

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 2, 2024**

MEETING MINUTES – JANUARY 2, 2024, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on January 2, 2024, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Henri Lively, Vice-President; Thomas R. Embich, Treasurer Nevin Hoover, and Anthony C. Perrotto. Also in attendance were Candie L. Johnson, Township Administrator and Secretary to the Board of Commissioners; William Stickler, Chief of Police; Les Powell, Public Works Director; Corey Lamoureux Esq., Township Solicitor.

Also, in attendance was Jen Boyer, Nick Santamore, Rowan Perrotto, Nolan Perrotto, Iris Perrotto, Alissa Perrotto, John Pellow, Fred Hermanson, Kim Hermanson and Luann Uhl.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Lively, seconded by Mr. Hoover to approve the agenda as presented, carried unanimously.

ELECTION OF OFFICER

Solicitor Lamoureux asked for nominations for the position of President of the Board of Commissioners.

Mr. Lively made a motion to nominate Rex Moore as President, seconded by Mr. Hoover.

Mr. Embich made a motion to nominate Anthony Perrotto as President, seconded by Mr. Perrotto.

Solicitor Lamoureux called for a vote on the first nomination for President, Rex Moore. Commissioners Lively, Moore and Hoover voted in favor of the nomination. Commissioners Embich and Perrotto did not vote. Motion carried.

Solicitor Lamoureux asked for nominations for the position of Vice President of the Board of Commissioners.

Mr. Moore made a motion to nominate Henri Lively as Vice President, seconded by Mr. Hoover, carried unanimously.

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COMMITTEE ASSIGNMENTS

MOTION, by Mr. Perrotto to approve committee assignments as provided, seconded by Mr. Lively. Motion carried.

APPOINTMENTS

MOTION, by Mr. Moore to approve appointments as provided, seconded by Mr. Lively. Motion carried.

SIGNATORIES OF TOWNSHIP FUNDS

MOTION, by Mr. Lively to approve signatories of Township funds as provided, seconded by Mr. Hoover. Motion carried.

ANNUAL MEMBERSHIPS

MOTION, by Mr. Lively to approve annual memberships as provided, seconded by Mr. Embich. Motion carried.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:

President Moore provided an opportunity for public comment:

Luann Uhl addressed the Board on the increase of the Rental License fees.

John Pellow (Woodside Court) presented the Board with questions on the dedication of the Woodside Court development. Solicitor Lamoureux will address the comments to the HOA in a letter.

Fred Hermanson addressed the Board on the no parking signs that have been put on Ulrich Street.

APPROVAL OF MINUTES:

December 5, 2023, Regular Meeting: **MOTION** by Mr. Lively, second by Mr. Perrotto approve the minutes of the Regular Meeting held December 5th, 2023. Motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for December was reviewed. Motion carried unanimously.

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Public Safety:

Motion by Mr. Embich, second by Mr. Perrotto to approve the transfer of a handicap parking space from 333 East Maple Street to 337 E. Maple Street. Motion carried unanimously.

Motion by Mr. Lively, second by Mr. Perrotto to approve the removal of the no-parking signs at Ulrich Street from Lebanon Alley north. Motion carried unanimously.

Property: Ms. Johnson reported that the planning process for the next part of renovation will be starting shortly.

Parks & Recreation: There was no report due to no meeting at the end of December.

Finance: Mr. Embich reviewed the Finance Report for December 2023, highlighting the total income and expenses throughout the year.

Permits: Report was reviewed

Annville Activities: No report.

MOTION by Mr. Lively second by Mr. Embich to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Executive Sessions: A executive session was held on property.

Planning Commission: Nothing to report this month.

Historic Architectural Review Board (HARB): Nothing to report this month.

Wage & Salary: No report.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reported on MS4.

Greater Lebanon Refuse Authority (GLRA): Nothing to report.

Fire Company: Nothing to report.

Life Lion Report:

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MOTION by Mr. Embich second by Mr. Perrotto to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS: Nothing to report this month.

NEW BUSINESS:

- 1. Agreement with Commonwealth Code Inspections for building code review and inspections.**

MOTION by Mr. Hoover, second by Mr. Lively to approve the agreement with Commonwealth Code Inspections. Motion carried unanimously.

- 2. Resolution 20240102-1 – 2024 Drop Off Facility Uses for South Annville, North Annville Townships and Cleona Borough Residents.**

MOTION by Mr. Lively, second by Mr. Perrotto to approve Resolution 20240102-1 for the 2024 Drop Off Facility. Motion carried unanimously.

- 3. Resolution 20240102-2 -Users fees for 2024 Drop Off Facility and Sewer rates.**

MOTION by Mr. Lively, second by Mr. Hoover to approve Resolution for user rates for Drop Off Facility and Sewer rates. Motion carried unanimously.

- 4. Approval to release financial security of \$446,895.90 from the LVC School of Nursing Facility Site Work leaving a balance of \$49,655.10.**

MOTION by Mr. Perrotto, second by Mr. Lively to approve the release the financial security of \$446,895.90 from the LVC School of Nursing Facility Site Work leaving a balance of \$49,655.10 Motion carried unanimously.

- 5. Approval to release financial security of \$40,194.00 from the LVC School of Nursing Facility Driveway widening, leaving a balance of \$4,466.00.**

MOTION by Mr. Perrotto, second by Mr. Lively to approve the release the financial security of \$40,194.00 from the LVC School of Nursing Facility driveway widening leaving a balance of \$4,466.00 Motion carried unanimously.

- 6. Approval to release the full financial security of \$25,586.00 from the LVC Locker room addition.**

MOTION by Mr. Hoover, second by Mr. Perrotto to approve the full release the financial security of \$25,586.00 from the LVC Locker Room addition. Motion carried unanimously.

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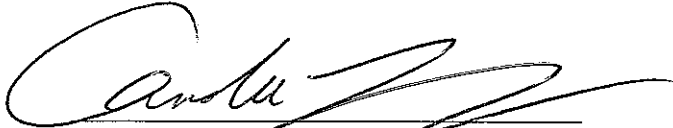
CORRESPONDENCE:

1. Ms. Johnson read a thank you card from Marty Brandt.

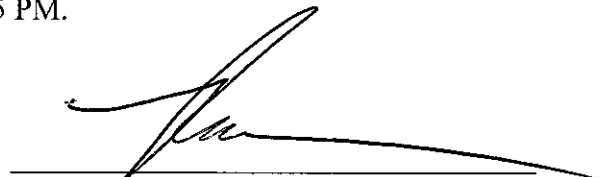
PAY BILLS: MOTION by Mr. Lively second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Perrotto, second by Mr. Moore to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 8:05 PM.



Candie L. Johnson, Secretary



Rex Moore, President