

ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS
AUGUST 6, 2024, AGENDA
REGULAR MONTHLY BOARD OF COMMISSIONERS MEETING – 7:00 PM

- I. Call to Order – 7:00 PM
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Recognition of Visitors and Opportunity for Public Comment
- V. Approval of Minutes
 - A. July 2, 2024, Regular Meeting
- VI. Reports of Standing Committees
 - A. Public Works
 - 1. Approval for Paving Project.
 - B. Public Safety
 - 1. Approval for Fire Police to assist in the Palmyra Home Coming Parade on September 27th.
 - C. Property
 - D. Parks & Recreation
 - E. Wage and Salary
 - F. Financial Report
 - G. Zoning Officers Report
 - H. Annaville Activities – see attached meeting minutes.
- VII. Reports of Special Committees
 - A. Fire Department
 - B. Life Lion EMS Report
- VIII. Old Business
- IX. New Business
 - 1. Approval of the Plan for 475 North Weaber Street – Storage Units
 - 2. Approval of Resolution 20240806-1 – 2023 Hazard Mitigation Plan
 - 3. Approval of Resolution 20240806-2 – Revised Fee Schedule for the increase of the Trash services for the 2024-2025 Contract. - \$90.00 per quarter.
 - 4. Approval to release the Letter of Credit for Ed Jocham - \$66,849.00.
 - 5. Approval for 60-day time extension for the 152 S. Beaver Street Plan.
 - 6. Approval for a parking spot in the parking lot for 21 East Main Street.
 - 7. Approval for HARB – Certificate of Appropriateness for 413 East Main Street – Renovations.
 - 8. Approval for HARB – Certificate of Appropriateness for 401 West Main Street – Sign
 - 9.
- X. Correspondence
- XI. Pay Bills
- XII. Adjournment

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
July 2, 2024**

MEETING MINUTES – July 2, 2024, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on July 2, 2024, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Rex Moore, President; Thomas R. Embich, Treasurer; and Nevin Hoover. Also in attendance were Candie L. Johnson, Administrator; Andy Winters, Regional Chief of Police; and Megan Ryland Tanner, Esq., Township Solicitor. Commissioner Lively and Perrotto were absent.

Also in attendance were Dustin Ferrillo, Dean Wolfe, Jennifer Boyer, Nick Santamere and Dustin Sider, Annville-Cleona Fire Department.

President Moore called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Hoover, seconded by Mr. Embich to approve the agenda. The motion carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:
President Moore provided an opportunity for public comment.

APPROVAL OF MINUTES:

June 4, 2024, Regular Meeting: MOTION by Mr. Embich, second by Mr. Hoover to approve the minutes of the Regular Meeting held June 4, 2024. The motion carried unanimously.

REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for June was reviewed.

Public Safety:

MOTION by Mr. Moore, second by Mr. Embich, to approve request to move forward with a Panhandling and Loitering Ordinance. The motion carried unanimously.

Property:

- Mr. Hoover reviewed the updates on the renovation planned for the New Township Meeting Room.

Parks & Recreation: Nothing to Report.

Wage and Salary: Nothing to Report

**MINUTES OF THE ANNVILLE TOWNSHIP
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July 2, 2024**

Finance: The financial reports for the month of June were provided and reviewed.

Zoning Officers Report: The Zoning Officer's report was reviewed.

Annvile Activities:

MOTION by Mr. Hoover, second by Mr. Embich to approve the reports of the Standing Committees as presented. The motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Fire Company: Dustin Sider reported for the A-C Fire Company that the summer has been tough without the LVC members being available for calls.

Life Lion Report: Nothing to review.

MOTION by Mr. Embich second by Mr. Hoover, to approve the reports of the Special Committees as presented. The motion carried unanimously.

OLD BUSINESS:

NEW BUSINESS:

1. **Approval for request for one assigned parking space in the parking lot for 13-15 E. Main Street.**

MOTION by Mr. Moore, second by Mr. Hoover to approve the parking space. The motion carried unanimously.

CORRESPONDENCE: Nothing to report this month.

PAY BILLS: **MOTION** by Mr. Embich, second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). The motion carried unanimously.

**MINUTES OF THE ANNVILLE TOWNSHIP
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July 2, 2024**

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Moore second by Mr. Hoover to adjourn the Regular Meeting. The motion carried unanimously, and the meeting was adjourned at 7:08 PM.

Rex Moore, President

Candie L. Johnson, Secretary

ANNVILLE TOWNSHIP PUBLIC WORKS DEPT.

PENDING PROJECTS FOR JULY 2024

- (1) **LIGHTS** We reported 6 lights out they have been very slow to respond
- (2) **VEHICLE MAINT** Equipment maintenance is ongoing.
- (3) **S WHITE OAK** Penn Dot will be digging road up on S White Oak and Queen St. to see where the water is coming from, I do not have an exact date since they will have to shut the road down completely once, I get a confirmed date I will let you know.
- (4) **ELM ST** ADA ramps will be installed after Church and Marshall are complete
- (5) **HIGH ST** ADA ramps will be installed after Church and Marshall are complete
- (6) **MAPLE ST** The road has been paved
- (7) **CHURCH ST** ADA ramps are installed also water co will be milling and paving first week of August
- (8) **MARSHALL ST** ADA ramps are installed also water co will be milling and paving middle of August
- (9) **LOCUST ST** ROW agreements have been submitted to lawyer
- (10) **LOCUST STORM DRAIN** Here is the timeline for the Locust Street area storm drainage system install
 - Advertise for Bids –
 - Open Bids –
 - Award Contract –
 - Receive PADEP Permit/Issue Notice to Proceed –
 - Commence Construction –
- (11) **TOWN HALL REMODEL** We started to demo old pd room for new Com meeting room

(12) **MS4** We are going through a 3 tier MS4 EPA inspection at this time the first thing July 26 was to get paperwork together that they asked for the second July 31 was a 2 hr. zoom meeting to go over some questions they had the final meeting August 8 will be an 8 hr. walk through of the Townships system

(13) **POTHOLES** We will be running town for potholes before we start leaf picking

(14) **PAVING** I have three streets that I would like to get paved

1. Rank St. from Maple to Liberty water co paved half of it.
2. Liberty from Ulrich to N Railroad
3. N Killinger from E Lebanon to Maple

I requested prices from the following Contractors.

1. Ebersole's No price to busy
2. Martins No price
3. Hoffer
4. PA asphalt no reply back

Respectfully Submitted
Les Powell

ANNVILLE TWP DUMPSTERS

MONTH	JULY		YEAR	2024	
DATE	C BOARD	G WASTE	BULK	S IRON	PRICE
7/1/2024	720				
7/1/2024			1.34		\$96.48
7/1/2024			1.43		\$102.96
7/1/2024		1.28			\$19.20
7/2/2024			5.83		\$419.76
7/3/2024		1.79			\$26.85
7/3/2024			1.83		\$131.76
7/3/2024			1.4		\$100.80
7/5/2024			0.91		\$65.52
7/5/2024		1.75			\$26.25
7/5/2024		0.95			\$15.00
7/8/2024	460				
7/8/2024			1.75		\$126.00
7/8/2024			1.37		\$98.64
7/12/2024			1.93		\$138.96
7/12/2024				2680	\$174.20
7/15/2024			1.55		\$ 111.60
7/15/2024		1.52			\$22.80
7/15/2024			0.92		\$66.24
7/19/2024			1.29		\$92.88
7/19/2024			1.35		\$97.20
7/19/2024			5.15		\$370.80
7/19/2024		0.79			\$15.00
7/24/2024	960				
7/24/2024			1.23		\$88.56
7/24/2024			1.09		\$78.48
7/24/2024		1.3			\$19.50
7/25/2024			1.46		\$105.12
7/26/2024			1.06		\$76.32
7/26/2024		1.16			\$17.40
7/26/2024			4.22		\$303.84
7/29/2024				2160	\$140.40
7/29/2024			1.11		\$79.92
7/29/2024			1.21		\$87.12
7/29/2024			1.11		\$79.92
TOTALS	cboard	gwaste	bulk	iron	
TONS		10.54	40.54		
LBS	2,140			10,259	
BULK P/U					
GW/P/U					
CHARGES		\$158.10	\$2,918.88	\$ 365.30	
PROFIT					
RATES					
BULK	\$72.00/TON				
GREEN W	\$15.00/TON				
CARD B					
CLEONA	\$138.96				

Monthly Inspection sheet for 2024

Basin #	Location	ISPECTION DATES	INSPECTER	DATES	WEATHER	FLOW	NO FLOW	RAIN
1	West end of W Queen Street-near Mill	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
2	S King Street	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
3	S King Street-East	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
4	Field South of S Lancaster St	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
5	S White Oak next to Bridge- West Side	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
6	S White Oak next to bridge-East side	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
7	South of Laurel St	JAN,MAY,SEPT	LP	5/20/2024	clear		X	
8	Near Entrance of Quittie Nature Park	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
9	Woodside Court- West side in woods	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
10	Woodside Court- East Side into woods	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
10A	Woodside Court-East side, directly into Quittie	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
11	South of Reed's Security Parking Lot-E Main	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
12	Streicher st South side of 422 in yard	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
13	willow drive ext	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
14	South of Parking lot of former Country Lane Furniture	FEB,JUNE,OCT	JV	6/12/2024	clear		X	
15	West of South First Ave- behind house 215	MARCH,JULY,NOV	LP	7/17/24	clear		X	
16	West of South First Ave-behind field	MARCH,JULY,NOV	LP	7/17/24	clear		X	
17	Todd Court- retention pond	MARCH,JULY,NOV	LP	7/17/24	clear		X	
18	N Mill 100' N of rr wets side	MARCH,JULY,NOV	LP	7/17/24	clear		X	
19	N Mill 300' n of rr west side	MARCH,JULY,NOV	LP	7/17/24	clear		X	
20	N weaber st 200 ft N of rr on east side	MARCH,JULY,NOV	LP	7/17/24	clear		X	
21	N weaber st 200 ft N of rr on west side	APRIL,AUG,DEC						
22	Annville family retention pond	APRIL,AUG,DEC						
23	LIBERTY RETENSION POND	APRIL,AUG,DEC						
24	W new and N Beaver	APRIL,AUG,DEC						
25	West of Cherry- Slightly Northwest of Apartment Complex parking	APRIL,AUG,DEC						
26	west 422 ns of bridge	APRIL,AUG,DEC						
44	west 422 ss of bridge concrete channel	APRIL,AUG,DEC						
61	ss 422 and bachman rd	APRIL,AUG,DEC						
62	ss 422 and bachman rd	APRIL,AUG,DEC						
63	ss 422 and bachman rd	APRIL,AUG,DEC						
64	ss 422 and bachman rd	APRIL,AUG,DEC						
169	n ulrich and liberty ws of st	APRIL,AUG,DEC						
170	n ulrich and liberty ws of st	APRIL,AUG,DEC						
171	ns of 422 and bachman rd	APRIL,AUG,DEC						
172	ulrich and e sheridan	APRIL,AUG,DEC						
173	ulrich and e sheridan	APRIL,AUG,DEC						
174	n ulrich 50 ft ns of maple on es of st	APRIL,AUG,DEC						
175	n ulrich 50 ft ns of maple on ws of st	APRIL,AUG,DEC						
176	n ulrich 50 ft ss of maple on es of st	APRIL,AUG,DEC						
177	n ulrich 100 ft n of 422 on ws of st	APRIL,AUG,DEC						
178	n ulrich 100 ft n of 422 on es of st	APRIL,AUG,DEC						
179	n ulrich and 422 es of st	APRIL,AUG,DEC						

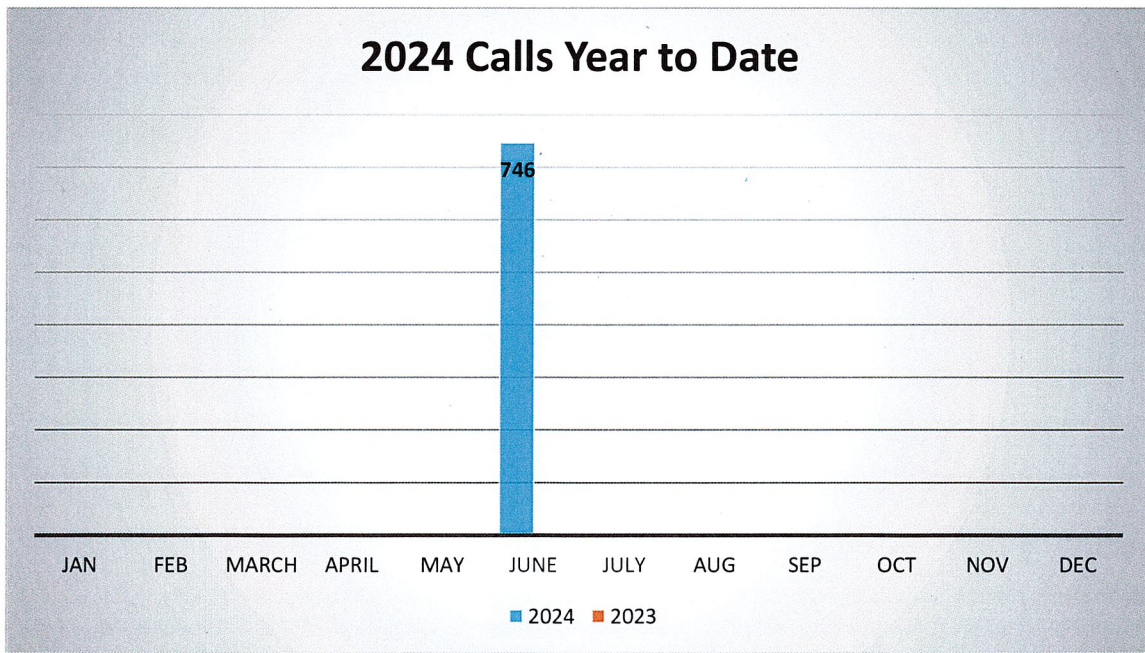
If water is running out of any outfalls during inspection (unless it is raining) a sample must be taken and given to the lab with COC attached there are several outfall that flow into same drainage areas see map for details

