

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
SEPTEMBER 6, 2022 AGENDA
REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

Announced Visitors: Martin Brandt and Carolyn Scott, Annville Free Library (AFL) Board of Directors

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Recognition of Visitors and Opportunity for Public Comment
 - A. Mr. Brandt and Ms. Scott: AFL Expansion Update and Request for Letter of Support
- V. Approval of Minutes
 - A. August 2, 2022 Public Hearing
 - B. August 2, 2022 Regular Meeting
- VI. Reports of Standing Committees
 - A. Public Works
 - Ratify Paving Contract Awarded
 - 2023 Septage Hauler Rates
 - 2023 Public Works Wage and Equipment Schedule
 - B. Public Safety
 - Setting Dates/Times for Trick-or-Treat
 - Regional Police Study
 - C. Property
 - Town Hall Improvements Project
 - D. Parks & Recreation
 - Pumpkin Walk Approval
 - E. Finance
 - F. Permits
 - G. Annville Activities
- VII. Reports of Special Committees
 - A. Executive Sessions
 - B. Planning Commission
 - C. Historic Architectural Review Board (HARB)
 - Certificate of Appropriateness for window and door replacement at 329-331 West Main Street
 - D. Wage & Salary
 - E. Municipal Separate Storm Sewer System (MS4)
 - F. Greater Lebanon Refuse Authority (GLRA)
 - G. Fire Department
- VIII. Old Business
 - A. Welcome Sign
 - B. Revisions to Wireless Facilities Regulations
 - C. Landline Telephone System Hardware and Software Obsolescence
- IX. New Business
 - A. Professional Services Agreement with Stephan Van Der Ploog of Livingwater Properties, LLC
 - B. Local Bridge Inspection Agreement

- C. Proposed Resolution 20220906-1 Disposition of Assets
- D. Proposed Resolution 20220906-2 IPMC
- E. 2023 Residential Rental License Rates
- F. 2023 Minimum Municipal Obligation (MMO) Certifications for Pension Plans
- G. Authorize Budget Meeting Advertising
- H. Proposed Ordinance No. 680 Stormwater Management
- I. Proposal for 2022 Audit Services
- J. 2023 Lebanon County Agricultural Land Preservation Board (LCALPB) Appeal
- K. Proposed Resolution 20220906-3 Appointment of Alternates to the Zoning Hearing Board
- L. Appointment to Planning Commission
- M. Residential Refuse and Recycling Collection Rate

X. Correspondence

XI. Pay Bills

XII. Adjournment

**DRAFT MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
September 6, 2022**

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on September 6, 2022 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex A. Moore, President; Henri B. Lively, Vice President; Thomas R. Embich, Treasurer; Nevin R. Hoover; and Anthony C. Perrotto. Also in attendance were Karen A. Gerhart, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; and additional visitors noted on the attendance sheet, a copy of which is attached hereto and made a part of these minutes.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Lively, second by Mr. Hoover to approve the agenda as the agenda as presented. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment and the following comments were noted from those in attendance:

AFL Expansion Update and Letter of Support Request: Mr. Brandt and Ms. Scott were recognized for public comment. Mr. Brandt began with an update on the bid results and described the various phases of the library expansion project. He stated that the project is approximately 75% funded, but also noted they recently were informed of the need to upgrade their elevator at a significant cost. The Library Board is hopeful to plan a grand opening in the fall of 2023 and continues to seek additional funding to bring all of their planned improvements to fruition. Ms. Scott informed those in attendance of the various funding they have pursued and been awarded, the most significant was the Keystone Library Grant. She provided an overview of the TMobile Hometown grant and explained why this grant would be a good fit for their project. A requirement of the grant is a letter of support from the local municipality, which she request of the Board of Commissioners. Upon consensus of the Board, they instructed Ms. Gerhart to draft a letter of support for the Annville Free Library for the purpose of the TMobile Hometown grant application.

7:13 PM Martin Brandt and Carolyn Scott left the meeting.

APPROVAL OF MINUTES:

August 2, 2022 Public Hearing: MOTION by Mr. Lively, second by Mr. Hoover to approve the minutes of the Public Hearing held August 2, 2022 as presented. Motion carried unanimously.

August 2, 2022 Regular Meeting: MOTION by Mr. Perrotto, second by Mr. Lively to approve the minutes of the Regular Meeting held August 2, 2022 as presented. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for August 2022 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

Ratify Paving Contract Award: At the recommendation of Mr. Powell, **MOTION** by Mr. Lively, second by Mr. Hoover to ratify the award of the 2022 paving contract to Hoffer Paving who provided the low bid at a cost of \$17,400 to be paid out of the liquid fuels fund. Motion carried unanimously.

Revision to Septage Treatment Rates: At the recommendation of the Township Authority, **MOTION** by Mr. Lively, second by Mr. Embich to authorize the increase to septage hauler rates charged to \$36, portable toilets to \$38, sludge up to 3.5% solids or volatiles > 65% to \$46, sludge 3.6-4.9% solids or volatiles between 60-65%, and sludge 5% or greater or volatiles less than 60% to \$66 per 1,000 gallons treated effective January 1, 2023. Motion carried unanimously.

2023 Public Works Wage and Equipment Rate Schedule: Ms. Gerhart noted a proposed 2023 Public Works Wage and Equipment Rate Schedule had been provided to the Commissioners for their review and consideration. **MOTION** by President Moore, second by Mr. Hoover to adopt the 2023 Public Works Wage and Equipment Rate Schedule as presented. Motion carried unanimously and a copy of this rate schedule is attached hereto and made a part of these minutes.

Public Safety: The Police Statistical Report for August 2022 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following items were then addressed:

Setting Dates and Times for Trick-or-Treating: Chief Dugan shared the dates and times the Lebanon County Chiefs of Police set for countywide trick-or-treating, and he recommended Annville Township follow same. **MOTION** by Mr. Perrotto, second by Mr. Lively to authorize trick-or-treating in Annville Township on October 27, 2022 from 6:00 PM to 8:00 PM, with a rain date for those times on October 31, 2022. Motion carried unanimously.

Regional Police Study: Chief Dugan reported that the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) completed a regional police study for Annville Township, Palmyra Borough and South Annville Township. They presented the report to police chiefs, municipal managers, and a few elected officials on August 9, 2022. It is DCED's recommendation for the entities to pursue regionalization to provide better service and cost savings to the municipalities. **MOTION** by President Moore, second by Mr. Perrotto to (1) continue the process toward a regional police department and (2) create a special regional police committee assignment to Mr. Moore and Mr. Lively, with Mr. Perrotto serving as an alternate, that would be responsible for reporting progress updates to the board. Motion carried unanimously.

Ms. Boyer inquired if all three municipalities were on board with the decision to move forward. Chief Dugan informed the room that Palmyra Borough had voted to proceed at their council meeting last month and South Annville is expected to take action at their meeting next week.

Property: The following item was addressed:

Town Hall Improvements Project: Nothing to report this month.

Parks & Recreation: The following item was addressed:

Pumpkin Walk Approval: At the request of the Quittie Park Committee, **MOTION** by Mr. Perrotto, second by Mr. Lively to approve the use of Quittie Creek Nature Park on October 28, 2022 as the site of the Pumpkin Walk from 7:00 PM to 9:00 PM. Motion carried unanimously.

Finance: Mr. Embich reviewed the Finance Report for August 2022, highlighting the total income and expenses through the eighth month of the year. A copy of the report is attached hereto and made a part of these minutes.

Permits: The Permits Report for August 2022 was reviewed, a copy of which is attached hereto and made a part of these minutes.

Annville Activities: Nothing to report this month.

MOTION by Mr. Embich, second by Mr. Perrotto to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: Ms. Gerhart reported that an Executive Session was held at 6:00 PM prior to this evening's meeting to discuss police contract negotiations and personnel.

Fire Department: Mr. Lively noted our receipt of the August 2022 Fire Chief's Report and Monthly Statistical Report for the Union Hose Company (UHC). Chief Snively announced that things were going well with the fire company. He briefly discussed a grant they were awarded from the State Department of Health that will be used to purchase a new 2023 Ford F-350 Utility / QRS truck. Fire Department President, Mr. Raudensky, thanked the Board for the opportunity to attend our meetings and explained the importance for the fire company to partner with the municipalities they serve.

7:32 PM Mr. Snively and Mr. Raudensky left the meeting.

Planning Commission: Mr. Perrotto reported the August 8, 2022 Planning Commission meeting had been cancelled due to a lack of business. He also announced the resignation of Mr. David Palanzo and stated his appreciation for his years of service on the Planning Commission.

Historic Architectural Review Board (HARB): Mr. Embich reviewed the HARB Report for August 2022, a copy of which is attached hereto and made a part of these minutes. The following item was then addressed:

Certificate of Appropriateness for Window, Door and Air Conditioning Replacement/Installation for Property at 329-331 West Main Street: At the recommendation of HARB, **MOTION** by Mr. Embich, second by Mr. Lively to issue a Certificate of Appropriateness for window, door, and air conditioning replacement at 329-331 West Main Street as proposed, provided such signage meets necessary zoning requirements. Motion carried unanimously.

Wage & Salary: Nothing to report this month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich provided a verbal update for the MS4 Report for August 2022. He explained that we were currently at the end of the five-year contract with the Lebanon County Stormwater Consortium (LCSC) for developing MS4 projects. The LCSC will continue moving toward project completion for compliance with the Pollutant Reduction Plan (PRP) until the end of 2024. Mr. Embich noted that state permits and the PRP procedure is changing, which may require us to revise our intergovernmental agreement.

Greater Lebanon Refuse Authority (GLRA): Mr. Embich provided an oral report and reminded the Board to RSVP for the electronic recycling facility dedication.

MOTION by Mr. Lively, second by Mr. Perrotto to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS:

Welcome Sign: It was noted this item has been tabled for the time being.

Revisions to Wireless Facilities Regulations: Nothing to report this month.

Landline Telephone System Hardware and Software Obsolescence: Nothing to report this month.

NEW BUSINESS:

Professional Services Agreement with Stephan Van Der Ploog: Solicitor Lamoureux noted the receipt of the signed agreement with the suggested amendment to allow self-storage units to be a permitted use allowed by right. Upon consensus of the Board, Solicitor Lamoureux will proceed drafting the necessary documents, required advertisement, and will present them at the next meeting for their adoption.

