

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
JUNE 7, 2022 AGENDA
REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

Announced Visitors: Jeff and Brandi Herb, Paul and Chris LaFrance, Christian Kreamer
Alex Kauffman and Alex Kinzey, SESI

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Recognition of Visitors and Opportunity for Public Comment
 - A. Jeff and Brandi Herb, Paul and Chris LaFrance, Christian Kreamer -Request for Closure of Cumberland Street between Saylor and Long Streets
 - B. Alex Kauffman and Alex Kinzey, SESI – Text Amendment to Zoning Ordinance
- V. Approval of Minutes
 - A. April 5, 2022 Regular Meeting
- VI. Reports of Standing Committees
 - A. Public Works
 - B. Public Safety
 - Handicapped Parking Space Request
 - C. Property
 - Town Hall Improvements Project
 - D. Parks & Recreation
 - E. Finance
 - F. Permits
 - G. Annville Activities
- VII. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - C. Historic Architectural Review Board (HARB)
 - Certificate of Appropriateness for Detached Garage for Property at 559 East Main Street
 - Certificate of Appropriateness for Replacement of a Landscaping Wall at 330 E. Main Street
 - Certificate of Appropriateness for Signage Replacements at 2 W. Main Street
 - Certificate of Appropriateness for Front Door Repairs at 103 W. Main Street
 - D. Wage & Salary
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)
 - G. Fire Department
- VIII. Old Business
 - A. Community Development Block Grant (CDBG)
 - B. Cable Franchise Renewal
 - C. Welcome Sign
 - D. Revisions to Wireless Facilities Regulations
 - E. Landline Telephone System Hardware and Software Obsolescence
 - F. Residential Refuse and Recycling Collection Contract

- G. Intergovernmental Agreement – Cost Sharing with Cleona Borough for Fire Company
- H. Proposed Resolution – Sharing of Workers' Compensation and Insurance for Fire Company

IX. New Business

- A. Quittie Creek Nature Park Agreement
- B. Proposed Resolution – Amending Police Agreement with South Annville Township

X. Correspondence

XI. Pay Bills

XII. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
June 7, 2022**

The June Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on June 7, 2022 in the Commissioners' Room of Annville Town Hall, 36 N. Lancaster St., Annville, PA with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Karen Gerhart, Township Administrator and Secretary to the Board of Commissioners; Kelly Shoff-Kulp, Township Administrative Assistant and Assistant Secretary to the Board of Commissioners; Corey Lamoureux, Esq., Township Solicitor; and additional visitors noted on the attendance sheet, a copy of which is attached hereto and made a part of these minutes.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: **MOTION** by Mr. Lively, second by Mr. Hoover to approve the agenda as presented. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

Requested Closure of East Cumberland Street between Long and Saylor Streets: Mr. Herb was recognized for comment, and he proceeded to discuss the written request sent to the Board requesting closure of E. Cumberland Street between S. Long and S. Saylor Streets on July 9, 2022 between 11 AM – 8 PM. Mr. Herb described the yearly music event held on their property and suggested the road closure would ensure safety of the guests in attendance. Discussions continued relative to designated parking for guests, neighboring property owner's thoughts and access to their properties and the potential that this event may need to find an alternative location in the future due to its continued growth in attendance. Noting that the surrounding property owners were agreeable with the request, **MOTION** by President Moore, second by Mr. Perrotto to approve the closure of E. Cumberland Street as requested. Motion carried unanimously.

Mr. LaFrance, Mr. and Mrs. Herb and Mr. Rooney, Jr. left the meeting at 7:10 PM.

Potential Request for a Text Amendment to our Zoning Ordinance: Mr. Kauffman and Mr. Kinzey, of Steckbeck Engineering and Surveying Inc. (SESI), were recognized for comment. Mr. Kauffman informed the Board of his intent to discuss a possible text amendment to the zoning ordinance. He came before the Board on behalf of Mr. VanDerPloog, owner of 475 N. Weaver Street, who is considering a subdivision and self-storage units, although that currently isn't allowed by right per the zoning ordinance. Mr. Perrotto reported on discussion and feedback that occurred during the Planning Commission meeting when they presented a sketch plan for self-storage units. The consensus of the Planning Commission had no opposition to a text amendment. Mr. Kauffman indicated that SESI would prepare the text amendment and present the language for the Board's approval. Mr. Lamoureux explained that a text amendment would occur via an ordinance that would require a public hearing, advertising and other requirements stipulated by the municipalities planning code. He encouraged the Board to enter into a professional services agreement with Mr. VanDerPloog to ensure reimbursement for any costs incurred by the Township. Mr. Embich noted

his concerns with stormwater in the Weaber Street vicinity and inquired if the text change in zoning would apply to other properties within the township. Mr. Perrotto and Mr. Kinzey referenced the zoning map on the wall and indicated the parcels in which the text amendment would also apply. Mr. Embich stated his preference to make self storage units a conditional use which would require that future property owners to obtain Board approval for this particular use. Mr. Kinzey explained that banks prefer to see a permitted use rather than a variance and the potential need for bank financing is the reason they are pursuing a text amendment versus seeking a variance for the parcel. Upon no further discussion, **MOTION** by Mr. Perrotto, second by Mr. Hoover directing Mr. Lamoureux to draft a professional services agreement between the Township and Mr. VanDerPloog. Motion carried by a vote of four to one with President Moore, Mr. Lively, Mr. Hoover and Mr. Perrotto voting in favor of the motion and Mr. Embich voting against it.

Mr. Kauffman and Mr. Kinzey left the meeting at 7:27 PM.

Third Annual Community Oration: Mr. Schroeder was recognized for comment. He announced and invited meeting attendees to the third annual oration of Frederick Douglass' speech to be held on the Lebanon Valley College campus on July 4, 2022 at 12 noon.

APPROVAL OF MINUTES:

May 3, 2022 Regular Meeting: Mr. Perrotto pointed out one correction to the May 3, 2022 minutes, which will be revised by Ms. Gerhart. **MOTION** by Mr. Lively, second by Mr. Perrotto to approve the minutes of the Regular Meeting held May 3, 2022 as amended. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for May 2022 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Public Safety: The Police Statistical Report for May 2022 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following items were then addressed:

Request for Handicapped Parking Space: Chief Dugan received a request from Deborah Lerchen owner of 327 W. Queen Street, requesting a handicap parking space for her sister-in-law, Karen Lerchen, who also resides at that residence. Noting that Ms. Lerchen has the appropriate documentation from her physician, a handicapped placard for her vehicle and at the recommendation of Chief Dugan, **MOTION** by Mr. Hoover, second by Mr. Lively to authorize the painting of and installation of appropriate signage for a handicapped parking space adjacent to the property at 327 W. Queen Street and to instruct the Township Administrator to include this action in the next omnibus ordinance. Motion carried unanimously.

Enforcing Ordinances and Investigating Criminal Activity at 675 West Main Street: We have had concerns about enforcing ordinances and investigating criminal activity at the Public Works Department because the parcel of property containing the wastewater treatment plant and the

dumpster are in North Annville Township. We would like Annville Police to be the agency that handles these issues, but at present we would have to call the Cleona Police Department or Pennsylvania State Police. At the request of Chief Dugan, and the consensus of the Board, Ms. Gerhart will contact North Annville Township to determine if they would be amenable to an intergovernmental resolution that would give Annville Township Police Department primary police jurisdiction at the Annville Township owned parcels that are located in North Annville Township.

Property: Mr. Hoover reported that Pat Brewer toured the township building last week in response to our request for quotes on the town hall improvements project. We expect to receive a quote from his company in the next few weeks. Mr. Hoover also anticipates having contact with one additional contractor next week.

Parks & Recreation: Mr. Perrotto informed the Board that the Quittie Creek Nature Park Agreement had been prepared and a copy was provided to each Board member. The Quittie Park Committee was not interested in restricting park use to only Annville Township residents. Any individuals/entities that wish to use the Quittie Creek Nature Park in an official capacity will be required to sign the agreement. Mr. Embich questioned whether we would be turning people away because of the requirement for insurance coverage. Mr. Lamoureux stated that the intention of the agreement was for individuals or entities that were holding classes or other events where there was potential for damage to the park or participant injury. He mentioned that a request for a family picnic could be viewed differently by the Township, and they would have discretion on the insurance requirement for different usage requests. Ms. Gerhart will work to increase presence on the Annville Township website for the Quittie Park.

Finance: Mr. Embich reviewed the Finance Report for May 2022, highlighting the total income and expenses through the fifth month of the year. Ms. Gerhart provided details about checks to First Citizens for a loan originating from the streetscape project and Accuwrite for blank check stock in response to questions from Mr. Perrotto. Mr. Hoover also inquired about a check to Lift, Inc. for a lawnmower, which was a budgeted expense. A copy of the report is attached hereto and made a part of these minutes. Ms. Gerhart reported that the 2021 financial statements and audit report had been received and was provided to the Board of Commissioners. There were no findings or reportable conditions noted in the audit report.

Permits: The Permits Report for May 2022 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Historic Olde Annville Days will be held this weekend on June 11, 2022 from 9:00 AM – 2:00 PM. Ms. Gerhart also shared that the Annville Free Library groundbreaking ceremony is on June 18, 2022 from 10:00 AM – 12:00 PM.

MOTION by Mr. Embich, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Ms. Gerhart reported that no Executive Sessions were held since the adjournment of the May 3, 2022 regular meeting.

Planning Commission: Mr. Perrotto reported the June 13, 2022 meeting had been cancelled due to a lack of business.