Western Lebanon County Regional Police Department June Report

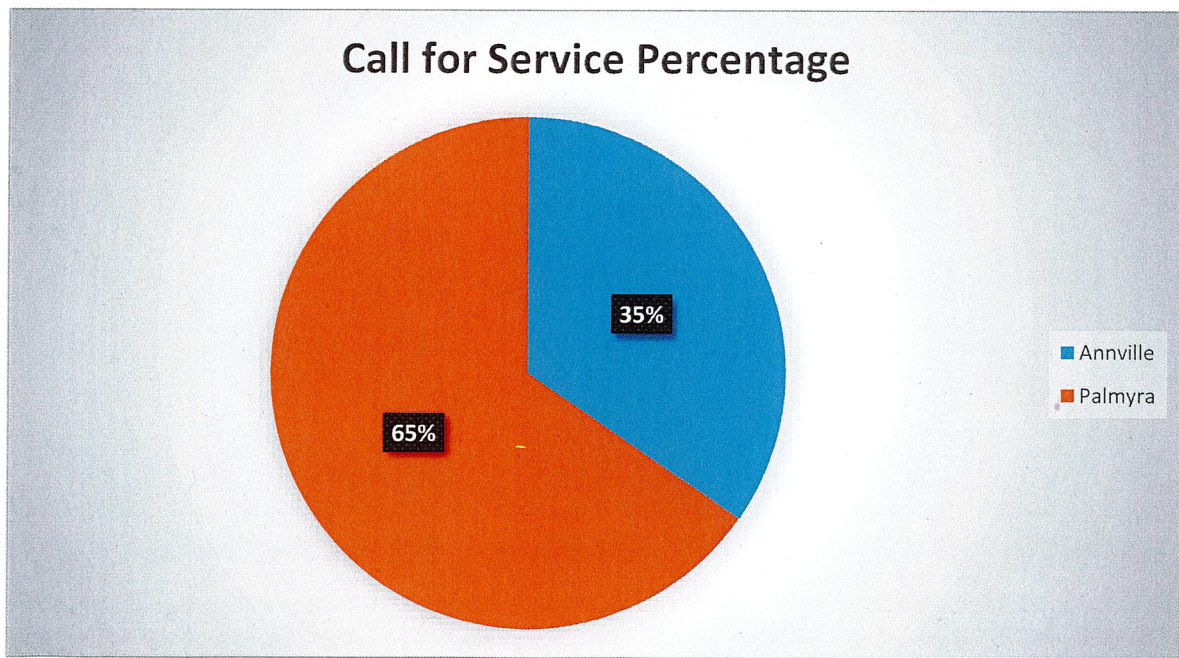
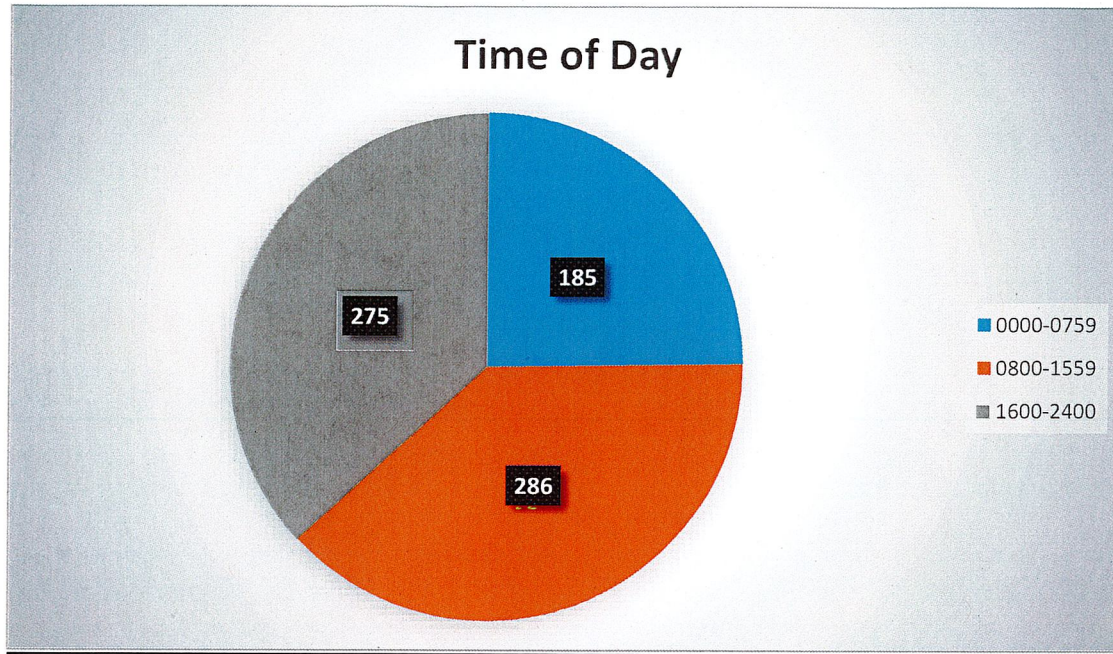
NIBERS Offenses	June 2024	June 2023		2024 Total	2023 Total
Murder	0	0		0	0
Rape	0	0		0	0
Sodomy	0	0		0	0
Fondling	0	0		0	0
Agg. Assault	0	0		0	0
Simple Assault	5	0		6	0
Intimidation	0	0		0	0
Kidnapping	0	0		0	0
Incest	0	0		0	0
Stat. Rape	0	0		0	0
Human Trafficking	0	0		0	0
Crimes Against Person	5	0		6	0
Robbery	0	0		0	0
Burglary	2	0		3	0
Theft	5	0		7	0
Motor Vehicle Theft	0	0		0	0
Arson	0	0		0	0
Criminal Mischief	2	0		3	0
Forgery	0	0		0	0
Fraud	0	0		0	0
Embezzlement	0	0		0	0
Extortion	0	0		0	0
Bribery	0	0		0	0
Stolen Property	0	0		0	0
Crimes Against Property	9	0		13	0
Drug Violation	0	0		0	0
Drug Equipment	1	0		1	0
Gambling	0	0		0	0
Obscene Material	0	0		0	0
Prostitution	0	0		0	0
Weapons Law	0	0		0	0
Animal Cruelty	0	0		0	0
Crimes Against Society	1	0		1	0
Total Offenses	15	0		20	

Western Lebanon County Regional Police Department June Report

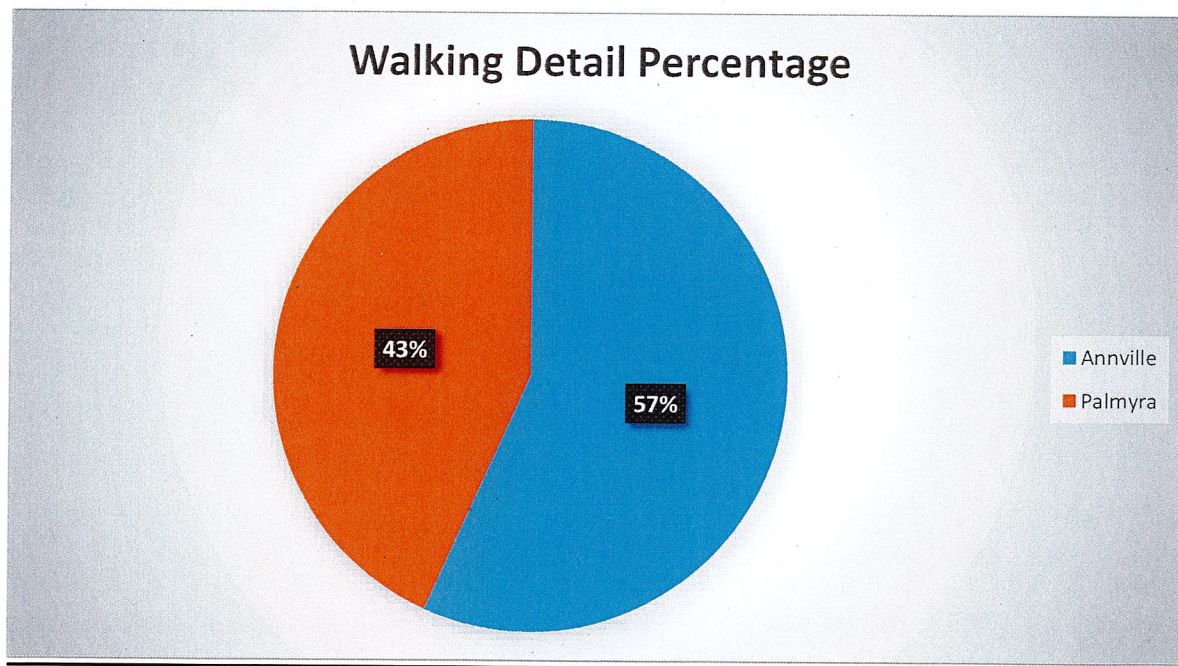
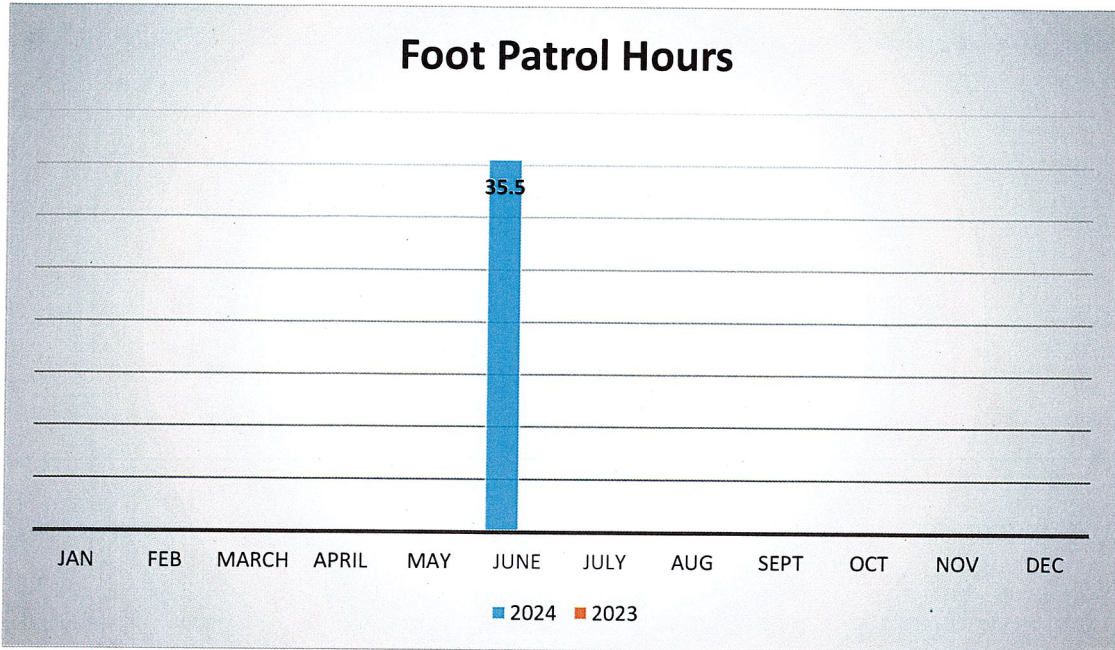
Calls For Service



