

**DRAFT MINUTES OF THE ANNVILLE TOWNSHIP  
BOARD OF COMMISSIONERS  
January 3, 2022**

The January Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 7:00 PM on January 3, 2022 in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Thomas R. Embich, Nevin R. Hoover, Henri B. Lively, Rex A. Moore, and Anthony C. Perrotto. Also in attendance were Nicholas T. Yingst, Township Administrator and Secretary to the Board of Commissioners; Bernard Dugan, Chief of Police; Corey Lamoureux, Esq., Township Solicitor; Kent Morey, PE, Township Engineer; Rick Enigk and Armin Rudd, East Maple Street; Gwenn Embich, South Long Street; and Frank Yeager, Annville Free Library (AFL) Board of Directors.

Mr. Yingst called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA:** **MOTION** by Mr. Hoover, second by Mr. Lively to approve the agenda as presented. Motion carried unanimously.

**ELECTION OF OFFICERS:** Mr. Yingst reported that Magisterial District Judge John W. Ditzler administered the oath of office to Mr. Embich and Mr. Hoover earlier in the evening. The election of officers of the Board of Commissioners for 2022 through 2023 was then conducted:

**Election of President:** Mr. Yingst asked for nominations for the office of President. **MOTION** by Mr. Perrotto, second by Mr. Hoover to nominate Rex A. Moore for the office of President for 2022 through 2023. Mr. Yingst asked if there were any other nominations for President. Hearing none, **MOTION** by Mr. Embich, second by Mr. Lively to close the nominations for the office of President and to instruct Mr. Yingst to cast a unanimous ballot for Rex A. Moore for the office of President of the Board of Commissioners for 2022 through 2023. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Rex A. Moore for the office of President as instructed.

**Election of Vice President:** Mr. Yingst asked for nominations for the office of Vice President. **MOTION** by Mr. Moore, second by Mr. Hoover to nominate Henri B. Lively for the office of Vice President for 2022 through 2023. Mr. Yingst asked if there were any other nominations for Vice President. Hearing none, **MOTION** by Mr. Perrotto, second by Mr. Hoover to close the nominations for the office of Vice President and to instruct Mr. Yingst to cast a unanimous ballot for Henri B. Lively for the office of Vice President of the Board of Commissioners for 2022 through 2023. Motion carried unanimously and Mr. Yingst cast a unanimous ballot for Henri B. Lively for the office of Vice President as instructed. Mr. Yingst congratulated the winning nominees and then yielded the chair of the meeting to President Moore.

**COMMITTEE ASSIGNMENTS:** President Moore canvassed the Board and there was consensus among the Commissioners for them to continue in their 2021 committee assignments for 2022. President Moore then officially appointed the Commissioners to the committee assignments per the listing which is attached hereto and made a part of these minutes.

**RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT:** President Moore provided an opportunity for public comment and the following comments were noted:

**Jones and East Maple Streets Stormwater Evaluation:** It was noted that Mr. Morey was listed on the agenda and he was invited to address the Board. Mr. Morey indicated he was present to take any questions regarding the stormwater evaluation he recently completed, and that he had also been provided with a list of questions pertaining to same from Mr. Rudd that he would be addressing. He began by reminding the Board his firm had been tasked to perform a feasibility study to determine if the stormwater in the vicinity of Jones and East Maple Streets could be rerouted to the existing stormsewer system to the south and east that was presently comprised of pipes along South Spruce Street, East Cumberland Street, and to the west of South Weaber Street that discharged into the Quittapahilla Creek. In particular, he noted this evaluation was to provide a rough idea of what would need to be done to improve that existing stormsewer system, typically referred to as the Weaber Street stormsewer system, in order to accept this potential new flow, and what would be a rough cost for doing so. He described the route of this current system, noting that just west of Weaber Street there was an 8-foot by 3.5-foot box culvert under U.S. Route 422 that discharges into a 24-inch diameter pipe. He also noted this existing system did not presently have sufficient capacity to handle additional flow, and the cost estimates he provided were only for increasing the capacity of this system and not for an extension to it from Jones and East Maple Streets. Per a question from Mr. Lively, Mr. Morey confirmed there was not existing stormsewer piping along the portion of East Cumberland Street that is adjacent to the St. Paul the Apostle Church property. Per a question from Mr. Embich, Mr. Morey indicated he was not aware of the invert along that portion of East Cumberland Street. Per a question from Mr. Perrotto, Mr. Morey estimated the cost for connecting the Jones and East Maple Streets area to the existing South Weaber Street system would be between \$1,000,000 and \$2,000,000, which was in addition to the \$3,250,000 to \$3,750,000 estimate for expanding the capacity of the South Weaber Street system.

