

**DRAFT MINUTES OF THE ANNVILLE TOWNSHIP
PLANNING COMMISSION
July 8, 2019**

The July Regular Monthly Meeting of the Annville Township Planning Commission (PC) was held starting at 7:00 PM on July 8, 2019 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Anthony Perrotto, Chairperson; Karen Mailen, Vice Chairperson; Gary Kotsch, Secretary; Conrad "Mike" Liles; and Tanya Richter. Also in attendance were Nicholas T. Yingst, Township Administrator; Joann F. Zimmerman, Township Commissioner; Ralph Munz, East Queen Street; Matthew Reedy, South Lancaster Street; and Brian and Dean Wolfe, West Main Street.

Chairperson Perrotto called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

OPPORTUNITY FOR PUBLIC COMMENT: Chairperson Perrotto provided an opportunity for public comment and Mr. Dean Wolfe was recognized for same. Mr. Wolfe asked if the new phase of Stone Hill Village would have a manager onsite at all hours. Chairperson Perrotto indicated he did not know. Mr. Wolfe asked if there were any concerns regarding the proximity of the railroad tracks to the development. Chairperson Perrotto asked Mr. Yingst if he was aware of any Township requirements regarding these matters and the latter indicated he was not. Mr. Wolfe noted he raised the first of these questions at the Board of Commissioners' meeting earlier in the month and Chairperson Perrotto asked Mr. Yingst if he had taken any action on this. Mr. Yingst indicated he did not because the Preliminary Plan had already been approved, but suggested the PC could ask the developer about these items when a Final Plan was submitted.

MINUTES: MOTION by Ms. Mailen, second by Mr. Kotsch to approve the minutes of the Regular Meeting held May 22, 2019 as presented. Motion carried unanimously.

OLD BUSINESS:

Interviews of Applicants for Vacancy on PC: Chairperson Perrotto welcomed Mr. Munz and Mr. Reedy, the two residents who had submitted letters of interest to be appointed to fill the vacancy on the PC. At his request, both Mr. Munz and Mr. Reedy explained their educational and professional backgrounds, their time as residents in Annville Township, and their reasons for desiring to serve on the PC. Mr. Kotsch asked Mr. Reedy if he was able to interpret engineering documents and Mr. Reedy indicated his belief that his mechanical engineering background provided him with some ability to do so. Mr. Kotsch suggested the PC had benefited from former Chairperson Gordon Kirkessner's engineering background and suggested that vacancy could be best filled by someone with engineering skills. He expressed his belief that Mr. Munz would be the best fit. Ms. Richter indicated that was why the PC relied on the Township Engineer. Mr. Liles asked if there was an engineer serving on the PC prior to Mr. Kirkessner and Ms. Richter did not believe so. Mr. Munz and Mr. Reedy then responded to a question from Chairperson Perrotto regarding their thoughts on further development by Lebanon Valley College and its impact upon the community. They also responded to a question from Ms. Mailen regarding their experience on governmental or non-profit boards, as well as any leadership positions they may have assumed.

With no further questions or comments noted, Chairperson Perrotto asked if anyone wished to make a motion recommending a candidate be appointed to fill the vacancy on the PC. **MOTION** by Mr. Kotsch, second by Ms. Mailen to recommend to the Board of Commissioners it appoint

Ralph Munz to the PC for a term expiring on December 31, 2020. Chairperson Perrotto asked if there were any further motions recommending a candidate be appointed to fill the vacancy on the PC. **MOTION** by Mr. Liles, second by Ms. Richter to recommend to the Board of Commissioners it appoint Matthew Reedy to the PC for a term expiring on December 31, 2020. Chairperson Perrotto asked if there were any further motions recommending a candidate be appointed to fill the vacancy on the PC. Hearing none, the motion to recommend the appointment of Ralph Munz to the PC was voted upon and carried by a vote of 3 to 2 with Chairperson Perrotto, Ms. Mailen, and Mr. Kotsch voted in favor of the motion and Mr. Liles and Ms. Richter voting against the motion, and the motion to recommend to the appointment of Mr. Reedy to the PC was voted upon and failed by a vote of 2 to 3 with Mr. Liles and Ms. Richter voting in favor of the motion and Chairperson Perrotto, Ms. Mailen, and Mr. Kotsch voting against the motion. The voting having been concluded, Chairperson Perrotto thanked Mr. Munz and Mr. Reedy for their interest in the position.

NEW BUSINESS: Nothing to report.

ADJOURNMENT: There being no further business to come before the PC, **MOTION** by Ms. Richter, second by Mr. Liles to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 7:23 PM.

Secretary