

Minutes
Annville Economic Development Authority
Tuesday, September 20, 2019 at 8:00 AM
Annville Town Hall
Annville Township, Lebanon County
Pennsylvania

Chairperson Rex Moore called the September 20, 2019 meeting of the Annville Economic Development Authority (EDA) to order at 8:00 AM. Those members present were: Rex Moore, Richard Raiders, Steven Kreamer and Jonathan Johnson. Also in attendance were Nicholas T. Yingst, Township Administrator and Clerk of the Authority; and Michelle Calvert, Authority Solicitor.

Chairperson Moore opened the meeting with the Pledge of Allegiance to the flag of the United States of America.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
Chairperson Moore provided an opportunity for public comment and no comments were noted.

MINUTES: **MOTION** by Mr. Raiders, second by Mr. Johnson to approve the minutes of the September 11, 2018 meeting as presented. Motion carried unanimously.

REPORTS:

Solicitor's Report: There was no Solicitor's Report.

Financial Reports: The Authority reviewed the financial reports through August 2019. **MOTION** by Mr. Johnson, second by Mr. Raiders to accept the reports as presented and to ratify the payments for invoices through September as well as the upcoming months' invoices to be paid as necessary. Motion carried unanimously.

OLD BUSINESS:

Sale of the Annville Center Lot: Ms. Calvert reported all required parties had signed the agreement assigning the EDA loan to the Township. She noted the next step in the process of dissolving the EDA would be to transfer its assets to the Township and she presented a deed she prepared doing so for the Annville Center Lot owned by the EDA. **MOTION** by Mr. Kreamer, second by Mr. Johnson to sell the Annville Center Lot to Annville Township for \$1 and authorize execution of the deed for same. Motion carried unanimously.

Dissolving the EDA: Ms. Calvert reported the final steps for the dissolution process were for the EDA to formally authorize the action of dissolution and any other steps or submission of documents pertaining to this. **MOTION** by Mr. Johnson, second by Mr. Kreamer to authorize the dissolution of the EDA under Section 384 of the Economic Development Financing Law once the transfer of the Annville Center Lot is complete. Motion carried unanimously. **MOTION** by Mr. Kreamer, second by Mr. Johnson to (1) authorize the presentation of a Certificate of Authority to dissolve the EDA to the Board of Commissioners with the recommendation that it be approved and returned to the EDA for filing, with the costs to be borne by the EDA; (2) authorize the filing of the executed Certificate of Authority with the Secretary of State; and (3) authorize Rex Moore and Nicholas T. Yingst, as appropriate, to take

any actions and execute any documents as shall be necessary to carry out the above. Motion carried unanimously.


NEW BUSINESS:

Ratification of Advertisement of Public Notice: MOTION by Mr. Raiders second by Mr. Johnson to ratify the advertisement of the public notice regarding the September 20, 2019 meeting of the EDA. Motion carried unanimously.

2020 Budget: Mr. Yingst reviewed the proposed 2020 EDA budget with the Authority and explained why he believed it prudent to budget for 2020 in the event the dissolution process was not completed by December 31, 2019. MOTION by Mr. Kreamer, second by Mr. Johnson to adopt the proposed 2020 budget as presented and recommend to the Board of Commissioners it do the same. Motion carried unanimously.

Final Thoughts: It was noted that, based upon the actions above, this would be the final meeting of the EDA. All members shared their thoughts on the efforts of the EDA over the years and the benefits its projects brought to the community. MOTION by Mr. Raiders, second by Mr. Kreamer to authorize the Board of Commissioners to carry out any further necessary official actions of the EDA. Motion carried unanimously.

There being no further business to come before the Authority, MOTION by Mr. Kreamer, second by Mr. Johnson to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 8:20 AM.



Rex Moore, Chairperson