Mr. Morey then addressed the questions submitted by Mr. Rudd, which the latter categorized as “High level perspectives” and “Detailed level”:

- “High level perspective” question 1: Mr. Morey shared he did not know the age of the South Weaber Street system.
- “High level perspective” question 2: Mr. Morey indicated it was challenging to assess if a system was functioning adequately or not due to the uncertainties of nature and the differences in models that could be used. As such, he was not comfortable making such an assessment as it was not possible to evaluate this as a closed system and, even if a system should surcharge, that was not a measure of system failure. He also noted that the norms for stormsewer design had changed over the years. Mr. Rudd asked if the system currently met the requirements for a 10-year storm event. Mr. Morey indicated it did not, but he added he did not believe that was a reason to judge the system as being inadequate.
- “High level perspective” question 3: Mr. Morey indicated he could not answer when the South Weaber Street system may need to be upgraded since he could not know what future events might trigger this. Mr. Rudd clarified he was meaning possible deterioration of current infrastructure and Mr. Morey shared that such an inspection was not a part of his evaluation and, even if it was, such an assessment would still be a guess.
- “High level perspective” question 4: It was noted that, earlier in the meeting, Mr. Morey clarified that the estimated costs of \$3,250,000 to \$3,750,000 in his evaluation did not include a connection of the existing South Weaber Street system to the area of Jones and East Maple Streets.

- “High level perspective” question 5: Mr. Morey could not professionally say if a new design would “future-proof” the system for another 50 to 100 years due to too many potential variables, but he noted that concrete pipes tend to last longer than other materials.
- “High level perspective” question 6: Mr. Morey shared it would cost between \$80,000 and \$100,000 to get to the point of applying for the necessary permits to expand the capacity of the current system, although some inquiry with the State might be possible for around \$30,000 to better understand the State’s expectations before it would commit to anything.
- “High level perspective” question 7: Mr. Morey indicated he did not typically deal with identifying funding sources, but in his experience most funding was related to water quality, while an expansion of the system would be for water quantity. Mr. Rudd indicated he had a conversation with someone in New York who shared that stormsewer upgrades had been done there with Federal grant money and that he would be investigating this further. Mr. Embich indicated he had done some research into possible funding sources and he did not believe there were a lot of grants available for projects such as this.
- “Detailed level” question 1: Mr. Morey indicated he did not believe the flow calculations for this evaluation were in a format that would be helpful to the Township.
- “Detailed level” question 1 (redundantly numbered): Mr. Morey indicated that although the capacity of pipes south of the box culvert under U.S. Route 422 were smaller than the culvert, he did not believe this was evidence the downstream pipes needed to be upgraded. Mr. Rudd wondered if this created a bottleneck when the State installed that culvert and Mr. Morey indicated he was not familiar with the details of that project.
- “Detailed level” question 2: Mr. Morey shared that the pipes downstream of the box culvert were 24-inches and 42-inches in diameter.
- “Detailed level” question 3: Mr. Morey noted he could not predict how the cost of materials might change in the future, although he noted that prices seemed to continue to be rising.
- “Detailed level” question 4: Mr. Morey indicated that developing refined drawings based on the survey were not part of the scope of the work. Per a question from Mr. Rudd, Mr. Morey indicated he did not know how much it would cost to develop such drawings. Per a follow-up question from Mr. Rudd, Mr. Morey shared that he did not believe such drawings would be of benefit to the Township. He also noted the next step for the Township would be to determine if it wished to incur the estimated \$80,000 to \$100,000 in costs to proceed with developing design drawings of a system with expanded capacity, to get through the permitting process, and to secure any necessary easements.