Local Bridge Inspection Agreement: Ms. Gerhart noted her receipt and signing of the PennDOT Local Municipality Participation in the 2022-2027 Lebanon County Local Bridge Inspection Program. This document requests that Lebanon County conduct, on Annville Township's behalf, the inspections required during the 2022-2027 bridge inspection cycle.

Proposed Resolution 20220906-1 Disposition of Assets: **MOTION** by Mr. Lively, second by President Moore to adopt Resolution No. 20220906-1 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

Proposed Resolution 20220906-2 IPMC Fees: **MOTION** by Mr. Lively, second by Mr. Perrotto to adopt Resolution No. 20220906-2 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

2023 Residential Rental License Fee: At the recommendation of Ms. Gerhart, **MOTION** by Mr. Hoover, second by Mr. Lively to prepare a resolution to (1) set the 2023 residential rental license fee at \$25 per rental unit for renewal rental licenses if received or postmarked by the December

31, 2022 deadline and for new rental licenses if received or postmarked within ten days after the issuance of the initial notification letter and (2) set the 2023 residential rental license fee at \$35 per rental unit for renewal rental licenses if received or postmarked after the December 31, 2022 deadline and for new rental licenses if received or postmarked more than ten days after the issuance of the initial notification letter. Motion carried unanimously.

2023 Minimum Municipal Obligation (MMO) Certifications for Pension Plans: The Board reviewed the MMO certifications for the two Township pension plans for 2023 in accordance with Act 205 requirements. **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the MMO certifications for the non-uniformed employees' pension plan as presented. Motion carried unanimously. **MOTION** by Mr. Lively, second by Mr. Embich to approve the MMO certifications for the police pension plan as presented. Motion carried unanimously.

Copies of the MMO certifications are attached hereto and made a part of these minutes

Authorize Budget Meeting: **MOTION** by President Moore, second by Mr. Lively to authorize the advertisement of a Special Meeting on October 12, 2022 at 6 PM to prepare the 2023 budget and to consider any other business that might come before the Board. Motion carried unanimously.

Stormwater Management Ordinance: Stormwater Management Ordinance: Noting that the proposed ordinance was properly advertised as required by law, **MOTION** by President Moore, second by Mr. Embich to conditionally adopt Ordinance No. 680 revising the Township's Stormwater Management Ordinance. Ordinance No. 680 was conditionally adopted so that minor edits could be made by Solicitor Lamoureux to Ordinance No. 680. Motion carried unanimously and a copy of the revised ordinance is attached hereto and made a part of these minutes.

Proposal for 2022 Audit Services: Ms. Gerhart reported a proposal was received from Garcia Garman & Shea, PC for providing audit and financial statement services for 2022. She noted this cost would be shared by the General Fund and the Sewer Fund and was slightly more than a 1% increase from the 2021 audit and financial statements. **MOTION** by Mr. Perrotto, second by Mr. Hoover to (1) approve the proposal from Garcia Garman & Shea, PC to provide audit and financial statement services for the year ending December 31, 2022 at a cost not to exceed \$11,500 and (2) authorize the execution of the engagement letter for same by the appropriate Township officials. Motion carried unanimously.

2023 Lebanon County Agricultural Land Preservation Board (LCALPB) Appeal: Ms. Gerhart reported an appeal letter was received from the LCALPB for 2023. **MOTION** by Mr. Hoover, second by Mr. Lively to pledge \$100 to the LCALPB in 2023 and to direct the Township Office to return the pledge card to the LCALPB notifying it of this. Motion carried unanimously.

Proposed Resolution 20220906-3 Appointment of Alternates to the Zoning Hearing Board: **MOTION** by Mr. Lively, second by Mr. Hoover to appoint as Alternates to the Zoning Hearing Board the following: Rich Raiders, Esq. for a term expiring on December 31, 2024 and Jordan Hoffsmith and for a term expiring December 31, 2022. Motion carried unanimously.

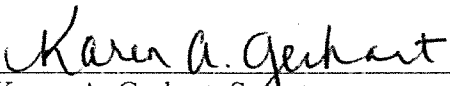
Appointment of Member to the Planning Commission: **MOTION** by Mr. Perrotto, second by Mr. Moore to appoint Wladir Boris Valderrama Barandiaran to the Planning Commission for a term expiring December 31, 2024. Motion carried unanimously.

Residential Refuse Rate: At the recommendation of Ms. Gerhart, **MOTION** by Mr. Moore, second by Mr. Embich to (1) set the quarterly residential refuse and recycling rate at \$87 per quarter for service dates beginning September 1, 2022 and (2) authorize preparation and advertisement of the revisions to Chapter 20, Solid Waste, Part 2, Refuse Collection Fee, Section 20-203(1), Entities Billed, of the Code of Ordinances of Annville Township.


CORRESPONDENCE: Nothing to report this month.

PAY BILLS: **MOTION** by Mr. Hoover, second by Mr. Embich to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board, **MOTION** by Mr. Lively, second by Mr. Perrotto to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:09 PM.



Karen A. Gerhart, Secretary



Rex A. Moore, President

ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
ATTENDANCE RECORD
September 6, 2022

Name

Address

Topic

1.

Timothy Bryer

331 W New St

—

2.

Carolyn Scott

4 E. High St. Annullville

Library Grant

3.

Nick Santamaria

331 W. New St.

4.

Dean Hoke

619 W Main St

5.

Phil Smalley

432 Vine St

Fires Dept

6.

7.

8.

9.

10.

11.

12.

13.

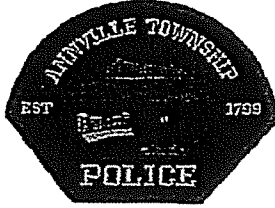
14.

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

WORK DONE FOR AUGUST 2022

- | | | |
|-----|--|---|
| (1) | <u>D/T LIGHTS</u> | 1 Light was reported out and replaced 2 bulbs in D/T area |
| (2) | <u>BLACK TOP</u>
leaf picking starts | We are going to run the town for more potholes before |
| (3) | <u>SWEEPING</u> | Spent 11 Hrs. in Annville and 8.5 Hrs. in Cleona |
| (4) | <u>LEAF PIKING</u> | Spent 5 hrs. in Annville and 4 hrs. in Cleona |
| (5) | <u>PARK WORK</u> | Spent 23 hrs. in park |

Respectfully Submitted.
Les Powell



**ANNVILLE TOWNSHIP
POLICE
MONTHLY REPORT
August 2022**



• CALLS FOR SERVICE	256
Annville	214
South Annville	44

• ORDINANCE VIOLATIONS	
1. ANIMAL COMPLAINT	1
2. CURFEW	1
3. DOG COMPLAINT	1
4. JUVENILE COMPLAINT	3
5. NOISE COMPLAINT	3
6. ORDINANCE OTHER VIOLATIONS	1
7. PARKING COMPLAINT	7
8. TRAFFIC COMPLAINT	2
9. VEHICLE COMPLAINT	2

• CRIMINAL ARRESTS	02
○ ADULT	02
○ JUVENILE	00

• TOTAL TRAFFIC CITATIONS	41
• TOTAL TRAFFIC WARNINGS	14
• TOTAL NON-TRAFFIC CITATIONS	06
• TOTAL VEHICLE ACCIDENTS	12
○ REPORTABLE	5
○ NON-REPORTABLE	4
○ HIT & RUN	3

• PARKING TICKETS ISSUED	15
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Annville Accidents

700 BLOCK EAST MAIN STREET
102 SOUTH MANHEIM STREET
1ST BLOCK NORTH WHITE OAK STREET
WEST MAIN & CHERRY STREETS
601 EAST MAIN STREET
400 BLOCK WEST MAIN STREET
SR 934 & SR 422

South Annville Accidents

MOUNT PLEASANT & LOUSER ROADS
1ST BLOCK SOUTH MOUNT WILSON ROAD
2000 BLOCK SOUTH FORGE ROAD
800 BLOCK HORSESHOE PIKE
493 SOUTH MOUNT PLEASANT ROAD

Annville Township Police Department

MONTHLY REPORT AUGUST 2022

Total Calls by Call Type From: 8/1/2022 - 8/31/2022

<u>Call Type</u>	<u>Total Calls</u>
TRAFFIC ENFORCEMENT - CITATION	41
AMBULANCE CALL	32
PARKING ENFORCEMENT	15
TRAFFIC ENFORCEMENT - WARNING	14
DRIVING COMPLAINT	12
ASSIST OTHER POLICE	10
BACKGROUND INVESTIGATION	8
CHECK ON WELL BEING	7
PARKING COMPLAINT	7
HARASSMENT	6
ACCIDENT, NON-REPORTABLE	5
ACCIDENT, REPORTABLE	5
FOOT PATROL - POLICE	5
CIVIL MATTER	4
DOMESTIC DISPUTE	4
POLICE INFORMATION	4
SUSPICIOUS ACTIVITY	4
ACCIDENT, HIT & RUN	3
ALARMS	3
ANIMAL COMPLAINT	3
FRAUD	3
JUVENILE COMPLAINT	3
NOISE COMPLAINT	3
ROAD CLOSURE / DETOUR / SIDEWALK /CONSTRUCTION	3
SUSPICIOUS PERSON	3
THEFT - MOTOR VEHICLE	3
THEFT - UNLAWFUL TAKING	3
ASSIST MOTORIST	2
CRIMINAL MISCHIEF	2
DISORDERLY CONDUCT	2
FIRE CALL	2
IDENTITY THEFT	2
MENTAL HEALTH	2
MISCELLANEOUS	2
SUSPICIOUS VEHICLE	2
TRAFFIC COMPLAINT	2
VEHICLE COMPLAINT	2
ASSAULT, AGGRAVATED	1
ASSAULT, SIMPLE	1
CHILD WELFARE INVESTIGATION	1
COMMUNITY RELATIONS	1
CURFEW - ORDINANCE	1
DISABLED VEHICLE	1
DOG COMPLAINT	1

DRONE / UAV	1
GENERAL INVESTIGATION	1
HIGHWAY DEPARTMENT CALLOUT	1
LOST & FOUND	1
MISSING PERSON	1
OPEN DOOR OR WINDOW	1
ORDINANCE - OTHER VIOLATIONS	1
PARKING- GENERAL INFO	1
PARKING WARNING	1
PUBLIC DRUNKENNESS	1
RAPE	1
RECOVERED PROPERTY	1
REPOSSESSION	1
SEX OFFENSES	1
THEFT - FROM MOTOR VEHICLE	1
TRAFFIC DEVICE COMPLAINT	1

