

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
MAY 6, 2025**

MEETING MINUTES – MAY 6, 2025, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 6:00 PM on May 6, 2025, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President, Henri Lively, Vice-President; Thomas R. Embich, Treasurer Nevin Hoover, and Anthony C. Perrotto. Also in attendance were Kelly S. Kulp, Township Assistant Administrator and Secretary to the Board of Commissioners; Les Powell, Public Works Director; Megan Ryland-Tanner, Township Solicitor.

Also in attendance was Jen Boyer, Cindy Painter, Dustin Sider, Dean Wolfe, Dustin Ferrillo, Scott & Lisa Daubert and Dana Jones.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

Solicitor Tanner noted that there was an executive session before the meeting to discuss a personnel item.

APPROVAL OF AGENDA: MOTION by Mr. Perrotto to amend the agenda to add an item to new business, seconded by Mr. Lively to approve the addition of an open part-time position to be transitioned too full-time. The motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment:

Dana Jones addressed concerns regarding the extended police response time for outreach that he made on 5/3/25.

Scott Daubert expressed concern for overflowing trash at the location of the pool/ball field/pickle ball court on E. Maple Street. He also expressed general concern for recycling that is finding its way into the street, isn't contained properly or is being placed out too far in advance leading to issues with litter in the streets.

Dustin Sider offered observation on the cross walk by 1st Ave, and drivers not yielding appropriately to pedestrians at that location.

APPROVAL OF MINUTES:

April 1, 2025, Regular Meeting: MOTION by Mr. Lively, second by Mr. Hoover approve the minutes of the Regular Meeting held April 1, 2025. Motion carried unanimously.

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REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for April was reviewed.

1. **Approval for payment to Custer Excavating for \$43,605- Locust Street Project.**

MOTION by Mr. Perrotto second by Mr. Hoover to approve payment. Motion carried unanimously.

Public Safety:

A representative for Regional Police was not present.

Property: Mr. Hoover reported that renovations are moving along with final painting and flooring anticipated to be completed in the next one to two weeks.

Parks & Recreation: Commissioner Perrotto reported that United Way Day of Caring was held on 4/26/25 at which time mulching and trash pick- up was completed at Quittie Park. Additionally, a variety of trees were planted.

Finance: Commissioner Embich and Ms. Kulp commented on the Finance Report for April 2025.

Zoning Permits and Code Enforcement Reports: Reports was provided by the Zoning Officer.

Annville Activities: Commissioner Lively reported that he is working with FOOA on Old Annville Day and that there are 140+ vendors confirmed for the event this year that will be held at the new Lebanon Valley College locale.

MOTION by Mr. Embich, second by Mr. Perrotto to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Fire Company: Report was reviewed. Dustin Sider represented the fire company and commented on updates being made to the Cleona location. Mr. Sider reported that the Fire Company's planned mock DUI training at the High School had to be postponed until a later date.

Life Lion Report: Report was reviewed.

MOTION by Mr. Embich second by Mr. Perrotto to approve the reports of the Special Committees as presented. Motion carried unanimously.

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OLD BUSINESS:

None

NEW BUSINESS:

- 1. Approval for closure of Cumberland St, Saylor and Long Street on July 19th, 2025 for block party.**

MOTION by Mr. Perrotto, second by Mr. Hoover to approve street closure with a condition that a dumpster must be secured for trash for the event which is the responsibility of the requester, Mr. Herb. Motion carried unanimously.

- 2. Approval for Resolution 20250506-1- Banner for St. Paul Bazaar.**

MOTION by Mr. Lively, second by Mr. Perrotto to approve the over street banner. Motion carried unanimously.

- 3. Approval to do signal evaluation at RT 422 and RT 934.**

MOTION by Mr. Hoover, second by Mr. Embich to approve the signal evaluation. Motion carried unanimously.

- 4. Approval for Fire Police to aid City of Lebanon for events in 2025.**

MOTION by Mr. Lively, second by Mr. Hoover to approve Fire Police aid to the City of Lebanon. Motion carried unanimously.

- 5. Approval for Fire Police to aid LVC Commencement activities.**

MOTION by Mr. Lively, second by Mr. Moore to approve Fire Police assistance for LVC's Commencement. Motion carried unanimously.

- 6. Approval to release full escrow for Bollinger Builders for \$14,363.80.**

MOTION by Mr. Lively, second by Mr. Embich to approve the release of escrow funds for the 313 and 323 W. Water Street build to Bollinger Builders. Motion carried unanimously.

- 7. Approval to upgrade open part-time Administrative role to full-time and to re-advertise as such.**

MOTION by Mr. Perrotto, second by Mr. Embich to move part-time Administrative role to full-time and advertise the position. Motion carried unanimously.

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CORRESPONDENCE:

None

PAY BILLS: MOTION by Mr. Hoover second by Mr. Lively to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Lively, second by Mr. Moore to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 6:39 PM.

Rex Moore, President

Candie L. Johnson, Secretary