Mr. Rudd then addressed the Board and described the stormwater flow in his neighborhood and his belief its flow into the hole in Jones Street by his home was increasing the level of the water table in that vicinity during certain types of storm events, leading to flooded basements. He noted he was unaware of this when he purchased his home. President Moore asked if this was not shared in the seller’s disclosure form and Mr. Rudd indicated it was not. Mr. Rudd shared this has led to basement flooding twice, namely during storm events in 2011 and 2018, and expressed his belief the Township had liability for this. He noted that, while he recognized the Township would not enter into such a project at such a high price tag, he suggested it should be determined if funding was available elsewhere for this. President Moore noted that over 100 homes across the Township had basement flooding in 2011. Mr. Enigk indicated his property was one of those 100 homes and asked how Mr. Rudd could be confident a project connecting his neighborhood to the South

Weaber Street stormsewer system would correct the problem. Mr. Rudd explained how water entered his basement through a French drain and why he believed this water pressure demonstrated evidence of an elevated water table due to water entering the hole on Jones Street. Mr. Enigk indicated that many residents across town had water in their basements during those storm events. President Moore shared that he knew someone who had water in his basement despite installing lengthy downspouts and living upstream of a stormsewer system. Mr. Enigk shared the story of a property owner on Thompson Avenue who lived on a hill and still took on water in his basement. He expressed his concern at the high price tag for such a project and asked if there were further steps that Mr. Rudd could take to his property, noting that an elevated water table was a problem everywhere during heavy rain events. Mr. Rudd conceded this may be true, but asked if addressing the hole wouldn't help solve this. Mr. Enigk indicated he did not know if it would and, while he was sympathetic to Mr. Rudd's situation, he did not believe it was the Township's responsibility to solve. Mr. Hoover noted that Mr. Rudd's property sat low and, due to the infrequent nature of this problem, he was not confident this was solely a water table issue. Mr. Rudd responded by reiterating why he believed it was. Per a question from Mr. Enigk, Mr. Rudd shared the house was built in 1950. Mr. Perrotto noted that Mr. Rudd had recognized the Township could not afford such a project with existing funds. He further noted that while he had supported funding evaluations up to this point, he was not supportive of further costs unless funding for the overall project made sense. Discussion then turned to the Ulrich Street stormsewer system and Mr. Morey indicated that this system's infrastructure was deteriorating at places and he was working with the Township to try and address this. Mr. Perrotto indicated the Township would need to take into account any additional data about where stormwater funds should be prioritized and, based upon the Township Engineer's feedback, this may be the Ulrich Street system. Mr. Rudd noted that at least the Ulrich Street system had pipes. Mr. Morey indicated the failing of pipes could affect other infrastructure. Mr. Embich also discussed how the feeder stream that flows into the Ulrich Street system exacerbates this and the broader hydrogeological challenges in the region.

Joseph Wright, Jr., Central PA Technologies, arrived at the meeting at 8:00 PM.

Mr. Enigk noted he was not confident that connecting Jones and East Maple Streets to the Weaber Street system would solve Mr. Rudd's issue. Per a question from Mr. Rudd, Mr. Morey indicated he could not speak to matters of hydrogeology. Mr. Lively shared that he did not see how the Township could financially undertake such a project. Mr. Rudd suggested the Township could try to take small steps while seeing if grant funding was available. President Moore expressed his belief that Mr. Rudd was prioritizing his part of the Township over other parts. Ms. Embich asked if Mr. Rudd had considered moving, or filing his basement, and noted that the basement of her childhood home located elsewhere in the Township would take on water during storms. Mr. Enigk asked if Mr. Rudd had a professional basement waterproofing company evaluate his property. Mr. Rudd indicated he did not, explaining the work he did himself on his basement, but noted several neighbors contacted waterproofing companies and those measures were not successful. President Moore noted that, even if funding was located, it might not be used for Jones and East Maple Streets. Mr. Rudd asked if that would be the case even if he located the funding, and President Moore indicated such decisions would ultimately need to be based upon prioritization. Mr. Hoover expressed his appreciation to Mr. Morey for his evaluation and explanation of same, and suggested the discussion on the matter had run its course for the present. Mr. Morey then left the meeting at 8:09 PM.