Total Calls: 256

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
<u>Real Estate Taxes</u>						
01/301/100	R/E TAXES - CURRENT YEAR	\$ 896,124.00	\$ 12,818.67	\$ 894,904.55	99.86	1,219.45
01/301/400	R/E TAXES - DELINQUENT	26,000.00	4,113.29	12,748.30	49.03	13,251.70
	Subtotal	922,124.00	16,931.96	907,652.85	98.43	14,471.15
01/310/100	REALTY TRANSFER TAX	61,000.00	9,214.45	41,200.18	67.54	19,799.82
01/310/210	EARNED INCOME TAX - CURRE	420,000.00	63,699.68	325,825.40	77.58	94,174.60
01/310/220	EARNED INCOME TAX - PRIOR	450.00	0.00	0.00	0.00	450.00
01/310/300	LOCAL SERVICES TAX	102,000.00	22,887.48	77,272.67	75.76	24,727.33
	Total Taxes	1,505,574.00	112,733.57	1,351,951.10	89.80	153,622.90
<u>Licenses & Permits</u>						
01/320/350	LICENSE - JUNK YARD	25.00	0.00	0.00	0.00	25.00
01/320/610	LICENSE - TRANSIENT RETAIL	100.00	0.00	100.00	100.00	0.00
01/320/700	LICENSE - RESIDENTIAL RENTA	9,000.00	45.00	2,450.00	27.22	6,550.00
01/320/800	LICENSE - CABLE TV FRANCHIS	36,000.00	9,474.89	28,358.04	78.77	7,641.96
01/320/810	LICENSE - CURB/SIDEWALK	150.00	0.00	25.00	16.67	125.00
01/320/820	LICENSE - STREET ENCROACH	8,000.00	0.00	1,600.00	20.00	6,400.00
01/320/900	LICENSE - PLUMBING/EXCAVA	1,200.00	250.00	1,300.00	108.33	(100.00)
	Subtotal	54,475.00	9,769.89	33,833.04	62.11	20,641.96
<u>Fines & Costs</u>						
01/330/110	FINES - VEHICLE CODE (PSP)	2,000.00	0.00	767.49	38.37	1,232.51
01/330/120	FINES - TWP. ORD. (DISTR MAG)	18,000.00	1,193.39	8,424.40	46.80	9,575.60
01/330/130	FINES - TWP. ORD. (PARKING)	4,000.00	235.00	3,045.00	76.13	955.00
01/330/150	FINES - CO. CLERK OF CRTS/PR	8,000.00	249.32	6,744.83	84.31	1,255.17
	Subtotal	32,000.00	1,677.71	18,981.72	59.32	13,018.28
<u>Interest & Rent</u>						
01/340/000	INTEREST	3,250.00	1,281.92	3,408.71	104.88	(158.71)
	Subtotal	3,250.00	1,281.92	3,408.71	104.88	(158.71)
<u>Intergovernmental Revenues (Grants)</u>						
01/350/000	INTERGOV'T. REVENUES (GRA	127,813.00	4,917.00	6,229.50	4.87	121,583.50
	Subtotal	127,813.00	4,917.00	6,229.50	4.87	121,583.50
<u>Subdivision / Land Development Fees</u>						
01/361/000	SUBDIVISION/LAND DEVELOP.	300.00	0.00	0.00	0.00	300.00
	Subtotal	300.00	0.00	0.00	0.00	300.00
<u>Sanitation</u>						
01/364/000	TRASH COLLECTION FEES	401,000.00	44,532.10	233,154.42	58.14	167,845.58
01/364/500	SALE OF RECYCLABLE MATERI	0.00	0.00	3,234.79	0.00	(3,234.79)
	Subtotal	401,000.00	44,532.10	236,389.21	58.95	164,610.79
<u>Miscellaneous Income</u>						
01/380/000	ADMINISTRATIVE FEES	5,200.00	230.00	8,988.23	172.85	(3,788.23)
01/381/500	DONATIONS	29,300.00	0.00	25,000.00	85.32	4,300.00
01/383/000	SALE OF ASSETS	0.00	0.00	900.00	0.00	(900.00)
01/384/000	CONTRACTED SERVICES INCO	71,250.00	1,572.80	48,432.04	67.97	22,817.96

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/387/000	FINANCIAL CONTRIBUTION AG	46,500.00	0.00	0.00	0.00	46,500.00
01/389/000	MISC INCOME	0.00	0.00	15,693.32	0.00	(15,693.32)
01/391/000	REFUND PRIOR YR EXPEND	6,000.00	0.00	8,980.83	149.68	(2,980.83)
		158,250.00	1,802.80	107,994.42	68.24	50,255.58
<u>Transfers from Other Funds</u>						
	Subtotal	0.00	0.00	0.00	0.00	0.00
	Total Revenues	\$ 2,282,662.00	\$ 176,714.99	\$ 1,758,787.70	77.05	523,874.30

EXPENDITURES

General Government

Administration

01/400/110	SALARIES - COMMISSIONERS	\$ 9,375.00	\$ 2,343.75	\$ 7,031.25	75.00	2,343.75
01/400/120	SALARIES & WAGES - TWP. OFF	81,502.00	9,273.57	55,660.06	68.29	25,841.94
01/400/200	MATERIALS & SUPPLIES	5,000.00	702.29	2,128.56	42.57	2,871.44
01/400/210	RENTAL LICENSE EXPENSES	2,700.00	21.69	132.09	4.89	2,567.91
01/400/300	MISCELLANEOUS EXPENSE	5,700.00	75.00	3,512.73	61.63	2,187.27
01/400/310	LEGAL/AUDIT SERVICES	51,638.00	4,440.00	24,237.50	46.94	27,400.50
01/400/320	TELEPHONE	3,730.00	171.69	1,383.81	37.10	2,346.19
01/400/340	ADVERTISING & PRINTING	5,700.00	90.64	3,221.56	56.52	2,478.44
01/400/343	CODIFICATION	1,500.00	0.00	0.00	0.00	1,500.00
	Subtotal	166,845.00	17,118.63	97,307.56	58.32	69,537.44

Treasurer / Tax Collector

01/402/200	MATERIALS & SUPPLIES	1,300.00	0.00	0.00	0.00	1,300.00
01/402/350	BOND PREMIUM	1,050.00	0.00	1,024.00	97.52	26.00
	Subtotal	2,350.00	0.00	1,024.00	43.57	1,326.00

Municipal Building

01/409/145	CONTRACTED CUSTODIAL SER	6,090.00	495.00	3,731.54	61.27	2,358.46
01/409/200	MATERIALS & SUPPLIES	600.00	1.33	161.22	26.87	438.78
01/409/360	FUEL, LIGHT, WATER & SEWER	12,700.00	199.99	4,643.83	36.57	8,056.17
01/409/370	REPAIRS & MAINTENANCE - BL	2,300.00	0.00	747.79	32.51	1,552.21
01/409/740	CAPITAL EXPEND	12,500.00	0.00	10,689.86	85.52	1,810.14
	Subtotal	34,190.00	696.32	19,974.24	58.42	14,215.76
	Total General Government	203,385.00	17,814.95	118,305.80	58.17	85,079.20

Public Safety

Police

01/410/130	SALARIES - POLICE	579,309.00	62,549.93	334,941.26	57.82	244,367.74
01/410/145	CONTRACTED CROSSING GUAR	11,538.00	0.00	9,871.40	85.56	1,666.60
01/410/200	MATERIALS & SUPPLIES	7,400.00	554.61	3,086.33	41.71	4,313.67
01/410/202	UNIFORM SUPPLIES & REPLAC	8,900.00	73.77	3,686.98	41.43	5,213.02
01/410/300	DUES, MEMBERSHIPS, MISC.	12,800.00	110.00	10,543.00	82.37	2,257.00
01/410/301	CONFERENCES, MTGS & MILEA	3,500.00	0.00	792.00	22.63	2,708.00
01/410/310	POLICE LEGAL	18,000.00	1,534.50	5,506.83	30.59	12,493.17
01/410/320	TELEPHONE, RADIO & PAGER	9,285.00	445.40	5,034.18	54.22	4,250.82
01/410/330	VEHICLE FUEL	7,200.00	1,062.57	6,107.09	84.82	1,092.91
01/410/331	VEHICLE REPAIR & MAINTENA	6,300.00	0.00	4,460.41	70.80	1,839.59
01/410/452	IT SUPPORT	18,090.00	1,639.87	15,902.34	87.91	2,187.66
01/410/460	TRAFFIC SIGNALS	600.00	43.25	3,098.09	516.35	(2,498.09)
01/410/740	CAPITAL OUTLAY	15,000.00	0.00	0.00	0.00	15,000.00

