICLE	2
ANIMAL COMPLAINT	2
CHILD CUSTODY	2
DOG - MISSING / LOST	2
JUVENILE COMPLAINT	2
NOISE COMPLAINT	2
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	2
SUSPICIOUS PERSON	2
ACCESS DEVICE FRAUD	1
AMBULANCE CALL - DOA	1
ASSAULT, SIMPLE	1
BURGLARY	1
CHILD ABUSE	1
CHILD SEXUAL ABUSE	1
CHILD WELFARE INVESTIGATION	1
DAMAGES/NON CRIMINAL	1
DISORDERLY CONDUCT	1
DOG COMPLAINT	1
DRUG VIOLATION	1

DUI ACCIDENT	1
DUI	1
DUMPING COMPLAINT	1
IDENTITY THEFT	1
LVC GENERAL INFORMATION	1
MISCELLANEOUS	1
MISSING PERSON	1
NEIGHBORHOOD DISPUTE	1
NOISE WARNING ISSUED	1
ORDINANCE - OTHER VIOLATIONS	1
PARKING- GENERAL INFO	1
PFA ORDER	1
RAPE	1
REPOSSESSION	1
SCAM - PHONE - MAIL ETC	1
STALKING	1
SUSPICIOUS VEHICLE	1
TERRORISTIC THREATS	1
THEFT - FROM MOTOR VEHICLE	1
THEFT - MOTOR VEHICLE	1
TOBACCO PRODUCTS	1
TRAFFIC DEVICE COMPLAINT	1
TRAFFIC HAZARD	1
TREE DOWN	1
TRESPASS LETTERS	1
UNAUTHORIZED USE OF MOTOR VEHICLE	1
VEHICLE COMPLAINT	1

Total Calls: 279



ANNVILLE TOWNSHIP POLICE
MONTHLY REPORT – SOUTH ANNVILLE
DECEMBER 2021



CALLS FOR SERVICE - 60

Call type	
AMBULANCE CALL	22
ACCIDENT	5
DRIVING COMPLAINT	5
TRAFFIC ENFORCEMENT - WARNING	4
FIRE CALL	3
HARASSMENT	2
MENTAL HEALTH	2
911 HANGUP	1
ANIMAL COMPLAINT	1
CHECK ON WELL BEING	1
CHILD ABUSE	1
CHILD SEXUAL ABUSE	1
DISORDERLY CONDUCT	1
DOMESTIC DISPUTE	1
DUI	1
DUMPING COMPLAINT	1
FIREWORKS COMPLAINT	1
NOISE COMPLAINT	1
POLICE INFORMATION	1
RAPE	1
TERRORISTIC THREATS	1
THEFT - FROM MOTOR VEHICLE	1
TRAFFIC HAZARD	1
TREE DOWN	1
	60

Criminal Arrest – 0

Non Traffic Citations - 1

Traffic Citations – 2

ACCIDENT LOCATIONS

South Annville Accidents
564 HORSESHOE PIKE
1701 HORSESHOE PIKE
1600 BLOCK LOUSER ROAD
1500 BLOCK SOUTH WHITE OAK STREET
SOUTH SPRUCE STREET & BRICKER LANE

Town Hall Improvements Project: It was reported that Mr. Yingst, Mr. Hoover, Chief Dugan, and the Public Works Director met with Douglas Hartman of Holmes Building Services the prior month to review the scope and costs for the Town Hall improvements project. Mr. Hoover noted it was a profitable meeting and he anticipated the work would likely be completed as two separate projects. He also noted he anticipated having more information for the Board at its next meeting.

Parks & Recreation: Mr. Perrotto shared information on a local news article regarding the improvements to the court owned by the Annville-Cleona Recreation Association at the terminus of East Maple Street that were funded, in part, with Township recreation funds. He noted that basketball rims and backboards, court painting, and some fencing were already in place and Hugh Rooney is continuing to try to raise the remaining necessary funds to complete the project.

Finance: Mr. Embich reviewed the Finance Report for December 2021, highlighting the total income and expenses through the twelfth month of 2021. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for December 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Nothing to report this month.

MOTION by Mr. Embich, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Mr. Yingst reported that no Executive Sessions were held since the adjournment of the December Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss agency business which, if conducted in public, would lead to the disclosure of confidential information protected by law.

Planning Commission: Mr. Perrotto addressed the following items with the Board:

Stone Hill Village Phase 3B-1 Land Development Plan Reapproval: Noting a request for same had been received from Eugene Martin of Stone Hill Village, **MOTION** by Mr. Perrotto, second by Mr. Hoover to extend approval for the final land development plan for Phase 3B-1 of Stone Hill Village by an additional 90 days by reapproving said plan contingent upon all items in the Township Engineer's review letter being satisfactorily addressed and obtaining the necessary signatures. Motion carried unanimously.

Establishment of Escrow Account for the AFL Preliminary/Final Subdivision and Land Development Plan Financial Security: Noting a check had been received from the AFL for \$29,986 pertaining to the financial security set for its preliminary/final subdivision and land development plan, **MOTION** by Mr. Perrotto, second by Mr. Embich to authorize the establishment of an escrow account for these funds at Jonestown Bank & Trust, as well as the execution of any necessary documents by the appropriate Township officials to carry out the establishment of same

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 943,452.00	\$ 5,983.27	\$ 908,566.67	96.30	34,885.33
01/301/400	R/E TAXES - DELINQUENT	26,000.00	628.83	22,120.62	85.08	3,879.38
	Subtotal	969,452.00	6,612.10	930,687.29	96.00	38,764.71
01/310/100	REALTY TRANSFER TAX	53,000.00	1,955.10	88,460.03	166.91	(35,460.03)
01/310/210	EARNED INCOME TAX - CURRE	383,000.00	21,795.07	437,908.69	114.34	(54,908.69)
01/310/220	EARNED INCOME TAX - PRIOR	450.00	0.00	151.34	33.63	298.66
01/310/300	LOCAL SERVICES TAX	102,000.00	2,459.39	100,616.52	98.64	1,383.48
	Total Taxes	1,507,902.00	32,821.66	1,557,823.87	103.31	(49,921.87)
<u>Licenses & Permits</u>						
01/320/320	LICENSE - REFUSE COLLECTIO	0.00	0.00	15.00	0.00	(15.00)
01/320/350	LICENSE - JUNK YARD	25.00	25.00	25.00	100.00	0.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	100.00	100.00	0.00
01/320/700	LICENSE - RESIDENTIAL RENTA	8,700.00	3,135.00	10,490.00	120.57	(1,790.00)
01/320/800	LICENSE - CABLE TV FRANCHIS	37,000.00	0.00	37,030.82	100.08	(30.82)
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	25.00	16.67	125.00
01/320/820	LICENSE - STREET ENCROACH	8,000.00	200.00	3,800.00	47.50	4,200.00
01/320/900	LICENSE - PLUMBING/EXCAVA	1,000.00	100.00	725.00	72.50	275.00
	Subtotal	54,975.00	3,460.00	52,210.82	94.97	2,764.18
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	898.08	1,672.03	83.60	327.97
01/330/120	FINES - TWP. ORD. (DISTR MAG)	20,000.00	1,086.47	10,877.19	54.39	9,122.81
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	125.00	2,370.00	59.25	1,630.00
01/330/150	FINES - CO. CLERK OF CRTS/PR	8,000.00	197.19	8,603.65	107.55	(603.65)
	Subtotal	34,000.00	2,306.74	23,522.87	69.18	10,477.13
<u>Interest & Rent</u>						
01/340/000	INTEREST	3,300.00	241.55	1,709.29	51.80	1,590.71
	Subtotal	3,300.00	241.55	1,709.29	51.80	1,590.71
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRA	132,219.00	0.00	131,371.18	99.36	847.82
	Subtotal	132,219.00	0.00	131,371.18	99.36	847.82
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP.	300.00	0.00	785.00	261.67	(485.00)
	Subtotal	300.00	0.00	785.00	261.67	(485.00)
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	399,000.00	30,457.30	365,069.84	91.50	33,930.16
	Subtotal	399,000.00	30,457.30	365,069.84	91.50	33,930.16
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,500.00	375.00	3,809.75	69.27	1,690.25
01/381/500	DONATIONS	34,300.00	0.00	40,300.00	117.49	(6,000.00)
01/383/000	SALE OF ASSETS	0.00	0.00	6,600.00	0.00	(6,600.00)
01/384/000	CONTRACTED SERVICES INCO	62,000.00	6,750.00	69,312.20	111.79	(7,312.20)

