

**DRAFT MINUTES OF THE ANNVILLE TOWNSHIP  
PLANNING COMMISSION  
March 9, 2020**

The March Regular Monthly Meeting of the Annville Township Planning Commission (PC) was held starting at 7:00 PM on March 9, 2020 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Gary Kotsch, Karen Mailen, Ralph Munz, David Palanzo, Anthony Perrotto, and Matthew Reedy. Also in attendance were Nicholas T. Yingst, Township Administrator and Dean Wolfe, West Main Street.

In the absence of a Chairperson, Mr. Perrotto called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**NOMINATION AND ELECTION OF OFFICERS:** Noting it was the first meeting of the year for the PC, Mr. Yingst suggested the PC members make nominations for the election of officers for 2020 and the chair of the meeting was yielded to him for this purpose.

**Election of Chairperson:** Mr. Yingst asked for nominations for Chairperson. **MOTION** by Ms. Mailen, second by Mr. Reedy to nominate Anthony Perrotto for the office of Chairperson. Mr. Yingst asked if there were any other nominations for Chairperson. Hearing none, **MOTION** by Mr. Munz, second by Mr. Reedy to close the nominations for the office of Chairperson and to instruct Mr. Yingst to cast a unanimous ballot for Anthony Perrotto for the office of Chairperson of the PC for 2020. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Anthony Perrotto for the office of Chairperson as instructed.

**Election of Vice Chairperson:** Mr. Yingst asked for nominations for Vice Chairperson. **MOTION** by Mr. Perrotto, second by Ms. Mailen to nominate Gary Kotsch for the office of Vice Chairperson. Mr. Yingst asked if there were any other nominations for Vice Chairperson. Hearing none, **MOTION** by Mr. Palanzo, second by Mr. Munz to close the nominations for the office of Vice Chairperson and to instruct Mr. Yingst to cast a unanimous ballot for Gary Kotsch for the office of Vice Chairperson of the PC for 2020. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Gary Kotsch for the office of Vice Chairperson as instructed.

**Election of Secretary:** Mr. Yingst asked for nominations for Secretary. **MOTION** by Ms. Mailen, second by Mr. Palanzo to nominate Matthew Reedy for the office of Secretary. Mr. Yingst asked if there were any other nominations for Secretary. Hearing none, **MOTION** by Mr. Munz, second by Mr. Perrotto to close the nominations for the office of Secretary and to instruct Mr. Yingst to cast a unanimous ballot for Matthew Reedy for the office of Secretary of the PC for 2020. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Matthew Reedy for the office of Secretary as instructed before yielding the chair of the meeting to Chairperson Perrotto.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:** Chairperson Perrotto provided an opportunity for public comment and Mr. Wolfe was recognized for same. He asked how much the proposed flood zone dropped from the current flood zones and Mr. Kotsch and Mr. Yingst indicated that was hard to place a number on. Mr. Wolfe also expressed his belief that much of the 2011 flooding in the Township was due to the Hazel Dyke further upstream on the Quittapahilla Creek.

**MINUTES: MOTION** by Ms. Mailen, second by Mr. Munz to approve the minutes of the Regular Meeting held November 11, 2019 as presented. Motion carried unanimously.

**OLD BUSINESS:** None noted.

**NEW BUSINESS:**

**Recommended Ordinance Amending Zoning Floodplain Regulations and Map:** Mr. Yingst presented a recommended draft ordinance amending the zoning floodplain regulations and a revised zoning map. He briefly reviewed the roughly two-year process by which the Federal Emergency Management Agency remapped the flood zones and the Township's efforts to notify affected property owners of these changes. He further noted the draft ordinance and map represented the culmination of that process, with the former being developed and specifically prepared for the Township by the Pennsylvania Department of Community and Economic Development to ensure it would satisfy the latest National Flood Insurance Program standards to ensure affected properties remain eligible for that program. Mr. Yingst concluded by noting that, as the amended floodplain regulations are part of the zoning regulations, as well as the zoning map, it was required these changes be reviewed by the PC. The PC then discussed and reviewed this with Mr. Yingst. **MOTION** by Mr. Kotsch, second by Mr. Munz to recommend the adoption of the draft ordinance repealing the current floodplain regulations in Chapter 27 of the Township Code of Ordinances with the revised floodplain regulations as well as the corresponding changes to the zoning map as presented. Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the PC, **MOTION** by Ms. Mailen, second by Mr. Munz to adjourn the meeting. Motion carried unanimously and the Regular Meeting was adjourned at 7:16 PM.

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Secretary