**APPROVAL OF MINUTES:**

**December 7, 2021 Regular Meeting:** MOTION by Mr. Perrotto, second by Mr. Lively to approve the minutes of the Regular Meeting held December 7, 2021 as presented. Motion carried unanimously.

**REPORTS OF STANDING COMMITTEES:**

**Public Works:** The Public Works Report for December 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes. The following items were then addressed:

**2022 Drop-Off Facility Schedule:** The Board reviewed the dates and hours of operation for the drop-off facility in 2022 that were recommended by the Public Works Director. Mr. Perrotto noted several residents had approached him to ask that the facility be open on Saturdays in November due to warmer temperatures later in the year leading to the generation of more greenwaste. MOTION by Mr. Perrotto, second by Mr. Lively to, weather permitting, have the drop-off facility available from 12 Noon to 6 PM on Wednesdays and from 6 AM to 12 Noon on Saturdays during Daylight Savings Time in 2022, as well as from 6 AM to 12 Noon on Saturdays in November prior to Thanksgiving, with closures on April 16 for Easter weekend, May 28 for Memorial Day weekend, June 11 for Historic Old Annville Day, July 2 for Independence Day weekend, and September 3 for Labor Day weekend. Motion carried unanimously.

Mr. Enigk left the meeting at 8:14 PM.

**Low Income Household Water Assistance Program (LIHWAP):** Mr. Yingst shared information on the LIHWAP. He indicated this was a new federal program being administered through the Pennsylvania Department of Human Services (DHS) to assist low-income water and sewer customers who have outstanding balances due to the COVID-19 pandemic. Noting the Township Solicitor had reviewed the pertinent documentation and had no issues from a legal perspective, the Commissioners discussed this program with Mr. Yingst and reviewed the agreement for this program that would need to be entered into with DHS if there was interest in it. At the recommendation of the Township Authority, MOTION by Mr. Lively, second by President Moore to (1) approve the LIHWAP vendor agreement with the Pennsylvania DHS as presented and (2) authorize its execution by the appropriate Township officials. Motion carried unanimously.

**Public Safety:** The Police Statistical Report for December 2021 was reviewed, which included information on calls responded to in South Annville Township over the past month. A copy is attached hereto and made a part of these minutes. The following item was then addressed:

**Ratification of Purchase and Upfitting of 2021 Explorer and Upfitting Costs for 2015 Explorer:** MOTION by President Moore, second by Mr. Lively to ratify the purchase and upfitting of the 2021 Explorer and upfitting for the 2015 Explorer in the Police Department at a total cost of \$49,980.11. Motion carried unanimously.

**Property:** The following item was addressed:

**Town Hall Improvements Project:** It was reported that Mr. Yingst, Mr. Hoover, Chief Dugan, and the Public Works Director met with Douglas Hartman of Holmes Building Services the prior month to review the scope and costs for the Town Hall improvements project. Mr. Hoover noted it was a profitable meeting and he anticipated the work would likely be completed as two separate projects. He also noted he anticipated having more information for the Board at its next meeting.

**Parks & Recreation:** Mr. Perrotto shared information on a local news article regarding the improvements to the court owned by the Annville-Cleona Recreation Association at the terminus of East Maple Street that were funded, in part, with Township recreation funds. He noted that basketball rims and backboards, court painting, and some fencing were already in place and Hugh Rooney is continuing to try to raise the remaining necessary funds to complete the project.

**Finance:** Mr. Embich reviewed the Finance Report for December 2021, highlighting the total income and expenses through the twelfth month of 2021. A copy of the report is attached hereto and made a part of these minutes.

**Permits:** The Permits Report for December 2021 was reviewed, a copy of which is attached hereto and made a part of these minutes.

**Annville Activities:** Nothing to report this month.

**MOTION** by Mr. Embich, second by Mr. Lively to approve the reports of the Standing Committees as presented. Motion carried unanimously.

#### **REPORTS OF SPECIAL COMMITTEES:**

**Executive Sessions:** Mr. Yingst reported that no Executive Sessions were held since the adjournment of the December Regular Meeting. An Executive Session was requested to be held prior to the adjournment of the evening's meeting to discuss agency business which, if conducted in public, would lead to the disclosure of confidential information protected by law.