Historic Architectural Review Board (HARB): Mr. Embich reviewed the HARB Report for May 2022, a copy of which is attached hereto and made a part of these minutes. At the recommendation of HARB, **MOTION** by Mr. Embich, second by Mr. Lively to issue a Certificates of Appropriateness for all four properties reported, as proposed. Motion carried by a vote of four to one with Mr. Lively, Mr. Hoover, Mr. Perrotto and Mr. Embich voting in favor of the motion and President Moore abstaining.

Wage & Salary: Nothing to report this month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reviewed the MS4 Report for May 2022, a copy of which is attached hereto and made a part of these minutes.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich reported on the planned expansion of the engineering offices and the fall picnic for municipal officials. Ms. Gerhart announced the free paper shredding event held at the GLRA for Lebanon County residents on July 14, 2022 from 8 AM – 12 PM.

Fire Department: Mr. Lively reviewed the May 2022 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC). The following items were then addressed:

Intergovernmental Cooperation Agreement for Cost Sharing with Cleona Borough: As discussed at prior meetings, the merger of the fire departments allows us to consolidate policies for worker's compensation and equipment/vehicle insurance. Mr. Lamoureux presented this agreement that explains the terms and calculation of the cost sharing with Cleona Borough. Upon no further discussion, **MOTION** by Mr. Perrotto, second by Mr. Lively to adopt the intergovernmental agreement as presented. Motion carried unanimously and a copy of this agreement is attached hereto and made a part of these minutes.

Resolution No. 20220607-2– Sharing of Workers' Compensation and Insurance for Fire Company: At the recommendation of Mr. Lamoureux, **MOTION** by Mr. Lively, second by Mr. Hoover to adopt Resolution No. 20220607-2 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

MOTION by Mr. Perrotto, second by Mr. Lively to approve the reports of the Special Committees as presented. Motion carried unanimously.

President Moore recognized the other guests in attendance on behalf of Doc Fritchey- Trout Unlimited and Arm Group, LLC for discussion on a proposed Quittapahilla Creek streambank restoration and ADA fishing site. Mr. Perrotto explained that the Quittie Park Committee shared this proposal with him on May 10th and he promptly brought it to Ms. Gerhart's attention noting a

grant deadline of June 24th. Mr. Perrotto described the difficulties that he and Ms. Gerhart had while seeking clarification on various parts of the proposal and noted the short amount of time for due diligence for the Township. Mr. Bixler, representative from Arm Group, LLC, briefly described the proposal for stabilization, an ADA fishing site and fishing enhancement structures. Mr. Collins added that this is a rather small project, but they would need access to the property and a signed landowner letter of commitment from the Township. Mr. Hoover inquired if Lebanon County Planning had been contacted considering this area is in the floodplain. Mr. Collins indicated that he had not reached out to County Planning. Mr. Schroeder, Quittie Park Committee member, asked for clarification on the scope of the project area and mentioned that both sides of the creek should be stabilized through this application. Mr. Collins stated that the grant application was only for design and permitting of the project and that he would seek a future DEP grant application for the construction portion of the project. He would also talk with ARM Group, LLC about the restoration on both the north and south banks of the creek. Upon no further discussion, **MOTION** by President Moore, second by Mr. Embich to approve the Quittapahilla Creek Enhancement and Fishing Access Improvement Project proposal contingent upon the satisfactory review and approval of the Township solicitor, coordination with Lebanon County Planning department and the Lebanon Valley Conservancy, and inclusion of streambank restoration on both north and south banks of the Quittapahilla Creek. Motion carried unanimously.

Mr. Collins, Mr. Schroeder and Mr. Bixler left the meeting at 8:23 PM.

OLD BUSINESS:

Community Development Block Grant (CDBG): Ms. Gerhart reported that the CDBG project will be delayed until 2023. Pennsylvania American Water Company (PAWC) will be replacing a portion of their water main on W. Church Street, and it would be in the Township's best interest to delay the milling and overlay until PAWC has completed their repairs. Ms. Gerhart inquired whether the board would like this removed from the agenda. Upon consensus of the Board, this item will be removed from the agenda.

Cable Franchise Renewal: Nothing to report this month.

Welcome Sign: President Moore reported a request from St. Marks church to remove the signage on Route 934 due to its condition. He also indicated their desire to be involved in the discussion for a new welcome sign.

Revisions to Wireless Facilities Regulations: Nothing to report this month.

Landline Telephone System Hardware and Software Obsolescence: Ms. Gerhart reported that the onsite Comcast visit requested by the Township Administrator was complete and the revised estimate will require an installation fee of \$99.95 by the Township versus the prior cost that was quoted at \$821.61. **MOTION** by Mr. Lively, second by Mr. Hoover to ratify actions taken by the Township Administrator, Ms. Gerhart, signing the agreement with Comcast, Inc. to install service at 675 W. Main Street.

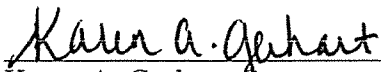
Residential Refuse and Recycling Collection Contract: Ms. Gerhart reported that the residential refuse/recycling bid has been advertised and the bid opening will occur on June 24, 2022 at 3pm. President Moore mentioned the increased usage of the bulk trash dumpsters and the potential illegal dumping by non-residents and contractors. Several options were discussed to limit accessibility of the site to the stated operating hours. Mr. Lively suggested the installation of a large sign stating the rules and operating hours of the facility. Ms. Gerhart will meet with our Public Works Superintendent to determine appropriate signage and ways to limit access to the facility.

NEW BUSINESS: Resolution No. 20220607-1– Amending Police Agreement with South Annville Township: At the recommendation of Mr. Lamoureux, **MOTION** by President Moore, second by Mr. Lively to adopt Resolution No. 20220607-1 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

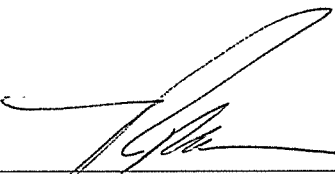
CORRESPONDENCE: The Board was informed that all correspondence received since its May 3, 2022 Regular Meeting had already been addressed earlier in tonight's meeting.

PAY BILLS: **MOTION** by Mr. Embich, second by Mr. Lively to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by President Moore, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:46 PM.



Karen A. Gerhart, Secretary



Rex A. Moore, President

ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
ATTENDANCE RECORD

June 7, 2022

<u>Name</u>	<u>Address</u>	<u>Topic</u>
1. <u>Hugh Rooney</u>	<u>310 Quittie Park Dr.</u>	<u>Block Party</u>
2. <u>Jan Boy</u>	<u>331 W New St</u>	
3. <u>Dean York</u>	<u>619 W Main</u>	
4. <u>Brandi and Jeff Herb</u>	<u>606 E Main Street</u>	<u>Block Party</u>
5. <u>Paul Lawrence</u>	<u>629 E Queen St</u>	<u>Block Party</u>
6. <u>Rob Smith</u>	<u>414 Queen St</u>	<u>Trot Unlinked Quittie</u>
7. <u>Matt Bixler</u>	<u>6 N. Glenn Rd Hershey</u>	<u>TU/Quittie</u>
8. <u>Michael Sumner</u>	<u>189 School House Ln</u>	<u>Quittie</u>
9. <u>Bruce Collins</u>	<u>1167 S. FOREVER REJ</u>	<u>DRTU/Quittie</u>
10. <u>Jeremy Long</u>	<u>442 W. Main St</u>	
11. <u>ALBA REINER</u>	<u>STEECKELER HWY.</u>	<u>THE TOWN</u>
12. <u>ALBA REINER</u>	<u>"</u>	<u>"</u>
13.		
14.		

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR MAY 2022

- (1) **SWEEPING** Swept 11 hrs in Cleona and 14 hrs in Annville
- (2) **POTHOLES** All potholes in town have been repaired. We will go over town in fall before winter to see if anything needs to be addressed.
- (3) **D/T AREA** Flowers have been planted and stumps have been ground down. We are starting to put bricks in the spots where stumps were ground down.
- (4) **BLACK TOP** I am still waiting on prices for street blacktopping

Respectfully submitted
Les Powell



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
May 2022**



• CALLS FOR SERVICE	261
Annville	220
South Annville	41
• ORDINANCE VIOLATIONS	
1. BURNING	2
2. DOG	7
3. NOISE	9
4. OPEN CONTAINER	2
5. PARKING	8
• CRIMINAL ARRESTS	03
○ ADULT	03
○ JUVENILE	00
• ASSEMBLY/DEMONSTRATION	2
• TOTAL TRAFFIC CITATIONS	24
• TOTAL TRAFFIC WARNINGS	30
• TOTAL NON-TRAFFIC CITATIONS	09
• TOTAL VEHICLE ACCIDENTS	10
○ REPORTABLE	5
○ NON-REPORTABLE	3
○ HIT & RUN	2
• PARKING TICKETS ISSUED	7

Annville Accidents

EAST QUEEN & POPLAR STREETS
405 SOUTH SPRUCE STREET
1ST BLOCK WEST MARSHALL STREET
138 NORTH RAILROAD STREET
EAST MAIN & SAYLOR STREETS
200 BLOCK NORTH WHITE OAK STREET