Western Lebanon County Regional Police Department June Report

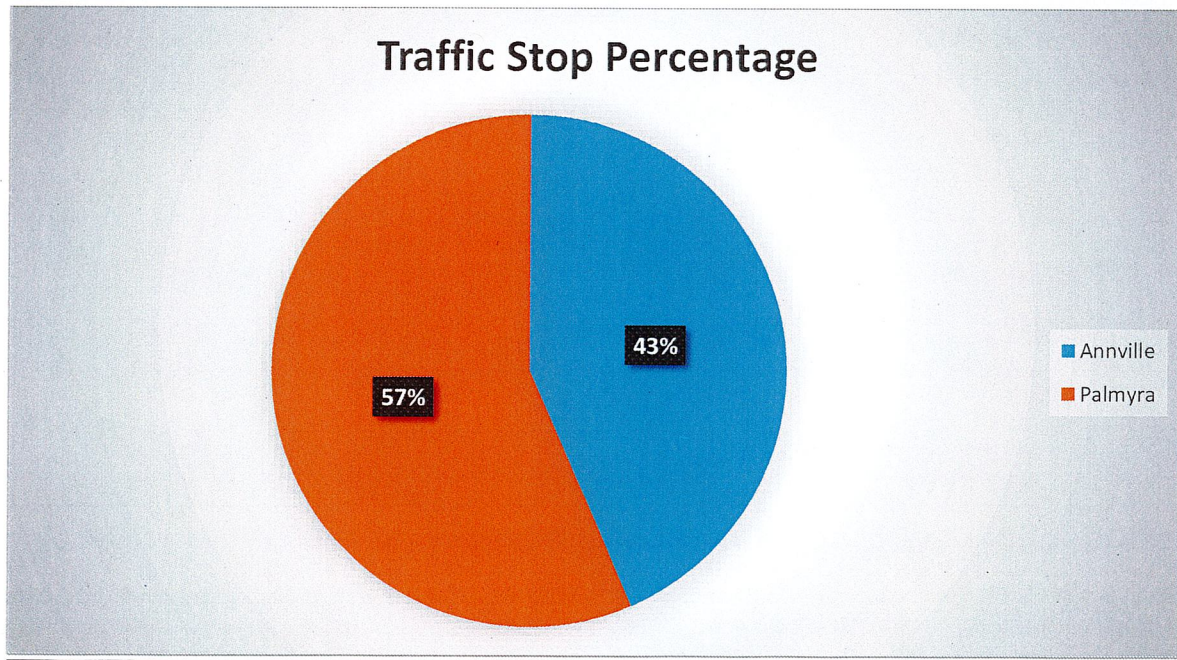
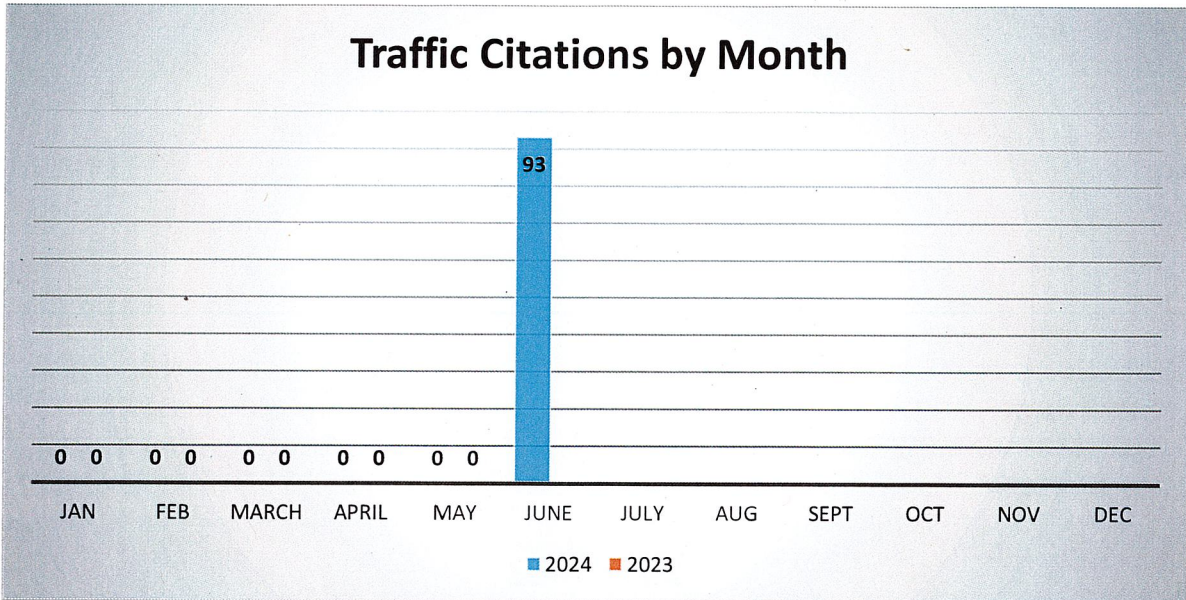


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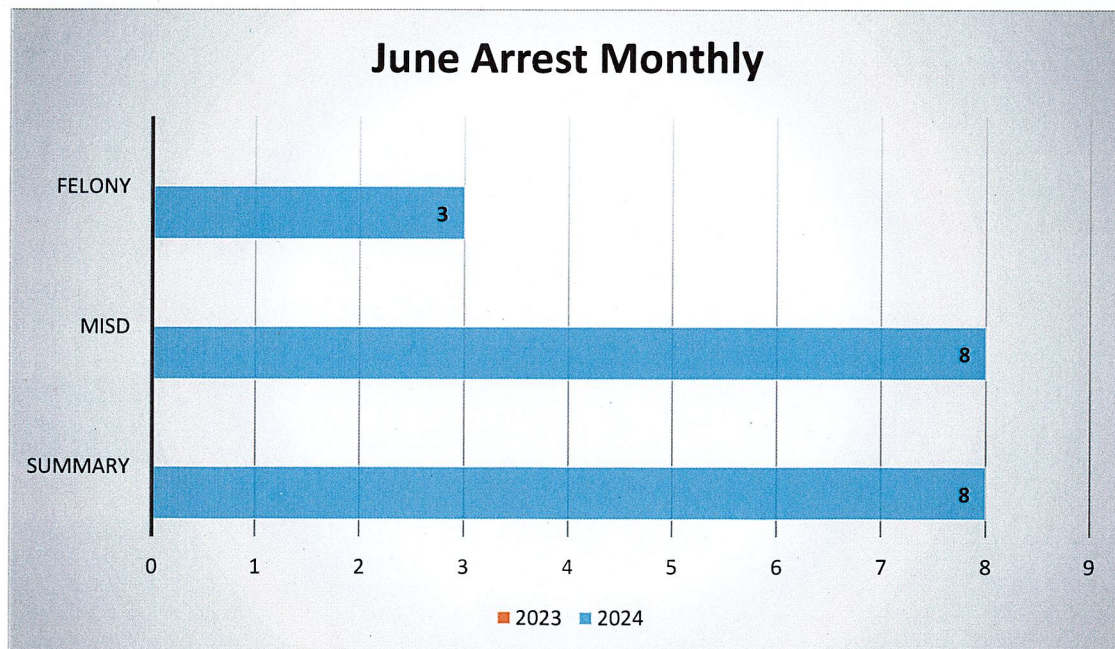
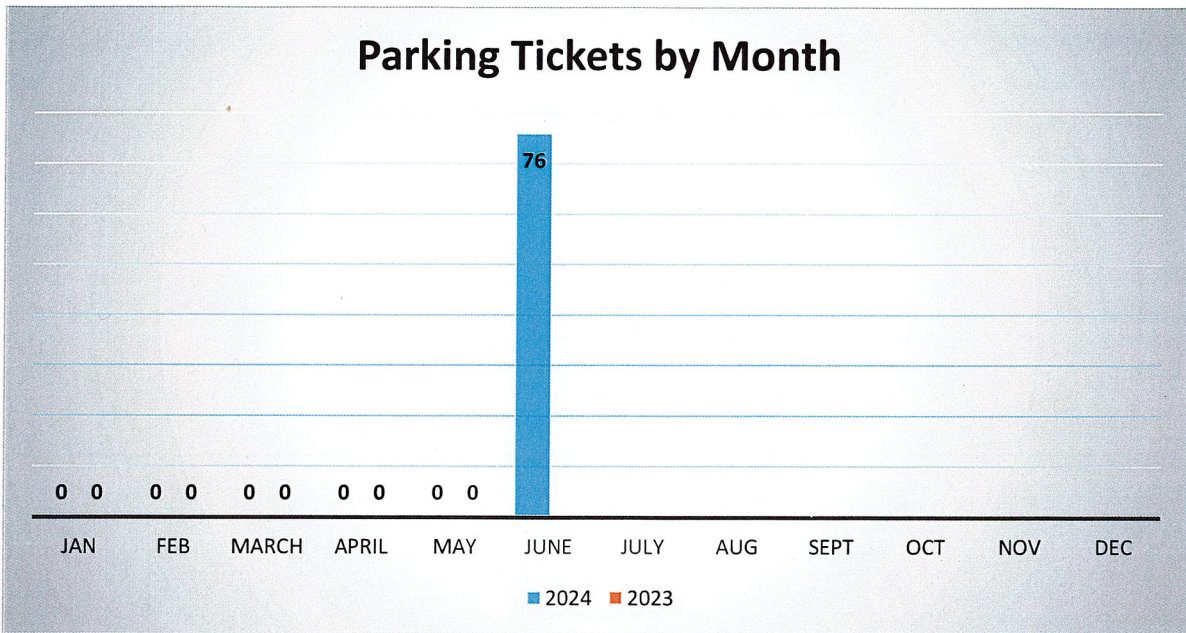


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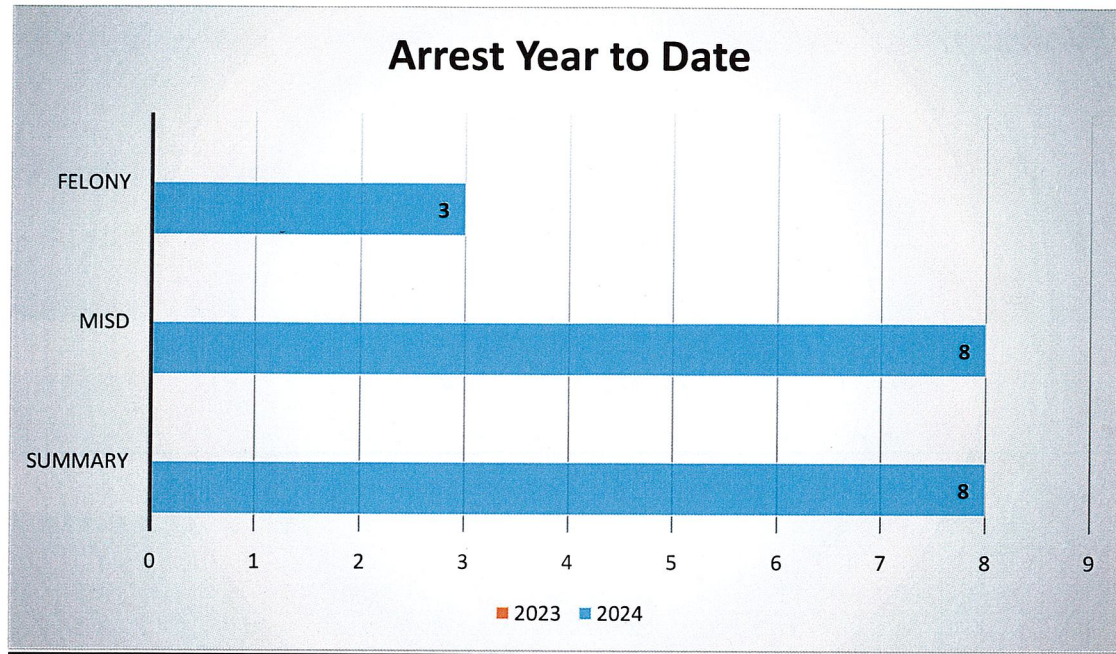
POLICE ENFORCEMENT ACTIVITY