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/391/000	REFUND PRIOR YR EXPEND	27,000.00	0.00	72,082.71	266.97	(45,082.71)
		128,800.00	7,125.00	192,104.66	149.15	(63,304.66)
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,260,496.00	\$ 76,412.25	\$ 2,324,597.53	102.84	(64,101.53)

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 0.00	\$ 9,375.00	100.00	0.00
01/400/120	SALARIES & WAGES - TWP. OFF	70,908.00	4,856.88	65,166.86	91.90	5,741.14
01/400/200	MATERIALS & SUPPLIES	5,600.00	165.59	4,212.19	75.22	1,387.81
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	260.59	9.65	2,439.41
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	494.40	5,008.51	87.87	691.49
01/400/310	LEGAL/AUDIT SERVICES	49,500.00	4,752.00	37,690.18	76.14	11,809.82
01/400/320	TELEPHONE	3,610.00	238.52	3,330.61	92.26	279.39
01/400/340	ADVERTISING & PRINTING	6,650.00	251.20	4,345.50	65.35	2,304.50
01/400/343	CODIFICATION	1,500.00	0.00	350.00	23.33	1,150.00
	Subtotal	155,543.00	10,758.59	129,739.44	83.41	25,803.56

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,200.00	0.00	1,253.35	104.45	(53.35)
01/402/350	BOND PREMIUM	1,050.00	0.00	468.00	44.57	582.00
	Subtotal	2,250.00	0.00	1,721.35	76.50	528.65

Municipal Building

01/409/145	CONTRACTED CUSTODIAL SER	5,970.00	495.00	5,940.00	99.50	30.00
01/409/200	MATERIALS & SUPPLIES	600.00	35.88	478.22	79.70	121.78
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	607.00	7,229.88	56.93	5,470.12
01/409/370	REPAIRS & MAINTENANCE - BL	2,300.00	98.56	1,416.78	61.60	883.22
01/409/740	CAPITAL EXPEND	10,000.00	5,000.00	7,067.36	70.67	2,932.64
	Subtotal	31,570.00	6,236.44	22,132.24	70.11	9,437.76

Total General Government

189,363.00 16,995.03 153,593.03 81.11 35,769.97

Public Safety

Police

01/410/130	SALARIES - POLICE	563,384.00	37,502.90	504,913.15	89.62	58,470.85
01/410/145	CONTRACTED CROSSING GUAR	10,796.00	(1,185.85)	5,577.76	51.67	5,218.24
01/410/200	MATERIALS & SUPPLIES	7,000.00	780.55	8,451.72	120.74	(1,451.72)
01/410/202	UNIFORM SUPPLIES & REPLAC	9,000.00	1,659.08	9,878.51	109.76	(878.51)
01/410/300	DUES, MEMBERSHIPS, MISC.	12,845.00	0.00	12,509.23	97.39	335.77
01/410/301	CONFERENCES, MTGS & MILEA	3,000.00	0.00	3,329.00	110.97	(329.00)
01/410/310	POLICE LEGAL	18,000.00	287.00	8,805.14	48.92	9,194.86
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	(134.15)	7,432.18	80.05	1,852.82
01/410/330	VEHICLE FUEL	7,200.00	708.49	5,480.42	76.12	1,719.58
01/410/331	VEHICLE REPAIR & MAINTENA	5,400.00	504.97	3,851.59	71.33	1,548.41
01/410/452	IT SUPPORT	17,795.00	3,093.89	15,303.93	86.00	2,491.07
01/410/460	TRAFFIC SIGNALS	600.00	47.57	577.50	96.25	22.50
01/410/740	CAPITAL OUTLAY	15,000.00	21,600.00	21,600.00	144.00	(6,600.00)
	Subtotal	679,305.00	64,864.45	607,710.13	89.46	71,594.87

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	17,500.00	1,314.13	17,952.40	102.59	(452.40)
01/411/500	DONATION - VOLUNTEER FIRE	78,000.00	0.00	73,000.00	93.59	5,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	22,000.00	0.00	20,299.48	92.27	1,700.52
	Subtotal	117,500.00	1,314.13	111,251.88	94.68	6,248.12
<u>Ambulance</u>						
01/412/000	EMERGENCY MEDICAL SERVIC	20,000.00	0.00	15,000.00	75.00	5,000.00
	Subtotal	20,000.00	0.00	15,000.00	75.00	5,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,400.00	150.00	250.00	17.86	1,150.00
01/414/100	H A R B EXPENSES	1,300.00	768.54	828.98	63.77	471.02
01/414/200	PLANNING COMMISSION	1,200.00	850.00	850.00	70.83	350.00
	Subtotal	3,900.00	1,768.54	1,928.98	49.46	1,971.02
01/415/000	EMERGENCY MANAGEMENT A	3,400.00	0.00	3,336.90	98.14	63.10
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	108.64	1,439.51	47.98	1,560.49
	Total Public Safety	827,105.00	68,055.76	740,667.40	89.55	86,437.60
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	43,000.00	1,936.26	35,893.99	83.47	7,106.01
01/427/450	REFUSE COLLECTION CONTRA	74,640.00	6,360.00	68,280.00	91.48	6,360.00
01/427/451	RECYCLING COLLECTION CON	77,640.00	6,360.00	70,813.19	91.21	6,826.81
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	7,842.96	65,573.94	87.43	9,426.06
	Total Health & Sanitation	270,280.00	22,499.22	240,561.12	89.00	29,718.88
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWA	93,710.00	6,928.71	93,670.20	99.96	39.80
01/430/200	MATERIALS & SUPPLIES	2,800.00	0.00	1,445.25	51.62	1,354.75
01/430/300	MISCELLANEOUS EXPENSE	2,800.00	52.56	6,658.13	237.79	(3,858.13)
01/430/310	ENGINEERING SERVICES	50,000.00	13,362.75	43,433.64	86.87	6,566.36
01/430/320	TELEPHONE, RADIO & PAGER	900.00	58.73	710.88	78.99	189.12
01/430/330	VEHICLE OPERATING EXP. - FU	7,500.00	1,654.66	6,875.29	91.67	624.71
01/430/331	VEHICLE - OPERATING EXPENS	2,000.00	1,492.90	2,759.49	137.97	(759.49)
01/430/740	CAPITAL OUTLAY	4,000.00	0.00	3,886.00	97.15	114.00
01/434/000	STREETLIGHTING	2,000.00	0.00	187.50	9.38	1,812.50
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	453.49	6,987.10	89.58	812.90
01/438/000	REP. & MAINT. - STREETS	1,500.00	0.00	240.24	16.02	1,259.76
	Total Highway	175,010.00	24,003.80	166,853.72	95.34	8,156.28
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	586.66	2,427.82	151.74	(827.82)
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	272.39	4.54	5,727.61
01/456/500	LIBRARY - DONATION	22,500.00	0.00	22,500.00	100.00	0.00
01/466/000	DOWNTOWN AREA	5,500.00	115.40	2,225.33	40.46	3,274.67
01/471/350	LEASE RENTAL-PRINCIPAL	36,000.00	0.00	36,000.00	100.00	0.00
01/472/350	LEASE RENTAL-INTEREST	30,870.00	0.00	13,298.60	43.08	17,571.40
01/480/000	EMPL. BENEFITS & PAYROLL T	503,414.00	182,975.27	495,861.39	98.50	7,552.61
01/486/000	INSURANCE	116,442.00	9,071.00	111,947.05	96.14	4,494.95
01/490/000	TRANSFER TO OTHER FUND	76,412.00	150,000.00	150,000.00	196.30	(73,588.00)

