

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
MARCH 5, 2024**

MEETING MINUTES – MARCH 5, 2024, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on March 5, 2024, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Henri Lively, Vice-President; Thomas R. Embich, Treasurer; Nevin Hoover; and Anthony C. Perrotto. Also in attendance were Candie L. Johnson, Township Administrator and Secretary to the Board of Commissioners; William Stickler, Chief of Police; Les Powell, PublicWorks Director; Corey Lamoureux Esq., Township Solicitor.

Also in attendance were Jess Benninger, Dustin Ferrillo, Dean Wolfe, and Karen Mailen.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Perrotto, seconded by Mr. Lively to approve the agenda with the addition to Public Works for porta potties at the new courts on East Maple Street and add an Executive Session to reports of Special Committees. The motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment. No member of the public presented comments.

APPROVAL OF MINUTES:

February 6, 2024, Regular Meeting: MOTION by Mr. Lively, second by Mr. Hoover to approve the minutes of the Regular Meeting held February 6th, 2024. The motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for February was reviewed.

1. Approval for Travis Long to start full-time on April 1, 2024

Motion by Mr. Perrotto, second by Mr. Lively to approve the full-time employment of Travis Long. The motion carried unanimously.

2. Approval to put out ADA ramps and the paving project indicated in the public works report for bid in accordance with law, and with the assistance of Rettew.

Motion by Mr. Lively, second by Mr. Embich to approve going out for bids on ADA ramps and the associated paving project. The motion carried unanimously.

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3. Approval to place porta potties at the new courts on East Maple Street.

Motion by Mr. Lively, second by Mr. Moore to approve the placement of a porta potty at the courts on East Maple Street. The motion carried unanimously.

Public Safety: The Police report was reviewed. Chief Stickler did not have anything to add to his report.

Motion by Mr. Perrotto, second by Mr. Hoover, to approve the Fire Police to aid in the Annville-Cleona Council of Churches Community Crosswalks on Friday, March 29, 2024. The motion carried unanimously.

Property: The Police Substation Project is moving along. Palmyra Borough is aware of the status of the Substation Project.

Parks & Recreation: Commissioner Perrotto reported the following:
Day of Caring is on April 20th, and the parks committee is considering signage for the historic kilns in the Quittie Park.

Finance: Mr. Embich reviewed the Finance Report for February 2024, highlighting the total income and expenses.

Zoning Officers Report: Zoning Officer Johnson reviewed the report.

Annville Activities: No report.

MOTION by Mr. Lively, second by Mr. Embich, to approve the reports of the Standing Committees as presented. The motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Fire Company: Mr. Lively reported that a yearend report from the Annville-Cleona Fire Department has been received and presented. He also reported that the new department is now Station 58. Mr. Lively highlighted the new patch and logo for the A-C Fire Department.

Life Lion Report: The report was reviewed.

Executive Session: An Executive Session was held to discuss the following matters: potential litigation, property matters, and personnel matters.

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MOTION by Mr. Perrotto, seconded by Mr. Embich, to approve the reports of the Special Committees as presented. The motion carried unanimously.

OLD BUSINESS: Nothing to report this month.

NEW BUSINESS:

1. Approve Lease Agreement for the parking lot at Annville Youth Fields.

MOTION by Mr. Perrotto, second by Mr. Hoover to approve the lease agreement with the Annville Youth Fields for the use of the parking area. The motion carried unanimously.

2. Approval to loan the table and chairs to the Lebanon County Community Theater.

MOTION by Mr. Hoover, second by Mr. Lively to approve the loaning of the table and chairs to the theater. The motion carried unanimously.

3. Approval of Ordinance 687 – Omnibus Ordinance.

MOTION by Mr. Lively, second by Mr. Embich to approve Ordinance 687 Omnibus Ordinance. The motion carried unanimously.

4. Approval of Ordinance 688 – Rental License Ordinance Updates.

MOTION by Mr. Lively, second by Mr. Hoover to approve Ordinance 688 - Rental License Ordinance to include the disruptive conduct language. The motion carried unanimously.

5. Approval to update the Property Maintenance Code from the 2012 version to the 2018 International Property Maintenance Code and have the Township Manager be the Code Enforcement Officer.

MOTION by Mr. Embich, second by Mr. Moore to approve the preparation of the new ordinance for the updates. The motion carried unanimously.

6. Approval to collaborate with the Solicitor to update the Fee Schedule to include Sub-Division/Land Development Plan submittals.

MOTION by Mr. Moore, second by Mr. Lively to approve the preparation of the new ordinance for the updates. The motion carried unanimously.

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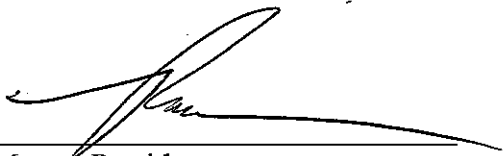
CORRESPONDENCE: Nothing to report this month.

PAY BILLS: MOTION by Mr. Lively, second by Mr. Embich, to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). The motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Lively, second by Mr. Moore to adjourn the Regular Meeting. The motion carried unanimously, and the meeting was adjourned at 7:18 PM.


Candie L. Johnson, Secretary


Rex Moore, President