South Annville Accidents

800 BLOCK HORSESHOE PIKE
MT. WILSON & OLD MT. WILSON ROAD
SR 322 & MT. WILSON ROAD
934 & VALLEY VIEW AVENUE

Annville Township Police Department

MONTHLY REPORT MAY 2022

Total Calls by Call Type From: 5/1/2022 - 5/31/2022

<u>Call Type</u>	<u>Total Calls</u>
TRAFFIC ENFORCEMENT - WARNING	30
AMBULANCE CALL	28
TRAFFIC ENFORCEMENT - CITATION	24
ALARMS	10
THEFT - FROM MOTOR VEHICLE	10
ASSIST OTHER POLICE	8
BACKGROUND INVESTIGATION	8
NOISE COMPLAINT	8
PARKING COMPLAINT	8
DOG COMPLAINT	7
PARKING ENFORCEMENT	7
SUSPICIOUS ACTIVITY	7
CHECK ON WELL BEING	6
ACCIDENT, REPORTABLE	5
MENTAL HEALTH	5
ACCIDENT, NON-REPORTABLE	4
DISABLED VEHICLE	4
DRIVING COMPLAINT	4
HARASSMENT	4
NEIGHBORHOOD DISPUTE	4
ASSIST MOTORIST	3
DOMESTIC DISPUTE	3
LOST & FOUND	3
POLICE INFORMATION	3
THEFT - UNLAWFUL TAKING	3
ABANDONED VEHICLE	2
ACCIDENT, HIT & RUN	2
ANIMAL COMPLAINT	2
ASSEMBLY/DEMONSTRATION	2
CRIMINAL MISCHIEF	2
FIGHTING	2
FIRE CALL	2
FRAUD	2
MISCELLANEOUS	2
OPEN CONTAINER - ORDINANCE	2
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	2
SUSPICIOUS PERSON	2
TRAFFIC HAZARD	2
ASSAULT, AGGRAVATED	1
ASSIST OTHER AGENCY	1
BURNING - COMPLAINT	1
BURNING - ORDINANCE	1
CHILD CUSTODY	1
CIVIL MATTER	1

DRUG BOX - PRESCRIPTION	1
DRUG OVERDOSE	1
DUI	1
EXTRA PATROL REQUEST	1
FOOT PATROL - POLICE	1
IDENTITY THEFT	1
JUVENILE COMPLAINT	1
LOST & FOUND (BICYCLE)	1
NOISE ORDINANCE	1
NOISE WARNING ISSUED	1
ORDINANCE - OTHER VIOLATIONS	1
RECON. ACCIDENT TEAM ASSISTANCE	1
REPORT REQUEST	1
REPOSSESSION	1
REQUEST FOR AID	1
SCAM - PHONE - MAIL ETC	1
SEX OFFENSES	1
THEFT - MOTOR VEHICLE	1
THEFT - SERVICES	1
TREE DOWN	1
VEHICLE COMPLAINT	1
VEHICLE VIN VERIFICATION	1
WIRES DOWN	1

Total Calls: 261

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 896,124.00	\$ 504,069.35	\$ 838,714.60	93.59	57,409.40
01/301/400	R/E TAXES - DELINQUENT	26,000.00	1,857.25	7,155.96	27.52	18,844.04
	Subtotal	922,124.00	505,926.60	845,870.56	91.73	76,253.44
01/310/100	REALTY TRANSFER TAX	61,000.00	1,202.95	18,931.15	31.03	42,068.85
01/310/210	EARNED INCOME TAX - CURRE	420,000.00	67,135.13	205,643.71	48.96	214,356.29
01/310/220	EARNED INCOME TAX - PRIOR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	102,000.00	21,737.43	50,980.80	49.98	51,019.20
	Total Taxes	1,505,574.00	596,002.11	1,121,426.22	74.48	384,147.78
<u>Licenses & Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	0.00	0.00	100.00
01/320/700	LICENSE - RESIDENTIAL RENTA	9,000.00	40.00	2,345.00	26.06	6,655.00
01/320/800	LICENSE - CABLE TV FRANCHIS	36,000.00	9,632.10	18,883.15	52.45	17,116.85
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	0.00	0.00	150.00
01/320/820	LICENSE - STREET ENCROACH	8,000.00	0.00	1,000.00	12.50	7,000.00
01/320/900	LICENSE - PLUMBING/EXCAVA	1,200.00	25.00	1,000.00	83.33	200.00
	Subtotal	54,475.00	9,697.10	23,228.15	42.64	31,246.85
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	0.00	0.00	0.00	2,000.00
01/330/120	FINES - TWP. ORD. (DISTR MAG)	18,000.00	1,493.31	5,202.83	28.90	12,797.17
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	305.00	2,660.00	66.50	1,340.00
01/330/150	FINES - CO. CLERK OF CRTS/PR	8,000.00	0.00	5,273.57	65.92	2,726.43
	Subtotal	32,000.00	1,798.31	13,136.40	41.05	18,863.60
<u>Interest & Rent</u>						
01/340/000	INTEREST	3,250.00	186.51	576.23	17.73	2,673.77
	Subtotal	3,250.00	186.51	576.23	17.73	2,673.77
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRA	127,813.00	0.00	800.00	0.63	127,013.00
	Subtotal	127,813.00	0.00	800.00	0.63	127,013.00
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP.	300.00	0.00	0.00	0.00	300.00
	Subtotal	300.00	0.00	0.00	0.00	300.00
<u>Trash Collection Fees</u>						
01/364/000	TRASH COLLECTION FEES	401,000.00	44,250.81	131,888.96	32.89	269,111.04
	Subtotal	401,000.00	44,250.81	131,888.96	32.89	269,111.04
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,200.00	3,426.29	8,121.79	156.19	(2,921.79)
01/381/500	DONATIONS	29,300.00	0.00	25,000.00	85.32	4,300.00
01/383/000	SALE OF ASSETS	0.00	0.00	900.00	0.00	(900.00)
01/384/000	CONTRACTED SERVICES INCO	71,250.00	12,320.60	41,500.70	58.25	29,749.30
01/387/000	FINANCIAL CONTRIBUTION AG	46,500.00	0.00	0.00	0.00	46,500.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/391/000	REFUND PRIOR YR EXPEND	6,000.00	0.00	8,502.24	141.70	(2,502.24)
		158,250.00	15,746.89	84,024.73	53.10	74,225.27
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,282,662.00	\$ 667,681.73	\$ 1,375,080.69	60.24	907,581.31

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 2,343.75	\$ 4,687.50	50.00	4,687.50
01/400/120	SALARIES & WAGES - TWP. OFF	81,502.00	6,182.38	34,021.73	41.74	47,480.27
01/400/200	MATERIALS & SUPPLIES	5,000.00	572.52	685.82	13.72	4,314.18
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	0.00	110.40	4.09	2,589.60
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	83.80	2,950.13	51.76	2,749.87
01/400/310	LEGAL/AUDIT SERVICES	51,638.00	8,103.50	15,495.50	30.01	36,142.50
01/400/320	TELEPHONE	3,730.00	220.74	870.25	23.33	2,859.75
01/400/340	ADVERTISING & PRINTING	5,700.00	0.00	2,072.84	36.37	3,627.16
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	166,845.00	17,506.69	60,894.17	36.50	105,950.83

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,300.00	0.00	0.00	0.00	1,300.00
01/402/350	BOND PREMIUM	1,050.00	0.00	1,024.00	97.52	26.00
	Subtotal	2,350.00	0.00	1,024.00	43.57	1,326.00

Municipal Building

01/409/145	CONTRACTED CUSTODIAL SER	6,090.00	495.00	2,475.00	40.64	3,615.00
01/409/200	MATERIALS & SUPPLIES	600.00	0.00	159.89	26.65	440.11
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	631.74	3,447.30	27.14	9,252.70
01/409/370	REPAIRS & MAINTENANCE - BL	2,300.00	156.87	313.79	13.64	1,986.21
01/409/740	CAPITAL EXPEND	12,500.00	5,202.84	10,689.86	85.52	1,810.14
	Subtotal	34,190.00	6,486.45	17,085.84	49.97	17,104.16

Total General Government	203,385.00	23,993.14	79,004.01	38.84	124,380.99
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Public Safety

Police

01/410/130	SALARIES - POLICE	579,309.00	40,114.48	200,688.13	34.64	378,620.87
01/410/145	CONTRACTED CROSSING GUAR	11,538.00	2,179.40	7,051.00	61.11	4,487.00
01/410/200	MATERIALS & SUPPLIES	7,400.00	500.81	1,923.24	25.99	5,476.76
01/410/202	UNIFORM SUPPLIES & REPLAC	8,900.00	0.00	3,514.74	39.49	5,385.26
01/410/300	DUES, MEMBERSHIPS, MISC.	12,800.00	100.00	9,683.00	75.65	3,117.00
01/410/301	CONFERENCES, MTGS & MILEA	3,500.00	0.00	792.00	22.63	2,708.00
01/410/310	POLICE LEGAL	18,000.00	820.00	2,035.50	11.31	15,964.50
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	452.93	2,485.96	26.77	6,799.04
01/410/330	VEHICLE FUEL	7,200.00	657.72	3,100.01	43.06	4,099.99
01/410/331	VEHICLE REPAIR & MAINTENA	6,300.00	102.46	4,117.18	65.35	2,182.82
01/410/452	IT SUPPORT	18,090.00	991.87	9,520.71	52.63	8,569.29
01/410/460	TRAFFIC SIGNALS	600.00	43.95	2,967.54	494.59	(2,367.54)
01/410/740	CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	15,000.00
	Subtotal	697,922.00	45,963.62	247,879.01	35.52	450,042.99