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ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	Total Miscellaneous	<u>798,738.00</u>	<u>342,748.33</u>	<u>834,532.58</u>	104.48	<u>(35,794.58)</u>
	Total Expenditures	<u>\$ 2,260,496.00</u>	<u>\$ 474,302.14</u>	<u>\$ 2,136,207.85</u>	94.50	<u>124,288.15</u>
	Net Income/<Deficit>	<u>\$ 0.00</u>	<u>\$ (397,889.89)</u>	<u>\$ 188,389.68</u>	0.00	<u>(188,389.68)</u>

GENERAL FUND
Balance Sheet
December 31, 2021
ASSETS

Current Assets		
CASH - JBT CHECKING	\$	635,244.02
CASH - RECREATION DEPOSIT		8,134.34
CASH - PLGIT PRIME		199,054.30
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		5,010.61
ACCOUNTS RECEIVABLE		23,704.85
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)
		<hr/>
Total Current Assets		862,848.12
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>862,848.12</u>

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5.00
GRANT - DISTRICT ATTY		478.59
RECREATION DEPOSIT HELD		8,134.34
		<hr/>
Total Current Liabilities		8,617.93
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		8,617.93
Capital		
FUND BALANCE		665,840.51
Net Income		188,389.68
		<hr/>
Total Capital		854,230.19
		<hr/>
Total Liabilities & Capital	\$	<u>862,848.12</u>

SEWER FUND
Income Statement
For the Twelve Months Ending December 31, 2021
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 4,000.00	\$ 199.02	\$ 1,599.53	39.99	2,400.47
08/350/000	GRANT INCOME	0.00	0.00	741.00	0.00	(741.00)
08/360/000	SEWER RENTALS	1,596,000.00	122,030.48	1,500,628.71	94.02	95,371.29
08/361/000	SEWER RENTALS - EXTERNAL	20,800.00	1,916.78	21,963.52	105.59	(1,163.52)
08/370/000	TAPPING FEES	0.00	0.00	4,200.00	0.00	(4,200.00)
08/380/000	ADMINISTRATIVE FEES	0.00	8,535.00	25,035.65	0.00	(25,035.65)
08/381/000	MANAGEMENT FEES - EXTERNA	925.00	95.84	1,000.33	108.14	(75.33)
08/383/000	TREATMENT FEES	231,000.00	36,146.41	466,235.24	201.83	(235,235.24)
08/384/000	CAPACITY RESERVE FEES	20,820.00	5,204.88	20,819.52	100.00	0.48
08/385/000	MAINTENANCE CONTRACT FEE	32,000.00	0.00	24,300.00	75.94	7,700.00
08/395/000	REFUND OF PRIOR YEAR EXPEN	18,000.00	0.00	38,828.78	215.72	(20,828.78)
Total Revenues		1,923,545.00	174,128.41	2,105,352.28	109.45	(181,807.28)
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	72,441.00	4,300.84	65,952.25	91.04	6,488.75
08/400/200	MATERIALS & SUPPLIES	7,450.00	291.15	5,794.94	77.78	1,655.06
08/400/300	MISCELLANEOUS	10,100.00	833.80	9,503.24	94.09	596.76
08/400/310	LEGAL SERVICES	7,000.00	288.00	4,797.00	68.53	2,203.00
08/400/311	AUDIT SERVICES	5,500.00	0.00	5,500.00	100.00	0.00
Total Administration		102,491.00	5,713.79	91,547.43	89.32	10,943.57
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIO	245,608.00	19,394.13	224,641.49	91.46	20,966.51
08/429/200	MATERIALS & SUPPLIES	6,000.00	1,337.64	4,110.15	68.50	1,889.85
08/429/210	CHEMICALS - CHLORINE	2,000.00	750.00	2,250.00	112.50	(250.00)
08/429/220	CHEMICALS-FERROUS SULFATE	20,000.00	0.00	11,020.71	55.10	8,979.29
08/429/221	CHEMICALS	15,000.00	0.00	13,300.00	88.67	1,700.00
08/429/230	LABORATORY SUPPLIES & EQUI	10,000.00	27.45	7,373.16	73.73	2,626.84
08/429/240	LIME & POLYMER	40,550.00	10,557.00	73,551.71	181.39	(33,001.71)
08/429/300	MISCELLANEOUS	6,400.00	1,516.56	5,279.47	82.49	1,120.53
08/429/301	TRAINING, CONFERENCES AND	2,000.00	420.00	1,911.00	95.55	89.00
08/429/310	ENGINEERING SERVICES	15,500.00	0.00	6,724.51	43.38	8,775.49
08/429/311	LABORATORY TESTING SERVIC	13,000.00	665.00	10,668.00	82.06	2,332.00
08/429/320	TELEPHONE, RADIO & PAGER	4,500.00	76.93	4,337.12	96.38	162.88
08/429/330	VEHICLE - FUEL	8,000.00	150.80	4,851.91	60.65	3,148.09
08/429/331	VEHICLE - OPERATING EXPENSE	7,500.00	545.96	16,035.95	213.81	(8,535.95)
08/429/350	HEATING OIL	1,000.00	0.00	0.00	0.00	1,000.00
08/429/360	ELECTRICAL POWER, GAS & WA	113,600.00	10,310.47	109,626.24	96.50	3,973.76
08/429/370	PLANT - REPAIR & MAINTENAN	92,500.00	9,447.49	102,787.50	111.12	(10,287.50)
08/429/450	SEWERS - REPAIR & MAINTENA	15,000.00	2,435.31	10,138.57	67.59	4,861.43
Total Sewage Treatment		618,158.00	57,634.74	608,607.49	98.46	9,550.51
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	640,437.00	51,197.95	640,437.27	100.00	(0.27)
08/472/000	DEBT SERVICE - INTEREST	203,047.00	14,622.82	203,029.65	99.99	17.35
Total Debt Service		843,484.00	65,820.77	843,466.92	100.00	17.08
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TA	306,433.00	63,032.13	295,072.97	96.29	11,360.03
08/486/000	INSURANCE	47,728.00	0.00	40,599.84	85.07	7,128.16
Total Miscellaneous		354,161.00	63,032.13	335,672.81	94.78	18,488.19
<u>Transfers to Other Funds</u>						
08/490/000	Transfer to Sewer Capital Fund	0.00	200,000.00	200,000.00	0.00	(200,000.00)
Total Transfers		0.00	200,000.00	200,000.00	0.00	(200,000.00)
Total Expenditures		1,918,294.00	392,201.43	2,079,294.65	108.39	(161,000.65)

