

**MINUTES OF THE ANNVILLE
TOWNSHIP AUTHORITY
June 27, 2023**

The Regular Monthly Meeting of the Annville Township Authority was held starting at 5:30 PM on June 27, 2023, at the Township Building at 26 n Lancaster St, Annville, PA with the following members present: Dustin Sider, Chairperson; Karen Mailen, Treasurer; Barry Ludwig, Secretary, Hugh Rooney, Vice Chairperson and Anthony Deaven, Assistant Secretary/Assistant Treasurer. Also in attendance were Candie Johnson, Township Administrator and Authority Clerk; Les Powell, Superintendent of the Wastewater Treatment Plant (WWTP); and Corey Lamoureux, Esq., Township Solicitor.

Vice-Chairperson Rooney called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA:

MOTION by Mr. Deaven second by Mr. Ludwig to approve the agenda as presented. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

APPROVAL OF MINUTES: **MOTION** by Mrs. Mailen, second by Mr. Deaven to approve the minutes of the Regular Meeting May 23, 2023. Motion carried unanimously.

Chairman Sider arrived at the meeting at 5:34 p.m.

FINANCIAL REPORTS: The Authority reviewed the income statements and balance sheets for the Sewer Fund, Sewer Capital Fund, and MS4 Fund for the period ending May 31, 2023.

Ms. Johnson also reviewed the investment accounts with Edward Jones. It was noted that the funds lost monies in 2022 and 2021. Ms. Johnson asked the Authority to consider placing the available funds in a PLGIT Account to assure no monies would be lost, and so that the funds would be liquid in the event the Authority wished to draw upon them. **Motion** by Mr. Deaven second by Mrs. Mailen to remove \$98,366.85 from the Edward Jones account with the funds to be placed into a PLGIT Account. Motion carried unanimously. Mrs. Mailen suggested that we have the Edward Jones Agent meet with two Authority Members, Solicitor Lamoureux and Administrator Johnson to review the funds.

ACCOUNTS PAYABLE AND APPROVAL OF BILLS: The Accounts Payable list for May 31, 2023, was reviewed. **MOTION** by Mr. Rooney, second by Mr. Deaven that the list of vendors to be paid (Cash Disbursements Journal) for the Sewer Fund, Sewer Capital Fund, and MS4 Fund, which list is filed with other Authority records, be approved by the Authority for submission to the Board of Commissioners for payment. Motion carried unanimously.

SUPERINTENDENT'S REPORT: Mr. Powell reported that WWTP is operating well with no key issues in the past month.

Sampling and Surcharges:

The Authority reviewed the results of the latest samplings. Mr. Powell reported that copies of these sampling results were mailed to these entities earlier in the month and based upon these results, surcharges would be assessed to their next sewer bills.

SOLICITOR'S REPORT: Solicitor Lamoureux reviewed the outstanding accounts. He also reviewed the Christopher Behney, Jr. liens with the Authority and suggested that he send a letter to Mr. Behney for full payment and to move forward with investigating with a sheriff sale of the two properties being lienied.

Commissioners Lively and Moore arrived at the meeting at 6:00 p.m.

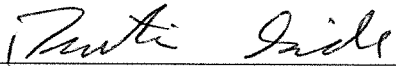
ENGINEER'S REPORT: The submitted report was reviewed.

CLERK'S REPORT: The Authority was informed of the following item(s):

GIS: Ms. Johnson brought a quote from Steckbeck Engineering for the GIS mapping, the Authority members asked for Mrs. Johnson to get two more additional quotes for the GIS Mapping.

MOTION by Mr. Rooney, second by Mr. Ludwig to approve the reports as presented at this meeting. Motion carried unanimously.

There being no further business to come before the Authority, **MOTION** by Mr. Sider second by Mr. Ludwig to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 6:10 PM.


Secretary