

**MINUTES OF THE ANNVILLE TOWNSHIP  
BOARD OF COMMISSIONERS  
June 4, 2024**

**MEETING MINUTES – June 4, 2024, BOC MEETING**

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on June 4, 2024, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Henri Lively, Vice-President; Thomas R. Embich, Treasurer; Nevin Hoover; and Anthony C. Perrotto. Also in attendance were Candie L. Johnson, Administrator; Andy Winter, Regional Chief of Police; Les Powell, Public Works Director and Megan Ryland Tanner, Esq., Township Solicitor.

Also in attendance were LuAnn Uhl, Alex Kinsey, Jim Scott, Victoria Moore, Jack McNamara, Jess Benninger, Dustin Ferrillo, Dean Wolfe, Jennifer Boyer, Nick Santamere and Dustin Sider, Annville-Cleona Fire Department.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA:** **MOTION** by Mr. Perrotto, seconded by Mr. Lively to approve the agenda. The motion carried unanimously.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:**  
President Moore provided an opportunity for public comment.

- LuAnn Uhl addressed the Board on the cost of the Rental License.

**APPROVAL OF MINUTES:**

**May 7, 2024, Regular Meeting:** **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the minutes of the Regular Meeting held May 7, 2024. The motion carried unanimously.

**REPORTS OF STANDING COMMITTEES:**

**Public Works:** The Public Works Report for May was reviewed.

**Public Safety:** The Police report was reviewed. Mr. Moore introduced Chief Andy Winters of the Western Lebanon County Regional Police.

**Property:**

- Ms. Johnson reviewed the updates on the renovation being planned for the Township Meeting Room.

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**Parks & Recreation:** Commissioner Perrotto reported the following on the topic of events and activities:

- There was a Park meeting on May 25, 2024.
- The Park Committee will have a stand at Old Annville Days.

**Wage and Salary:** Nothing to Report

**Finance:** The financial reports for the month of May were provided and reviewed. Ms. Johnson reviewed the ARPA Funds that are going to be used for the Regional Police Department.

**Zoning Officers Report:** The Zoning Officer's report was reviewed by Ms. Johnson noting that the Zoning Officer has issued 31 permits in 2024.

A total of 8 code and/or property maintenance enforcement notices were sent in the month of May.

**Annville Activities:**

**MOTION** by Mr. Embich, second by Mr. Hoover, to approve the reports of the Standing Committees as presented. The motion carried unanimously.

**REPORTS OF SPECIAL COMMITTEES:**

**Fire Company:** Dustin Sider reported that the A-C Fire Department lost 3 members in May; they were all college students.

**Life Lion Report:** The report was reviewed.

**MOTION** by Mr. Perrotto, second by Mr. Lively, to approve the reports of the Special Committees as presented. The motion carried unanimously.

**OLD BUSINESS:** Commissioner Embich gave an update on the MS4 Project for the Consortium.

**NEW BUSINESS:**

**1. Approval of Plan for 345 & 351 W. Queen Street – Village Overlay.**

Alex Kinzey – Steckbeck Engineering reviewed the proposed plan.

**MOTION** by Mr. Perrotto, second by Mr. Hoover to approve the plan for the Village Overlay District. The motion carried. With President Moore abstaining.

**2. Approval to allow Fire Police to aid the with Annville and Palmyra Graduations.**

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**MOTION** by Mr. Lively, second by Mr. Embich to approve Fire Police assistance at local Graduations as requested. The motion carried unanimously.

**3. Approval to Appoint Rebecca Gerber to the Township Planning Commission.**

**MOTION** by Mr. Moore, second by Mr. Perrotto to approve the appointment of Rebecca Gerber to the Township Planning Commission. The motion carried unanimously.

**CORRESPONDENCE:** Nothing to report this month.

**PAY BILLS:** **MOTION** by Mr. Embich, second by Mr. Lively, to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). The motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the Board,

**MOTION** by Mr. Lively second by Mr. Hoover to adjourn the Regular Meeting. The motion carried unanimously, and the meeting was adjourned at 7:50 PM.

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Rex Moore, President

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Candie L. Johnson, Secretary