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	18,280.00	1,314.13	6,570.65	35.94	11,709.35
01/411/500	DONATION - VOLUNTEER FIRE	78,000.00	0.00	36,500.00	46.79	41,500.00
01/411/510	DONATION - FIREMEN'S RELIEF	21,000.00	0.00	0.00	0.00	21,000.00
	Subtotal	117,280.00	1,314.13	43,070.65	36.72	74,209.35
<u>Ambulance</u>						
01/412/000	EMERGENCY MEDICAL SERVIC	20,000.00	0.00	5,000.00	25.00	15,000.00
	Subtotal	20,000.00	0.00	5,000.00	25.00	15,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,400.00	0.00	0.00	0.00	1,400.00
01/414/100	H A R B EXPENSES	1,300.00	0.00	35.34	2.72	1,264.66
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
	Subtotal	3,900.00	0.00	35.34	0.91	3,864.66
01/415/000	EMERGENCY MANAGEMENT A	3,400.00	0.00	0.00	0.00	3,400.00
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	0.00	279.70	9.32	2,720.30
	Total Public Safety	845,502.00	47,277.75	296,264.70	35.04	549,237.30
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	44,000.00	6,758.40	8,309.58	18.89	35,690.42
01/427/450	REFUSE COLLECTION CONTRA	83,952.00	6,360.00	17,813.41	21.22	66,138.59
01/427/451	RECYCLING COLLECTION CON	83,952.00	6,360.00	30,533.40	36.37	53,418.60
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	11,351.82	20,207.82	26.94	54,792.18
	Total Health & Sanitation	286,904.00	30,830.22	76,864.21	26.79	210,039.79
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWA	97,822.00	8,680.04	35,096.80	35.88	62,725.20
01/430/200	MATERIALS & SUPPLIES	2,500.00	18.96	681.27	27.25	1,818.73
01/430/300	MISCELLANEOUS EXPENSE	2,300.00	22.68	243.06	10.57	2,056.94
01/430/310	ENGINEERING SERVICES	28,000.00	8,516.70	11,468.88	40.96	16,531.12
01/430/320	TELEPHONE, RADIO & PAGER	900.00	85.98	394.95	43.88	505.05
01/430/330	VEHICLE OPERATING EXP. - FU	8,500.00	709.12	2,313.57	27.22	6,186.43
01/430/331	VEHICLE - OPERATING EXPENS	4,000.00	363.87	1,675.57	41.89	2,324.43
01/430/740	CAPITAL OUTLAY	7,750.00	5,358.11	6,957.11	89.77	792.89
01/434/000	STREETLIGHTING	2,000.00	0.00	24.95	1.25	1,975.05
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	5,617.90	6,052.51	77.60	1,747.49
01/438/000	REP. & MAINT. - STREETS	1,500.00	599.69	1,283.17	85.54	216.83
	Total Highway	163,072.00	29,973.05	66,191.84	40.59	96,880.16
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	0.00	44.33	2.77	1,555.67
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	0.00	0.00	6,000.00
01/456/500	LIBRARY - DONATION	23,500.00	0.00	0.00	0.00	23,500.00
01/466/000	DOWNTOWN AREA	5,500.00	633.23	965.89	17.56	4,534.11
01/471/350	LEASE RENTAL-PRINCIPAL	37,000.00	18,000.00	18,000.00	48.65	19,000.00
01/472/350	LEASE RENTAL-INTEREST	29,106.00	6,524.05	6,524.05	22.41	22,581.95
01/480/000	EMPL. BENEFITS & PAYROLL T	519,945.00	24,097.93	145,698.41	28.02	374,246.59
01/486/000	INSURANCE	85,095.00	8,903.95	56,774.90	66.72	28,320.10
01/490/000	TRANSFER TO OTHER FUND	76,053.00	0.00	0.00	0.00	76,053.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
	Total Miscellaneous	<u>783,799.00</u>	<u>58,159.16</u>	<u>228,007.58</u>	29.09	<u>555,791.42</u>
	Total Expenditures	\$ <u>2,282,662.00</u>	\$ <u>190,233.32</u>	\$ <u>746,332.34</u>	32.70	<u>1,536,329.66</u>
	Net Income/<Deficit>	\$ <u>0.00</u>	\$ <u>477,448.41</u>	\$ <u>628,748.35</u>	0.00	<u>(628,748.35)</u>

UNAUDITED

GENERAL FUND
Balance Sheet
May 31, 2022
ASSETS

Current Assets		
CASH - JBT CHECKING	\$	635,362.65
CASH - RECREATION DEPOSIT		8,134.74
CASH - PLGIT PRIME		799,183.99
CASH - AFL LDP ESCROW FUND		29,986.64
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		7,305.33
ACCOUNTS RECEIVABLE		31,138.31
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)
		<hr/>
Total Current Assets		1,502,811.66
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
Total Assets	\$	<u><u>1,502,811.66</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5.00
GRANT - DISTRICT ATTY		478.59
RECREATION DEPOSIT HELD		8,134.74
AFL LDP ESCROW FUND		29,986.64
		<hr/>
Total Current Liabilities		38,604.97
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
Total Liabilities		<u>38,604.97</u>
Capital		
FUND BALANCE		835,458.34
Net Income		628,748.35
		<hr/>
Total Capital		1,464,206.69
Total Liabilities & Capital	\$	<u><u>1,502,811.66</u></u>

SEWER FUND
Income Statement
For the Five Months Ending May 31, 2022
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 2,500.00	\$ 33.48	\$ 561.39	22.46	1,938.61
08/360/000	SEWER RENTALS	1,625,000.00	189,239.40	590,476.49	36.34	1,034,523.51
08/361/000	SEWER RENTALS - EXTERNAL	21,000.00	3,087.45	9,742.88	46.39	11,257.12
08/380/000	ADMINISTRATIVE FEES	0.00	0.00	15.00	0.00	(15.00)
08/381/000	MANAGEMENT FEES - EXTERNA	950.00	122.43	340.58	35.85	609.42
08/383/000	TREATMENT FEES	370,000.00	47,378.06	215,748.80	58.31	154,251.20
08/384/000	CAPACITY RESERVE FEES	20,820.00	0.00	5,204.88	25.00	15,615.12
08/385/000	MAINTENANCE CONTRACT FEE	32,000.00	0.00	(185.00)	(0.58)	32,185.00
08/395/000	REFUND OF PRIOR YEAR EXPEN	4,000.00	0.00	5,668.16	141.70	(1,668.16)
Total Revenues		2,076,270.00	239,860.82	827,573.18	39.86	1,248,696.82
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	82,380.00	6,245.06	31,906.62	38.73	50,473.38
08/400/200	MATERIALS & SUPPLIES	6,350.00	301.90	1,865.37	29.38	4,484.63
08/400/300	MISCELLANEOUS	10,400.00	0.00	2,450.00	23.56	7,950.00
08/400/310	LEGAL SERVICES	7,000.00	288.00	1,435.53	20.51	5,564.47
08/400/311	AUDIT SERVICES	5,638.00	5,637.50	5,637.50	99.99	0.50
Total Administration		111,768.00	12,472.46	43,295.02	38.74	68,472.98
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIO	270,671.00	18,915.58	95,284.87	35.20	175,386.13
08/429/200	MATERIALS & SUPPLIES	5,500.00	28.44	1,637.81	29.78	3,862.19
08/429/210	CHEMICALS - CHLORINE	2,000.00	2,850.00	2,850.00	142.50	(850.00)
08/429/220	CHEMICALS-FERROUS SULFATE	18,000.00	6,159.53	6,159.53	34.22	11,840.47
08/429/221	CHEMICALS	18,000.00	0.00	311.36	1.73	17,688.64
08/429/230	LABORATORY SUPPLIES & EQUI	9,000.00	557.57	5,091.46	56.57	3,908.54
08/429/240	LIME & POLYMER	98,000.00	10,557.00	42,228.00	43.09	55,772.00
08/429/300	MISCELLANEOUS	4,300.00	361.12	2,475.27	57.56	1,824.73
08/429/301	TRAINING, CONFERENCES AND	2,000.00	0.00	1,460.00	73.00	540.00
08/429/310	ENGINEERING SERVICES	12,500.00	0.00	1,316.63	10.53	11,183.37
08/429/311	LABORATORY TESTING SERVIC	14,000.00	335.00	4,121.00	29.44	9,879.00
08/429/320	TELEPHONE, RADIO & PAGER	4,800.00	404.09	1,975.60	41.16	2,824.40
08/429/330	VEHICLE - FUEL	7,500.00	572.90	1,702.72	22.70	5,797.28
08/429/331	VEHICLE - OPERATING EXPENSE	21,950.00	5,721.97	9,875.18	44.99	12,074.82
08/429/350	HEATING OIL	500.00	0.00	0.00	0.00	500.00
08/429/360	ELECTRICAL POWER, GAS & WA	118,600.00	10,968.30	54,468.32	45.93	64,131.68
08/429/370	PLANT - REPAIR & MAINTENAN	115,500.00	16,011.81	48,197.54	41.73	67,302.46
08/429/450	SEWERS - REPAIR & MAINTENA	10,000.00	45.76	1,334.04	13.34	8,665.96
Total Sewage Treatment		732,821.00	73,489.07	280,489.33	38.28	452,331.67
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	655,493.00	68,652.87	274,352.91	41.85	381,140.09
08/472/000	DEBT SERVICE - INTEREST	188,756.00	24,525.81	82,108.85	43.50	106,647.15
Total Debt Service		844,249.00	93,178.68	356,461.76	42.22	487,787.24
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TA	315,252.00	20,781.80	105,292.93	33.40	209,959.07
08/486/000	INSURANCE	43,064.00	5,395.30	31,227.60	72.51	11,836.40
Total Miscellaneous		358,316.00	26,177.10	136,520.53	38.10	221,795.47
<u>Transfers to Other Funds</u>						
08/490/000	Transfer to Sewer Capital Fund	29,116.00	0.00	0.00	0.00	29,116.00
Total Transfers		29,116.00	0.00	0.00	0.00	29,116.00
Total Expenditures		2,076,270.00	205,317.31	816,766.64	39.34	1,259,503.36
Net Income/<Deficit>		\$ 0.00	\$ 34,543.51	\$ 10,806.54	0.00	(10,806.54)