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
Subtotal		697,922.00	68,013.90	403,029.91	57.75	294,892.09
<u>Fire</u>						
01/411/460	FIRE HYDRANT SERVICE	18,280.00	1,314.13	10,513.04	57.51	7,766.96
01/411/500	DONATION - VOLUNTEER FIRE	78,000.00	0.00	73,000.00	93.59	5,000.00
01/411/510	DONATION - FIREMEN'S RELIEF	21,000.00	0.00	0.00	0.00	21,000.00
Subtotal		117,280.00	1,314.13	83,513.04	71.21	33,766.96
<u>Ambulance</u>						
01/412/000	EMERGENCY MEDICAL SERVIC	20,000.00	0.00	10,000.00	50.00	10,000.00
Subtotal		20,000.00	0.00	10,000.00	50.00	10,000.00
<u>Zoning</u>						
01/414/000	ZONING HEARING BOARD	1,400.00	0.00	0.00	0.00	1,400.00
01/414/100	H A R B EXPENSES	1,300.00	0.00	35.34	2.72	1,264.66
01/414/200	PLANNING COMMISSION	1,200.00	0.00	0.00	0.00	1,200.00
Subtotal		3,900.00	0.00	35.34	0.91	3,864.66
01/415/000	EMERGENCY MANAGEMENT A	3,400.00	0.00	3,331.30	97.98	68.70
01/416/000	CODE ENFORCEMENT OFFICER	3,000.00	217.28	755.62	25.19	2,244.38
Total Public Safety		845,502.00	69,545.31	500,665.21	59.22	344,836.79
<u>Health & Sanitation</u>						
01/427/300	MISCELLANEOUS EXPENSE	44,000.00	3,952.30	24,047.55	54.65	19,952.45
01/427/450	REFUSE COLLECTION CONTRA	83,952.00	6,360.00	36,893.41	43.95	47,058.59
01/427/451	RECYCLING COLLECTION CON	83,952.00	6,360.00	49,613.40	59.10	34,338.60
01/427/460	REFUSE DISPOSAL EXPENSE	75,000.00	5,195.82	39,697.80	52.93	35,302.20
Total Health & Sanitation		286,904.00	21,868.12	150,252.16	52.37	136,651.84
<u>Highway</u>						
01/430/100	SALARIES & WAGES - HIGHWA	97,822.00	16,340.66	70,246.68	71.81	27,575.32
01/430/200	MATERIALS & SUPPLIES	2,500.00	855.83	1,537.10	61.48	962.90
01/430/300	MISCELLANEOUS EXPENSE	2,300.00	35.00	278.06	12.09	2,021.94
01/430/310	ENGINEERING SERVICES	28,000.00	36.00	15,218.35	54.35	12,781.65
01/430/320	TELEPHONE, RADIO & PAGER	900.00	86.30	653.21	72.58	246.79
01/430/330	VEHICLE OPERATING EXP. - FU	8,500.00	1,288.94	5,659.64	66.58	2,840.36
01/430/331	VEHICLE - OPERATING EXPENS	4,000.00	191.86	3,463.14	86.58	536.86
01/430/740	CAPITAL OUTLAY	7,750.00	0.00	6,957.11	89.77	792.89
01/434/000	STREETLIGHTING	2,000.00	0.00	111.72	5.59	1,888.28
01/437/000	REP. & MAINT. - EQUIPMENT	7,800.00	0.00	5,794.62	74.29	2,005.38
01/438/000	REP. & MAINT. - STREETS	1,500.00	(437.88)	524.33	34.96	975.67
Total Highway		163,072.00	18,396.71	110,443.96	67.73	52,628.04
<u>Miscellaneous</u>						
01/454/000	PARKS & RECREATION	1,600.00	0.00	44.33	2.77	1,555.67
01/455/000	COMMUNITY ACTIVITIES	6,000.00	0.00	117.43	1.96	5,882.57
01/456/500	LIBRARY - DONATION	23,500.00	0.00	23,500.00	100.00	0.00
01/466/000	DOWNTOWN AREA	5,500.00	133.67	1,365.56	24.83	4,134.44
01/471/350	LEASE RENTAL-PRINCIPAL	37,000.00	0.00	18,000.00	48.65	19,000.00
01/472/350	LEASE RENTAL-INTEREST	29,106.00	0.00	6,524.05	22.41	22,581.95
01/480/000	EMPL. BENEFITS & PAYROLL T	519,945.00	31,733.93	231,938.32	44.61	288,006.68

UNAUDITED

ANNVILLE TOWNSHIP
GENERAL FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
01/486/000	INSURANCE	85,095.00	8,903.95	67,300.85	79.09	17,794.15
01/490/000	TRANSFER TO OTHER FUND	<u>76,053.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>76,053.00</u>
	Total Miscellaneous	<u>783,799.00</u>	<u>40,771.55</u>	<u>348,790.54</u>	44.50	<u>435,008.46</u>
	Total Expenditures	\$ <u>2,282,662.00</u>	\$ <u>168,396.64</u>	\$ <u>1,228,457.67</u>	53.82	<u>1,054,204.33</u>
	Net Income/<Deficit>	\$ <u>0.00</u>	\$ <u>8,318.35</u>	\$ <u>530,330.03</u>	0.00	<u>(530,330.03)</u>

UNAUDITED

GENERAL FUND
Balance Sheet
August 31, 2022
ASSETS

Current Assets		
CASH - JBT CHECKING	\$	538,576.67
CASH - RECREATION DEPOSIT		8,135.02
CASH - PLGIT PRIME		801,456.54
CASH - AFL LDP ESCROW FUND		29,987.66
PETTY CASH - OFFICE		100.00
PETTY CASH - POLICE		100.00
INVESTMENT IN COMMON STOCK		7,305.33
ACCOUNTS RECEIVABLE		26,754.83
ALLOWANCE FOR DOUBTFUL ACCTS		(8,500.00)
		<hr/>
Total Current Assets		1,403,916.05
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>1,403,916.05</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5.00
RECREATION DEPOSIT HELD		8,135.02
AFL LDP ESCROW FUND		29,987.66
		<hr/>
Total Current Liabilities		38,127.68
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		38,127.68
Capital		
FUND BALANCE		835,458.34
Net Income		530,330.03
		<hr/>
Total Capital		1,365,788.37
		<hr/>
Total Liabilities & Capital	\$	<u><u>1,403,916.05</u></u>

SEWER FUND
Income Statement
For the Eight Months Ending August 31, 2022
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>
REVENUES						
08/340/000	INTEREST EARNED	\$ 2,500.00	\$ 1,235.14	\$ 2,931.27	117.25	(431.27)
08/360/000	SEWER RENTALS	1,625,000.00	187,454.65	1,002,678.83	61.70	622,321.17
08/361/000	SEWER RENTALS - EXTERNAL	21,000.00	2,053.20	13,746.97	65.46	7,253.03
08/370/000	TAPPING FEES	0.00	17,000.00	17,000.00	0.00	(17,000.00)
08/380/000	ADMINISTRATIVE FEES	0.00	50.00	75.00	0.00	(75.00)
08/381/000	MANAGEMENT FEES - EXTERNA	950.00	70.99	509.11	53.59	440.89
08/383/000	TREATMENT FEES	370,000.00	40,011.94	353,532.95	95.55	16,467.05
08/384/000	CAPACITY RESERVE FEES	20,820.00	0.00	10,409.76	50.00	10,410.24
08/385/000	MAINTENANCE CONTRACT FEE	32,000.00	9,235.00	17,885.00	55.89	14,115.00
08/395/000	REFUND OF PRIOR YEAR EXPEN	4,000.00	0.00	5,668.16	141.70	(1,668.16)
Total Revenues		2,076,270.00	257,110.92	1,424,437.05	68.61	651,832.95
EXPENDITURES						
<u>Administration</u>						
08/400/100	WAGES & SALARIES-ADMIN	82,380.00	9,367.59	53,764.33	65.26	28,615.67
08/400/200	MATERIALS & SUPPLIES	6,350.00	261.59	3,280.20	51.66	3,069.80
08/400/300	MISCELLANEOUS	10,400.00	83.80	3,467.60	33.34	6,932.40
08/400/310	LEGAL SERVICES	7,000.00	450.00	2,605.53	37.22	4,394.47
08/400/311	AUDIT SERVICES	5,638.00	0.00	5,637.50	99.99	0.50
Total Administration		111,768.00	10,162.98	68,755.16	61.52	43,012.84
<u>Sewage Treatment</u>						
08/429/100	WAGES & SALARIES-OPERATIO	270,671.00	26,460.11	159,263.11	58.84	111,407.89
08/429/200	MATERIALS & SUPPLIES	5,500.00	469.85	3,048.62	55.43	2,451.38
08/429/210	CHEMICALS - CHLORINE	2,000.00	0.00	2,850.00	142.50	(850.00)
08/429/220	CHEMICALS-FERROUS SULFATE	18,000.00	0.00	6,159.53	34.22	11,840.47
08/429/221	CHEMICALS	18,000.00	16,732.38	17,043.74	94.69	956.26
08/429/230	LABORATORY SUPPLIES & EQUI	9,000.00	756.90	7,359.57	81.77	1,640.43
08/429/240	LIME & POLYMER	98,000.00	10,557.00	56,304.00	57.45	41,696.00
08/429/300	MISCELLANEOUS	4,300.00	77.30	3,652.57	84.94	647.43
08/429/301	TRAINING, CONFERENCES AND	2,000.00	0.00	1,460.00	73.00	540.00
08/429/310	ENGINEERING SERVICES	12,500.00	2,443.52	3,760.15	30.08	8,739.85
08/429/311	LABORATORY TESTING SERVIC	14,000.00	850.20	7,486.20	53.47	6,513.80
08/429/320	TELEPHONE, RADIO & PAGER	4,800.00	404.57	3,188.96	66.44	1,611.04
08/429/330	VEHICLE - FUEL	7,500.00	1,276.51	4,016.81	53.56	3,483.19
08/429/331	VEHICLE - OPERATING EXPENSE	21,950.00	163.00	12,243.36	55.78	9,706.64
08/429/350	HEATING OIL	500.00	0.00	0.00	0.00	500.00
08/429/360	ELECTRICAL POWER, GAS & WA	118,600.00	8,776.45	81,344.68	68.59	37,255.32
08/429/370	PLANT - REPAIR & MAINTENAN	115,500.00	6,727.82	72,650.24	62.90	42,849.76
08/429/450	SEWERS - REPAIR & MAINTENA	10,000.00	1,269.13	2,837.61	28.38	7,162.39
Total Sewage Treatment		732,821.00	76,964.74	444,669.15	60.68	288,151.85
<u>Debt Service</u>						
08/471/000	DEBT SERVICE PRINCIPAL	655,493.00	51,927.76	429,860.98	65.58	225,632.02
08/472/000	DEBT SERVICE - INTEREST	188,756.00	13,893.01	124,063.09	65.73	64,692.91
Total Debt Service		844,249.00	65,820.77	553,924.07	65.61	290,324.93
<u>Miscellaneous</u>						
08/480/000	EMPL. BENEFITS & PAYROLL TA	315,252.00	20,928.09	167,718.16	53.20	147,533.84
08/486/000	INSURANCE	43,064.00	5,395.30	36,622.90	85.04	6,441.10
Total Miscellaneous		358,316.00	26,323.39	204,341.06	57.03	153,974.94
<u>Transfers to Other Funds</u>						
08/490/000	Transfer to Sewer Capital Fund	29,116.00	0.00	0.00	0.00	29,116.00
Total Transfers		29,116.00	0.00	0.00	0.00	29,116.00
Total Expenditures		2,076,270.00	179,271.88	1,271,689.44	61.25	804,580.56
Net Income/<Deficit>		\$ 0.00	\$ 77,839.04	\$ 152,747.61	0.00	(152,747.61)

