

**MINUTES OF THE ANNVILLE TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 7, 2025**

MEETING MINUTES – JANUARY 7, 2025, BOC MEETING

The Regular Monthly Meeting of the Annville Township Board of Commissioners was held starting at 6:00 PM on January 7, 2025, in the Commissioners' Room of Annville Town Hall, 36 North Lancaster Street, Annville, PA with the following members present: Henri Lively, Vice-President; Thomas R. Embich, Treasurer Nevin Hoover, and Anthony C. Perrotto. Also in attendance were Candie L. Johnson, Township Administrator and Secretary to the Board of Commissioners; Andrew Winters, Chief of Police; Les Powell, Public Works Director; Megan Ryland-Tanner, Township Solicitor. Commissioner Moore was absent.

Also, in attendance was Jen Boyer, Cindy Painter, Lisa Daubert, Matt & Mary Woolson, Dean Wolfe, and Dustin Ferrillo.

Vice-President Lively called the meeting to order and led those present in the Pledge of Allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: MOTION by Mr. Hoover, seconded by Mr. Perrotto to approve the agenda as presented, carried unanimously.

RECOGNITION OF VISITORS AND OPPORTUNITY FOR PUBLIC COMMENT: Vice President Lively provided an opportunity for public comment:

Matt Woolson addressed the Board to ask if the Wreaths and Snowflakes could be stored in Town Hall and that the Public Works Department could install the items for display in 2025. There was a brief discussion that if the wreaths and snowflakes were stored by the township that would void the warranty and Mr. Woolson acknowledged that and still wishes to store them with the township. The Board agreed that we could accommodate the decorations and install for the holiday season.

Cindy Painter asked the Board why the drop off center cost increased, Commission Perrotto said we would be reviewing that on the agenda.

COMMITTEE ASSIGNMENTS

MOTION, by Mr. Perrotto to approve committee assignments as provided, seconded by Mr. Embich. Motion carried unanimously.

APPROVAL OF MINUTES:

December 3, 2024, Regular Meeting: **MOTION** by Mr. Perrotto, second by Mr. Embich approve the minutes of the Regular Meeting held December 3rd, 2024. Motion carried unanimously.

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REPORTS OF STANDING COMMITTEES:

Public Works: The Public Works Report for December was reviewed.

Ms. Johnson reported the cost of the Drop Off Center for 2024. Revenues were at \$33,340.00 and expenses were at \$78,624.64. That is the reason the cost of the drop off center fees were increased in 2025.

Public Safety:

Motion by Mr. Hoover, second by Mr. Perrotto to approve the request to work on Ordinance updates for the Regional Police for Vehicles and Traffic, Transient Retail Business and Alarm Systems. Motion carried unanimously.

Property: Ms. Johnson reported that Phase 2 renovations will start in January.

Parks & Recreation: There was no report due to no meeting at the end of December.

Finance: Ms. Johnson reviewed the Finance Report for December 2024.

Zoning Permits and Code Enforcement Reports: Reports were reviewed.

Annvile Activities: The report from Celebrate Annville were reviewed.

MOTION, by Mr. Perrotto to approve the Fire Police Aid at the Christmas Nativity, seconded by Mr. Hoover. Motion carried unanimously.

MOTION by Mr. Embich second by Mr. Hoover to approve the reports of the Standing Committees as presented. Motion carried unanimously.

REPORTS OF SPECIAL COMMITTEES:

Fire Company: Report was reviewed.

Life Lion Report: No report available

MOTION by Mr. Perrotto second by Mr. Hoover to approve the reports of the Special Committees as presented. Motion carried unanimously.

OLD BUSINESS: Nothing to report this month.

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NEW BUSINESS:

1. Appointments for 2025

MOTION by Mr. Perrotto second by Mr. Lively to approve the appointments as provided and including Scott Daubert to the Planning Commission. Motion carried unanimously.

2. Signatories for Township Funds. Mr. Moore, Mr. Embich, Mr. Hoover and the Township Secretary and Assistant Secretary.

MOTION by Mr. Lively, second by Mr. Perrotto to approve the Signatories for 2025. Motion carried unanimously.

3. Annual Memberships – PSAB, PSATC, PSATA AND Capital Region Council of Governments.

MOTION by Mr. Perrotto, second by Mr. Embich to approve the annual memberships. Motion carried unanimously.

4. Approval of Ordinance 695 – Sewer Rules & Regulations and Sewer Rental, Charges & Fees.

MOTION by Mr. Perrotto, second by Mr. Embich to approve Ordinance 695. Motion carried unanimously.

5. Approval of Ordinance 696 – Solid Waste – Refuse Collection

MOTION by Mr. Hoover, second by Mr. Perrotto to approve Ordinance 696. Motion carried unanimously.

6. Approval of Ordinance 697 – MS4 – Fees and Expenses

MOTION by Mr. Lively, second by Mr. Hoover to approve Ordinance 697. Motion carried unanimously.

7. Approval of Ordinance 698 – Traffic Regulations – Added Stop Signs

MOTION by Mr. Perrotto, second by Mr. Lively to approve Ordinance 698. Motion carried unanimously.

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CORRESPONDENCE:

PAY BILLS: MOTION by Mr. Perrotto second by Mr. Hoover to ratify the actions of the Township Administrator regarding payment of debts shown in the Finance Report (Cash Disbursement Journals of the various funds). Motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Board,

MOTION by Mr. Embich, second by Mr. Hoover to adjourn the Regular Meeting. Motion carried unanimously and the meeting was adjourned at 6:32 PM.

Henri Lively, Vice- President

Candie L. Johnson, Secretary