SEWER FUND
Income Statement
For the Twelve Months Ending December 31, 2021
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
08/490/000	Net Income/<Deficit>	\$ 5,251.00	\$ (218,073.02)	\$ 26,057.63	496.24	(20,806.63)

SEWER FUND
Balance Sheet
December 31, 2021

ASSETS

Current Assets

CASH - JBT CHECKING	\$ 967,913.75	
CASH - PLGIT PRIME	89,956.84	
BLAIRCO / MARTY'S MUSIC ESCROW	12,689.22	
PETTY CASH - OFFICE	75.00	
PETTY CASH - WWTP	50.00	
ACCOUNTS RECEIVABLE	22,518.71	
	<hr/>	
Total Current Assets		1,093,203.52

Property and Equipment

LAND	263,036.60	
BUILDINGS	16,821,371.86	
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)	
SEWER LINES	1,678,838.79	
SEWER LINES - ACCUM. DEPREC.	(1,673,614.00)	
MACHINERY & EQUIPMENT	716,758.11	
MACH. & EQUIP. - ACCUM. DEPREC	(625,561.62)	
	<hr/>	
Total Property and Equipment		12,733,057.93

Other Assets

OTHER ASSET - GENERAL PERMIT	11,244.94	
GENERAL PERMIT- ACCUM AMORT	(11,244.94)	
DEFERRED OUTFLOWS OF RESOURCES	4,778.00	
	<hr/>	
Total Assets	\$ 13,831,039.45	

LIABILITIES AND RETAINED EARNINGS

Current Liabilities

Total Current Liabilities	0.00
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Long Term Liability

BLAIRCO / MARTY'S MUSIC ESCROW	\$ 12,689.22
NET PENSION LIABILITY	34,242.00
DEFERRED INFLOWS OF RESOURCES	74,016.00
	<hr/>
Total Liabilities	120,947.22

Retained Earnings

FUND BALANCE	(206,976.69)	
RETAINED EARNINGS	13,891,011.29	
Net Income	26,057.63	
	<hr/>	
Total Retained Earnings		13,710,092.23
		<hr/>
Total Liabilities & Retained Earnings	\$ 13,831,039.45	

CAPITAL RESERVE FUND -NEW

Income Statement

For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
		\$		\$		
	REVENUES					
31/341/000	INTEREST EARNED	2,000.00	83.37	798.38	39.92	1,201.62
31/351/000	STATE GRANT REVENUES	0.00	0.00	140,615.66	0.00	(140,615.66)
31/351/120	ARPA GRANT	0.00	0.00	264,603.77	0.00	(264,603.77)
31/392/050	SALE OF TOWNSHIP REAL ESTATE	0.00	0.00	15,000.00	0.00	(15,000.00)
31/392/300	TRANSFER FROM GENERAL FUND	91,412.00	176,600.00	176,600.00	193.19	(85,188.00)
	Total Revenues	93,412.00	176,683.37	597,617.81	639.77	(504,205.81)
	EXPENDITURES					
	TOWN HALL IMPROVEMENTS		0.00	22,176.74	37.59	36,823.26
31/409/745	POLICE	59,000.00	13,605.71	49,980.11	105.54	(2,625.11)
31/410/740	PAVING & SEALING PARKING LOTS	47,355.00	0.00	4,245.20	28.30	10,754.80
31/445/000	LIBRARIES - ARPA-ELIGIBLE	15,000.00	0.00	50,000.00	0.00	(50,000.00)
31/456/120	WELCOME SIGN	0.00	0.00	0.00	0.00	7,500.00
31/457/100	PEDESTRIAN IMPROVEMENTS	7,500.00	1,074.00	1,074.00	0.00	(1,074.00)
31/463/545		0.00				
	Total Expenses	128,855.00	14,679.71	127,476.05	98.93	1,378.95
	Transfers to Other Funds					
	Total Transfers	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	128,855.00	14,679.71	127,476.05	98.93	1,378.95
	Net Income/<Deficit>	\$ (35,443.00)	\$ 162,003.66	\$ 470,141.76	(1,326.47)	(505,584.76)

UNAUDITED

CAPITAL RESERVE FUND -NEW
Balance Sheet
December 31, 2021

ASSETS

Current Assets

NORTHWEST SAVINGS BANK	\$	<u>1,171,209.16</u>	
Total Current Assets			1,171,209.16

Other Assets

Total Other Assets			<u>0.00</u>
Total Assets	\$	<u>1,171,209.16</u>	

LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			<u>0.00</u>
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Total Liabilities			0.00
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Fund Balance

FUND BALANCE	\$	701,067.40	
Net Income		<u>470,141.76</u>	
Total Fund Balance			<u>1,171,209.16</u>
Total Liabilities & Fund Balance	\$	<u>1,171,209.16</u>	

MOTOR LICENSE FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 1,000.00	\$ 4.57	\$ 54.81	5.48	945.19
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	115,000.00	0.00	120,309.78	104.62	(5,309.78)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	3,000.00	0.00	2,323.83	77.46	676.17
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
Total Revenues		<u>119,000.00</u>	<u>4.57</u>	<u>122,688.42</u>	103.10	<u>(3,688.42)</u>
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	12.54	0.00	(12.54)
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	18,872.13	18,872.13	0.00	(18,872.13)
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	4,885.27	61.07	3,114.73
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	4,500.00	0.00	3,313.51	73.63	1,186.49
35/434/000	STREET LIGHTING	60,000.00	13,388.54	53,571.79	89.29	6,428.21
35/437/000	REPAIRS & MAINT. - EQUIPMENT	7,500.00	146.26	4,769.12	63.59	2,730.88
35/438/000	REPAIRS & MAINT. - STREETS	22,000.00	0.00	20,617.79	93.72	1,382.21
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	21,000.00	0.00	0.00	0.00	21,000.00
Total Maintenance		<u>123,000.00</u>	<u>32,406.93</u>	<u>106,042.15</u>	86.21	<u>16,957.85</u>
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDING	0.00	0.00	0.00	0.00	0.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
Total Construction		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>0.00</u>
Total Expenditures		<u>123,000.00</u>	<u>32,406.93</u>	<u>106,042.15</u>	86.21	<u>16,957.85</u>
Net Income/<Deficit>		<u>\$ (4,000.00)</u>	<u>\$ (32,402.36)</u>	<u>\$ 16,646.27</u>	(416.16)	<u>(20,646.27)</u>