UNAUDITED

SEWER FUND
Income Statement
For the Eight Months Ending August 31, 2022
ANNVILLE TOWNSHIP

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% Budget</u>	<u>Remaining Budget</u>

UNAUDITED

SEWER FUND
Balance Sheet
August 31, 2022

ASSETS

Current Assets

CASH - JBT CHECKING	\$ 531,547.51
CASH - PLGIT PRIME	791,644.34
BLAIRCO / MARTY'S MUSIC ESCROW	12,718.62
PETTY CASH - OFFICE	75.00
PETTY CASH - WWTP	50.00
ACCOUNTS RECEIVABLE	23,150.12
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Total Current Assets		1,359,185.59
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Property and Equipment

LAND	263,036.60
BUILDINGS	16,441,148.59
BUILDINGS - ACCUM DEPRECIATION	(4,447,771.81)
SEWER LINES	1,678,838.79
SEWER LINES - ACCUM. DEPREC.	(1,674,675.55)
MACHINERY & EQUIPMENT	722,126.11
MACH. & EQUIP. - ACCUM. DEPREC	(651,804.42)
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Total Property and Equipment		12,330,898.31
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Other Assets

OTHER ASSET - GENERAL PERMIT	11,244.94
GENERAL PERMIT- ACCUM AMORT	(11,244.94)
DEFERRED OUTFLOWS OF RESOURCES	77,422.00
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Total Assets	\$	<u><u>13,767,505.90</u></u>
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LIABILITIES AND RETAINED EARNINGS

Current Liabilities

Total Current Liabilities		0.00
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Long Term Liability

BLAIRCO / MARTY'S MUSIC ESCROW	\$ 12,718.62
NET PENSION LIABILITY	85,700.00
DEFERRED INFLOWS OF RESOURCES	77,805.00
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Total Liabilities		176,223.62
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Retained Earnings

FUND BALANCE	(206,976.69)
RETAINED EARNINGS	13,645,511.36
Net Income	152,747.61
	<hr/>

Total Retained Earnings		<u>13,591,282.28</u>
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Total Liabilities & Retained Earnings	\$	<u><u>13,767,505.90</u></u>
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CAPITAL RESERVE FUND...NEW

Income Statement

For the Eight Months Ending August 31, 2022

	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>
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CAPITAL RESERVE FUND -NEW
Balance Sheet
August 31, 2022

ASSETS

Current Assets

NORTHWEST SAVINGS BANK	\$	<u>1,157,222.91</u>	
Total Current Assets			1,157,222.91

Other Assets

Total Other Assets			<u>0.00</u>
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Total Assets	\$	<u><u>1,157,222.91</u></u>	
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LIABILITIES AND FUND BALANCE

Current Liabilities

Total Current Liabilities			<u>0.00</u>
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Total Liabilities			0.00
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Fund Balance

FUND BALANCE	\$	1,158,088.76	
Net Income		<u>(865.85)</u>	
Total Fund Balance			<u>1,157,222.91</u>

Total Liabilities & Fund Balance	\$	<u><u>1,157,222.91</u></u>	
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MOTOR LICENSE FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
35/340/000	INTEREST	\$ 100.00	\$ 358.12	\$ 852.23	852.23	(752.23)
35/341/000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
35/355/000	LIQUID FUELS TAX ALLOCATION	118,500.00	0.00	119,017.30	100.44	(517.30)
35/355/050	LIQUID FUELS TAX ALLOCATION	0.00	0.00	0.00	0.00	0.00
35/360/000	MISC. RECIEPTS	2,500.00	0.00	2,893.72	115.75	(393.72)
35/391/000	REFUND OF PRIOR YEAR EXPENSES	0.00	0.00	0.00	0.00	0.00
35/392/000	INTERFUND OPERATING TRFS - IN	0.00	0.00	0.00	0.00	0.00
	Total Revenues	121,100.00	358.12	122,763.25	101.37	(1,663.25)
EXPENDITURES						
<u>Maintenance</u>						
35/430/200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
35/430/260	MINOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/430/740	MAJOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
35/432/200	SNOW & ICE REMOVAL MATERIALS	8,000.00	0.00	3,203.93	40.05	4,796.07
35/433/200	TRAFFIC SIGNS, MARKINGS, ETC	3,000.00	0.00	0.00	0.00	3,000.00
35/434/000	STREET LIGHTING	58,000.00	0.00	26,131.72	45.05	31,868.28
35/437/000	REPAIRS & MAINT. - EQUIPMENT	8,000.00	741.62	2,405.69	30.07	5,594.31
35/438/000	REPAIRS & MAINT. - STREETS	1,000.00	0.00	994.58	99.46	5.42
35/438/200	REPAIRS & MAINT. - BRIDGES	0.00	0.00	0.00	0.00	0.00
35/438/300	REPAIRS & MAINT. - STORM SEWER	31,000.00	0.00	6,889.32	22.22	24,110.68
	Total Maintenance	109,000.00	741.62	39,625.24	36.35	69,374.76
<u>Construction</u>						
35/439/000	HWY. CONSTRUCTION & REBUILDING	22,000.00	0.00	0.00	0.00	22,000.00
35/439/200	CONST & REBUILD BRIDGES	0.00	0.00	0.00	0.00	0.00
35/439/300	STORM SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
	Total Construction	22,000.00	0.00	0.00	0.00	22,000.00
	Total Expenditures	131,000.00	741.62	39,625.24	30.25	91,374.76
	Net Income/<Deficit>	\$ (9,900.00)	\$ (383.50)	\$ 83,138.01	(839.78)	(93,038.01)

UNAUDITED

MOTOR LICENSE FUND

Balance Sheet

August 31, 2022

ASSETSCurrent Assets

CASH - PLGIT PRIME	\$	246,450.36	
<hr/>			
Total Current Assets			246,450.36

Total Assets	\$	246,450.36	
		<hr/>	
		<hr/>	

LIABILITIES AND FUND BALANCECurrent Liabilities

Total Current Liabilities			0.00
<hr/>			

Total Liabilities			0.00
<hr/>			

Fund Balance

FUND BALANCE	\$	163,312.35	
Net Income		83,138.01	
		<hr/>	

Total Fund Balance			246,450.36
<hr/>			

Total Liabilities & Fund Balance	\$	246,450.36	
		<hr/>	
		<hr/>	

SEWER CAPITAL FUND
Income Statement
For the Eight Months Ending August 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
30/341/000	INTEREST EARNED	\$ 5,000.00	\$ (25.16)	\$ (8,527.83)	(170.56)	13,527.83
30/391/000	TRANSFERS FROM SEWER FUND	29,116.00	0.00	0.00	0.00	29,116.00
30/395/000	TRANSFER FROM CAP RESERVE	0.00	0.00	0.00	0.00	0.00
30/399/000	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00
	Total Revenues	<u>34,116.00</u>	<u>(25.16)</u>	<u>(8,527.83)</u>	<u>(25.00)</u>	<u>42,643.83</u>
EXPENDITURES						
30/429/700	MISC	0.00	0.00	0.00	0.00	0.00
30/429/720	EQUIPMENT	0.00	0.00	975.00	0.00	(975.00)
30/429/730	VEHICLES	5,000.00	0.00	0.00	0.00	5,000.00
30/429/750	PLANT IMPROVEMENTS	15,000.00	0.00	1,400.00	9.33	13,600.00
30/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	Total Expenditures	<u>20,000.00</u>	<u>0.00</u>	<u>2,375.00</u>	<u>11.88</u>	<u>17,625.00</u>
	Net Income/<Deficit>	<u>\$ 14,116.00</u>	<u>\$ (25.16)</u>	<u>\$ (10,902.83)</u>	<u>(77.24)</u>	<u>25,018.83</u>

UNAUDITED

SEWER CAPITAL FUND
Balance Sheet
August 31, 2022

ASSETS

Current Assets

CASH - PLGIT PRIME	\$	448,092.67
INVESTMENTS - EDWARD JONES		528,926.77
PREPAID COSTS		36,150.00

Total Current Assets		1,013,169.44
----------------------	--	--------------

Property and Equipment

Total Property and Equipment		0.00
------------------------------	--	------

Other Assets

Total Other Assets		0.00
--------------------	--	------

Total Assets	\$	<u>1,013,169.44</u>
--------------	----	---------------------

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities		0.00
---------------------------	--	------

Long-Term Liabilities

Total Long-Term Liabilities		0.00
-----------------------------	--	------

Total Liabilities		0.00
-------------------	--	------

Capital

FUND BALANCE	\$	1,024,072.27
Net Income		(10,902.83)

Total Capital		<u>1,013,169.44</u>
---------------	--	---------------------

Total Liabilities & Capital	\$	<u>1,013,169.44</u>
-----------------------------	----	---------------------

MS4 FUND
INCOME STATEMENT
FOR THE EIGHT MONTHS ENDING AUGUST 31, 2022

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Current Month</u>	<u>Y-T-D Actual</u>	<u>% of Budget</u>	<u>Remaining Budget</u>
REVENUES						
40/341/000	INTEREST EARNED	\$ 500.00	\$ 285.73	677.84	135.57	(177.84)
40/350/000	MS4 FEES	112,500.00	14,029.91	85,918.58	76.37	26,581.42
40/399/000	TRANSFER FROM OTHER FUN	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>113,000.00</u>	<u>14,315.64</u>	<u>86,596.42</u>	76.63	<u>26,403.58</u>
EXPENDITURES						
40/460/200	ADMINISTRATION	500.00	0.00	196.00	39.20	304.00
40/460/300	MISCELLANEOUS	2,500.00	0.00	500.00	20.00	2,000.00
40/460/310	CONSORTIUM PAYMENT	97,000.00	0.00	96,803.76	99.80	196.24
40/460/311	CONSORTIUM ADMIN. COSTS	0.00	0.00	0.00	0.00	0.00
40/460/312	ENGINEERING	5,000.00	180.00	180.00	3.60	4,820.00
40/490/000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
40/491/000	DISCOUNTS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	<u>105,000.00</u>	<u>180.00</u>	<u>97,679.76</u>	93.03	<u>7,320.24</u>
	NET INCOME	<u>\$ 8,000.00</u>	<u>\$ 14,135.64</u>	<u>(11,083.34)</u>	(138.54)	<u>19,083.34</u>