UNAUDITED

SEWER FUND
Balance Sheet
May 31, 2022

ASSETS

Current Assets

CASH - JBT CHECKING	\$ 1,077,888.02
CASH - PLGIT PRIME	90,015.45
BLAIRCO / MARTY'S MUSIC ESCROW	12,691.27
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ACCOUNTS RECEIVABLE	36,497.43

Total Current Assets	1,217,217.17
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Property and Equipment

LAND	263,036.60
BUILDINGS	16,441,148.59
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,674,675.55)
MACHINERY & EQUIPMENT	722,126.11
MACH. & EQUIP. - ACCUM. DEPREC	(651,804.42)

Total Property and Equipment	12,330,898.31
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Other Assets

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	77,422.00

Total Assets	\$ 13,625,537.48
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LIABILITIES AND RETAINED EARNINGS

Current Liabilities

Total Current Liabilities	0.00
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Long Term Liability

BLAIRCO / MARTY'S MUSIC ESCROW	\$ 12,691.27
NET PENSION LIABILITY	85,700.00
DEFERRED INFLOWS OF RESOURCES	77,805.00

Total Liabilities	176,196.27
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Retained Earnings

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	13,645,511.36
Net Income	10,806.54

Total Retained Earnings	13,449,341.21
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Total Liabilities & Retained Earnings	\$ 13,625,537.48
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CAPITAL RESERVE FUND -NEW
Balance Sheet
May 31, 2022

ASSETS

Current Assets

NORTHWEST SAVINGS BANK	\$	<u>1,156,240.49</u>	
Total Current Assets			1,156,240.49

Other Assets

Total Other Assets			<u>0.00</u>
Total Assets	\$	<u>1,156,240.49</u>	

LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			<u>0.00</u>
Total Liabilities			0.00

Fund Balance

FUND BALANCE	\$	1,158,088.76	
Net Income		<u>(1,848.27)</u>	
Total Fund Balance			<u>1,156,240.49</u>
Total Liabilities & Fund Balance	\$	<u>1,156,240.49</u>	

MOTOR LICENSE FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 100.00	\$ 54.78	\$ 85.32	85.32	14.68
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	118,500.00	0.00	119,017.30	100.44	(517.30)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	2,500.00	2,688.34	2,893.72	115.75	(393.72)
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>121,100.00</u>	<u>2,743.12</u>	<u>121,996.34</u>	<u>100.74</u>	<u>(896.34)</u>
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	3,203.93	40.05	4,796.07
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	3,000.00	0.00	0.00	0.00	3,000.00
35/434/000	STREET LIGHTING	58,000.00	0.00	13,154.46	22.68	44,845.54
35/437/000	REPAIRS & MAINT. - EQUIPMENT	8,000.00	0.00	392.91	4.91	7,607.09
35/438/000	REPAIRS & MAINT. - STREETS	1,000.00	0.00	246.73	24.67	753.27
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	31,000.00	6,889.32	6,889.32	22.22	24,110.68
	Total Maintenance	<u>109,000.00</u>	<u>6,889.32</u>	<u>23,887.35</u>	<u>21.92</u>	<u>85,112.65</u>
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDING	22,000.00	0.00	0.00	0.00	22,000.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	Total Construction	<u>22,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,000.00</u>
	Total Expenditures	<u>131,000.00</u>	<u>6,889.32</u>	<u>23,887.35</u>	<u>18.23</u>	<u>107,112.65</u>
	Net Income/<Deficit>	<u>\$ (9,900.00)</u>	<u>\$ (4,146.20)</u>	<u>\$ 98,108.99</u>	<u>(991.00)</u>	<u>(108,008.99)</u>

UNAUDITED

MOTOR LICENSE FUND
Balance Sheet
May 31, 2022

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	<u>261,421.34</u>	
Total Current Assets			261,421.34

Total Assets		\$	<u><u>261,421.34</u></u>
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			<u>0.00</u>
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Total Liabilities			0.00
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Fund Balance

FUND BALANCE	\$	163,312.35	
Net Income		<u>98,108.99</u>	
Total Fund Balance			<u>261,421.34</u>

Total Liabilities & Fund Balance		\$	<u><u>261,421.34</u></u>
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SEWER CAPITAL FUND
Income Statement
For the Five Months Ending May 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 5,000.00	\$ (2,418.85)	\$ (6,024.82)	(120.50)	11,024.82
30/391/000	TRANSFERS FROM SEWER FUND	29,116.00	0.00	0.00	0.00	29,116.00
30/395/000	TRANSFER FROM CAP RESERVE	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>34,116.00</u>	<u>(2,418.85)</u>	<u>(6,024.82)</u>	(17.66)	<u>40,140.82</u>
EXPENDITURES						
30/429/700	MISC	0.00	0.00	0.00	0.00	0.00
30/429/720	EQUIPMENT	0.00	0.00	975.00	0.00	(975.00)
30/429/730	VEHICLES	5,000.00	0.00	0.00	0.00	5,000.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	0.00	0.00	0.00	15,000.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>20,000.00</u>	<u>0.00</u>	<u>975.00</u>	4.88	<u>19,025.00</u>
	Net Income/<Deficit>	<u>\$ 14,116.00</u>	<u>\$ (2,418.85)</u>	<u>\$ (6,999.82)</u>	(49.59)	<u>21,115.82</u>

UNAUDITED

SEWER CAPITAL FUND

Balance Sheet

May 31, 2022

ASSETSCurrent Assets

CASH - PLGIT PRIME	\$	448,165.37	
INVESTMENTS - EDWARD JONES		532,757.08	
PREPAID COSTS		36,150.00	
Total Current Assets			1,017,072.45

Property and Equipment

Total Property and Equipment			0.00
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Other Assets

Total Other Assets			0.00
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Total Assets	\$	1,017,072.45	
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LIABILITIES AND CAPITALCurrent Liabilities

Total Current Liabilities			0.00
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Long-Term Liabilities

Total Long-Term Liabilities			0.00
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Total Liabilities			0.00
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Capital

FUND BALANCE	\$	1,024,072.27	
Net Income		(6,999.82)	
Total Capital			1,017,072.45

Total Liabilities & Capital	\$	1,017,072.45	
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MS4 FUND
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING MAY 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 500.00	\$ 55.66	132.66	26.53	367.34
40/350/000	MS4 FEES	112,500.00	28,634.33	56,197.57	49.95	56,302.43
40/399/000	TRANSFER FROM OTHER FUN	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>113,000.00</u>	<u>28,689.99</u>	<u>56,330.23</u>	49.85	<u>56,669.77</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	98.00	19.60	402.00
40/460/300	MISCELLANEOUS	2,500.00	0.00	0.00	0.00	2,500.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. COSTS	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	0.00	0.00	0.00	5,000.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>0.00</u>	<u>96,901.76</u>	92.29	<u>8,098.24</u>
	NET INCOME	<u>\$ 8,000.00</u>	<u>\$ 28,689.99</u>	<u>(40,571.53)</u>	(507.14)	<u>48,571.53</u>

UNAUDITED

MS4 FUND
Balance Sheet
May 31, 2022

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	134,813.97
CASH - PLGIT PRIME		<u>100,299.82</u>
Total Current Assets		235,113.79
Property and Equipment		<u> </u>
Total Property and Equipment		0.00
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>235,113.79</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		<u> </u>
Total Current Liabilities		0.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		0.00
Capital		
FUND BALANCE	\$	275,685.32
Net Income		<u>(40,571.53)</u>
Total Capital		<u>235,113.79</u>
Total Liabilities & Capital	\$	<u><u>235,113.79</u></u>

GENERAL FUND
Cash Disbursements Journal
For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18753	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	28,743.09	28,743.09
18754	AJS001	A.J.'S TRUCK AND TRAILER CENTER, IN	5,174.70	5,174.70
18755	ALL004	ALL CITY MANAGEMENT SERVICES, INC	897.40	897.40
18756	AMA001	AMAZON CAPITAL SERVICES	363.87	363.87
18757	ANN001	ANNVILLE TOWNSHIP AUTHORITY	174.00	174.00
18758	ATT001	A T & T MOBILITY	361.68	361.68
18759	COV001	COVERALL SERVICE CO - HARRISBURG	495.00	495.00
18760	CRY001	CRYSTAL SPRINGS	36.43	36.43
18761	DUG001	BERNARD DUGAN	74.99	74.99
18762	GAR002	GARCIA, GARMAN & SHEA PC	5,637.50	5,637.50
18763	GRE001	GREATER LEB. REFUSE AUTHORITY	9,838.47	9,838.47
18764	GUA001	GUARDIAN ALLIANCE TECHNOLOGIES, I	100.00	100.00
18765	LIF001	LIFT, INC.	5,358.11	5,358.11
18766	MAR005	MARCO	83.80	83.80
18767	MET002	MET- ED	180.17 3,819.76	3,999.93
18768	MEY001	MEYER OIL COMPANY	709.12 657.72	1,366.84
18769	PAW001	PENNSYLVANIA AMERICAN WATER CO	1,314.13	1,314.13
18770	REI001	REILLY WOLFSON ATTORNEYS AT LAW	2,610.00	2,610.00
18771	SPO001	SSM GROUP, INC.	4,162.37 2,187.78 144.00 920.45 2,022.55	9,437.15
18772	STA005	STATE WORKERS' INSURANCE FUND	811.00	811.00
18773	SUS001	SUSQUEHANNA MUNICIPAL TRUST	8,092.95	8,092.95