**Planning Commission:** Mr. Perrotto addressed the following items with the Board:

**Stone Hill Village Phase 3B-1 Land Development Plan Reapproval:** Noting a request for same had been received from Eugene Martin of Stone Hill Village, **MOTION** by Mr. Perrotto, second by Mr. Hoover to extend approval for the final land development plan for Phase 3B-1 of Stone Hill Village by an additional 90 days by reapproving said plan contingent upon all items in the Township Engineer's review letter being satisfactorily addressed and obtaining the necessary signatures. Motion carried unanimously.

**Establishment of Escrow Account for the AFL Preliminary/Final Subdivision and Land Development Plan Financial Security:** Noting a check had been received from the AFL for \$29,986 pertaining to the financial security set for its preliminary/final subdivision and land development plan, **MOTION** by Mr. Perrotto, second by Mr. Embich to authorize the establishment of an escrow account for these funds at Jonestown Bank & Trust, as well as the execution of any necessary documents by the appropriate Township officials to carry out the establishment of same

including but not limited to account agreements; resolutions of lodge, association or other similar organization; and resolutions of authority; copies of which are attached hereto and made a part of these minutes when pertinent. Motion carried unanimously.

Financial Security for the Lebanon Valley College (LVC) School of Nursing Building Preliminary/Final Land Development Plan and Driveway Widening Improvements: Mr. Perrotto reported a financial security tabulation for the LVC School of Nursing Building plan and the driveway widening improvements had been prepared by the Township Engineer in the amounts of \$496,551 and \$44,660, respectively, and provided to the Commissioners. At the recommendation of the Township Engineer, **MOTION** by Mr. Perrotto, second by Mr. Embich to set the amount of financial security for the LVC School of Nursing Building preliminary/final land development plan and the driveway widening improvements at \$496,551 and \$44,660, respectively. Motion carried unanimously.

Stormwater Management Operations and Maintenance Agreement and Declaration of Easement for the AFL Preliminary/Final Subdivision and Land Development Plan: At the recommendation of the Township Solicitor and the Township Engineer, **MOTION** by Mr. Perrotto, second by Mr. Embich to approve the Stormwater Management Operations and Maintenance Agreement and Declaration of Easement for the AFL preliminary/final subdivision and land development plan and to authorize its execution by the appropriate Township officials. Motion carried unanimously.

Historic Architectural Review Board (HARB): Mr. Embich reported the December 2021 HARB meeting was cancelled.

Wage & Salary: Mr. Yingst reported the Wage & Salary Committee would likely be meeting later in the month.

Municipal Separate Storm Sewer System (MS4): Mr. Embich reported that the Lebanon County Stormwater Consortium (LCSC) meeting for December 2021 was cancelled. He also shared a draft of possible LCSC guidelines for evaluating potential projects with the Commissioners and asked them to feel free to share any comments they may have regarding same with him.

Greater Lebanon Refuse Authority (GLRA): Nothing to report this month.

Fire Department: **MOTION** by Mr. Lively, second by President Moore to authorize the Township Solicitor to work with the Cleona Borough Solicitor to draft a municipal fire services cost sharing agreement between the two municipalities pertaining to matters such as workers' compensation and commercial vehicle insurance. Motion carried unanimously.

**MOTION** by Mr. Perrotto, second by Mr. Lively to approve the reports of the Special Committees as presented. Motion carried unanimously.

**OLD BUSINESS:**

Community Development Block Grant (CDBG): Nothing to report this month.

**Cable Franchise Renewal:** Nothing to report this month.

**Welcome Sign:** It was noted this item has been tabled for the time being.

**Jones and East Maple Streets Stormwater Evaluation:** It was noted this was discussed earlier in the meeting.

**Road Safety Audit (RSA):** Mr. Yingst reported a draft of the State Route 934 RSA had been distributed to the stakeholders for review and comment.

**NEW BUSINESS:**

**Appointments:** It was noted the Commissioners were provided with a listing of suggested appointments. With no comments or questions pertaining to same noted, **MOTION** by Mr. Hoover, second by Mr. Lively to make the appointments per the listing as presented. Motion carried unanimously and the listing of appointments is attached hereto and made a part of these minutes.