MOTOR LICENSE FUND
Balance Sheet
December 31, 2021

ASSETS

Current Assets

CASH - PLGIT	\$	66,312.11	
CASH - PLGIT PRIME		96,995.80	
Total Current Assets			163,307.91

Total Assets	\$	163,307.91
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities		0.00
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Total Liabilities		0.00
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Fund Balance

FUND BALANCE	\$	146,661.64	
Net Income		16,646.27	
Total Fund Balance			163,307.91
Total Liabilities & Fund Balance	\$	163,307.91	

SEWER CAPITAL FUND
Income Statement
For the Twelve Months Ending December 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 7,000.00	\$ (693.38)	\$ 1,114.16	15.92	5,885.84
30/391/000	TRANSFERS FROM SEWER FUND	0.00	200,000.00	200,000.00	0.00	(200,000.00)
30/395/000	TRANSFER FROM CAP RESERVE	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>7,000.00</u>	<u>199,306.62</u>	<u>201,114.16</u>	2,873.06	<u>(194,114.16)</u>
EXPENDITURES						
30/429/700	MISC	6,000.00	0.00	7,700.00	128.33	(1,700.00)
30/429/720	EQUIPMENT	0.00	0.00	36,150.00	0.00	(36,150.00)
30/429/730	VEHICLES	0.00	0.00	0.00	0.00	0.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	14,000.00	14,000.00	93.33	1,000.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>21,000.00</u>	<u>14,000.00</u>	<u>57,850.00</u>	275.48	<u>(36,850.00)</u>
	Net Income/<Deficit>	\$ <u>(14,000.00)</u>	\$ <u>185,306.62</u>	\$ <u>143,264.16</u>	(1,023.32)	<u>(157,264.16)</u>

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
December 31, 2021

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	448,850.09	
INVESTMENTS - EDWARD JONES		<u>538,607.60</u>	
Total Current Assets			987,457.69

Property and Equipment

Total Property and Equipment			0.00
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Other Assets

Total Other Assets			<u>0.00</u>
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Total Assets	\$	<u>987,457.69</u>	
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LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00
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Long-Term Liabilities

Total Long-Term Liabilities			<u>0.00</u>
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Total Liabilities			0.00
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Capital

FUND BALANCE	\$	844,193.53	
Net Income		<u>143,264.16</u>	
Total Capital			<u>987,457.69</u>
Total Liabilities & Capital	\$	<u>987,457.69</u>	

MS4 FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING DECEMBER 31, 2021

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 1,000.00	\$ 29.01	232.30	23.23	767.70
40/350/000	MS4 FEES	110,000.00	8,197.24	111,734.55	101.58	(1,734.55)
40/399/000	TRANSFER FROM OTHER FUN	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>111,000.00</u>	<u>8,226.25</u>	<u>111,966.85</u>	100.87	<u>(966.85)</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	463.08	92.62	36.92
40/460/300	MISCELLANEOUS	2,500.00	0.00	500.00	20.00	2,000.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. COSTS	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	93.00	647.75	12.96	4,352.25
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>93.00</u>	<u>98,414.59</u>	93.73	<u>6,585.41</u>
	NET INCOME	<u>\$ 6,000.00</u>	<u>\$ 8,133.25</u>	<u>13,552.26</u>	225.87	<u>(7,552.26)</u>

UNAUDITED

MS4 FUND
Balance Sheet
December 31, 2021

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	178,237.47
CASH - PLGIT PRIME		<u>100,234.51</u>
Total Current Assets		278,471.98
Property and Equipment		<u> </u>
Total Property and Equipment		0.00
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>278,471.98</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
MS4 FEES HELD IN ESCROW	\$	<u>13,319.68</u>
Total Current Liabilities		13,319.68
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		13,319.68
Capital		
FUND BALANCE		251,600.04
Net Income		<u>13,552.26</u>
Total Capital		<u>265,152.30</u>
Total Liabilities & Capital	\$	<u><u>278,471.98</u></u>

GENERAL FUND
Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18465	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	28,063.76	28,063.76
18466	ATT001	A T & T MOBILITY	351.65	351.65
18467	CBY001	CBY SYSTEMS INC	276.50	276.50
18468	COH001	COHEN LAW GROUP	2,700.00	2,700.00
18469	COM008	COMCAST	107.87	107.87
18470	COV001	COVERALL SERVICE CO - HARRISBURG	495.00	495.00
18471	HEN001	HENISE TIRE SERVICE, INC.	515.22	515.22
18472	MED002	MEDIA ONE PA	204.72	204.72
18473	MET002	MET- ED	307.85 3,899.87 184.74	4,392.46
18474	MIN002	MINCO INDUSTRIAL SERVICES, INC.	778.58	778.58
18475	PAW001	PENNSYLVANIA AMERICAN WATER CO	64.20	64.20
18476	TEL001	TELESYSTEM	386.45	386.45
18387V	PRI001	PRINCIPAL MUTUAL LIFE INS. CO.	156,634.46	156,634.46
18477	ALL004	ALL CITY MANAGEMENT SERVICES, INC	1,025.60	1,025.60
18478	CAP003	CAPITAL RESERVE FUND	176,600.00	176,600.00
18479	CDB001	CAMPBELL DURRANT, P.C.	287.00	287.00
18480	DOU002	BRAD DOUPLE	54.32 54.32	108.64
18481	GFL001	GFL ENVIRONMENTAL	12,720.00 198.75	12,918.75
18482	GRE001	GREATER LEB. REFUSE AUTHORITY	10,296.93	10,296.93
18483	MEY001	MEYER OIL COMPANY	1,654.66 708.49	2,363.15
18484	PA005	PA MUNICIPAL HEALTH INSURANCE CO	23,984.68	23,984.68
18485	PAO001	PA ONE CALL SYSTEM INC	52.56	