GENERAL FUND
Cash Disbursements Journal

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18774	TEL001	TELESYSTEM	397.97	397.97
18775	UMB001	UMBERGER'S OF FONTANA, INC.	49.17	49.17
18776	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	31,201.25	31,201.25
18777	ALL004	ALL CITY MANAGEMENT SERVICES, INC	1,282.00	1,282.00
18778	CAN002	CANON FINANCIAL SERVICES, INC.	297.00	297.00
18779	CDB001	CAMPBELL DURRANT, P.C.	820.00	820.00
18780	CEN006	CENTRAL PA TECHNOLOGIES	770.00 5,202.84	5,972.84
18781	COM008	COMCAST	107.87	107.87
18782	EAG001	EAGLE RENTAL	135.00 390.00	525.00
18783	GFL001	GFL ENVIRONMENTAL	207.00 12,720.00	12,927.00
18784	GRE001	GREATER LEB. REFUSE AUTHORITY	10,604.25	10,604.25
18785	LOW001	LOWE'S COMPANIES, INC	22.68 18.96 60.55	102.19
18786	MET002	MET- ED	27.62 22.26 108.23 27.76 43.95 274.80 27.41 58.48 40.61 42.47 51.70	725.29
18786a		VOID		
18787	PA002	PA DEPT OF LABOR & INDUSTRY-B	156.87	156.87
18788	PA005	PA MUNICIPAL HEALTH INSURANCE CO	21,417.81	21,417.81
18789	PET002	PETTY CASH- POLICE	23.12	23.12
18790	PIT001	PIT'S TRUCK REPAIR	333.48	333.48
18791	SCH007	SCHWEB DESIGN, LLC	114.00	

GENERAL FUND
Cash Disbursements Journal

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				114.00
18792	UGI001	UGI	126.93	126.93
18793	WBM001	W.B. MASON CO., INC.	64.95 82.26	147.21
18794	FIR002	FIRST CITIZENS COMMUNITY BANK	24,524.05	24,524.05
18795	ACC001	ACCUWRITE PRINT + PROMO	407.42	407.42
18796	PAW001	PENNSYLVANIA AMERICAN WATER CO	56.01	56.01
18797	PEN014	PENNSY SUPPLY, INC.	374.90 224.79	599.69
18798	REN002	RENAISSANCE LIFE AND HEALTH INSUR	143.59	143.59
18799	ZIM001	ZIMMEY'S AUTOMOTIVE	102.46	102.46
Total			198,135.51	198,135.51

SEWER FUND
Cash Disbursements Journal
For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14594	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	13,217.45	13,217.45
14595	AMA001	AMAZON CAPITAL SERVICES	144.74 363.86	508.60
14596	ANN004	ANNVILLE TWP PENNVEST ACCOU	65,820.77	65,820.77
14597	ATT001	AT&T MOBILITY	252.47	252.47
14598	FIL001	FILSON WATER, LLC	250.00	250.00
14599	GAR002	GARCIA GARMAN & SHEA, PC	5,637.50	5,637.50
14600	GAY001	GAYLE CORPORATION	674.08	674.08
14601	LIF001	LIFT, INC.	5,358.11	5,358.11
14602	LOW001	LOWE'S COMPANIES, INC.	137.49 94.24	231.73
14603	MAG001	MAGUIRE'S FORD OF HERSHEY	309.60	309.60
14604	MEY001	MEYER OIL COMPANY	572.90	572.90
14605	PAW001	AMERICAN WATER	86.52	86.52
14606	POL001	POLLU-TECH, INC.	10,557.00	10,557.00
14607	REI003	REILLY WOLFSON ATTORNEYS AT	288.00	288.00
14608	SUB001	SUBURBAN WATER TESTING LAB I	85.00 85.00	170.00
14609	SUS001	SUSQUEHANNA FIRE EQUIP CO	155.00	155.00
14610	SUS002	SUSQUEHANNA MUNICIPAL TRUST	5,395.30	5,395.30
14611	TEL002	TELESYSTEM	151.62	151.62

SEWER FUND**Cash Disbursements Journal****For the Period From May 1, 2022 to May 31, 2022**

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14612	THO001	THOMAS SCIENTIFIC LLC	91.49	91.49
14613	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	12,694.48	12,694.48
14614	ALF001	ALFA LAVAL INC.	5,413.71	5,413.71
14615	AMA001	AMAZON CAPITAL SERVICES	28.44	28.44
14616	AME005	AMERIGREEN INC.	5,761.08	5,761.08
14617	CAL001	CAL-TECH SERVICE, INC.	645.00	645.00
14618	HIR001	HIRERIGHT, LLC	141.12	141.12
14619	KEM001	KEMIRA WATER SOLUTIONS, INC.	6,159.53	6,159.53
14620	LOW001	LOWE'S COMPANIES, INC.	31.92 198.99 47.90 9.13	287.94
14621	PAM001	PA MUNICIPAL HEALTH INSURANC	20,080.79	20,080.79
14622	PAW001	AMERICAN WATER	86.32	86.32
14623	PPC001	PPC LUBRICANTS CENTRAL	45.76	45.76
14624	SUB001	SUBURBAN WATER TESTING LAB I	80.00	80.00
14625	THO001	THOMAS SCIENTIFIC LLC	216.08	216.08
14626	UNI002	UNIVAR USA INC	2,850.00	2,850.00
14627	WEL001	WELLSPAN OCCUPATIONAL HEALT	220.00	220.00
14628	FUL001	FULTON BANK	27,357.91	27,357.91
14629	UGI001	UGI UTILITIES, INC.	708.06	708.06

SEWER FUND

Cash Disbursements Journal

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14630	AMA001	AMAZON CAPITAL SERVICES	3,075.00	3,075.00
14631	MET001	MET-ED	9,941.67	9,941.67
14632	PAW002	P A W C	318.57	318.57
14633	REN002	RENAISSANCE LIFE AND HEALTH IN	36.88	36.88
14634	SUB001	SUBURBAN WATER TESTING LAB I	85.00	85.00
Total			<u>205,961.48</u>	<u>205,961.48</u>

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/20/22	1233	31/200/000 31/102/000	Invoice: 21189 DOURTE ELECTRIC INC	2,039.14	2,039.14
	Total			<u>2,039.14</u>	<u>2,039.14</u>

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/20/22	240	35/200/000	Invoice: 94073	6,889.32	
		35/108/000	FAST SUPPLY LP		6,889.32
	Total			<u>6,889.32</u>	<u>6,889.32</u>

SEWER CAPITAL FUND
Cash Disbursements Journal
For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

MS4 FUND
Cash Disbursements Journal
For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

Permits Report

Month of May 2022

Plumbing Permits issued	<u>1</u>	<u>\$25.00</u>
Plumbing Licenses issued	<u> </u>	<u> </u>
Excavator Licenses issued	<u> </u>	<u> </u>
Total Curb/Sidewalk Permit Fees Collected		<u> </u>
Total Street Cut Permit Fees Collected		<u> </u>
Total Tapping Fees Collected		<u> </u>

Tapping Fees

Zoning Permits

#19-22	Lebanon Valley College	Add to a Structure	Nursing Building
#20-22	Burt Jones	Other	In Ground Pool; Pool Deck
#21-22	Burt Jones	Other	Detached Garage
#22-22	Christopher Frey	Add to a Structure	Solar Panels
#23-22	Connor Wolfe	Add to a Structure	Solar Panels

Curb/Sidewalk Permits

Street-Cut Permits

Burn Permits

Item VII-C: Historic Architectural Review Board

HARB meeting on May 16, 2022 with four applications for review:

1. 559 E. Main Street -John and Deanna Good; The Goods previously received approval from HARB for the demo of their current detached garage. The current application addressed all of the remaining questions for HARB and presented plans for a 2,112 SF detached garage at the rear of their parcel.
Recommended for Certificate of Appropriateness (COA)
2. 330 E. Main Street- Michael and Laura Charelian; The Charelians have a retaining wall bordering the sidewalk along the front of their property. The wall is failing and has shifted over the years, with portions that have already collapsed. Their application is for a complete replacement of the retaining wall.
Recommended for Certificate of Appropriateness (COA)
3. 2 W. Main Street – Pro Signs, Inc on behalf of 7-Eleven; Pro Signs presented color swatches, drawings and locations for various signage changes due to corporate rebranding. The signage change removes the A+ branding and will display the 7-Eleven logo.
Recommended for Certificate of Appropriateness (COA)
4. 103 W. Main Street- Pho Bar and Grille; The Chens presented a logo for revising the signage on a previously approved and installed canopy over the main entrance. They also reviewed and discussed their interest in replacing the front entrance doors. Based on this discussion the applicant will pursue efforts to restore and repair the existing wood door and hardware. If a repair isn't feasible, the Chens will return to HARB to explore replacement options.
Recommended for Certificate of Appropriateness (COA)

Next HARB meeting is scheduled for June 20, 2022.

ACTION: Issue four Certificates of Appropriateness as described above.

