

**MINUTES OF THE ANNVILLE
TOWNSHIP AUTHORITY
March 28, 2023**

The Regular Monthly Meeting of the Annville Township Authority was held starting at 5:30 PM on March 28, 2023, the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Dustin Sider, Chairperson; Hugh Rooney, Vice Chairperson; Karen Mailen, Treasurer; Barry Ludwig, Secretary and Anthony Deaven, Assistant Secretary/Assistant Treasurer. Also in attendance were Mike Gossert, Township Administrator and Authority Clerk; Les Powell, Superintendent of the Wastewater Treatment Plant (WWTP); Corey Lamoureux, Esq., Township Solicitor was absent.

Chairperson Sider called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA:

MOTION by Mr. Deaven second by Mr. Ludwig to approve the agenda as amended. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

Chairperson Sider provided an opportunity for public comment and *the following comments/no comments* were noted from those in attendance. There was no one in attendance.

APPROVAL OF MINUTES: **MOTION** by Ms. Mailen, second by Mr. Ludwig to approve the minutes of the Regular Meeting February 28th, 2023, with a minor correction. Motion carried unanimously.

FINANCIAL REPORTS: The Authority reviewed the income statements and balance sheets for the Sewer Fund, Sewer Capital Fund, and MS4 Fund for the period ending February 28th, 2023.

ACCOUNTS PAYABLE AND APPROVAL OF BILLS: The Accounts Payable list for March 28, 2023, was reviewed. **MOTION** by Mr. Rooney, second by Mr. Deaven that the list of vendors to be paid (Cash Disbursements Journal) for the Sewer Fund, Sewer Capital Fund, and MS4 Fund, which list is filed with other Authority records, be approved by the Authority for submission to the Board of Commissioners for payment. Motion carried unanimously.

SUPERINTENDENT'S REPORT: Mr. Powell reported that WWTP is operating well with no major issues in the past month. He began by reviewing the Monthly Report and noted that sludge numbers were reduced but our septage numbers were elevated. Mr. Powell also reported that the plant was operating well.

Sampling and Surcharges:

The Authority reviewed the results of the latest samplings for UCC Home, Whirling Dervish Bakery, Corvette, VFW, Ninh Kieu, Swatara Coffee Company, Just Wing It, Rotunda Brewing Company, J&S Pizza, Batdorf, and Pho Bar & Grill. Mr. Powell reported that copies of these sampling results were mailed to these entities earlier in the month and based upon these results, surcharges would be assessed to their next sewer bills.

SOLICITOR'S REPORT: Mr. Lamoureux was absent

ENGINEER'S REPORT: The Authority was provided a written update by Mr. Sahd of Gannett Fleming of his firm's engineering activities over the past month, a copy of which is attached hereto and made a part of these minutes.

Mr. Sahd and Mr. Powell also discussed the Hauled Sludge Receiving Improvements and doing their due diligence with various screening equipment manufacturers. The SAVECO Beast was recently demoed at the plant and it was noted the demonstration went extremely well. Mr. Powell stated they will be looking at other products but the Beast certainly demonstrated it could handle the requirements needed for the plant.

Mr. Sahd also stated the Annual Chapter 94 Report regarding the Municipal Waste load Management Report had been submitted.

CLERK'S REPORT: The Authority was informed of the following item(s):

Delinquent Report: Mr. Gossert informed the Authority of the measures taken by the Township Office over the past month to collect delinquent accounts. He noted that 28 accounts were posted for water shut-off, notification letters were sent to 2 landlords/2 tenants and that over the past four weeks more than \$6,852.94 had been received from significantly past-due customers.

MOTION by Mr. Deaven, second by Mr. Ludwig to approve the reports as presented at this meeting. Motion carried unanimously.

There being no further business to come before the Authority, **MOTION** by Mrs. Ludwig, second by Mr. Deaven to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 6:05 PM.

Secretary