UNAUDITED

MS4 FUND
Balance Sheet
August 31, 2022

ASSETS

Current Assets		
CASH - JBT CHECKING	\$	63,810.49
CASH - PLGIT PRIME		200,791.49
		<hr/>
Total Current Assets		264,601.98
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>264,601.98</u>

LIABILITIES AND CAPITAL

Current Liabilities		<hr/>
Total Current Liabilities		0.00
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		0.00
Capital		
FUND BALANCE	\$	275,685.32
Net Income		(11,083.34)
		<hr/>
Total Capital		264,601.98
		<hr/>
Total Liabilities & Capital	\$	<u>264,601.98</u>

GENERAL FUND
Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18894	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	30,064.78	30,064.78
18895	AMA001	AMAZON CAPITAL SERVICES	119.50	37.99 81.51
18896	AME004	AMERICAN ARBITRATION ASSOC	325.00	325.00
18897	ANN001	ANNVILLE TOWNSHIP AUTHORITY	174.00	174.00
18898	ATT001	A T & T MOBILITY	307.10	307.10
18899	BOY003	CAL BOYER'S AUTO & MARINE	174.40	174.40
18900	CBY001	CBY SYSTEMS INC	35.00	35.00
18901	COH001	COHEN LAW GROUP	2,370.00	2,370.00
18902	COV001	COVERALL SERVICE CO - HARRISBURG	495.00	495.00
18903	DOU002	BRAD DOUPLE	54.32 54.32	108.64
18904	DUG001	BERNARD DUGAN	25.91	25.91
18905	MED002	MEDIA ONE PA	90.64	90.64
18906	MET002	MET- ED	3,617.65 167.56	3,785.21
18907	MEY001	MEYER OIL COMPANY	624.20 1,062.57 363.76 300.98	2,351.51
18908	PAW001	PENNSYLVANIA AMERICAN WATER CO	1,314.13	1,314.13
18909	REI001	REILLY WOLFSON ATTORNEYS AT LAW	2,070.00	2,070.00
18910	SPO001	SSM GROUP, INC.	36.00	36.00
18911	SUS001	SUSQUEHANNA MUNICIPAL TRUST	8,092.95	8,092.95
18912	TEL001	TELESYSTEM	396.29	396.29
18913	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	31,329.14	31,329.14
18914	AMA001	AMAZON CAPITAL SERVICES	136.98 351.46	488.44

GENERAL FUND
Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18915	CDB001	CAMPBELL DURRANT, P.C.	1,209.50	1,209.50
18916	CEN006	CENTRAL PA TECHNOLOGIES	1,532.00	1,532.00
18917	COM008	COMCAST	107.87	107.87
18918	GER003	KAREN GERHART	379.92	379.92
18919	GFL001	GFL ENVIRONMENTAL	12,720.00 207.00	12,927.00
18920	GRE001	GREATER LEB. REFUSE AUTHORITY	12,603.45	12,603.45
18921	LOO001	RONALD LOOKENBILL	49.15	49.15
18922	LOW001	LOWE'S COMPANIES, INC	11.20	11.20
18923	PA005	PA MUNICIPAL HEALTH INSURANCE CO	27,327.23	27,327.23
18924	PET001	PETTY CASH - GENERAL FUND	90.26	90.26
18925	RAP001	911 RAPID RESPONSE	27.99	27.99
18926	STA005	STATE WORKERS' INSURANCE FUND	811.00	811.00
18927	UGI001	UGI	25.99	25.99
18928	WBM001	W.B. MASON CO., INC.	148.74	148.74
18929	AMA001	AMAZON CAPITAL SERVICES	234.85 25.40 124.81	91.20 293.86
18930	AXO001	AXON ENTERPRISE, INC.	75.00	75.00
18931	CAN002	CANON FINANCIAL SERVICES, INC.	297.00	297.00
18932	CRY001	CRYSTAL SPRINGS	89.39	89.39
18933	DOU002	BRAD DOUPLE	54.32 54.32	108.64
18934	LOW001	LOWE'S COMPANIES, INC	30.32	30.32
18935	POS002	POSITIVE CONCEPTS	73.79	73.79

GENERAL FUND
Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
18936	PRI001	PRINCIPAL MUTUAL LIFE INS. CO.	150.00	150.00
18937	REN002	RENAISSANCE LIFE AND HEALTH INSUR	201.03	201.03
18938	WAL003	WALMART	53.60	53.60
18939	ANN002	ANNVILLE TOWNSHIP PAYROLL FUND	33,302.34	33,302.34
18940	AMA001	AMAZON CAPITAL SERVICES	48.23	48.23
18941	KUL001	KELLY KULP	22.49	22.49
18942	MET002	MET- ED	27.92 45.19 25.59 133.67 55.62 25.90 43.25 38.86 36.97 20.42	453.39
18943	USM001	U.S.MUNICIPAL SUPPLY, INC.	1,497.00	1,497.00
Total			178,192.22	178,192.22

SEWER FUND**Cash Disbursements Journal****For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14714	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	12,354.14	12,354.14
14715	AMA001	AMAZON CAPITAL SERVICES	121.89	121.89
14716	ASH001	ASHER & ELLA ASSOCIATES, LLC	868.80	868.80
14717	ATT001	AT&T MOBILITY	253.11	253.11
14718	LOW001	LOWE'S COMPANIES, INC.	132.20 39.18	171.38
14719	MEY001	MEYER OIL COMPANY	611.77 300.98 363.76	1,276.51
14720	PAO001	PENNSYLVANIA ONE CALL SYSTEM	16.50	16.50
14721	REI003	REILLY WOLFSON ATTORNEYS AT	450.00	450.00
14722	SUB001	SUBURBAN WATER TESTING LAB I	120.00 85.00	205.00
14723	SUS002	SUSQUEHANNA MUNICIPAL TRUST	5,395.30	5,395.30
14724	TEL002	TELESYSTEM	151.46	151.46
14725	THO001	THOMAS SCIENTIFIC LLC	46.44 58.61 26.56	131.61
14726	UMB001	UMBERGERS OF FONTANA, INC.	48.56	48.56
14727	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	12,010.98	12,010.98
14728	AME005	AMERIGREEN INC.	2,940.60	2,940.60
14729	FIL001	FILSON WATER, LLC	250.00	250.00
14730	GAN001	GANNETT FLEMING, INC.	1,770.53 672.99	2,443.52

SEWER FUND**Cash Disbursements Journal****For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
14731	NEC001	N. E. CONTROLS, LLC	2,787.87	2,787.87
14732	PAM001	PA MUNICIPAL HEALTH INSURANC	20,080.79	20,080.79
14733	SUB001	SUBURBAN WATER TESTING LAB I	95.20 89.60 95.20 90.00	370.00
14734	UGI001	UGI UTILITIES, INC.	30.46	30.46
14735	UNI002	UNIVAR USA INC	16,732.38	16,732.38
14736	AMA001	AMAZON CAPITAL SERVICES	234.85 165.80 393.42	794.07
14737	BEA001	BEARINGS, BELTS & CHAIN, INC.	38.06	38.06
14738	CAL001	CAL-TECH SERVICE, INC.	645.00	645.00
14739	HIR001	HIRERIGHT, LLC	77.30	77.30
14740	LOW001	LOWE'S COMPANIES, INC.	99.15	99.15
14741	MAR003	MARCO	83.80	83.80
14742	POL001	POLLU-TECH, INC.	10,557.00	10,557.00
14743	REN002	RENAISSANCE LIFE AND HEALTH IN	51.96	51.96
14744	SUB001	SUBURBAN WATER TESTING LAB I	56.00 40.00 44.80	140.80
14745	ANN002	ANNVILLE TOWNSHIP PAYROLL FU	12,390.61	12,390.61
14746	MET001	MET-ED	8,745.99	8,745.99
14747	PAW001	AMERICAN WATER	87.00	

SEWER FUND

Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Check #	Vendor ID	Name	Debit Amount	Credit Amount
				87.00
14748	SHE003	SHERWOOD-LOGAN & ASSOC., INC.	569.52	569.52
14749	SUB001	SUBURBAN WATER TESTING LAB I	134.40	134.40
14750	THO001	THOMAS SCIENTIFIC LLC	253.40	253.40
14751	UMB001	UMBERGERS OF FONTANA, INC.	20.29	20.29
Total			113,779.21	113,779.21

CAPITAL RESERVE FUND -NEW

Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

MOTOR LICENSE FUND
Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/15/22	242	35/200/000	Invoice: D15796	741.62	
		35/108/000	A&H EQUIPMENT		741.62
	Total			741.62	741.62

SEWER CAPITAL FUND
Cash Disbursements Journal

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
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This report contains no data.

MS4 FUND
Cash Disbursements Journal
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/5/22	2010	40/200/000	Invoice: 0272874	180.00	
		40/101/000	SSM GROUP, INC.		180.00
	Total			180.00	180.00

Permits Report

Month of August 2022

Plumbing Permits issued	<u>10</u>	<u>\$250.00</u>
Plumbing Licenses issued	<u></u>	<u></u>
Excavator Licenses issued	<u></u>	<u></u>
Total Curb/Sidewalk Permit Fees Collected		<u></u>
Total Street Cut Permit Fees Collected		<u></u>
Total Tapping Fees Collected		<u>\$17,000.00</u>

Tapping Fees

Stone Hill Village \$17,000.00

Zoning Permits

#26-22	Charles Blosenski	Erect a New Structure	Detached garage
#27-22	Jodi L. Moyer	Add to a Structure	Covered deck addition
#28-22	Synergy Health Dev.	Erect/Replace a Sign	Temp. Freestanding sign
#29-22	Daewoo and Yeager LLC	Erect a New Structure	Container bar
#30-22	Todd & Rebecca Hearsay	Other	Solar Panels
#31-22	Hershey Federal Credit Union	Erect/Replace a Sign	Replace pylon sign
#32-22	Jodi L. Moyer	Other	Privacy fence
#33-22	Edward Allen Isaac	Other	Wood stockade fence; remove Shed
#34-22	Allison Slessor	Erect a New Structure	Shed
#35-22	Annville Free Library	Add to a Structure	Expansion/Addition

Curb/Sidewalk Permits

Street-Cut Permits

Burn Permits

RESOLUTION NO. 20220906-1

A RESOLUTION OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA, ESTABLISHING A POLICY FOR THE PROCEDURE FOR THE DISPOSITION OF TOWNSHIP ASSETS WITH A VALUE UNDER TWO THOUSAND DOLLARS (\$2,000.00).