Item VII-E: MS4 - Stormwater Management

The Lebanon County Stormwater Consortium (LCSC) Meeting was held on May 10th at North Lebanon Township. Karen Gerhart attended in person for Annville Township. The minutes for April and the financial report were accepted. There were no bills presented for payment. The bid results for the Hauck Manufacturing project were reviewed by the Engineer and action was taken to award the project to the low bidder in accordance with the engineer's recommendation. Action was also taken for resolving the issue with the Clover Drive basin retrofit. Below is a chart detailing the various LCSC projects and progress summary as of our meeting on 5/10/22. The next meeting will be held on June 21, 2022.

Lebanon County Stormwater Consortium Project Technical Summary - 05.10.2022					
Project ID	Project Site	Project Description	Estimated Cost	Estimated Reduction (Lbs. TSS)	Cost/Lb Removed
SQ34	Lebanon Rails Business Park	Basin Retrofit	\$50,000	7,286	\$ 6.86
SQ64	810 Melody Lane	Basin Retrofit	\$35,000	10,747	\$ 3.26
SQ29	421 Millbridge Drive	Basin Retrofit	\$20,000	7,990	\$ 2.50
SQ35	ManorCare Health Services	Basin Retrofit	\$35,000	9,435	\$ 3.71
SQ17	Hauck Manufacturing	Basin Retrofit	\$15,000	9,508	\$ 1.58
SQ1	Quittapahilla Creek mainstem, upstream of the 22nd St. Bridge (1,750 ft)	Floodplain Restoration	\$2,000,000	613,504	\$ 3.26
RS1	Shoreline Stabilization at Lion's Lake (1,285 linear feet)	Shoreline Stabilization	Partially Funded by Grant	16,735	-
SQ6	Quittapahilla Creek mainstem, from Mill Street to Dairy Road (4,510 ft)	Floodplain Restoration	\$1,353,000	198,645	\$ 6.81

Lebanon County Stormwater Consortium Project Progress Summary - 05.10.2022			
Project ID	Project Description	Current Status	Action(s) Taken Last Meeting
SQ34	Basin Retrofits Lebanon Rails Business Park (2 Basins)	Signing Agreements	None
SQ64	Basin Retrofit at Melody Lane	Construction will resume in spring	None
SQ29	Basin Retrofit at 421 Millbridge Drive	Bid Phase	None
SQ17	Basin Retrofit at Hauck Manufacturing	Bid Phase	None
SQ1	Stream Restoration at Quittapahilla Creek mainstem, Flood Control Channel to 22nd St. Bridge (1,700 ft)	USACE and DEP Permits approved, Preparing Bid Documents	None
RS1	Shoreline Stabilization at Lion's Lake (1,285 linear feet)	Grant application submitted, pending award	None
SQ6	Stream Restoration Quittapahilla Creek mainstem, from Mill Street to Dairy Road (4,510 ft)	Grant Agreement Signed	None

**INTERGOVERNMENTAL COOPERATION AGREEMENT BY AND BETWEEN
CLEONA BOROUGH, LEBANON COUNTY, PENNSYLVANIA, AND ANNVILLE
TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA, FOR COST SHARING OF
WORKERS' COMPENSATION AND EQUIPMENT AND VEHICLE INSURANCE
FOR THE ANNVILLE CLEONA FIRE COMPANY.**

THIS AGREEMENT, effective the 7th day of June,
2022, is made and entered into by and between the following parties:

CLEONA BOROUGH, LEBANON COUNTY ("CLEONA"), a municipal corporation organized and existing pursuant to the Pennsylvania Borough Code, 8 Pa. C.S.A. § 101-3501 et seq., with a registered address of 140 West Walnut Street Cleona, Pennsylvania 17042; and

ANNVILLE TOWNSHIP, LEBANON COUNTY ("ANNVILLE"), a municipal corporation organized and existing pursuant to the Pennsylvania First Class Township Code, 53 P.S. § 55101 et seq., with a registered address of 36 N. Lancaster Street, P.O. Box 178, Annville, PA 17003.

BACKGROUND

WHEREAS, the Cleona Fire Company and the Union Hose Company of Annville, Inc. merged on March 30, 2022 becoming Union Hose Company of Annville Inc., doing business as Annville Cleona Fire Company ("Annville Cleona Fire Company"); and

WHEREAS, CLEONA entered into an Agreement for Fire and Protection and Emergency Services ("Agreement") with Annville Cleona Fire Company on January 3, 2022; and

WHEREAS, in accordance with Paragraph 7 of the Agreement, CLEONA agreed to entered into an arrangement with ANNVILLE for expenses relating to workers'

compensation and insurance for any new or additional (non-existing or replacement) equipment, apparatus and/or vehicles purchased or acquired by the Annville Cleona Fire Company subsequent to the execution of the Agreement; and

WHEREAS, as required by the Pennsylvania Intergovernmental Cooperation Act (53 Pa. C.S.A. §2301, et seq.), CLEONA has adopted Resolution No. 2022-06 on June 6, 2022, and ANNVILLE has adopted Resolution No. 20220601-2 on June 7, 2022 to authorize CLEONA and ANNVILLE to enter into an agreement for expenses relating to workers' compensation and insurance for any new or additional (non-existing or replacement) equipment, apparatus and/or vehicles purchased by the Annville Cleona Fire Company subsequent to the execution of this Agreement.

NOW THEREFORE, THE PARTIES INTENDING TO BE LEGALLY BOUND HEREBY, AGREE AS FOLLOWS:

1. ANNVILLE shall provide workers' compensation for eligible members of the Annville Cleona Fire Company.
2. ANNVILLE shall also provide insurance for any new or additional (non-existing or replacement) equipment, apparatus and/or vehicles purchased or acquired by the Annville Cleona Fire Company subsequent to the execution of this Agreement. The parties acknowledge that CLEONA shall remain solely responsible for providing vehicle insurance for the existing equipment, apparatus and/or vehicles at the time of this Agreement, which include but not may be limited to the 1997 E-One Truck, the 2006 Ford F350, the 2017 Pierce Enforcer Wagon and the 2020 Ford F150. The parties further acknowledge that ANNVILLE shall remain solely responsible for providing vehicle insurance for the existing equipment, apparatus and/or vehicles at the time of this Agreement, which includes but not may be limited to the 2006, Kidd Trailer, the 2006 Scotty Trailer, the 2006 Ford F450, the 2008 Spartan Galdiator Fire Truck, the 2013 Stuphen Tower Truck, the 2014 Ford Expedition, and the 2019 Stuphen Fire Truck. The parties agree that the Annville Cleona Fire Company shall

be solely liable for any and all deductibles associated with any existing, new or additional equipment, apparatus and/or vehicles.

3. ANNVILLE shall provide CLEONA with a Certificate of Insurance which covers the items outlined in this Agreement, including proof of workers' compensation insurance in at least the amount required by statute and liability insurance in amounts as attached hereto as Exhibit "A" on behalf of the Annville Cleona Fire Company

4. The costs to provide workers' compensation and insurance for any new or additional (non-existing or replacement) equipment, apparatus and/or vehicles purchased or acquired by the Annville Cleona Fire Company subsequent to the execution of this AGREEMENT shall be shared by CLEONA and ANNVILLE on a per capita basis based on the most current U.S. Census.

5. ANNVILLE shall provide to CLEONA an invoice for its share of the workers' compensation and insurance for said equipment, apparatus and/or vehicles for the Annville Cleona Fire Company after verifying payment. CLEONA shall remit payment for its share of insurance costs and expenses to ANNVILLE within thirty (30) of receipt of invoice.

6. This Agreement shall be in effect as of the earliest date permitted under Pennsylvania law, and shall continue in effect unless terminated for any of the following conditions:

a. The Annville Cleona Fire Company ceases to provide the necessary qualified personnel and/or equipment needed to provide fire protection and emergencies services for the residents of CLEONA or ANNVILLE;

b. The Agreement dated January 3, 2022 between CLEONA and the Annville Cleona Fire Company to provide Fire Protection Services is terminated;

c. The fire protection and emergencies services for the residents of CLEONA or ANNVILLE are provided by another department or entity; or

d. The failure of ANNVILLE to maintain the insurance described herein in or in amounts satisfactory to the both governing bodies.

7. Any notice required under this Agreement shall be sent to the following via certified mail/return receipt:

CLEONA:

Borough Manager
140 West Walnut Street
Cleona, PA 17042

With a copy to:

Colleen S. Gallo, Esquire
Reilly Wolfson
1601 Cornwall Road
Lebanon PA 17042

ANNVILLE:

Township Manager
36 N. Lancaster Street
P.O. Box 178
Annville, PA 17003

With a copy to:

Corey M. Lamoureux, Esquire
Reilly Wolfson
1601 Cornwall Road
Lebanon PA 17042

8. This Agreement contains the full agreement of the parties, and there have been no other agreements with respect hereto. Any modification of this Agreement shall be in a writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized appropriate officers and their respective seals to be affixed hereunto, all as of the day and year first above written.

ANNVILLE TOWNSHIP

By: _____

President

Attest:

Karen A. Gubart
Secretary

Date of Approval: _____

6/7/22

CLEONA BOROUGH

By: _____

President

Attest:

Melody Vanderka
Secretary

Date of Approval: _____

6/6/22

By: _____

Larry Minnich
Mayor, Borough of Cleona

RESOLUTION NO. 20220607-2

A RESOLUTION OF THE BOROUGH OF CLEONA, LEBANON, COUNTY, PENNSYLVANIA AUTHORIZING THE BOROUGH OF CLEONA AND THE TOWNSHIP OF ANNVILLE PURSUANT TO THE PROVISIONS OF THE BOROUGH AND THE FIRST CLASS TOWNSHIP CODES AND THE INTERGOVERNMENTAL COOPERATION ACT, TO ENTER INTO AN AGREEMENT FOR COST SHARING OF WORKERS' COMPENSATION AND VEHICLE AND EQUIPMENT INSURANCE FOR THE UNION HOSE COMPANY OF ANNVILLE, INC., DOING BUSINESS AS ANNVILLE CLEONA FIRE COMPANY.