GENERAL FUND
Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				52.56
18486	PAW001	PENNSYLVANIA AMERICAN WATER CO	1,314.13	1,314.13
18487	PRJ001	PRINCIPAL MUTUAL LIFE INS. CO.	156,634.46	156,634.46
18488	REI001	REILLY WOLFSON ATTORNEYS AT LAW	2,214.00	2,214.00
18489	SPO001	SSM GROUP, INC.	5,946.81 7,415.94 1,260.00	14,622.75
18490	STA005	STATE WORKERS' INSURANCE FUND	4,411.00	4,411.00
18491	UGI001	UGI	234.95	234.95
18492	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	26,925.85	26,925.85
18493	ALL004	ALL CITY MANAGEMENT SERVICES, INC	1,282.00	1,282.00
18494	AMA001	AMAZON CAPITAL SERVICES	35.88	35.88
18495	BAR002	MELISSA BARLOW	125.00	125.00
18496	BRA004	MARTIN BRANDT	50.00	50.00
18497	CAN002	CANON FINANCIAL SERVICES, INC.	63.91	63.91
18498	CEN006	CENTRAL PA TECHNOLOGIES	2,986.02	2,986.02
18499	CHA003	LAURA CHARELIAN	25.00	25.00
18500	CON001	JOSEPH S CONNOR	250.00	250.00
18501	CRY001	CRYSTAL SPRINGS	55.91	55.91
18502	DEL002	AMY DELLINGER	100.00	100.00
18503	HIN002	JOHN HINSHAW	25.00	25.00
18504	JOH002	JONATHAN JOHNSON	100.00	100.00
18505	KOT001	GARY KOTSCH	125.00	125.00
18506	LIL001	CONRAD L LILES	25.00	25.00
18507	MAG003	MAGUIRE'S FORD OF HERSHEY	223.26	223.26

GENERAL FUND
Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18508	MAI001	KAREN MAILEN	125.00	125.00
18509	MCD001	MCDONALD UNIFORMS	339.08	339.08
18510	MED002	MEDIA ONE PA	46.48	46.48
18511	MET002	MET- ED	47.57 39.48 35.14 72.17 62.72 35.31 27.79 54.89 79.77 115.40	570.24
18512	PAL003	DAVID PALANZO	175.00 125.00	300.00
18513	PAL004	JILL PALANZO	25.00	25.00
18514	PER003	ANTHONY PERROTTO	250.00	250.00
18515	PET001	PETTY CASH - GENERAL FUND	82.92	82.92
18516	RAP001	911 RAPID RESPONSE	1,320.00	1,320.00
18517	REE003	MATTHEW REEDY	100.00	100.00
18518	SCO002	JAMES SCOTT	25.00	25.00
18519	TDM001	T.D. MILLS PROMOTIONAL PRODUCTS	9.50	9.50
18520	WBM001	W.B. MASON CO., INC.	19.29	19.29
18521	WHE001	RICHARD S WHERLEY	75.00	75.00
18522	YOR002	ROBERT YORTY	25.00	25.00
18523	ADV001	ADVANCE AUTO PARTS	128.72 93.73 3.14 39.26 18.71 76.25 3.14 93.77 62.98 30.87 30.87	60.00 22.74

GENERAL FUND
Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				498.70
18523a		VOID		
18524	AUT002	AUTOZONE	145.39	145.39
18525	HEN001	HENISE TIRE SERVICE, INC.	150.56	150.56
18526	KEY003	KEYSTONE BONDING & SURETY AGENC	1,311.00	1,311.00
18527	LOW001	LOWE'S COMPANIES, INC	16.92 569.74 84.96 13.60 71.15	756.37
18528	WIT001	WITMER PUBLIC SAFETY GROUP, INC.	661.38	661.38
18529	YIN001	NICHOLAS T. YINGST	208.40	208.40
18530	ZIM001	ZIMMEY'S AUTOMOTIVE	68.50	68.50
Total			641,632.85	641,632.85

SEWER FUND**Cash Disbursements Journal**

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14302V	PRI001	PRINCIPAL MUTUAL LIFE INS CO	42,822.54	42,822.54
14366	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	11,864.50	11,864.50
14367	AMA001	AMAZON CAPITAL SERVICES	228.13	59.95 17.50 50.85 5.99 93.84
14368	ANN004	ANNVILLE TWP PENNVEST ACCOU	65,820.77	65,820.77
14369	ATT001	AT&T MOBILITY	225.38	225.38
14370	BEA001	BEARINGS, BELTS & CHAIN, INC.	72.20	72.20
14371	DOU001	DOURTE ELECTRIC, INC.	1,171.22 130.36	1,301.58
14372	HAC001	HACH COMPANY	27.45	27.45
14373	HEN001	HENISE TIRE SERVICE INC.	515.22	515.22
14374	LAW001	LAWSON PRODUCTS, INC.	557.98	557.98
14375	MIN002	MINCO	2,435.31	2,435.31
14376	PAW001	AMERICAN WATER	81.53	81.53
14377	PAW002	P A W C	248.59	248.59
14378	POL001	POLLU-TECH, INC.	10,557.00	10,557.00
14379	SUB001	SUBURBAN WATER TESTING LAB I	95.00 70.00 85.00 25.00	275.00
14380	TEL002	TELESYSTEM	151.55	151.55
14381	DEA001	ANTHONY DEAVEN	150.00	

SEWER FUND**Cash Disbursements Journal**

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				150.00
14382	LUD001	BARRY LUDWIG	150.00	150.00
14383	MAI001	KAREN MAILEN	150.00	150.00
14384	MEY001	MEYER OIL COMPANY	150.80	150.80
14385	PAM001	PA MUNICIPAL HEALTH INSURANC	19,412.28	19,412.28
14386	PRI001	PRINCIPAL MUTUAL LIFE INS CO	42,822.54	42,822.54
14387	REI003	REILLY WOLFSON ATTORNEYS AT	288.00	288.00
14388	ROO001	HUGH P ROONEY JR	150.00	150.00
14389	SID001	DUSTIN SIDER	150.00	150.00
14390	SUB001	SUBURBAN WATER TESTING LAB I	100.00	100.00
14391	UGI001	UGI UTILITIES, INC.	1,592.24	1,592.24
14392	UNI002	UNIVAR USA INC	750.00	750.00
14393	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	12,709.05	12,709.05
14394	COR003	CPE	1,364.95	1,364.95
14395	SUB001	SUBURBAN WATER TESTING LAB I	85.00	85.00
14396	AMA001	AMAZON CAPITAL SERVICES	168.00	168.00
14397	AME005	AMERIGREEN INC.	5,729.88	5,729.88
14398	ANN001	ANNVILLE TOWNSHIP GENERAL FU	30,457.30	30,457.30
14399	ANN007	ANNVILLE TOWNSHIP MS4 FUND	8,197.24	8,197.24
14400	B&M001	B & M SCALE,INC.	314.80	

SEWER FUND**Cash Disbursements Journal**

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				314.80
14401	ELE001	ELEMECH INC.	1,600.00	1,600.00
14402	LOO001	RONALD LOOKENBILL	30.74	30.74
14403	LOW001	LOWE'S COMPANIES, INC.	243.70	243.70
14404	MAR003	MARCO	83.80	83.80
14405	MET001	MET-ED	8,469.64	8,469.64
14406	PAW001	AMERICAN WATER	80.90	80.90
14407	PRW001	PENNA.RURAL WATER ASSO.	420.00	420.00
14408	SHE003	SHERWOOD-LOGAN & ASSOC., INC.	664.08	664.08
14409	SUB001	SUBURBAN WATER TESTING LAB I	120.00 85.00	205.00
14410	VIO001	JOSEPH VIOZZI	190.68	190.68
Total			274,065.35	274,065.35