**Signatories for Township Funds:** **MOTION** by Mr. Lively, second by Mr. Perrotto to approve the authorized signatories for all Township funds as follows:

Signature from three of the following five officers: President, Vice President, Treasurer, Secretary, or Assistant Secretary.

Motion carried unanimously.

Mr. Yeager left the meeting at 8:31 PM.

**Annual Memberships:** **MOTION** by Mr. Hoover second by Mr. Embich to approve the following memberships for 2022, totaling \$3,473.60:

Pennsylvania State Association of Boroughs – 2022 dues	\$225.00
Pennsylvania State Association of Township Commissioners – 2022 dues	\$1,548.60
Capital Region Council of Governments - 2022 dues (paid by Sewer Fund)	\$1,700.00

Motion carried unanimously.

**Release of the 2022 Budgeted Donations to the Quittapahilla Watershed Association, the Doc Fritchey Chapter of Trout Unlimited, and the Lebanon Valley Conservancy:** **MOTION** by President Moore, second by Mr. Perrotto to release the 2022 budgeted donations to the following organizations, totaling \$350.00:

Quittapahilla Watershed Association	\$150.00
Doc Fritchey Chapter of Trout Unlimited	\$100.00
Lebanon Valley Conservancy	\$100.00

Motion carried unanimously.



**Resolution No. 20220103-1 – Police Pension Plan Contributions:** Mr. Yingst informed the Board that Pennsylvania Act 30 of 2002, concerning police pension plans, requires municipalities to take formal action annually if police officers are not required to contribute to the pension plan. **MOTION** by Mr. Embich, second by Mr. Hoover to adopt Resolution No. 20220103-1, stating that the members of the Annville Township Police Department are not required to contribute to the Annville Township Police Pension Plan for the year 2022. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

**Resolution No. 20220103-2 – 2022 Drop-Off Facility Permit Fee for South Annville Township Residences:** Mr. Yingst presented proposed Resolution No. 20220103-2, setting the annual permit fee for South Annville Township residences at \$150 for 2022 for use of the drop-off facility located at the Annville wastewater treatment plant for disposal of green waste and bulk trash. **MOTION** by Mr. Hoover, second by Mr. Lively to adopt Resolution No. 20220103-2 as presented. Motion carried unanimously and a copy of this resolution is attached hereto and made a part of these minutes.

**Authorization of Cyber Insurance Coverage:** At the recommendation of Mr. Yingst, **MOTION** by Mr. Embich, second by Mr. Lively to ratify authorization of the Township's cyber insurance coverage for 2022 with Cowbell Cyber through Bowman's Insurance Group at a premium of \$3,349. Motion carried unanimously.

**Renewal of Treasurer's Bond:** **MOTION** by Mr. Perrotto, second by Mr. Lively to approve the renewal of the Treasurer's bond in the amount of \$250,000 with Travelers through Strickler Insurance Agency and payment for this renewal at a cost not to exceed \$500. Mr. Embich and Mr. Yingst briefly discussed if this amount was appropriate for bonding purposes and came to the conclusion it was. With no further comments or questions noted the motion was voted on and carried unanimously.

**CORRESPONDENCE:** Nothing to report this month.

**PAY BILLS:** **MOTION** by Mr. Lively, second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown on the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

**RECESS FOR EXECUTIVE SESSION:** President Moore called a recess for an Executive Session and the room was cleared of the public at 8:47 PM. The Regular Meeting was reconvened at 9:30 PM with the five Commissioners, Mr. Yingst, Chief Dugan, and Mr. Lamoureux present.

**MANAGED CYBERSECURITY SERVICES AGREEMENT:** **MOTION** by Mr. Hoover, second by President Moore to add to the agenda a proposed agreement for managed cybersecurity services with Central PA Technologies. Motion carried unanimously. **MOTION** by Mr. Hoover, second by President Moore to (1) approve the managed cybersecurity services agreement with Central PA Technologies at a cost of \$55 per employee per month and (2) authorize its execution by the appropriate Township officials. Motion carried unanimously.

**ADJOURNMENT:** There being no further business to come before the Board, **MOTION** by Mr. Perrotto, second by Mr. Lively to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 9:31 PM.

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Rex A. Moore, President

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Nicholas T. Yingst, Secretary

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