Western Lebanon County Regional Police Department June Report

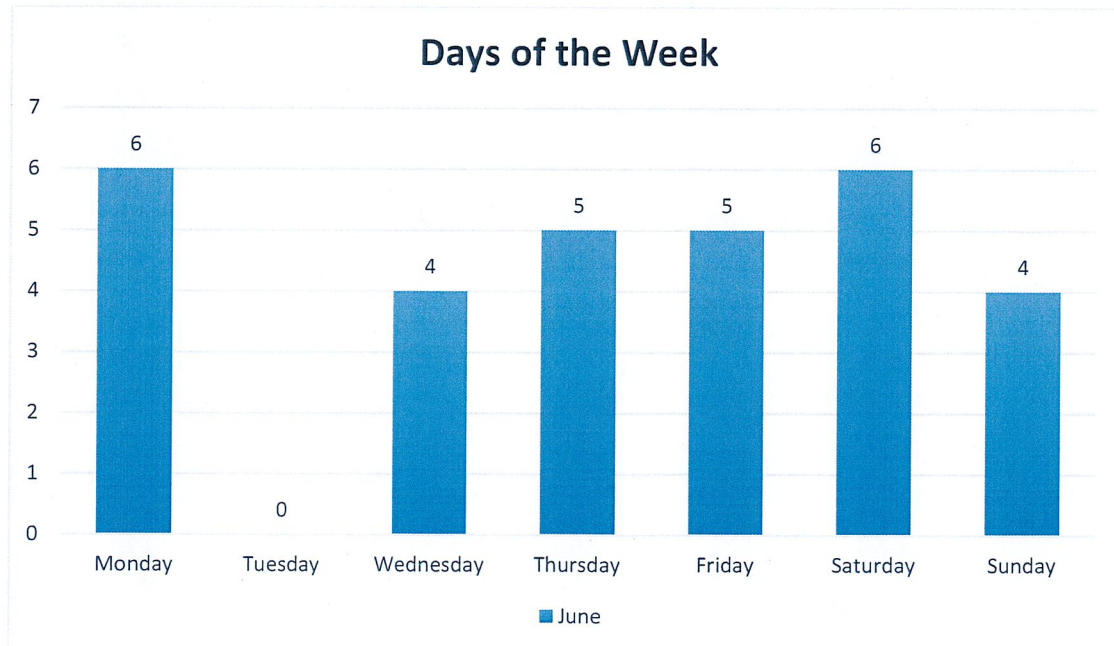
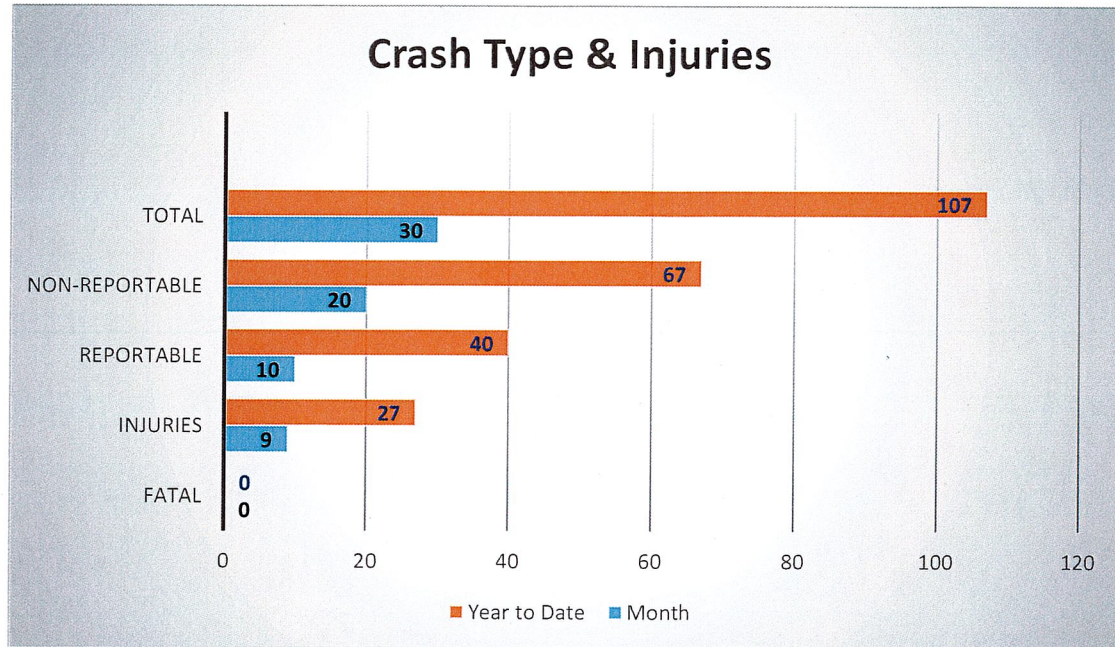


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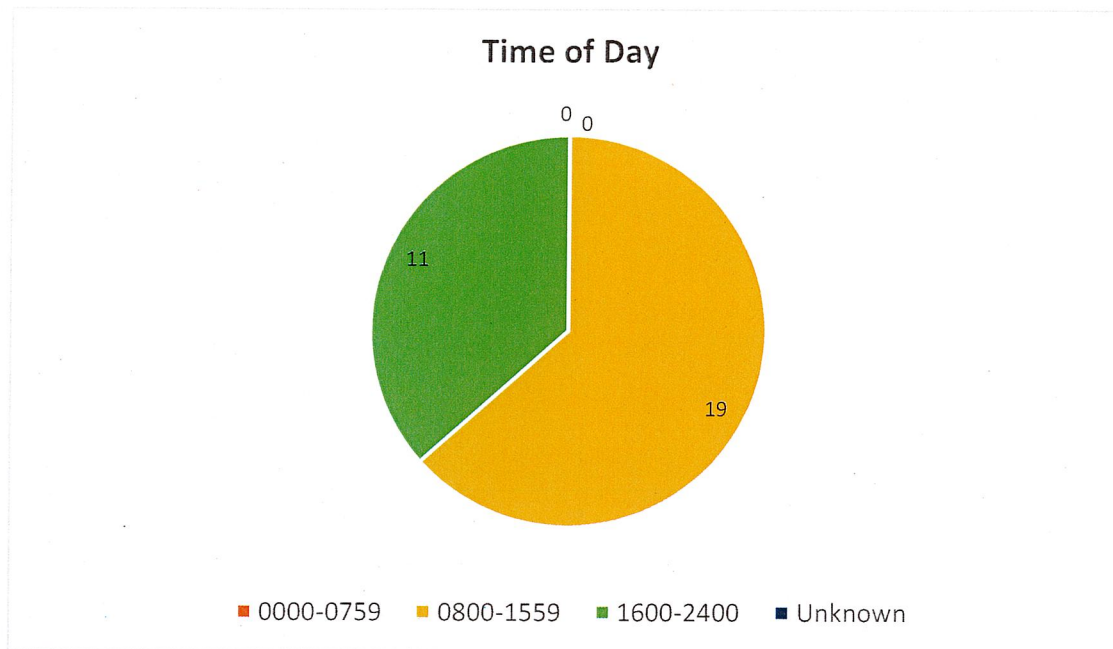


Western Lebanon County Regional Police Department June Report

Monthly Accident Statistics –June 2024



Western Lebanon County Regional Police Department June Report



Cause of Accident – Reportable

Duties at Stop Signs – 2

Careless Driving – 2

DUI – 2

Traffic Control Signals – 1

Following Too Closely – 1

Driving Vehicle at Safe Speed – 1

Emerging from Alley, Building, Driveway - 1

PHS Homecoming Parade 2024

From: Codey Fickes (codey_fickes@pasd.us)

To: fpcapt58@yahoo.com; cmccullough@palmyrafire.com; brsell@campbelltownfire.com; dwilson@lawnfire.com; officers@palmyrafire.com

Date: Sunday, July 14, 2024 at 04:14 PM EDT

Palmyra, Campbelltown, Lawn, and Annville Fire Companies,

I am writing to request the aid of your companies and/or Fire Police to attend the Palmyra High School Homecoming Parade as well as to assist the Palmyra Borough Police Department with traffic and crowd control.

The Parade will be on on Friday, September 27th 2024. Arrival time would be by 5:00pm, and the parade will kick off at 5:30 p.m. Attached is a map of the parade route. The rain date is Monday September 30th at the same time.

I appreciate your continued assistance with the PHS Homecoming Parade and look forward to hearing from you at your earliest convenience,

Codey Fickes, M.S., M.Ed.
Social Studies Teacher | Student Council Advisor
Palmyra Area High School



PARADE ROUTE MAP 2023.pdf
378.9kB

Code & Zoning Officers Report

Month of JULY 2024

Zoning Permits Issued

24-36 – Roof Solar Panels– 230 Water Street
24-37 – Roof Solar Panels – 102 E High Street
24-38 – Fence – 440 E. Maple Street
24-39 – Shed – 753 E. Maple Street
24-40 – Roof Solar Panels – 442 W. Main Street
24-41 – Roof Solar Panels – 980 E. Queen Street
24-42 – Roof Solar Panels – 413 E. Main Street

Property Maintenance Enforcement Notices Sent

51 S. Manheim Street – Junk on Porch - COMPLAINT
317 W. Main Street – Junk on Porch – COMPLAINT
208 W. Sheridan Avenue – Junk in rear yard – NOTHING DONE
145 S. King Street – COMPLIANT
56 N. King Street – Dangerous garage – WORKING ON PROPERTY
502 W. Queen Street – Weeds, broken fence, rubbish, and dangerous shed – FILING CITATIONS
344 E. Main Street – Junk and Rubbish – WORKING ON PROPERTY
333 W. Main Street – Junk on Porch, rear yard, and work on exterior. – COMPLAINT ON PORCH CLEANED UP
316 W. Water Street – Rubbish in yard – NOTHING DONE
300 Water Street – Rubbish, Vehicles and Junk – NEED REINSPECTION
336 W. Main Street – Junk, Rubbish and Vehicle – COMPLAINT
118 W. Main Street – Weeds, Grass, and Rubbish -COMPLAINT
314 W. Sheridan Avenue – Vehicles and Rubbish – NOTHING
252 W. Queen Street – Grass, Weeds, Vehicles, and dangerous structure. – COMPLAINT
31 N. King Street – Rubbish – TRASH CLEANED UP – COMPLAINT
401 W. Sheridan Avenue – Mattress -COMPLAINT
132 Station Corner Drive – No permit for fence. – COMPLIANT
416 W. Main Street – Rubbish and Appliances. – COMPLAINT
241 W. Queen Street – Camper with tree laying on top of it. - STILL WORKING
231 W. Queen Street – Vehicles and Rubbish- NOTHING
225 W. Lebanon Street – Rubbish and Furniture – COMPLAINT
202 W. Main Street Rubbish and Weeds – RUBBISH STILL THERE
18 East Main Street – Inoperable Vehicle
18 East Main Street – Exterior of Property and Canopy.

New Notices Sent

50-52 N Lancaster St.- Bushes on Sidewalk – COMPLAINT
427 W. Queen Street – Vehicles -COMPLIANT
427 W. Queen Street – Rubbish and Appliances – COMPLIANT
200 E. Main Street – High Weeds – COMPLIANT
1540 E. Main Street – High Weeds
34 W. Sheridan Avenue – Weeds, Grass and Rubbish
36 W. Sheridan Avenue – Weeds, Grass and Rubbish
408 W. Queen Street – Trash and Rubbish - COMPLAINT
406 W. Queen Street – Bad Roof and Rubbish
124 N Railroad Street – Rubbish – COMPLAINT
147 W. Sheridan – Weeds
56 N King Street – Weeds
210 W Sheridan Avenue – Rubbish – COMPLAINT
218 W. Main Street – Rubbish and Sofa - COMPLIANT
208 W. Sheridan Avenue – Garage needs removed or repaired.
208 E. Elm Street – No permit for home sharing.

Code Enforcement Notices Sent

502 W. Queen Street – Storage of Junk – FILING CITATION
344 E. Main Street – Storage of Junk
300 Water Street – Storage of Junk