WHEREAS, the First Class Township Code, 53 Pa. C.S.A. 55101, et seq. ("First Class Township Code") and the Borough Code, 8 Pa. C.S.A. § 101 et seq., ("Borough Code"), as well as the provisions of the Pennsylvania Intergovernmental Cooperation Act, Act 177 of 1996, 53 Pa. C.S.A. §2301, et seq., ("Pennsylvania Intergovernmental Cooperation Act") as amended, provide for intergovernmental cooperation between and among municipalities of Pennsylvania in the exercise or performance of their respective governmental functions, powers and responsibilities and authorize the adoption of joint agreements as may be deemed appropriate for such purposes; and

WHEREAS, as a Borough, the Borough of Cleona ("Cleona") is governed by the Borough Code of Pennsylvania; and

WHEREAS, as a First Class Township, the Township of Annville ("Annville") is governed by the First Class Township Code of Pennsylvania; and

WHEREAS, in accordance with the Pennsylvania Borough Code and the First Class Township Code, Cleona and Annville are mandated to provide fire rescue and emergency services; and

WHEREAS, the Cleona Fire Company and Union Hose Company of Annville, Inc. merged on March 30, 2022, becoming Union Hose Company of Annville Inc., doing business as Annville Cleona Fire Company ("Annville Cleona Fire Company"); and

WHEREAS, Cleona entered into an Agreement for Fire and Protection and Emergency Services ("Agreement") with Annville Cleona Fire Company on January 3, 2022; and

WHEREAS, in accordance with Paragraph 7 of the Agreement, Cleona agreed to entered into an arrangement with Annville for expenses relating to workers' compensation and insurance for any new or additional (non-existing or replacement) equipment, apparatus and/or vehicles purchased or acquired by the Annville Cleona Fire Company subsequent to the execution of the Agreement; and

WHEREAS, in accordance with the Borough Code and the First Class Township Code, as well as the Intergovernmental Cooperation Act of Pennsylvania, Cleona and Annville are required to adopt a Resolution authorizing their entry into an Intergovernmental Cooperation Agreement with each other for the sharing of workers' compensation and insurance costs for the Annville Cleona Fire Company; and

BE IT ENACTED and RESOLVED by the Board of Commissioners of the Township of Annville, Lebanon County, Pennsylvania and it is hereby enacted and resolved by the authority of the same as follows:

SECTION 1. AUTHORIZATION AND AGREEMENT

A. Grant of Power.

This Resolution is enacted pursuant to authority granted in the Pennsylvania Intergovernmental Cooperation Act, the First Class Township Code and the Borough Code.

B. Agreement.

By enactment hereof, the Borough Council of the Borough of Cleona, and the Commissioners of Annville Township hereby approve entering into an Intergovernmental Cooperation Agreement for the sharing of workers' compensation and insurance costs for the Annville Cleona Fire Company and authorize and direct the President of the Borough Council of the Borough of Cleona and President of the Commissioners of Annville Township to execute the Intergovernmental Cooperation Agreement ("Intermunicipal Agreement"), attached hereto as Exhibit "A," and the Secretary of each body to attest such Agreement.

C. Duration of Agreement.

The initial term of the Agreement shall commence immediately upon execution by all parties and shall be effective until terminated by any party upon ninety (90) days written notice or as otherwise provided.

D. Purpose and Objectives.

Cleona and Annville have negotiated an Agreement whereby and whereunder Cleona and Annville shall share workers' compensation and equipment and vehicle insurance for the Annville Cleona Fire Company based on a negotiated formula.

E. Organizational Structure.

Cleona and Annville shall remain separate entities.

F. Real and/or Personal Property.

No transfer of ownership of personal or real property or real estate is authorized.

G. Employees.

No new entity has been created by the Agreement that would require employees.

2022. DULY RESOLVED and ENACTED, this 7th day of June,



TOWNSHIP OF ANNVILLE
Lebanon County, Pennsylvania

By: [Signature]
Rex A. Moore
President, Board of Commissioners

Attest: [Signature]
Karen Gerhart
Township Administrator, Annville Township

APPROVED, this 7th day of June, 2022.

RESOLUTION NO. 20220607-1

WHEREAS, Annville Township and South Annville Township entered into a Police Services Intergovernmental Cooperation Agreement. Said Agreement was adopted by Annville Township and South Annville Township by ordinance;

WHEREAS, the Police Services Intergovernmental Cooperation Agreement has enabled Annville Township to provide police services to South Annville Township. Both Annville Township and South Annville Township believed it was, and is, in their mutual benefit for the Annville Township Police Department to provide police services to South Annville Township;

WHEREAS, Annville Township has continued to provide police services to South Annville Township pursuant to the Police Services Intergovernmental Cooperation Agreement;

WHEREAS, the Police Services Intergovernmental Cooperation Agreement was entered into under the authority of The Pennsylvania Consolidated Statutes Title 53, Sections 2301-2315 enacted by the State Legislature in 1996. The agreement became binding and in full force and effect when each municipality adopted the same by ordinance;

WHEREAS, Annville Township and South Annville Township desire to amend the Police Services Intergovernmental Cooperation Agreement by resolution due to the Letter of Intent submitted to the Pennsylvania Department of Community and Economic Development for a regional police consolidation study;

WHEREAS, pursuant to the Police Services Intergovernmental Cooperation Agreement, Annville Township is to provide to South Annville Township the proposed cost for one (1) Police Protection Unit (hereinafter "PPU"). The cost for the PPU is to be provided to South Annville Township no later than August 31 of each year;

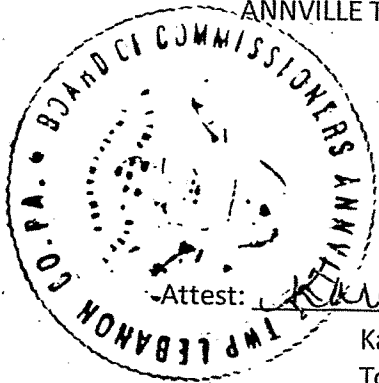
WHEREAS, both Annville Township and South Annville Township wish to amend the Police Services Intergovernmental Cooperation Agreement to allow for the regional police consolidation study to be completed prior to the submission of the PPU costs from Annville Township to South Annville Township.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Commissioners of Annville Township, Lebanon County, Pennsylvania and the Board of Supervisors of South Annville Township, Lebanon County, Pennsylvania, that it is hereby amending the Police Services Intergovernmental Cooperation Agreement as follows:

1. The Police Services Intergovernmental Cooperation Agreement may be amended by resolution of both Annville Township and South Annville Township pursuant to paragraph seventeen (17).
2. Paragraph seven (7) of the Police Services Intergovernmental Cooperation Agreement is hereby amended as follows: 7. Rate: SOUTH ANNVILLE TOWNSHIP agrees to pay ANNVILLE TOWNSHIP for one (1) police protection unit (hereinafter "PPU"). One (1) PPU is equivalent to ten (10) hours of police services per week. The PPU established by ANNVILLE TOWNSHIP is outlined in Exhibit "A" attached hereto. The PPU costs shall be established for each calendar year and shall be applicable for the calendar year in which such services are provided. For each year except the calendar year of 2022, ANNVILLE TOWNSHIP shall provide updated PPU costs to SOUTH ANNVILLE TOWNSHIP no later than August 31 each year. For calendar year 2022 only, ANNVILLE TOWNSHIP will provide to SOUTH ANNVILLE TOWNSHIP the PPU costs within forty-five (45) days of the completion of the regional police consolidation study to be conducted by the Pennsylvania Department of Community and Economic Development. The current PPU cost for calendar year 2022 shall remain in full force and effect until modified and agreed upon by each party. Notwithstanding the provisions of Paragraph 14 of this AGREEMENT, SOUTH ANNVILLE TOWNSHIP shall have the right to give notice to ANNVILLE TOWNSHIP within 45 days after ANNVILLE TOWNSHIP provides notice to SOUTH ANNVILLE TOWNSHIP of the PPU costs after completion of the regional police consolidation study that it will terminate the AGREEMENT. If SOUTH ANNVILLE TOWNSHIP provides such notice, this AGREEMENT will terminate on the date six months after the date of the notice from SOUTH ANNVILLE TOWNSHIP.
3. This Resolution shall be in full force and effect once it is adopted by both Annville Township and South Annville Township.

BE IT RESOLVED, by the Board of Commissioners of Annville Township, and the Board of Supervisors of South Annville Township, in lawful session, duly assembled, on the 7th day of June, 2022, and the 10th day of August, 2022, respectively.

ANNVILLE TOWNSHIP



Attest:

Karen A Gerhart
Karen A. Gerhart
Township Secretary

APPROVED, this 7th day of June, 2022

Lebanon County, Pennsylvania

BY:

[Signature]
Rex Moore, President
Annville Township
Board of Commissioners

SOUTH ANNVILLE TOWNSHIP

Lebanon County, Pennsylvania

BY:

[Signature]
Vice Chairman, Board of Supervisors
South Annville Township

Attest:

Leanne D. M. Herring
(Assistant) Township Secretary
South Annville Township

APPROVED, this 10 day of August, 2022