



Annville Township

36 N. Lancaster Street
PO Box 178
Annville, PA 17003
Phone: 717-867-4476 Fax: 717-964-4219
www.annvilletwp.com

For Office Use Only:	
License No. 2025-	_____
Payment	_____
Date Received	_____

2025 Residential Rental Unit License Application

(A separate application is required for each rental unit.)

Rental Unit Address: _____ Apt. / Room #: _____

Dwelling Type: single family duplex apartment townhouse rooming house other: _____

Number of tenants in the residential unit: No. Adults _____ (18 & over) No. Children (under 18) _____

Owner Name: _____ Phone: _____

Owner Address: _____ Cell Phone: _____

*No PO Boxes - must use a physical street address

Email: _____

Contact Person (if Owner is a partnership, corporation, etc.): _____

Lease Start Date (for new registrations only): _____

Does Owner live more than 30 miles from the Township of Annville? Yes No

If yes, contact information on an agent or manager who lives within 30 miles of Annville Township must be provided as per Chapter 11 of the Annville Township Code of Ordinances

Agent Name: _____ Agent Signature: _____

Cell Phone: _____ Email: _____

Agent Address: _____ (No PO Boxes- must use a physical street address)

This application is for the licensing of a residential rental unit as required by Chapter 11 of the Annville Township Code of Ordinances. Issuance of a Residential Rental Unit License does not indicate the residential rental unit is in compliance with Township Ordinances and/or any other applicable codes.

By signing this application, I certify that all facts in the application are true and correct. This application is being made by me to induce official action on the part of Annville Township and I understand that any false statements made herein are subject to the penalties of 18 Pa.C.S.A.-4904, relating to unsworn falsification to authorities.

Signature: _____ Date: _____

Return completed application and payment to Annville Township at the address above.

2025 Residential Rental License Fee:

Application and fee received by 1/31/25	\$50.00/unit
Application and fee received AFTER 1/31/25	\$100.00/unit

** New rental unit registrations for 2025- Application and payment are considered timely when received within 10 days of receipt of the letter/notification from the Township. The "late payment" rate will apply to applications made after 10 days of notification.