Zoning Enforcement Notices Sent

344 E. Main Street – Storage of boats
300 Water Street – Junk car and camper

DATE	NAME	ADDRESS	VIOLATION	DATE INSPECTED
4/25/2024	HOLLY HELSEL	51 S MANHEIM STREET	JUNK ON FRONT PORCH	6/6/2024 - COMPLIANT
4/25/2024	JOHN WENTLING	317 W MAIN STREET	JUNK ON FRONT PORCH	6/6/2024 - COMPLIANT
4/25/2024	RICHARD/MATTHEY JARRY	208 W SHERIDAN AVE	JUNK IN REAR YARD	
4/25/2024	JASON CHERESINI	145 S KING STREET	JUNK IN YARD	6/6/2024 - CLEANING UP
4/25/2024	MATTHEY GONZALEZ	502 W QUEEN STREET	JUNK IN YARD AND DEMO BUILDINGS	6/6/2024 - NOTHING
4/25/2024	PETER GATES	56 N KING STREET	GARAGE	6/6/2024 - NOTHING
4/26/2024	NINH KIEU	344 E MAIN STREET	JUNK/VEHICLES, BOATS AND RUBBISH	6/6/2024 - CLEANING UP - STILL A LOT TO DO
4/26/2024	JULIO PENA	333 W MAIN STREET	JUNK & EXTERIOR CONDITIONS	6/6/2024 - FRONT PORCH CLEANED UP - LOOK AT REAR YARD
4/30/2024	TED KELLER	316 W WATER STREET	RUBBISH	8/1/2024 - NOTHING DONE
4/30/2024	ERIC FOX	300 WATER STREET	RUBBISH/VEHICLES AND JUNK ALL OVER	
5/23/2024	ROBERT/AUDREY SHENK	336 W MAIN STREET	JUNK/RUBBISH/VEHICLE	8/1/24 - CLEANED UP
5/23/2024	ST ANTHONY COPTIC ORTHODOX CHURCH	118 W MAIN STREET	WEEDS, GRASS AND RUBBISH	6/6/2024 - COMPLIANT
5/23/2024	LARY/JUDY COOK	314 W. SHERIDAN AVENUE	VEHICLES AND RUBBISH	8/1/24 - NOTHING DONE
5/23/2024	FIPPERS AND KEEPERS LLC	252 W QUEEN STREET	GRASS/WEEDS AND VEHICLES - DANGEROUS STRUCTURE	7/11/24 - ALL CLEANUP AND BUILDING REPAIRED
5/23/2024	DUSTIN/BREANNE ZIDAK	31 N KING STREET	RUBBISH	6/6/2024 - TARP STILL THERE - TRASH CLEANED UP
5/23/2024	PHILIP HALDEMAN	401 W SHERIDAN AVE	MATTERESS	6/6/2024 - MATTERESS GONE
5/23/2024	BEDA AND DAL RAI	132 STATION CORNER DRIVE	NO PERMIT FOR FENCE	6/6/2024 - PERMIT ISSUED
5/23/2024	ROBERT RAUSCH	416 W MAIN STREET	RUBBISH AND APPLIANCES	6/6/2024 - RUBBISH CLEANED UP
6/12/2024	DAWN BASSELGIA	241 W QUEEN STREET	CAMPER	8/1/24 CAMPER DEBRIS NEEDS CLEANED UP
6/12/2024	GLENN A HEISEY & DOREEN A. HEISEY	231 W QUEEN STREET	VEHICLES AND RUBBISH	8/1/24 NOTHING DONE
6/12/2024	MARK AND MARYANN GACONA-DAROK	225 W LEBANON STREET	RUBBISH AND FURNITURE	8/1/24 CLEANED UP
6/12/2024	DAEWOD AND YEAGER LLC - CORVETTE	202 W MAIN STREET	RUBBISH AND WEEDS	7/11/24 - WEEDS REMOVED BUT RUBBISH STILL THERE
6/12/2024	CHRISTOPHER T BEHNEY JR	18 EAST MAIN STREET	INOPERABLE VEHICLE	
6/12/2024	CHRISTOPHER T BEHNEY JR	18 EAST MAIN STREET	EXTERIOR OF PROPERTY AND CANOPY	
6/27/2024	MICHEAL FUNK	50-52 N LANCASTER STREET	BUSHES ON SIDEWALK	7/10/2024 - BUSHES REMOVED
6/27/2024	BRICE CRAWFORD	427 W QUEEN STREET	VEHICLES	7/11/24 ALL CLEANED UP
6/27/2024	BRICE CRAWFORD	427 W QUEEN STREET	RUBBISH, APPLICANCE CONSTRUCTION DEBRIS	7/11/24 ALL CLEANED UP
7/11/2024	ST MARK LUTHERAN CHURCH	200 E MAIN STREET	HIGH WEEDS	8/1/24 ALL CLEANED UP
7/11/2024	MARK DUNKLE	1504 E MAIN STREET	HIGH WEEDS	8/1/24 - SOME CLEANED UP
7/11/2024	MARSHA ROUX	34 W SHERIDAN AVE	WEEDS, GRASS AND RUBBISH	8/1/24 - BAGS STILL IN YARD
7/11/2024	CLARENCE AND KATHERINE SAUL	36 W SHERIDAN	WEEDS, GRASS AND RUBBISH	8/1/24 NOTHING DONE
7/11/2024	JACUELINE SOUDER	408 W QUEEN STREET	TRASH AND RUBBISH	8/1/24 - ALL CLEANED UP
7/11/2024	JOAN CLAWSER	406 W QUEEN STREET	BAD ROOF AND RUBBISH	8/1/24 - CLEANED UP - WORKING ON SOMEONE TO FIX ROOF
7/11/2024	STILLWATER GROUP	124 N RAILROAD STREET	RUBBISH	8/1/24 - CLEANED UP
7/11/2024	JVM REAL ESTATE	147 W SHERIDAN AVE	BAD FENCE	
7/11/2024	ANN GATES	56 N KING STREET	WEEDS, GRASS AND RUBBISH	8/1/24 - NEEDS WEEDS TAKEN CARE OF
7/11/2024	NATHAN APPEL	210 W SHERIDAN AVENUE	RUBBISH	8/1/24 CLEANED UP
7/11/2024	HEATHER KREIDER	218 W MAIN STREET	RUBBISH AND SOFA	8/1/24 - CLEANED UP
7/11/2024	RICHARD/MATTHEY JARRY	208 W SHERIDAN AVE	GARAGE NEEDS REPAIRED OR REMOVED	8/1/24 NOTHING DONE
7/19/2024	MATTHEW TORRENTI	208 E ELM STREET	NO PERMIT FOR HOMESHARING	

2024 ZONING PERMITS

<u>PERMIT NUMBER</u>	<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>TYPE OF PERMIT</u>	<u>BUILDING CODE</u>
24-01	1/10/2024	JONATHAN FREET	1503 E QUEEN STREET	SHED	
24-02	1/10/2024	HUNTER CREEK BUILDERS	1335 TODD COURT	SFD	COMM
24-03	2/8/2024	ELIZABETH HARRIS	514 E MAIN STREET	RAMP	
24-04	2/12/2024	UNITED CHURCH OF CHRIST	550 E MAIN STREET	RENOVATION	COMM
24-05	2/22/2024	TOM BEAZLEY	490 E MAPLE STREET	ROOF SOLAR PANELS	VOIDED
24-06	2/22/2024	GREG STECKBECK	619 E MAIN STREET	POLE BARN	COMM
24-07	2/23/2024	JASMINE SOTO	16 W SUMMIT STREET	ROOF SOLAR PANELS	COMM
24-08	3/6/2024	THOMAS STAFF	316 W QUEEN STREET	SHED	
24-09	3/12/2024	DOUGLAS NYCE	440 E MAPLE STREET	ADDITION	COMM
24-10	3/14/2024	MICHELLE BRUMMER	58 UNION CREST DRIVE	ROOF SOLAR PANELS	COMM
24-11	3/22/2024	JOSEPH GREENINGER	327 W CHURCH STREET	ADDITION	COMM
24-12	3/22/2024	MIKE & KATHY REIST	40 N RAILROAD STREET	NEW DECK	COMM
24-13	3/22/2024	TRENTON BRUBAKER	49 SOUTH MILL ST	ADDITION	COMM
24-14	4/1/2024	LVC	209 E MAIN STREET	RENOVATION	COMM
24-14A	4/1/2024	STONE HILL VILLAGE	17 STONE HILL PARK	NEW MOBILE HOME	COMM
24-15	4/1/2024	JOHN YEAGER	1335 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-16	4/2/2024	CORVETTE BAR	202 W MAIN STREET	DOOR	COMM
24-17	4/2/2024	CORVETTE BAR	202 W MAIN STREET	FENCE	
24-18	4/8/2024	CHARLES GONZALEZ	52 S. MANHEIM STREET	DECK	COMM
24-19	4/8/2024	MELISSA SINGER	1329 E WALNUT STREET	ROOF SOLAR PANELS	COMM
24-20	4/8/2024	CHARLES PAGE	38 N KING STREET	FENCE	
24-21	4/10/2024	KERRIE SMEDLEY/PAT BREWER	1504 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-22	4/15/2024	DAVID ROGERS	139 LOCUST STREET	ROOF SOLAR PANELS	COMM
24-23	4/15/2024	ABIGAL VELAZQUEZ	1345 E QUEEN STREET	ROOF SOLAR PANELS	COMM

2024 ZONING PERMITS

24-24	4/17/2024	ALAN STAUFFER	115 S KING STREET	FENCE	
24-25	4/25/2024	COLETTE HEIST	351 WATER STREET	FENCE	
24-26	4/29/2024	AMANDA MAULFAIR	643 MAPLE STREET	ROOF SOLAR PANELS	COMM
24-27	4/29/2024	JOSEPH GATES	350 W SHERIDAN AVE	FENCE	
24-28	5/1/2024	JASON CHERESINI	145 S KING STREET	SHED	
24-29	5/3/2024	LEB VAL UC HOME	550 E MAIN STREET	FIRE ALARM EQUIPMENT	COMM
24-30	5/16/2024	JASON KRAUS	28 UNION CREST DRIVE	FENCE	
24-31	5/20/2024	REX MOORE	219 E LOCUST STREET	FENCE	
24-32	6/10/2024	BEDI M RAI	132 STATION CORNER	FENCE	
24-33	6/11/2024	TODD HARCHUSKA	208 S CHERRT ST	STORAGE BUILDING	
24-34	6/12/2024	LONG CHOUN	47 A CHESTNUT STREET	SHED	
24-35	6/26/2024	JENNIFER NOLAN	448 E MAPLE STREET	HOMESHARING	
24-36	7/12/2024	JULIAN DERUZ	230 WATER STREET	ROOF SOLAR PANELS	COMM
24-37	7/12/2024	SAMUEL SEIDERS	102 E HIGH STREET	ROOF SOLAR PANELS	COMM
24-38	7/16/2024	JENNIFER NOLAN	440 E MAPLE STREET	FENCE	
24-39	7/18/2024	BKLS LLC	753 E MAPLE STREET	SHED	
24-40	7/30/2024	RYAN BEAVER	442 W MAIN STREET	ROOF SOLAR PANELS	COMM
24-41	8/1/2024	FRANCIS REICH	980 E QUEEN STREET	ROOF SOLAR PANELS	COMM
24-42	8/1/2024	ABIGAL SEAMON	413 E MAIN STREET	RENOVATION	COMM

**Celebrate Annville Meeting Notes
July 8, 2024 Annville Train Station**

Attending: Melanie Chapter, Matt Woolson, Mary Woolson, Barb Dumbauld, Bonnie Tesno, Vera Koch, Danielle Kohr

Call to Order – The meeting was called to order at 5:58 pm

Minutes – Matt motioned to approve notes from the June 10, 2024 meeting; second, Bonnie. Mary noted one amendment: The leaders for Santa's Arrival are Anne and Melanie rather than Barb. Amended notes were approved unanimously.

Financial Report: Matt Woolson

As of 6/10/2024, bank balance is \$9,378 + Plant sale proceeds (same as last month)

Supporting Our Community

Matt reminded members that we serve as voices for our committee and the community and, as such, we should strive to express positive rather than critical comments related to local businesses and other entities. He stated that it is our job to support businesses in any way we can. Melanie agreed to remove a post she made that was critical of a local business.

Santa's Arrival

Members of the committee expressed concern that the Allen Theatre may no longer be a suitable location for Santa's arrival given its new configuration. Melanie and Anne will visit the theatre and other Annville locations, including the American Legion, the fire house, and the Annville Free Library to explore ideas. There may be room to re-craft the event, e.g., participants visit with Santa and participate in holiday activities in one location and receive a coupon to see a holiday movie at the theatre afterward (or on another day). Melanie and Anne will share recommendations during the August meeting.

There was general consensus that Celebrate! Annville can begin to mold beloved traditions based on changing circumstances and fresh ideas.

Mary stressed the importance of clearly communicating reasons for changes with the public.

Holiday Decorations

Matt met with Brian Arnold, Holiday Outdoor Décor (Allentown) on June 11. They are a national company with two locations. We can receive 20% off if we order by the end of July. Matt does not recommend them. Reasons:

- Each wreath or snowflake = \$300-\$350
- Storage, set-up, takedown = \$2,500 per year
- They will not hang decorations of other vendors, e.g., our wreaths

Matt met with Township Administrator Candie Johnson on July 8 and is pleased to report that Annville Township is willing to:

- Purchase decorations (paid for by Celebrate! Annville) through PA Co-Star which provides pre-approved vendors that provide discounts to municipalities (Township will begin to research snowflakes and wreaths)
- Rent a lift to install and take down decorations
- Store decorations

Matt will meet with KK Lawn & Landscape this week. It was suggested that the eight (8) Celebrate! Annville wreaths that KK is storing could be moved to the Township's storage facility for installation by the Township.

Trees

Matt discussed the tree site with Candie Johnson.

- Artificial Tree – Les could build a platform to protect the newly-planted rose bushes at the site
- Live Tree – 10'-12' tree will fit on the site without harm to the rose bushes
- Planted Tree – cannot be accommodated at the site as there is a void at the center

Matt recommends:

- Purchasing a live tree (Les can find a 10'-12' tree that we can purchase for \$400-\$500)
- Sharing rationale for the decision with the public:
 - o Live trees up to 12' work best for the site
 - o Live trees are environmentally friendly as they can be replanted

Matt will explore with Candie and Les:

- Is it possible to elevate the 10'-12' tree on a decorated platform to make the tree appear taller?
- Will lights be placed on the tree in the shop or on the day the lift is rented for the installation of the pole decorations?

Once the committee has made a decision about the tree, we'll schedule a meeting with Tucker Hull who expressed interest in funding an artificial tree with lights and decorations.

Photos with Santa – Sunday, December 1, Time TBD, Train Station

In fairness to local photographers, we will do a call out for photographers interested in helping pro bono in exchange for advertising on the Celebrate! Annville Facebook group and webpage October thru December. Mary drafted a post for what we seek:

- One (1) minimally-edited 5x7 print
- Digital link to image
- Willingness to work with adults, children, pets
- Holiday backdrop, decorations, Santa chair
- Other ideas

August 1 - Mary to post call-out

September 1 - deadline for applications

September 9 – decide on vendor during monthly meeting

Framed Photos: \$10 paid via Venmo, cash, check

Santa: Trevor Webster has agreed to serve as Santa

Holiday Raffle

Barb has agreed to coordinate a raffle for winter

We will likely to call out for baskets from individuals rather than asking businesses for donations (want to avoid solicitation fatigue for local businesses)

Need to decide where to set up a table for sales - possibly in front of Swatara Coffee (seek approval from Swatara Coffee and the Township)

Poinsettia Sale

Begin taking orders on November 1

Order extra plants for day-of-pick-up sales but ONLY if we have a plan to sell the extra plants – Melanie will develop a plan to sell the extras for the committee's review

Whoopie Pie Sales

Melanie suggested that we consider selling whoopie pies from Cookies Cupcakes & More, a Jonestown-based businesses that offers baked good for fundraisers. Minimum order is 100 whoopie pies.

Wholesale cost per pie is \$1.35-\$1.65. Choice of cake and filling. Celebrate! Annville would set the retail cost and prepare an order form to solicit advance sales. [Post meeting notes: Per the bakery, October is available for production/sales. Pick up could be at the Train Station.]