WHEREAS, Board of Commissioners of Annville Township, in accordance with the First Class Township Code, wishes to establish a policy regarding the disposition of Township assets that hold a value under Two Thousand Dollars (\$2,000.00).

AND NOW, THEREFORE, BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Annville Township Board of Commissioners, as follows:

1. The Township of Annville hereby adopts the policy regarding the disposition of assets with a value under Two Thousand Dollars (\$2,000.00) pursuant to the form attached hereto and marked as Exhibit "A". This form shall be entitled "Annville Township Disposition of Assets".

2. Section 1 of the Annville Township Disposition of Assets form shall be completed by the appropriate designee of Annville Township. This designee shall provide a description of the asset, the condition of the asset, the estimated value of the asset, and whether or not section 2 or 3 will be invoked by the value of the asset itself.

3. The Township designee shall then complete section 2 of the form in the event the value of the asset is under Two Thousand Dollars (\$2,000.00).

4. In the event that the value of the asset is over Two Thousand Dollars (\$2,000.00), it is required that the Board of Commissioners approve of the disposition of said asset at a regularly scheduled public meeting.

5. The Annville Township policy as it relates to the disposition of assets may be amended by Resolution at any time.

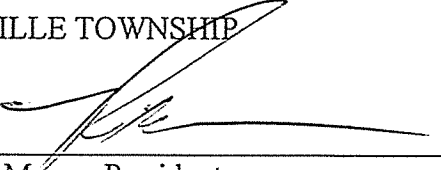
RESOLVED AND ENACTED this 6th day of September, 2022.

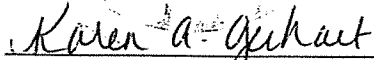


Attest:

ANNVILLE TOWNSHIP

By: _____


Rex Moore, President
Annville Township Board of Commissioners



Karen A. Gerhart
Township Secretary

**Annville Township
Disposition of Assets**

**Section 1
(To be completed by Department Head)**

Description of Asset _____

Condition (check one):

☐ Excellent ☐ Good ☐ Fair ☐ Poor

Requested By _____

Date: _____

Department Head: _____

Date: _____

Valued Estimated by (check one):

☐ Average of (2) estimates from (2) independent vendors selling similar or comparable products

☐ Price of (1) similarly-marketed item

☐ Fair market value from reputable industry source (e.g. Kelley Blue Book) or insurance claim info

Estimated Value: _____

Estimated Value < \$2,000.00 - Complete Section 2

Estimated Value > \$2,000.00 - Complete Section 2 and 3

**Section 2
(To be completed by Township Administrator)**

Method of Disposal (check one):

☐ Donation ☐ Sale ☐ Public Auction/ Bid ☐ Trade-in ☐ Junk (obsolete, no useful life)

Date of Disposal: _____

Sales Price: _____

Revenue Account Number _____

All checks must be made payable to: Annville Township

Date Revenue Received _____

Approval:

Township Administrator _____

Date: _____

**Section 3
(Requires an action by Board of Commissioners)**

Board Member Signature _____

Date: _____

Exhibit A

RESOLUTION NO. 20220906-2

**A RESOLUTION ESTABLISHING THE FEES AND COSTS
RELATED TO ENFORCEMENT OF THE 2012 INTERNATIONAL
PROPERTY MAINTENANCE CODE, INCLUDING PENALTIES
FOR VIOLATIONS.**

WHEREAS, at their public meeting on March 5, 2012, the Annville Township Board of Commissioners adopted Ordinance No. 611, which adopts the 2012 International Property Maintenance Code published by the International Code Counsel, and established the minimum regulations governing the conditions and maintenance of all property, buildings, and structures within the Township of Annville, and provides for administration and enforcement, and prescribes penalties for violation; and

WHEREAS, it is necessary for the Board of Commissioners to adopt a Fee Schedule as it relates to inspections, violations, enforcement actions, and legal actions to be taken against those properties that are in violation of the 2012 International Property Maintenance Code.

NOW, BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted as follows:

1. The Fee Schedule, which is attached hereto and is marked as Exhibit "A", is hereby adopted by Annville Township.
2. The attached Fee Schedule shall remain in full force and effect until amended by resolution by the Annville Township Board of Commissioners.

RESOLVED AND ENACTED by the Board of Commissioners of Annville Township, Lebanon County, Pennsylvania, this 6th day of September, 2022.



ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS

By: _____

Rex A. Moore, President

Attest:

Karen A. Gerhart

Karen A. Gerhart, Secretary

FEE SCHEDULE

The following Fee Schedule shall be applicable to and be charged against the owner(s) of the property and/or tenant(s) of the premises that are found to be in violation of the provisions of the 2012 International Property Maintenance Code by the Annville Township Code Official:

- The initial Inspection and Violation Notice **\$150.00**

- Second and subsequent Inspections and Reports/Notices **\$100.00**

- Legal expenses of the Annville Township and court costs (if non-compliance requires involvement by the Twp Solicitor):

**Township-approved Solicitor hourly
rate + actual costs incurred**

Payment of all the above fees shall be due to Annville Township within thirty (30) days of the date of the invoice to the responsible party or parties. If not paid within the thirty (30) days, the party or parties shall pay to Annville Township interest from the due date to the date paid at the legal rate allowable. The party or parties who are subject to the violation notice could be subject to additional charges for fines, penalties, attorney fees, and other costs if legal action is required before the District Judge or the Court of Common Pleas of Lebanon County to correct the violation.

EXHIBIT "A"

**ANNVILLE TOWNSHIP
NON-UNIFORMED EMPLOYEES PENSION PLAN
WORKSHEET FOR 2023 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2022)	\$ 579,885
2. TOTAL NORMAL COST PERCENTAGE	9.50%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 55,089
4. TOTAL AMORTIZATION REQUIREMENT	\$ 28,545
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 5,875
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 89,509
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 89,509

Karen A. Guhart
Signature of Chief Administrative Officer

August 26, 2022
Date Certified to Governing Body

Note: The 2023 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2021.

**ANNVILLE TOWNSHIP
POLICE RETIREMENT PLAN
WORKSHEET FOR 2023 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2022)	\$438,261
2. TOTAL NORMAL COST PERCENTAGE	16.98%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$74,417
4. TOTAL AMORTIZATION REQUIREMENT	\$ 48,171
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 9,075
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$131,663
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$0
8. FUNDING ADJUSTMENT	\$0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$131,663

Karen A. Gehart
Signature of Chief Administrative Officer

August 26, 2022
Date Certified to Governing Body

Note: The 2023 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2021.

ORDINANCE NO. 680

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA, AMENDING THE FOLLOWING SECTIONS OF CHAPTER 23 ("STORMWATER MANAGEMENT"): §23-105, §23-201 (2), §23-301(1), (13) and (18), §23-308(1)(B) and (13), §23-401(2), §23-403(B)(23), §23-801, §23-802, §23-803, §23-903(H) and (I); AND ADDING THE FOLLOWING SECTIONS TO CHAPTER 23 ("STORMWATER MANAGEMENT"): §23-106-107, §23-316, AND §23-408, OF THE CODE OF ORDINANCES OF ANNVILLE TOWNSHIP.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Annville, Lebanon County, Pennsylvania, and it is hereby ordained and enacted as follows:

SECTION 1. The provisions of Chapter 23, Stormwater Management, of the Code Ordinances of Annville Township, are amended and revised as follows:

(a) Section 23-105 through 107, are amended as follows:

§23-105

Repealer.

Any other ordinance provision(s) or regulation of the municipality inconsistent with any of the provisions of this Ordinance is hereby repealed to the extent of the inconsistency only.

§23-106

Severability..

In the event that a court of competent jurisdiction declares any section or provision of this Ordinance invalid, such decision shall not affect the validity of any of the remaining provisions of this Ordinance.

§23-107

Compatibility with Other Code Requirements.

Approvals issued pursuant to this Chapter do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable Code, rule or act.

(Ord. 596, 6/7/2010, §7)

(b) Section 23-201("Word Usage, Definitions, Acronyms") is amended as follows:

§23-201

Word Usage, Definitions and Acronyms.

Design storm—the magnitude and temporal distribution of precipitation from a storm event measured in probability of occurrence (e.g., a 5-year storm) and duration (e.g., 24 hours), used in the design and evaluation of stormwater management systems. See also Return Period

Detention Volume – The volume of runoff that is captured and released into the waters of the Commonwealth at a controlled rate.

DEP – The Pennsylvania Department of Environmental Protection.

Development Site (Site) – See Project Site.

Existing conditions– *The dominant land cover during the 5 year period immediately preceding a proposed regulated activity.* If the existing condition of the site is undeveloped land, the land use shall be considered as meadow unless the natural land cover is proven to generate lower curve numbers or rational C value, such as forested lands.

FEMA – Federal Emergency Management Agency.

Municipality – Annville Township, Lebanon County, Pennsylvania.

Regulated Earth Disturbance Activity – Activity involving earth disturbance subject to regulation under 25 Pa. Code 92, 25 Pa. Code 102, or the Clean Streams Law.

Riparian Buffer – A permanent area of trees and shrubs located adjacent to streams, lakes, ponds and wetlands.

USDA – United States Department of Agriculture.

(c) Section 23-301(1, 13 & 18) ("General Requirements"), are amended as follows:

§23-301

General Requirements.

1. All regulated activities in the Township which do not fall under the exemption criteria shown in §23-401 shall submit a stormwater management plan consistent with this Chapter to the Township for review. No regulated activities shall commence until the municipality issues written approval of an SWM Site Plan, which demonstrates compliance with the requirements of this Ordinance. This criteria shall apply to the total proposed development even if development is to take place in stages. Impervious cover shall include, but not be limited to, any roof, parking or driveway areas and any new

streets and sidewalks. Any areas designed to initially be gravel or crushed stone shall be assumed to be impervious for the purposes of comparison to the exemption criteria.

13. All regulated activities shall include such measures as necessary to:

A. Protect health, safety, and property;

B. Meet the water quality goals of this Chapter by implementing measures to:

(1) Minimize disturbance to floodplains, wetlands, and wooded areas.

(2) Maintain or extend riparian buffers.

(3) Avoid erosive flow conditions in natural flow pathways.

(4) Minimize thermal impacts to waters of this Commonwealth.

