

**MINUTES OF THE ANNVILLE
TOWNSHIP AUTHORITY
April 25, 2023**

The Regular Monthly Meeting of the Annville Township Authority was held starting at 5:30 PM on April 25, 2023, at the Sewage Treatment Plant at, 675 West Main Street, Annville, PA with the following members present: Dustin Sider, Chairperson; Hugh Rooney, Vice Chairperson; Karen Mailen, Treasurer; Barry Ludwig, Secretary and Anthony Deaven, Assistant Secretary/Assistant Treasurer. Also in attendance were Candie Johnson, Township Administrator and Authority Clerk; Les Powell, Superintendent of the Wastewater Treatment Plant (WWTP); Joe Viozzi, Assistant Superintendent of the Wastewater Treatment Plant (WWTP) and Corey Lamoureux, Esq., Township Solicitor.

The following members of the public were present: Ed Felty representing the Allen Theater.

Chairperson Sider called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA:

MOTION by Mr. Deaven second by Mrs. Mailen to approve the agenda as presented. Motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

Chairperson Sider provided an opportunity for public comment and *the following comments* were noted from those in attendance.

Ed Felty representing the Allen Theater, reviewed the undetected leak from their boiler that caused them to consume water at an abnormal rate. He requested an offset of the current billing and a reduction for the current billing.

MOTION by Mr. Rooney second by Mr. Deaven to approve a credit be given for the difference between this billing and the prior one. Motion carried unanimously.

Mr. Felty left the meeting at 5:40 p.m.

APPROVAL OF MINUTES: **MOTION** by Mr. Ludwig, second by Mrs. Mailen to approve the minutes of the Regular Meeting March 28, 2023. Motion carried unanimously.

FINANCIAL REPORTS: The Authority reviewed the income statements and balance sheets for the Sewer Fund, Sewer Capital Fund, and MS4 Fund for the period ending March 31, 2023.

ACCOUNTS PAYABLE AND APPROVAL OF BILLS: The Accounts Payable list for April 30, 2023, was reviewed. **MOTION** by Mr. Ludwig, second by Mr. Rooney that the list of vendors to be paid (Cash Disbursements Journal) for the Sewer Fund, Sewer Capital Fund, and MS4 Fund, which list is filed with other Authority records, be approved by the Authority for submission to the Board of Commissioners for payment. Motion carried unanimously.

SUPERINTENDENT'S REPORT: Mr. Powell reported that WWTP is operating well with no major issues in the past month.

Sampling and Surcharges:

The Authority reviewed the results of the latest samplings for LVC, Hosses, Hodge Podge, Dominos and Union Hose. Mr. Powell reported that copies of these sampling results were mailed to these entities earlier in the month and based upon these results, surcharges would be assessed to their next sewer bills. Mr. Powell recommended that we do Union House bi-annually.

SOLICITOR'S REPORT: Solicitor Lamoureux reported that the Fulton Bank Loan, with the Authority acted as a conduit for financing for Lebanon Valley College, was revised due to the LIBOR rates ceasing to exist come June 2023. He also reported that the alley behind Reeds Locksmith is owned by the church and the estate Mr. Clodoveo; the Township has a Right of Way easement for this alley way due to the sewer pipe that runs under it.

ENGINEER'S REPORT:

Mr. Powell discussed the Hauled Sludge Receiving Improvements and doing their due diligence with various screening equipment manufacturers. Mr. Powell received a quote from Envirep for the SAVECO Beast at a price of \$700,000. Mr. Powell will be looking at other equipment.

CLERK'S REPORT: The Authority was informed of the following item(s):

Delinquent Report: Ms. Johnson informed the Authority of the measures taken by the Township Office over the past month to collect delinquent accounts. She noted that sixteen accounts were posted for water shut-off, notification letters were sent to five property owners/8 tenants and that over the past four weeks more than \$3,572.31 had been received from significantly past-due customers.

Ms. Johnson reviewed the liens and outstanding delinquent accounts and will review policy with Solicitor Lamoureux and report back to the Authority in June.

Ms. Johnson noted that Hill Farms will be closing. There was discussion on the revenue generated from Hill Farms to which the Authority receives.

MOTION by Mr. Deaven, second by Mr. Ludwig to approve the reports as presented at this meeting. Motion carried unanimously.

There being no further business to come before the Authority, **MOTION** by Mrs. Mailen, second by Mr. Rooney to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 6:09 PM.


Secretary