Bunny Hop Egg Hunt

Dates selected for the 2025 event (Easter is April 20):

Saturday, April 5 – Event date

Saturday, April 12 – Rain date

Items to discuss at a future meeting:

Parking – should we charge? Should we use fire-police?

Registering in advance – should we ask people to register (or pay to park?) in advance?

Points to make when promoting the event:

- Event starts at 12 noon but we encourage you to arrive anytime during the event as eggs will be continuously replenished during the event
- Parking is limited so please consider walking to the event
- New this year – spread out activity stations

Lebanon Valley College Volunteers

Mary met with Emma Cartwright, Director of Service and Community Engagement at Lebanon Valley College. Emma will include Celebrate! Annville in a directory of local organizations that seek volunteers. When we need volunteers for events, Emma will post our needs to the LVC community. The committee is open to having LVC students as committee members.

America 250

Matt had no further information to report

Next Committee Meeting: Monday, August 12, 2024, 6:00 pm, Train Station

Adjournment: Vera motioned to adjourn; second, Barb. Meeting adjourned at 7:13 PM

Submit corrections to Mary Woolson mdwoolson@gmail.com



Annville Cleona Fire Department
215 East Main St, Annville PA 17003
717-867-4971

Fire Chief's Report July 2024

Services Rendered

Total Calls for the Month = 42
Total Man Hours for Responses = 58:39
Total Man Hours for Training = 113:45

Highlighted Incidents

Electrical Fire in North Cornwall – On July 7, 2024 at 12:25 a.m., Annville Cleona FD firefighters assisted at an electrical fire in a residence on Stoneleigh Drive. Crews laddered the building and assisted with determining the cause of the burnt electrical odor in the house.

Porch Fire in Palmyra – On July 21, 2024 at 1:22 p.m., the ladder truck responded to the 200 block of North College Street in Palmyra for a porch fire. Palmyra firefighters were able to quickly extinguish the fire. ACFD firefighters assisted with laddering the building, overhaul and clean-up.

Member Excellence

Matt Zechman, Beth McAteer, Jerry McAteer, Bill Bauersfeld, Sean Zellers and Erin Rider – This group of dedicated members help clean up the exterior of the properties on North Railroad Street owned by the fire department. Great Job!

Operational Activities

Pump Operator Certification Class – The department hosted an introductory class on pump operations on July 27 & July 28. Several members took this class either to refresh their knowledge or to begin driver/operator training on apparatus with a pump.

Submitted 8/3/2024

Philip Snavelly
Fire Chief
Annville Cleona Fire Department

Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:51:22 AM



Incident Type Count per Station for Date Range

Start Date: 07/01/2024 | End Date: 07/31/2024

INCIDENT TYPE	# INCIDENTS
Station: 5 - ANNVILLE	
111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	10
322 - Motor vehicle accident with injuries	6
323 - Motor vehicle/pedestrian accident (MV Ped)	1
444 - Power line down	1
553 - Public service	1
611 - Dispatched & cancelled en route	13
735 - Alarm system sounded due to malfunction	4
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	2

Incidents for 5 - Annville:

42

Only REVIEWED incidents included.



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Doc Id: 857

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Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:49:24 AM



Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 07/01/2024 | End Date: 07/31/2024

ZONE	NUMBER OF CALLS
1-1 - Palmyra	2
14-1 - North Cornwall	6
2-1 - South Londonderry - Campbelltown	1
39-1 - West Lebanon	2
5-1 - Annville	11
5-2 - South Annville	3
6-1 - North Annville - Bellegrove	3
7-1 - North Annville - Water Works	4
8-1 - Cleona	9
9-1 - North Lebanon - Ebenezer	1
TOTAL:	42

Zone information is defined on the Basic Info 3 screen of an incident. This report counts each exposure. Only REVIEWED incidents included.



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Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:52:06 AM



Hours Spent per Activity Code for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 07/01/2024 | End Date: 07/31/2024

ACTIVITY CODE	# OF ITEMS	TIME SPENT	% TOTAL TIME
Administration - General administrative activities	6	7:40	2.93
Alarm - Alarm Response	202	58:39	22.43
Company Meeting - Company meetings	19	9:30	3.63
DT Truck - Driver Training - Truck	1	0:30	0.19
EMS - EMS training	3	1:25	0.54
FP - Fire Police	12	10:00	3.82
Maintenance - Vehicle and equipment maintenance	19	40:45	15.58
Meeting - Meetings	6	6:00	2.29
Training - Company Training	28	112:00	42.83
Work - Work Detail	6	15:00	5.74
Totals	302	261:29	100%

Displays total time spent (HH:MM) by all Personnel on current ACTIVITY CODES. % TOTAL TIME is calculated by dividing the total TIME SPENT for all activities in to the TIME SPENT for an individual activity within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.



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Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:53:13 AM



Response Percentage for Incident Types per Personnel for Date Range

Incident Type(s): All Incident Types | Start Date: 07/01/2024 | End Date: 07/31/2024

Total # Incidents: 42

PERSONNEL	% of CALLS	CALLS ATTENDED
Araujo da Silva, Joao	4.8%	2
Bauersfeld, William	38.1%	16
Blake , Mark	9.5%	4
Borrell , Michael	4.8%	2
Broaddus, Raymond	7.1%	3
Day, Robert	7.1%	3
Ebright , Jonathan	23.8%	10
Flynn, Ryan	31.0%	13
Ford, Skyler	2.4%	1
Ford , Skyler	2.4%	1
Gibney, Ryan	16.7%	7
Hanley , Aaron	4.8%	2
Hearsey, Andrew	14.3%	6
Hoyer, Shawn	9.5%	4
Hughes , Mike	19.0%	8
Keefer, Steven	16.7%	7
Kepely, Randy	9.5%	4
Kohr, Bruce R	21.4%	9
Miller , Corbin	9.5%	4
Miller , Tim	2.4%	1
Mock , Eric	2.4%	1
Morgan, Isaac	7.1%	3
Moyer , Robert	4.8%	2
Nye, Alicia	2.4%	1
Nye , Ross	4.8%	2
Schneider, Tyler	2.4%	1
Sholly , Ernie	4.8%	2
Sider, Dustin	7.1%	3
Snavely , Phillip	19.0%	8
Snyder , Robert	7.1%	3
Terry, Laicie A	7.1%	3
Weikel, Jason	4.8%	2
Westhafer , James	81.0%	34
Wimmer, Adam	23.8%	10
Zechman, Jonathan	4.8%	2
Zechman , Matthew	23.8%	10

Incidents must be Completed or Reviewed to be included.



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PERSONNEL	% of CALLS	CALLS ATTENDED
Zellers , Sean	19.0%	8

Total Calls Attended by All Personnel:

202

Incidents must be Completed or Reviewed to be included.



Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:53:57 AM



Response Percentage for Incident Types per Personnel for Date Range

Incident Type(s): 100 - Fire, other, 110 - Structure fire, other (conversion only), 111 - Building fire, 112 - Fires in structure other than in a building, 113 - Cooking fire, confined to container and 171 more | Start Date: 07/01/2024 | End Date: 07/31/2024

Total # Incidents: 32

PERSONNEL	% of CALLS	CALLS ATTENDED
Araujo da Silva, Joao	3.1%	1
Bauersfeld, William	46.9%	15
Blake , Mark	12.5%	4
Borrell , Michael	6.3%	2
Broadbus, Raymond	9.4%	3
Day, Robert	9.4%	3
Ebright , Jonathan	31.3%	10
Flynn, Ryan	34.4%	11
Ford, Skyler	3.1%	1
Ford , Skyler	3.1%	1
Gibney, Ryan	15.6%	5
Hanley , Aaron	3.1%	1
Hearsey, Andrew	9.4%	3
Hoyer, Shawn	9.4%	3
Hughes , Mike	21.9%	7
Keefer, Steven	21.9%	7
Kepely, Randy	9.4%	3
Kohr, Bruce R	28.1%	9
Miller , Corbin	12.5%	4
Miller , Tim	3.1%	1
Mock , Eric	3.1%	1
Morgan, Isaac	9.4%	3
Moyer , Robert	6.3%	2
Nye, Alicia	3.1%	1
Nye , Ross	6.3%	2
Schneider, Tyler	3.1%	1
Sholly , Ernie	6.3%	2
Sider, Dustin	6.3%	2
Snavely , Phillip	21.9%	7
Snyder , Robert	6.3%	2
Terry, Laicie A	3.1%	1
Weikel, Jason	6.3%	2
Westhafer , James	90.6%	29
Wimmer, Adam	31.3%	10
Zechman, Jonathan	6.3%	2
Zechman , Matthew	25.0%	8

Incidents must be Completed or Reviewed to be included.



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PERSONNEL	% of CALLS	CALLS ATTENDED
Zellers , Sean	15.6%	5

Total Calls Attended by All Personnel:

174

Incidents must be Completed or Reviewed to be Included.



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Annville Fire Department

Annville, PA

This report was generated on 8/1/2024 11:54:29 AM



Response Percentage for Incident Types per Personnel for Date Range

Incident Type(s): 311 - Medical assist, assist EMS crew, 320 - Emergency medical service, other, 321 - EMS call, excluding vehicle accident with injury | Start Date: 07/01/2024 | End Date: 07/31/2024

Total # Incidents: 10

PERSONNEL	% of CALLS	CALLS ATTENDED
Araujo da Silva, Joao	10.0%	1
Bauersfeld, William	10.0%	1
Flynn, Ryan	20.0%	2
Gibney, Ryan	20.0%	2
Hanley , Aaron	10.0%	1
Hearsey, Andrew	30.0%	3
Hoyer, Shawn	10.0%	1
Hughes , Mike	10.0%	1
Kepely, Randy	10.0%	1
Sider, Dustin	10.0%	1
Snaveley , Phillip	10.0%	1
Snyder , Robert	10.0%	1
Terry, Laicie A	20.0%	2
Westhafer , James	50.0%	5
Zechman , Matthew	20.0%	2
Zellers , Sean	30.0%	3
Total Calls Attended by All Personnel:		28

Incidents must be Completed or Reviewed to be included.



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5031 Richard Lane, Suite 111, Mechanicsburg, PA 17055 • Phone: (800) 738-8395
E-mail: rettew@rettew.com • Website: rettew.com

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Landscape
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Consultants

July 16, 2024

Candie Johnson, Township Administrator
Annville Township
36 N. Lancaster Street
Annville, PA 17003

Re: 475 North Weaber Street
Preliminary/Final Subdivision & Land Development Plan
Review No. 4
RETTEW Project No. 1267901117

Dear Ms. Johnson:

We have completed our review of the above-referenced plan as prepared by Steckbeck Engineering & Surveying, Inc. Our review was of the following information:

1. 17 plan sheets dated February 16, 2024, revised June 27, 2024
2. Comment response letter dated June 28, 2024
3. Cost estimate dated June 27, 2024
4. Miscellaneous supporting documents.

We have the following comments for your consideration:

MODIFICATION REQUESTS

1. Section 22-305 – Preliminary Plan
The applicant has requested a modification of the requirement to provide a Preliminary Plan.
 2. Section 22-404.1 – Final Plat
The applicant has requested a modification of the requirement that the final plat be drawn at a scale of 20, 50, or 100 feet to the inch and that the sheet size be 18x24 inches.
 3. Section 22-404.2.I – Clear Sight Triangles
The applicant has requested a modification of the requirement to remove the existing vegetation above 36 inches within the clear sight triangle.
 4. Section 22-511 – Sidewalks *Request Removed This Submission*
The applicant has requested a waiver of the requirement to provide sidewalk along North Weaber Street.
 5. Section 23-314.3.C - Pipe Diameter
The applicant has requested a waiver of the requirement that the minimum diameter for storm sewer be 15 inches, and in the alternative, the applicant proposes a minimum diameter of 12 inches.
-

SUBDIVISION AND LAND DEVELOPMENT

1. Financial security in the amount of **\$382,118.54** and a Financial Security Agreement need to be provided prior to final plan approval (§ 307.2).
2. All certificates need to be completed prior to recording the plan (§ 22-404.2.y).

STORMWATER MANAGEMENT

1. The operation and maintenance plan and agreement needs to be executed (§ 23-403.C.(1)(f)).

If you have any questions regarding this matter, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael R. Knouse", followed by a long horizontal flourish.

Michael R. Knouse, PE
Project Manager

copy: Les Powell, Annville Township
Alex Kauffman, Steckbeck Engineering & Surveying, Inc. (akauffman@steckbeck.net)

Z:\Shared\Projects\12679\1267901117_475 N Weaver Street\MUN\AT_Ltr_CJohnson_LDP Rev4_2024-07-16.docx

RESOLUTION NO. 20240806-1

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY, PENNSYLVANIA,
ADOPTING THE LEBANON COUNTY 2023 HAZARD MITIGATION PLAN**

WHEREAS, the Township of Annville, Lebanon County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety; and

WHEREAS Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS the Township of Annville acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the Lebanon County 2023 Hazard Mitigation Plan has been developed by the Lebanon County Commissioners and the Lebanon County Emergency Management Agency in cooperation with other county departments, and officials and citizens of the Township of Annville; and

WHEREAS a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Lebanon County 2023 Hazard Mitigation Plan; and

WHEREAS the Lebanon County 2023 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Annville that the Lebanon County 2023 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of Annville and the respective officials and agencies identified in the implementation strategy of the Lebanon County 2023 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED this Sixth day of August 2024.