(5) Disconnect impervious surfaces by directing runoff to pervious areas, wherever possible.

C. To the maximum extent practicable, incorporate the techniques for low impact development practices described in the Pennsylvania Stormwater Best Management Practices Manual (BMP Manual). If methods other than green infrastructure and LID methods are proposed to achieve the volume and rate controls required under this Chapter, the SWM Site Plan must include a detailed justification demonstrating that the use of LID and green infrastructure is not practicable.

[Ord. 648]

18. SWM Site Plans approved by the municipality, in accordance with Section 406, shall be on site throughout the duration of the regulated activity.

(d) Section 23-308(1)(b) and (13) ("Stormwater Volume Requirements"), is amended as follows:

B. The simplified method (CG-2 in the *Pennsylvania Stormwater Best Management Practices Manual* (latest edition) provided below is independent of site conditions and should be used if the design storm method is not followed. This method is not applicable to regulated activities greater than 1 acre or for projects that require design of stormwater storage facilities, For new impervious surfaces:

(1) Stormwater facilities shall capture at least the first 2 inches of runoff from all new impervious surfaces.

(2) At least the first 1 inch of runoff from new impervious surfaces shall be permanently removed from the runoff flow. More specifically, it shall not be released into the surface waters of this Commonwealth. Removal options include reuse, evaporation, transpiration and infiltration.

(3) Wherever possible, infiltration facilities should be designed to accommodate infiltration of the entire permanently removed runoff; however, in all cases at least the first 0.5 inch of the permanently removed runoff should be infiltrated.

(4) This method is exempt from the requirements of Section 302 and 303 of this Chapter, Rate Controls.

13. If after evaluating all of the above, it is determined that infiltration is not feasible, PaDEP Managed Release Concept (MRC) is an acceptable methodology to meet stormwater volume requirements of this Chapter.

(Ord. 596, 6/7/2010, §16)

(e) Section 23-316 ("Riparian Buffers"), is added as follows:

§23-316

Riparian Buffers.

1. In order to protect and improve water quality, a Riparian Buffer Easement shall be created and recorded as part of any subdivision or land development that encompasses a Riparian Buffer.

2. Except as required by Chapter 102, the Riparian Buffer Easement shall be measured to be the greater of the limit of the 100 year floodplain or a minimum of 35 feet from the top of the streambank (on each side).

3. Minimum Management Requirements for Riparian Buffers.

A. Existing native vegetation shall be protected and maintained within the Riparian Buffer Easement.

B. Whenever practicable invasive vegetation shall be actively removed and the Riparian Buffer Easement shall be planted with native trees, shrubs and other vegetation to create a diverse native plant community appropriate to the intended ecological context of the site.

4. The Riparian Buffer Easement shall be enforceable by the municipality and shall be recorded in the appropriate County Recorder of Deeds Office, so that it shall run with the land and shall limit the use of the property located therein. The easement shall allow for the continued private ownership and shall count toward the minimum lot area as required by Zoning, unless otherwise specified in the municipal Zoning Ordinance.

5. Any permitted use within the Riparian Buffer Easement shall be conducted in a manner that will maintain the extent of the existing 100-year floodplain, improve or maintain the stream stability, and preserve and protect the ecological function of the floodplain.

6. The following conditions shall apply when public and/or private recreation trails are permitted within Riparian Buffers:

A. Trails shall be for non-motorized use only.

B. Trails shall be designed to have the least impact on native plant species and other sensitive environmental features.

7. Septic drainfields and sewage disposal systems shall not be permitted within the Riparian Buffer Easement and shall comply with setback requirements established under 25 Pa. Code Chapter 73.

(f) Section 23-401(2)("Exemptions"), is amended as follows:

2. Regulated activities that result in cumulative earth disturbances less than one

acre or no more than five thousand (5,000) square feet to ten thousand (10,000) increase of impervious area are exempt from the requirements in §§23-308, 23-302, and Part 4 of this Chapter. [Ord. 648]

(g) Section 23-403(b)(23)("Stormwater Management Plan Contents"), is amended as follows:

(23) The following signature blocks for the design engineer:

- (a) "I, _____ (Design Engineer), on this date _____ (date of signature), hereby certify that the stormwater management plan meets all design standards and criteria of the Annville Township stormwater management ordinance."
- (b) "I certify that the plan of development and the plan for soil erosion and sediment control have been designed to meet the requirements, standards and specifications of the county conservation district."

Engineer for Developer

Date

- (c) "I certify that all construction and/or development will be done as described by this plan of development and the plan for soil erosion and sediment control, including the narrative report."

(h) Section 23-408("Authorization to Construct and Term of Validity"), is hereby added as follows:

§23-408

Authorization to Construct and Term of Validity

The Municipality's approval of an SWM Site Plan authorizes the regulated activities contained in the SWM Site Plan for a maximum term of validity of 5 years following the date of approval. The Municipality may specify a term of validity shorter than 5 years in the approval for any specific SWM Site Plan. Terms of validity shall commence on the date the Municipality signs the approval for an SWM Site Plan. If an approved SWM Site Plan is not completed according to §23-409 within the term of validity, then the Municipality may consider the SWM Site Plan disapproved and may revoke any and all permits. SWM Site Plans that are considered disapproved by the Municipality shall be resubmitted in accordance with §23-407 of this Ordinance.

(i)Section 23-801-803("Prohibited Discharges and Connections, Roof Drains and Sump Pumps, and Alteration of Stormwater Management BMPs"), are amended as follows:

§23-801

Prohibited Discharges and Connections.

1. Any drain or conveyance, whether on the surface or subsurface, that allows any non-stormwater discharge including sewage, process wastewater, and wash water to enter a regulated small MS4 or to enter the surface waters of this Commonwealth is prohibited.
2. No person shall allow, or cause to allow, discharges into a regulated small MS4, or discharges into waters of this Commonwealth, which are not composed entirely of stormwater, except (1) as provided in paragraph C below and (2) discharges authorized under a state or federal permit.
3. The following discharges are authorized unless they are determined to be significant contributors to pollution a regulated small MS4 or to the waters of this Commonwealth:
 - A. Discharges or flows from firefighting activities.
 - B. Discharges from potable water sources including water line flushing and fire hydrant flushing, if such discharges do not contain detectable concentrations of Total Residual Chlorine (TRC).
 - C. Non-contaminated irrigation water, water from lawn maintenance, landscape drainage and flows from riparian habitats and wetlands.
 - D. Diverted stream flows and springs.
 - E. Non-contaminated pumped ground water and water from foundation and footing drains and crawl space pumps.
 - F. Non-contaminated HVAC condensation and water from geothermal systems.
 - G. Residential (i.e., not commercial) vehicle wash water where cleaning agents are not utilized.
 - H. Non-contaminated hydrostatic test water discharges, if such discharges do not contain detectable concentrations of TRC.
4. In the event that the municipality or DEP determines that any of the discharges identified in Subsection C significantly contribute pollutants to a regulated small MS4 or to the waters of this Commonwealth, the municipality or DEP will notify the responsible person(s) to cease the discharge.

§23-802

Roof Drains and Sump Pumps.

Roof drains and sump pumps shall discharge to infiltration or vegetative BMPs wherever feasible.

(Ord. 596, 6/7/2010, §44)

23-803

Alteration of Stormwater Management BMPs.

No person shall modify, remove, fill, landscape, or alter any SWM BMPs, facilities, areas, or structures that were installed as a requirement of this Ordinance or previous Township Ordinance without the written approval of the Municipality.

(Ord. 648, 6/6/2016, §1(i))

(j) Section 23-804 has been amended to the following: Section 23-803("Alteration of Stormwater Management BMPs").

(k) Section 23-903(h) and (i)("Enforcement"), are added as follows:

H. It shall be unlawful to violate Section 804 of this of this Chapter.

I. Inspections regarding compliance with the SWM Site Plan are a responsibility of the Municipality.

SECTION 2. All other provisions of Chapter 23, Stormwater Management, of the Code of Ordinances of Annville Township, remain in full force and effect.


SECTION 3. SEVERABILITY. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the Annville Township Board of Commissioners that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

SECTION 4. REPEALER. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

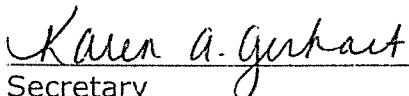
SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective September 6, 2022.

ORDAINED AND ENACTED this 6th day of September, 2022.

BY ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS

By: 
Rex A. Moore, President

ATTEST:


Secretary



RESOLUTION NO. 20220906-3

**A RESOLUTION OF ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA
APPOINTING ZONING HEARING BOARD ALTERNATE MEMBERS**

WHEREAS, Annville Township ("Township") is a Township of the First Class located in Lebanon County, Pennsylvania;

WHEREAS, in January of 2019, Robert Yorty was appointed to a three (3) year term as an Alternate to the Zoning Hearing Board;

WHEREAS, on December 31, 2021, Mr. Yorty's term expired as an Alternate to the Zoning Hearing Board;

WHEREAS, in January of 2020, Jill Palanzo was appointed to a three (3) year term as an Alternate to the Zoning Hearing Board;

WHEREAS, on August 10, 2022, Ms. Palanzo submitted an e-mail resignation of her position as an Alternate to the Zoning Hearing Board;

WHEREAS, Mr. Yorty's expired and unfilled position and Ms. Palanzo's resignation have created vacancies on the Zoning Hearing Board;

WHEREAS, the Township Board of Commissioners is authorized to fill the vacancies pursuant to Section 903 of the Municipalities Planning Code and the Code of Annville Township.

NOW THEREFORE, be resolved by the Board of Commissioners of the Township that:

1. The Board of Commissioners of Annville Township accepts the resignation of Jill Palanzo from Alternate to the Zoning Hearing Board, effective September 9, 2022.

2. Rich Raiders, Esq. is appointed as Alternate to the Zoning Hearing Board of Annville Township for the position last held by Mr. Yorty with a term ending on December 31, 2024.

3. Jordan Hoffsmith is appointed as Alternate to the Zoning Hearing Board of Annville Township for the remainder of Ms. Palanzo's term ending December 31, 2022.

RESOLVED and ENACTED this 6th day of September, 2022.

BOARD OF COMMISSIONERS
ANNVILLE TOWNSHIP

BY: _____

Rex A. Moore, President



Karen A. Gerhart, Secretary