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/10/21	1229	31/200/000 31/102/000	Invoice: 12/21 INVOICE DOUG LAMB CONSTRUCTION, INC.	1,074.00	1,074.00
12/27/21	1230	31/200/000 31/102/000	Invoice: 112275 B. MOYER RADIO	13,605.71	13,605.71
	Total			14,679.71	14,679.71

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/27/21	238	35/200/000	Invoice: OCTOBER 2021	23,284.00	
		35/200/000	Invoice: NOVEMBER 2021	4,631.05	
		35/200/000	Invoice: DECEMBER 2021	4,491.88	
		35/108/000	ANNVILLE TOWNSHIP GENERAL FUND		32,406.93
	Total			32,406.93	32,406.93

SEWER CAPITAL FUND
Cash Disbursements Journal
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/20/21	119	30/200/000 30/108/000	Invoice: 2152 HOFFER PAVING, INC.	14,000.00	14,000.00
Total				14,000.00	14,000.00

MS4 FUND
Cash Disbursements Journal
For the Period From Dec 1, 2021 to Dec 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/20/21	2005	40/200/000 40/101/000	Invoice: 11-21-3883 STECKBECK ENGINEERING & SURVEYING	93.00	93.00
Total				<u>93.00</u>	<u>93.00</u>

Permits Report

Month of December 2021

Plumbing Permits issued	<u>1</u>	<u>\$ 25.00</u>
Plumbing Licenses issued	<u>3</u>	<u>\$ 75.00</u>
Excavator Licenses issued	<u></u>	<u></u>
Total Curb/Sidewalk Permit Fees Collected		<u></u>
Total Street Cut Permit Fees Collected		<u>\$200.00</u>
Total Tapping Fees Collected		<u></u>

Tapping Fees

Zoning Permit

#58-21	Burt Jones	Erect a New Structure	Acc. Dwelling Unit
#59-21	John Norton III	Other	Split Rail Fence
#60-21	Joe's Kwik Marts LLC	Erect/Replace a Sign	Wall Sign
#61-21	John and Danielle Biever	Erect a New Structure	Shed

Curb/Sidewalk Permits

Street-Cut Permits

#2021-16	UGI Utilities, Inc.	N. Chestnut St. (245 W. Church St.)	Repair gas service
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Burn Permit

including but not limited to account agreements; resolutions of lodge, association or other similar organization; and resolutions of authority; copies of which are attached hereto and made a part of these minutes when pertinent. Motion carried unanimously.

Financial Security for the Lebanon Valley College (LVC) School of Nursing Building Preliminary/Final Land Development Plan and Driveway Widening Improvements: Mr. Perrotto reported a financial security tabulation for the LVC School of Nursing Building plan and the driveway widening improvements had been prepared by the Township Engineer in the amounts of \$496,551 and \$44,660, respectively, and provided to the Commissioners. At the recommendation of the Township Engineer, **MOTION** by Mr. Perrotto, second by Mr. Embich to set the amount of financial security for the LVC School of Nursing Building preliminary/final land development plan and the driveway widening improvements at \$496,551 and \$44,660, respectively. Motion carried unanimously.

Stormwater Management Operations and Maintenance Agreement and Declaration of Easement for the AFL Preliminary/Final Subdivision and Land Development Plan: At the recommendation of the Township Solicitor and the Township Engineer, **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the Stormwater Management Operations and Maintenance Agreement and Declaration of Easement for the AFL preliminary/final subdivision and land development plan and to authorize its execution by the appropriate Township officials. Motion carried unanimously.

Historic Architectural Review Board (HARB): Mr. Embich reported the December 2021 HARB meeting was cancelled.

Wage & Salary: Mr. Yingst reported the Wage & Salary Committee would likely be meeting later in the month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reported that the Lebanon County Stormwater Consortium (LCSC) meeting for December 2021 was cancelled. He also shared a draft of possible LCSC guidelines for evaluating potential projects with the Commissioners and asked them to feel free to share any comments they may have regarding same with him.

Greater Lebanon Refuse Authority (GLRA): Nothing to report this month.

Fire Department: **MOTION** by Mr. Lively, second by President Moore to authorize the Township Solicitor to work with the Cleona Borough Solicitor to draft a municipal fire services cost sharing agreement between the two municipalities pertaining to matters such as workers' compensation and commercial vehicle insurance. Motion carried unanimously.

MOTION by Mr. Perrotto, second by Mr. Lively to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Community Development Block Grant (CDBG): Nothing to report this month.

Cable Franchise Renewal: Nothing to report this month.

Welcome Sign: It was noted this item has been tabled for the time being.

Jones and East Maple Streets Stormwater Evaluation: It was noted this was discussed earlier in the meeting.

Road Safety Audit (RSA): Mr. Yingst reported a draft of the State Route 934 RSA had been distributed to the stakeholders for review and comment.

NEW BUSINESS:

Appointments: It was noted the Commissioners were provided with a listing of suggested appointments. With no comments or questions pertaining to same noted, **MOTION** by Mr. Hoover, second by Mr. Lively to make the appointments per the listing as presented. Motion carried unanimously and the listing of appointments is attached hereto and made a part of these minutes.

Signatories for Township Funds: **MOTION** by Mr. Lively, second by Mr. Perrotto to approve the authorized signatories for all Township funds as follows:

Signature from three of the following five officers: President, Vice President, Treasurer, Secretary, or Assistant Secretary.

Motion carried unanimously.

Mr. Yeager left the meeting at 8:31 PM.

Annual Memberships: **MOTION** by Mr. Hoover second by Mr. Embich to approve the following memberships for 2022, totaling \$3,473.60:

Pennsylvania State Association of Boroughs – 2022 dues	\$225.00
Pennsylvania State Association of Township Commissioners – 2022 dues	\$1,548.60
Capital Region Council of Governments - 2022 dues (paid by Sewer Fund)	\$1,700.00

Motion carried unanimously.

Release of the 2022 Budgeted Donations to the Quittapahilla Watershed Association, the Doc Fritchey Chapter of Trout Unlimited, and the Lebanon Valley Conservancy: **MOTION** by President Moore, second by Mr. Perrotto to release the 2022 budgeted donations to the following organizations, totaling \$350.00:

Quittapahilla Watershed Association	\$150.00
Doc Fritchey Chapter of Trout Unlimited	\$100.00
Lebanon Valley Conservancy	\$100.00

Motion carried unanimously.

**ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
APPOINTMENTS
2022**

Depository for Township Funds	Jonestown Bank & Trust Northwest Savings Bank Pennsylvania Local Government Investment Trust (PLGIT) Edward Jones
Township Secretary (two-year term ending Dec. 31, 2023)	Nicholas Yingst
Assistant Township Secretary (two-year term ending Dec. 31, 2023)	Kelly Kulp
Township Treasurer (two-year term ending Dec. 31, 2023)	Thomas Embich
Township Solicitor (two-year term ending Dec. 31, 2023)	Reilly Wolfson
Township Engineer (two-year term ending Dec. 31, 2023)	SSM Group, Inc.
Plumbing Inspector (two-year term ending Dec. 31, 2023)	Leslie Powell
Zoning Hearing Board Solicitor (one-year term ending Dec. 31, 2022)	Spitler, Kilgore, & Enck
Zoning Officer (one-year term ending Dec. 31, 2022)	Lebanon County Planning Department
Code Enforcement Officer (one-year term ending Dec. 31, 2022)	BCI Code Compliance
Township Authority (five-year term ending Dec. 31, 2026)	Barry Ludwig
Planning Commission (four-year term ending Dec. 31, 2025)	Gary Kotsch
Zoning Hearing Board (five-year term ending Dec. 31, 2026)	David Casciotti
Historic Architectural Review Board (four-year term ending Dec. 31, 2025)	David Palanzo Amy Dellinger
Civil Service Commission (six-year term ending Dec. 31, 2027)	Allen Yingst
Vacancy Board Chairperson (one-year term ending Dec. 31, 2022)	Keith Kreamer
Property Maintenance Code Board of Appeals (three-year term ending Dec. 31, 2024)	Rex Moore
Greater Lebanon Refuse Authority Representative (five-year term ending Dec. 31, 2026)	Joseph Viozzi
Greater Lebanon Refuse Authority Alternate (five-year term ending Dec. 31, 2026)	Thomas Embich
EIT/TCC Municipal Representative (one-year term ending Dec. 31, 2022)	Bryan Hoffman

EIT/TCC Municipal Representative Alternate
(one-year term ending Dec. 31, 2022)

Adam Wolfe

Building Code Board of Appeals
(one-year term ending Dec. 31, 2022)

John Poff
William Smeltzer
Patrick Brewer

Building Code Board of Appeals Alternate
(one-year term ending Dec. 31, 2022)

Richard Horst

Township Authority Representatives to Wage & Salary Committee

Anthony Deaven
Dustin Sider

Resolution No. 20220103-1 – Police Pension Plan Contributions: Mr. Yingst informed the Board that Pennsylvania Act 30 of 2002, concerning police pension plans, requires municipalities to take formal action annually if police officers are not required to contribute to the pension plan. **MOTION** by Mr. Embich, second by Mr. Hoover to adopt Resolution No. 20220103-1, stating that the members of the Annville Township Police Department are not required to contribute to the Annville Township Police Pension Plan for the year 2022. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Resolution No. 20220103-2 – 2022 Drop-Off Facility Permit Fee for South Annville Township Residences: Mr. Yingst presented proposed Resolution No. 20220103-2, setting the annual permit fee for South Annville Township residences at \$150 for 2022 for use of the drop-off facility located at the Annville wastewater treatment plant for disposal of green waste and bulk trash. **MOTION** by Mr. Hoover, second by Mr. Lively to adopt Resolution No. 20220103-2 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Authorization of Cyber Insurance Coverage: At the recommendation of Mr. Yingst, **MOTION** by Mr. Embich, second by Mr. Lively to ratify authorization of the Township's cyber insurance coverage for 2022 with Cowbell Cyber through Bowman's Insurance Group at a premium of \$3,349. Motion carried unanimously.

Renewal of Treasurer's Bond: **MOTION** by Mr. Perrotto, second by Mr. Lively to approve the renewal of the Treasurer's bond in the amount of \$250,000 with Travelers through Strickler Insurance Agency and payment for this renewal at a cost not to exceed \$500. Mr. Embich and Mr. Yingst briefly discussed if this amount was appropriate for bonding purposes and came to the conclusion it was. With no further comments or questions noted the motion was voted on and carried unanimously.

CORRESPONDENCE: Nothing to report this month.

PAY BILLS: **MOTION** by Mr. Lively, second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

RECESS FOR EXECUTIVE SESSION: President Moore called a recess for an Executive Session and the room was cleared of the public at 8:47 PM. The Regular Meeting was reconvened at 9:30 PM with the five Commissioners, Mr. Yingst, Chief Dugan, and Mr. Lamoureux present.

MANAGED CYBERSECURITY SERVICES AGREEMENT: **MOTION** by Mr. Hoover, second by President Moore to add to the agenda a proposed agreement for managed cybersecurity services with Central PA Technologies. Motion carried unanimously. **MOTION** by Mr. Hoover, second by President Moore to (1) approve the managed cybersecurity services agreement with Central PA Technologies at a cost of \$55 per employee per month and (2) authorize its execution by the appropriate Township officials. Motion carried unanimously.

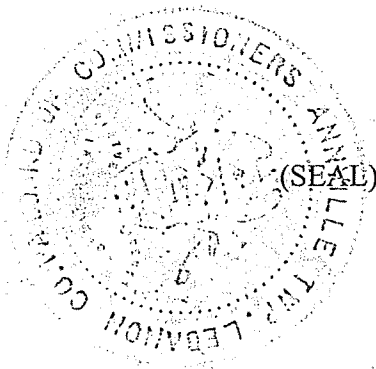
RESOLUTION NO. 20220103-1

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
NOT REQUIRING CONTRIBUTIONS
TO THE ANNVILLE TOWNSHIP POLICE PENSION PLAN
FROM THE MEMBERS OF THE ANNVILLE TOWNSHIP POLICE DEPARTMENT
FOR THE YEAR 2022**

WHEREAS, the latest actuarial valuation of the Annville Township Police Pension Plan (the "Plan") indicated that the Plan was adequately funded.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that the members of the Annville Township Police Department are not required to contribute to the Annville Township Police Pension Plan for the year 2022.

ADOPTED this third day of January, 2022.



President, Annville Township
Board of Commissioners

Attest:

Township Secretary

RESOLUTION NO. 20220103-2

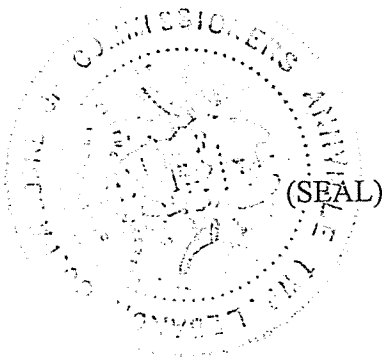
**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA,
SETTING THE ANNUAL PERMIT FEE FOR THE DROP-OFF FACILITY
FOR SOUTH ANNVILLE TOWNSHIP RESIDENCES FOR 2022**

WHEREAS, the municipalities of Annville Township and South Annville Township are parties to an intermunicipal agreement in which Annville Township allows residences of South Annville Township to obtain an annual permit for the use of the drop-off facility located at the Annville Wastewater Treatment Plant for disposal of green waste and bulk trash; and

WHEREAS, this intermunicipal agreement states that the fee amount for this permit shall be set by Annville Township through a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Annville Township Board of Commissioners that the annual permit fee for use of the drop-off facility by a residence in South Annville Township shall be \$150.00 in 2022.

ADOPTED this third day of January, 2022.



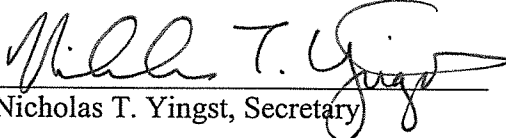
President, Annville Township
Board of Commissioners

Attest:


Township Secretary

Annville Township Board of Commissioners
Minutes of the January 3, 2022 Regular Meeting
Page No. 10

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Perrotto, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:31 PM.



Nicholas T. Yingst, Secretary



Rex A. Moore, President