(SEAL)

Rex A. Moore, President

Attest: _____
Candie L. Johnson, Secretary

RESOLUTION NO. 20240806-2

**RESOLUTION OF THE TOWNSHIP OF ANNVILLE, LEBANON COUNTY,
PENNSYLVANIA, ESTABLISHING A FEE SCHEDULE FOR VARIOUS TOWNSHIP
FEES**

WHEREAS, the Board of Commissioners of Annville Township, Lebanon County, wish to establish a fee schedule for various Township matters;

WHEREAS, this Resolution shall replace the Annville Township fee schedule that became effective April 2, 2024;

AND NOW, BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted, by the Board of Commissioners of Annville Township, Lebanon County, Pennsylvania, as follows:

The following shall be known as the "Annville Township Fee Schedule":

Copies (per page)	\$0.50
Fax copies	\$0.50 (Right to Know)
True and Correct Certification	\$2.00
Zoning Ordinance book	\$25.00
Subdivision & Land Development Ordinance	\$25.00
Stormwater Ordinance	\$25.00
Floodplain Ordinance	\$25.00
Postage & Handling for mailing Ordinances	\$Actual cost
Zoning map	\$10.00
Zoning permit	Minimum Fee

Residential Construction

New residential dwellings	\$200.00
Residential addition/alterations structures	\$100.00

Industrial & Commercial Construction

New/alterations construction with no change in use	\$200.00
New/alterations construction with change in use	\$250.00

The following construction activities or structures are not regulated under Act 45 (Building Code) but require Zoning Permit.

The following structures, if the structure has a building area of less than 1,000 sq ft, and is accessory to a detached one- or two-family dwelling, and multi-family dwelling units:

a. Detached carport	\$100.00
b. Detached private garage less than 1,000 sq ft	\$100.00
c. Sheds & gazebos less than 150 sq ft	\$75.00
d. Sheds & gazebos from 151 to 1,000 sq ft	\$100.00

<u>Uncovered Decks and Patios</u> , with a floor height of thirty” or less above finished grade	\$100.00
<u>Fences</u> that are no more than six’ in height	\$100.00
<u>Swimming Pools</u> (does not include in ground-UCC required)	
a. Above Ground (pools with over twenty-four” or more of water)	\$150.00
b. Inflatable (seasonal) Pools	\$100.00
<u>Signs</u>	
a. Residential Home Occupation or Home Related Business	\$100.00
b. Commercial	\$200.00
<u>Demolition Permits</u>	
a. Residential & detached accessory structure, including agricultural	\$100.00
b. Commercial & Industrial	\$200.00
Zoning Verification letter	\$100.00
Permit Processing fee (all permits)	\$25.00
<u>Building Code Permit</u>	
Residential application deposit (non-refundable if application is withdrawn after plan review has initiated)	\$200.00
Commercial application deposit (non-refundable if application is withdrawn after plan review has initiated)	\$500.00
<u>Driveway Occupancy Permits</u>	\$100.00
Zoning Hearing (Variance & Sp. Exception)	\$1,000.00
Rezoning Request	\$1,000.00
UCC Appeal Hearing	\$1,000.00
<u>Use & Occupancy Permits:</u>	
Home Occupation	\$100.00
Non-residential building or use	\$200.00
No impact home based business	\$100.00
<u>Waste & Recycling Rates</u>	
Waste & recycling annual user rate	\$360.00/\$90.00 per qtr
Bulk waste/green waste pick-up	\$100.00 per load
Drop off center annual use permit – Annville residents	\$50.00 (annually)
Drop off center – non-residential permit annually	\$200.00 (annually)
<u>Annville Township Sewer Authority</u>	
Tapping fee – capacity component (main) – EDU	\$2,000.00
Tapping fee – collection component (lateral)	\$2,800.00
Sewer minimum – per quarter	\$180.00
Sewer fee over minimum 10000 gallons	\$15.00 per 1000 gallons

Licenses: (Annually)

Excavators	\$50.00
Junk yards	\$150.00
Plumbing	\$50.00
Residential rental (per unit) prior to deadline	\$50.00
Residential rental (per unit) after deadline	\$75.00

Permits:

Curb & sidewalk	\$50.00
Peddling/soliciting	\$50.00 (a month)
Plumbing	\$50.00
Street cut	\$250.00

Returned check fee	\$35.00
Admin fee to prepare settlement finals	\$25.00

SUBDIVISION, LAND DEVELOPMENT, STORM WATER MANAGEMENT, AND
RELATED PLAN OR WAIVER APPLICATION FEE ESTABLISHED.

- A) The preliminary, final, and revised subdivision and/or land development plan fee shall consist of two (2) parts, namely, a basic fee and a lot and/or unit of occupancy fee. The basic fee covers the cost of the initial lot (remaining acreage), or unit of occupancy based upon the type of development involved. The lot fee is charged toward each additional proposed lot and/or each existing lot which receives additional area (lot add-on). The unit of occupancy fee is charged for each proposed unit of occupancy in excess of one (1) unit per lot. The amount of the abovementioned fees shall be as follows: preliminary, final, revised and lot add-on plan filing fee:

Basic Fee:

Residential	\$400.00
Non-Residential	\$600.00

Additional Fee:

Residential	\$30.00 per lot or unit of occupancy
Non-Residential	\$30.00 per acre

B) Sketch plan	\$400.00
C) Lot add-on plan	\$400.00
D) Waiver request (per waiver)	\$75.00
E) Minor stormwater management plan (500-5,000 sq ft new impervious)	\$250.00
F) Major stormwater management plan (>5,000 sq ft new impervious)	\$500.00
G) Stormwater management plan exemption request	\$500.00

- H) Pre-application meeting with Township staff (if the applicant desires that the Township Engineer or other professional consultant attend, the applicant will be invoiced for the fees of such consultant, and such fees must be paid in full before the applicant may submit a formal application) \$ Actual Cost. The filing fee shall be used to reimburse the Township for its administrative expenses in connection with the processing of the application, including but not limited to receipt, transmittal and storage of plans and reports, postage, and similar expenses.

POSTING OF ESCROW FOR REIMBURSEMENT OF TOWNSHIP EXPENSES IN
PROCESSING SUBDIVISION AND LAND DEVELOPMENT, PUBLIC STREET,
AND STORM WATER MANAGEMENT APPLICATIONS.

Each applicant shall deposit with the Township a sum in the amount as set forth below (the "Escrow Fund") at the time of filing an application for approval of a subdivision or land development plan, a public street plan, and/or a storm water management plan. The Escrow Fund shall be used to reimburse the Township for all engineering, inspection and legal fees incurred in the review of the plan, inspection of improvements, preparation, recording of any appropriate deeds or documents, and any other expenses which the Township may incur in the connection with the processing of the application and development of the property. The Township shall be authorized to withdraw from time to time any monies deposited in the Escrow Fund by the applicant/developer to pay expenses and fees incurred by the Township. At such point as the Escrow Fund has been reduced to one-half of the amount posted by the applicant at the time of filing the application or less because of withdrawals as herein provided, then, and in that event, and at that time, the Township shall bill the applicant/developer an amount sufficient to restore the Escrow Fund to the original sum. In the event the Escrow Fund is insufficient at any time to pay such costs, the Township shall bill applicant/developer for the actual or anticipated additional costs. In the event the Escrow Fund is in excess of the Township's costs, the Township shall refund such excess monies, without interest, to Developer upon completion of the development of the property. The amount of the Escrow Fund shall be determined as follows:

- | | |
|---|------------|
| A. Minor Residential Subdivision or Land Development Plan (1-5 lots or units of occupancy) | \$2,000.00 |
| B. Major Residential Subdivision or Land Development Plan (6-20 lots or units of occupancy) | \$5,000.00 |
| C. Major Residential Subdivision or Land Development Plan (21 or more lots or units of occupancy) | \$7,500.00 |

D. Non-residential Subdivision or Land	\$5,000.00
E. Sketch plan	\$1,000.00
F. Lot add-on plan	\$1,000.00
G. Waiver request (per waiver)	\$75.00
H. Minor stormwater management plan	\$0.00
I. Major stormwater management plan (not part of land plan)	\$1,000.00
J. Stormwater management plan exemption request	
K. Inspection of stormwater management facilities which are part of an approved subdivision or land development plan and the lot owner will be installing stormwater management facilities.	Actual Cost

Fees and Escrow Payable with Application. All filing fees and required escrow deposit must be submitted to the Township with plan applications. Plan applications will not be accepted without fees and required escrow deposits. Neither the Annville Township's Planning Commission nor the Annville Township Commissioners shall take action on a plan application submitted without the required fee and escrow deposit, if applicable. The fees imposed by this Resolution are in addition to any fees imposed by the Lebanon County Planning Commission pursuant to Section 502 of the Pennsylvania Municipalities Planning Code for its review of plans or by any municipal authority or public utility as established by such authority or utility for review of plans showing improvements, extensions, or connections to the authority's or the utility's facilities. All fees and, if required, escrow deposits shall be paid by check or money order drawn to the Township of Annville.

Recording Fees. Applicant shall be responsible for any and all costs relating to the reduction of final plans for the purpose of recording the same with the Recorder of Deeds of the County of Lebanon in addition to any recording fees.

Reimbursement for Plan and Document Review Expenses. Applicants shall reimburse the Township for all reasonable and necessary charges incurred by the Township's professional consultants, including but not limited to the Township Engineer and the Township Solicitor, for the review of any report(s) or documents submitted to the Township as part of an applicant's application. Such document or reports may include but is not limited to plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matters if any, in connection with subdivisions and land developments, public street plans, and storm water management applications. Such fees shall be the actual fees charged by the Township Engineer, Township Solicitor, or other professional consultant for the services performed. The present fee schedule of the Township Engineer is attached as Exhibit "A" and the present fee schedule of the Township Solicitor is attached as Exhibit "B". Such schedules shall be revised from time to time to reflect the changes in the rates charged to the Township by the Township Engineer, Township Solicitor, or such other professional consultant. The filing of a plan or application under the Annville Township Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and/or Road Ordinance shall constitute an implied agreement by the applicant to pay such expenses.

Reimbursement for Inspection of Improvements when such Inspection is Performed by the Township Engineer or other Professional Consultant. Developers shall reimburse the Township for all reasonable and necessary charges incurred by the Township's professional consultants or the Township Engineer

for inspection of the improvements required to be constructed under the Subdivision and Land Development Ordinance, the Storm Water Management Ordinance, or the Township Road Ordinance as well as any report or reports to the Township thereon. Such inspection fees shall be the actual fees charged by the Township Engineer or other professional consultant for the services performed. The present fee schedule of the Township Engineer is attached hereto as Exhibit "A" and incorporated herein. Such schedule shall be revised from time to time to reflect changes in the rates charged to the Township by the Township Engineer.

Reimbursement for Inspection of Improvements when Performed by Township Personnel. In some circumstances, inspection of improvements may be performed by personnel employed by the Township. If the inspection is performed by Township personnel, developers shall reimburse the Township for all reasonable and necessary charges incurred by the Township for inspection of the improvements required to be constructed under the Storm Water Management Ordinance or the Subdivision and Land Development Ordinance or the Road Ordinance as well as any review of reports to the Township thereon. When the inspection is performed by Township personnel, the fee shall be fifty (\$50.00) Dollars per hour. A minimum charge of fifty (\$50.00) Dollars per hour per person will be billed for the first hour or any portion thereof. Any time in excess of one (1) hour shall be billed at the same rate on a proportional basis. This charge shall be revised from time to time to reflect changes in the costs to the Township of utilizing its personnel to perform such inspections. The developer shall also reimburse the Township for all mileage reimbursement which the Township may pay to its personnel if such personnel use personal vehicles to travel to and from a development site.

Resolution of Fee Disputes. In the event the developer disputes the amount of any such plan review or inspection fees or expenses, the developer shall, within ten (10) days of the billing date, notify the Township Secretary in writing which fees are disputed as unreasonable or unnecessary, in which case the Township shall not delay or disapprove a subdivision or land development application or any approval or permit related to development due to the developer's dispute of the fees. Disputes shall be resolved as follows:

1. If within twenty (20) days of the date of billing, the Township and the developer cannot agree on the amount or the expenses which are reasonable and necessary, then the Township and the developer shall jointly, by mutual agreement, appoint another professional engineer to review such charges and expenses and make a determination as to the amount thereof which is reasonable and necessary.
2. The professional engineer so appointed shall hear such evidence and review such documentation as the professional engineer in his or her sole opinion deems necessary and render a decision within Fifty (50) days of the billing date. The developer shall pay the entire amount determined in the decision immediately.

3. The fee of the professional engineer for determining the reasonable and necessary expenses shall be paid by the developer if the amount of payment required in the decision is equal to or greater than the original bill. If the amount of payment required is less than the original bill by One Thousand (\$1,000.00) Dollars or more, the Township shall pay the fee of the professional engineer. In all other situations the Township and the developer shall each pay one-half (1/2) the fee of the professional engineer.

4. If the Township and the developer cannot agree upon the professional engineer to be appointed, the engineer shall be selected in the manner provided in Article V of the Pennsylvania Municipalities Planning Code.

Additional Expenses. All expenses incurred by the Township prior to street dedication for the installation, maintenance or operation of street signs, traffic control signs, traffic control lights, streetlights and any other signs or lights which are necessitated by the developer's land development or subdivision shall be charged to and paid by the developer. A charge of Fifty (\$50.00) Dollars per hour, per person for Township personnel shall be billed for the costs of installing traffic control signs or performing other services for the development. The actual cost of all supplies and equipment, including signs, poles and other materials shall be paid by the developer. The developer shall also reimburse the Township for all mileage reimbursement which the Township may pay to its personnel if such personnel use personal vehicles to travel to and from a development site. If the Township is required to provide snow removal service on a street not accepted by the Township, the developer shall be charged the reasonable and customary commercial rate for such service plus the actual cost of all materials used.

All other user fee rates, or other fees relative to Annville Township matters, not impacted or modified by this Annville Township Fee Schedule remain in full force and effect.

RESOLVED AND ENACTED, this _____ day of August 2024.

(SEAL)

ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS

Candie Johnson
Township Secretary

By: _____
Rex A. Moore, President
Board of Commissioners



5031 Richard Lane, Suite 111, Mechanicsburg, PA 17055 • Phone: (800) 738-8395
E-mail: rettetw@rettetw.com • Website: rettetw.com

We answer to you.

Engineers

Environmental
Consultants

Surveyors

Landscape
Architects

Safety
Consultants

July 16, 2024

Candie Johnson, Township Administrator
Annville Township
36 N. Lancaster Street
Annville, PA 17003

RE: Ed Jocham
Financial Security – Reduction No. 1
RETTEW Project No. 12679202005

Dear Ms. Johnson:

In accordance with your request, we reviewed the documentation provided for Financial Security Reduction No. 1 for the Ed Jocham site work. The applicant is requesting a full release of the financial security in the amount of \$66,849.00.

Our records indicate that the financial security status for this project is as follows:

Original Amount	\$ 66,849.00
Previous Reductions	\$ 0.00
Outstanding Balance (prior to this requested reduction)	<u>\$ 66,849.00</u>

The above amount does not include any increase that may have automatically occurred on the anniversary date of the financial security.

Based on our site visit, we recommend that the financial security for this development be **released**.

Should you have any questions or require additional information, please feel free to contact us at any time.

Sincerely,

Michael R. Knouse, PE
Project Manager

copy: John Poff, Light-Heigel & Associates, Inc. – VIA EMAIL

PIONEER

Management, LLC

July 10, 2024

Ms. Candie L. Johnson, Township Administrator
Township of Annville
36 North Lancaster Street
P.O. Box 178
Annville, PA 17003

RE: 152 S. Beaver St. Tract
Final Minor Subdivision and Land
Development Plan Submission
Grant of Additional Time

Dear Ms. Johnson:

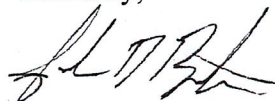
On behalf of the applicant/developer for the 152 S. Beaver St. Tract, Pioneer Management, LLC is granting Annville Township a 60-day time extension to render a decision on the above referenced application.

Based on the submission of the Final Minor Subdivision and Land Development Plan, the current time frame for the Township to act on this application is due to expire on August 19, 2024. Based on the granting of this additional time, the new date by which the Township must render a decision would be October 18, 2024.

We trust this extension will be favorably considered by the Township. If the Township feels our attendance is necessary at a meeting to further explain our letter, we would be happy to attend. Please let us know.

We look forward to hearing back from the Township.

Sincerely,



Josh Boulton
Project Manager

Copy: Reagland, LLC

Certificate of Appropriateness

presented to

Abigail Aungst

For her property located at:

413 East Main Street, Annville, Pennsylvania

on this date, _____, 20__

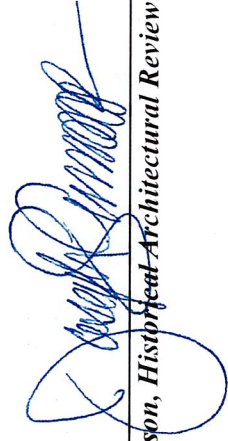
In compliance with the criteria of Ordinance 587 and the Secretary of the Interior's Standards for Rehabilitation we hereby issue this Certificate of Appropriateness for the work proposed for your property.

presented by the

Annville Township Board of Commissioners

following the recommendation of the

Historical Architectural Review Board



Chairperson, Historical Architectural Review Board

President, Annville Township Board of Commissioners

HISTORICAL ARCHITECTURAL REVIEW BOARD
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA

CERTIFICATE OF APPROPRIATENESS

RECOMMENDATION TO ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS

At a public meeting held MONDAY, JULY 15, 2004, the Anville Township Historical Architectural Review Board considered the following application for a Certificate of Appropriateness for exterior work to be performed on a property within the HARB District.

1. Property Address: 415 EAST MAIN STREET, ANNVILLE

2. Applicant: ABIGAIL DUNGEY

3. Applicant's Address: SAME

4. Proposed Improvements: EXISTING PUGH INLAID ADDITION

5. Appropriateness of proposed exterior work visible from a public street or way and compliance with the Secretary of the Interior's Standards for Rehabilitation (SISR). See reverse side of sheet for list of SISR.

a. ☒ Appropriate and meets the following SISR: 5, 6, 9, 9

b. ☐ Fails to meet the following SISR:

6. Board recommends to Board of Commissioners regarding issuance of Certificate of Appropriateness for proposed work in consideration of the criteria of Ordinance 587 and the Secretary of the Interior's Standards, with the dissenting votes noted:

NONE, APPROVED 4-0

7. Other comments/advice to the Board of Commissioners:

SEE ATTACHED

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

The Standards (Department of Interior regulations, 36 CFR 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. The Standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resource must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alteration or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that of removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

HISTORICAL ARCHITECTURAL REVIEW BOARD
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA

CERTIFICATE OF APPROPRIATENESS

RECOMMENDATION TO ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS, cont.

In response to Abigail Aungst's application, for her property located at 413 East Main, the following motion was made to the HARB:

The applicant has requested to construct a two-story addition to their existing residence within the existing first floor footprint of a previously enclosed screen porch. The second floor of the addition will require the extension of the second floor to match the depth of the first-floor footprint. It was noted that other examples of similar porch infill additions exist within the historic district and that this was a common method to accommodate additional living space within the district. While the addition will remove the characteristic open porch detail, the addition does not overwhelm the more prominent reverse gable two-story bay. It was discussed that this is a more acceptable location to consider an addition to the property, as opposed to consideration for the enclosing of a more visible side porch located towards the Main Street side of the property. With this understanding the detailing of the addition was discussed and reviewed.

The applicant has proposed to utilize horizontal lap siding for the majority of the exterior elevation. The contractor was requested to carefully match the horizontal coursing of the siding with that of adjacent existing scalloped wood shakes to remain. Additionally, the contractor was requested to provide the appropriate vertical trim transition against the scalloped wood shakes to remain so as to allow for the existing shake detailing, including flared base transition at the second-floor line, to remain.

As the second-floor addition's depth requires that a low slope roof with a pitch less than that of the existing rear gable roof, the contractor was requested to consider a low slope asphalt shingle application. However, if sufficient slope to permit a warranted installed cannot be provided, a black EPDM, or low slope modified rubber/granular roll roofing application is acceptable. Care is requested to transition the addition's roof overhang and eaves into the existing roof's barge boards at the gable ends. The applicant was requested to reuse existing gutters and downspouts where possible but was advised that if they need to replace any areas of gutters and downspouts that they use half round gutters and round downspouts.

The contractor has indicated that where possible, existing windows will be reused and relocated to the exterior of the addition. Where new windows are required, they will match the existing in dimensions and detail, including exterior trim surrounds.

Finally, it was noted that, where possible, existing wood trim pieces, including railings and soffit trim should be carefully removed and saved for future reuse or to be made available to other projects within the district where applicable as they are good examples of Victorian era construction.

The proposed application, in the majority opinion of the Board, is in keeping with what the HARB believes is the original intent of Ordinance 587, Section 501; the HARB therefore accepts the application and would recommend that the Annaville Township Board of Commissioners grant a Certificate of Appropriateness.

The motion was seconded, and the application was approved with no dissenting votes.

Should you have any further questions or require additional information please contact Mr. Joseph S. Connor, chairperson of the HARB.

HARB/Applications/2403/Aungst Property 413 East Main_rec.doc

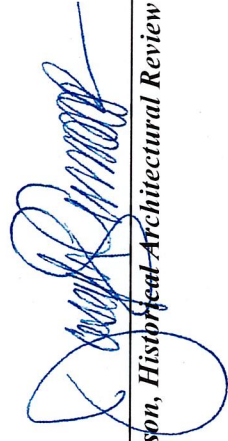
Certificate of Appropriateness

presented to
Richard H. Weber Post 8023 Veterans of Foreign Wars
For their property located at:
401 West Main Street, Annville, Pennsylvania

on this date, _____, 20____

In compliance with the criteria of Ordinance 587 and the Secretary of the Interior's Standards for Rehabilitation we hereby issue this Certificate of Appropriateness for the work proposed for your property.

presented by the
Annville Township Board of Commissioners
following the recommendation of the
Historical Architectural Review Board



Chairperson, Historical Architectural Review Board

President, Annville Township Board of Commissioners

HISTORICAL ARCHITECTURAL REVIEW BOARD
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA

CERTIFICATE OF APPROPRIATENESS

RECOMMENDATION TO ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS, cont.

In response to the VFW's application, for their property located at 401 West Main Street, the following motion was made to the HARB:

It was discussed that the existing VFW structure is a non-contributing structure within the existing HARB historic district. As such the proposed addition of an internally illuminated acrylic sign is considered as acceptable as other examples of similar signage within the district including, as examples, the Turkey Hill and Sunoco Gas Stations, located within the district. It was noted that the existing light fixtures are to be removed as part of the new signage installation.

Additionally, the applicant was advised that they should consult with the Township Zoning Officer to confirm that the proposed sign dimensions, 8' wide by 5' high, total 40 SF, are allowable within the property's zoning district.

The proposed application, in the majority opinion of the Board, is in keeping with what the HARB believes is the original intent of Ordinance 587, Section 501; the HARB therefore accepts the application and would recommend that the Annville Township Board of Commissioners grant a Certificate of Appropriateness.

The motion was seconded, and the application was approved with no dissenting votes, and one abstention.

Should you have any further questions or require additional information please contact Mr. Joseph S. Connor, chairperson of the HARB.

ANNVILLE TOWNSHIP
Historic Architectural Review Board
H A R B

MANDAT, 7.15.2024

Meeting Date

Meeting Chairperson:

Joseph S. Connor

Members Present:

RICHARD W. BLOTT

KAREN MAILON

ELSA RODRIGUEZ

Properties Reviewed

1.

Location:

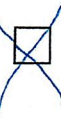
401 W. MAIN STREET, ANNVILLE

Owner:

VFW

Certificate Recommended:

yes



No



2.

Location:

413 E. MAIN STREET, ANNVILLE

Owner:

ABIGAIL AVINGS

Certificate Recommended:

yes



No



3.

Location:

Owner:

Certificate Recommended:

yes



No



HISTORICAL ARCHITECTURAL REVIEW BOARD
ANNVILLE TOWNSHIP, LEBANON COUNTY, PENNSYLVANIA

CERTIFICATE OF APPROPRIATENESS

RECOMMENDATION TO ANNVILLE TOWNSHIP BOARD OF COMMISSIONERS

At a public meeting held MUNDAT, JULY 15, 2004, the Anville Township Historical Architectural Review Board considered the following application for a Certificate of Appropriateness for exterior work to be performed on a property within the HARB District.

1. Property Address: 401 W. MAIN STREET
ANNVILLE PA
2. Applicant: VFW - TTM SULLY
3. Applicant's Address: SAME
4. Proposed Improvements: BUILDING MUNDAT SIGN
5. Appropriateness of proposed exterior work visible from a public street or way and compliance with the Secretary of the Interior's Standards for Rehabilitation (SISR). See reverse side of sheet for list of SISR.
 - a. ☒ Appropriate and meets the following SISR: 10
 - b. ☐ Fails to meet the following SISR:
6. Board recommends to Board of Commissioners regarding issuance of Certificate of Appropriateness for proposed work in consideration of the criteria of Ordinance 587 and the Secretary of the Interior's Standards, with the dissenting votes noted:
NONE, APPROVED 4-0
7. Other comments/advice to the Board of Commissioners:
SEE ATTACHMENT

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

The Standards (Department of Interior regulations, 36 CFR 67) pertain to historic buildings of all materials, construction types, sizes and occupancy and encompass the exterior and the interior, related landscape features and the building's site and environment as well as attached, adjacent or related new construction. The Standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resource must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alteration or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

EXIST VAN BUILDING IS A NON-CONTRIBUTING STRUCTURE
WITHIN THE HISTORIC DISTRICT